

BYRAM TOWNSHIP COUNCIL MEETING - OCTOBER 4, 2016

CALL MEETING TO ORDER

Deputy Mayor Gray called the meeting to order at 7:00 p.m.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting has been made in accordance with the Open Public Meetings Act, NJSA 10:4-6.

ROLL CALL

Councilwoman Raffay, here; Councilman Gray, here; Councilman Olson, here; Councilwoman Kash, here; Mayor Oscovitch, absent. Township Manager Joe Sabatini, Attorney Tom Collins and Municipal Clerk Doris Flynn were also present.

RESOLUTION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

- a. Attorney Client Privilege Communication – General
 - Outside Services
 - RFP – Fire Department Analysis and Facilities
- b. Contract Negotiations
 - Shared Services – Fire Prevention
- c. Anticipated / Pending Litigation
 - Kimker

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BYRAM TOWNSHIP COUNCIL

Certification: I certify that the Byram Township Council adopted the above resolution on October 4, 2016.
Doris Flynn, Municipal Clerk

Motion by Councilman Olson, second by Councilwoman Raffay, to go into closed session and adopt the above resolution.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|---------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2nd | x | | | | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

RETURN TO OPEN SESSION - Motion by Councilman Olson, second by Councilwoman Raffay, to return to open session. All members were in favor. Motion Carried.

CALL COUNCIL MEETING BACK TO ORDER

FLAG SALUTE AND MOMENT OF SILENCE

APPROVAL OF AGENDA – Motion by Councilman Olson second by Councilwoman Raffay, to approve the agenda with the addition of Resolution 164-2016 added to the consent agenda. All members were in favor. Motion carried.

TOWNSHIP MANAGER/COUNCIL REPORTS

Township Manager

- Thanked the Byram Day Committee, DPW, Police Dept. and volunteers who put together a successful Byram Day.
- Byram Township Police Officers are taking part in the fight against cancer. For the month of September, Officers have worn a childhood cancer pin on their uniforms to show their support for the fight against

childhood cancers. For the month of October, each Officer has purchased a Byram Township Police badge that has been painted pink with the breast cancer awareness ribbon replacing the usual state seal emblem in the center. Officers will be wearing these bright pink badges throughout the month of October to show their support for breast cancer awareness month. In addition to these outward signs of support Officer's have personally contributed \$900.00 that will be divided equally and donated to support the fights against childhood cancer, breast cancer and men's cancer.

- Leaf Pick up will occur curbside the week of November 14 and December 12, weather permitting.

Nisha Kash

- Thanked everyone who helped make Byram Day so successful.
- Youth Guidance Council is meeting on October 11
- Trunk or Treat is scheduled for October 30 from 2-4 p.m.

Councilman Olson

- Attended the Green Infrastructure meeting on September 29 – we will be having another meeting in October.
- Open Space meeting is on October 11 at 7:30 p.m.
- EPA meeting regarding the Mansfield Dump site is on October 13 at 7 p.m.
- Scott thanked the Police Department for posting emergency operations on their FaceBook page. It is very informative, and it is constantly updated.

Councilman Gray

- David thanked the DPW, Police, Fire Department and the Byram Day for a very successful event. We unveiled the Neil Gylling sign that was donated by Neil Gylling and his sister Vicky.
- Harold Garrison, a 50 year member of the Byram Township Fire Department, recently passes away. Our thoughts and prayers are with his family.

Councilwoman Raffay

- Planning Board will meet on October 6 at 8 p.m. at Byram Intermediate School for the Quick Check application.
- Thanked the Byram Day Committee and all the volunteers for all the work that went into Byram Day.
- Committee Head meeting took place on September 29 at 7 p.m. It was a great meeting, with a lot of good ideas shared. David Gray agreed, and stated that volunteers make our town great, and he was glad to see the committee representatives attend and contribute to a great meeting.

PUBLIC PARTICIPATION I

Motion by Councilwoman Raffay, second by Councilman Olson to open to the public. All members in favor. Motion carried. There were no comments.

Motion by Councilman Olson, second by Councilwoman Raffay to close to the public. All members in favor. Motion carried

APPROVAL OF MINUTES

- September 20, 2016 – Regular Minutes - Motion by Councilman Olson, second by Councilwoman Raffay, to adopt the minutes as presented.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|---------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2nd | x | | | | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

- September 20, 2016 - Executive Meeting Minutes – Motion by Councilman Olson, second by Councilwoman Raffay, to adopt the minutes as presented.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|---------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2nd | x | | | | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilman Olson, second by Councilwoman Kash to approve the consent agenda.

- Resolution No. 154-2016 – 2016 Parks and Recreation Fee Structure for Fall Programs
- Resolution No. 155-2016 – Resolution Executing the Contract Extension Agreement By and Between Byram Township and Clerical Employees, OPEIU Local 32, or January 1, 2017 through December 31, 2017
- Resolution No. 156-2016 – Resolution Accepting the Contract Extension Agreement by and Between Byram Township and Department of Public Works, OPEIU Local 32, for January 1, 2017 through December 31, 2017
- Resolution No. 157-2016 – Authorize Refund of Redemption Monies to Outside Lien Holder – 491 East Shore Trail (Block 309, Lot 1935)
- Resolution No. 159-2016 Authorization to Purchase Rock Salt Under the Sussex county Cooperative Pricing System for Budget year 2016
- Resolution No. 160-2016 – Canceling Outstanding Checks
- Resolution No. 161-2016 – Chapter 159- NJ Division of Highway Traffic Safety- \$2,386.44
- Resolution No. 162-2016 – Resolution Authorizing L&G Planning to Provide Planning Services for the Amendment and Adoption of the Highlands Land Use Ordinances
- Resolution No. 163-2016 – A Resolution to Commemorate November 2016 as No-Shave November in Order to Raise Awareness of Men’s Health Issues
- Resolution No. 164-2016 – Resolution Establishing Tax Appeal Notification

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|-----------------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2 nd | | | | x | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

RESOLUTION

- Resolution No. 158-2016 – Resolution Authorizing Submittal of CY2016 Best Practices Inventory Certification Form – Joe Sabatini referred to Local Finance Notice 2016-13, which explained this year’s Best Practices Inventory. We scored 90% and hopefully we will get all of our state aid. Councilwoman Raffay expressed her frustration with the timeline of this request. Municipalities that are on a calendar year have one month to complete the survey, and municipalities that are on a fiscal year have until April 2017.

Motion by Councilman Olson, second by Councilwoman Kash to approve Resolution No. 158-2016.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|-----------------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2 nd | | | | x | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

Proclamation – Neil Gylling Park – Mayor Oscovitch is currently working on the proclamation, and it should be ready at the next meeting.

APPROVAL OF OCTOBER 4, 2016 BILL LIST

Motion by Councilman Olson, second by Councilwoman Kash to approve the bill list as presented.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|-----------------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2 nd | | | | x | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

ORDINANCE – 2st READING / ADOPTION

- Ordinance 28-2016 - Be it resolved that ordinance entitled “An Ordinance Amending Chapter 230 Vehicles and Traffic” be read by title on second reading and a hearing held there thereon. Motion by Councilman Olson, second by Councilwoman Kash to adopt the ordinance. Deputy Mayor Gray to open to the public for comments. No comments were made. Deputy Mayor Gray closed to the public.

| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|---------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2nd | | | | x | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

Be It Resolved that Ordinance 28-2016 is passed on final reading and that a notice of final passage be published in the official designated newspaper according to law.

DISCUSSION ITEMS – Economic Development Committee

Scott asked for this to be discussed. We need to work on putting together this committee. Before we do that, we should decide if we are going to budget for a program facilitator. Joe stated that he thought we should hire someone through a PSA so that we can set parameters and cost. The person needs to have a specific skill set to be able to start implementing the Sustainable Economic Development Plan. We could put together an RFP with the assistance of our Planner, Paul Gleitz. We will be getting the budget subcommittee together and we could further discuss the funding. The budget subcommittee consists of Marie, Jimmy, Ashleigh and Joe.

Councilman Gray stated that we now have a leak in the roof which could be a major problem. This led to discussion on what the Council is going to do about a building. Joe had been tasked to work on an RFP for an architect but stated that we needed to discuss funding because it doesn't make sense to do an RFP if we don't have funding in place. Scott and Marie stated that they were ready to move forward and discuss funding. It was suggested that Joe reach out to Tom Kosten from FKA to set up a meeting with a subcommittee or the entire council to further discuss the proposed building plans.

PUBLIC PARTICIPATION II

Motion by Councilman Olson, second by Councilwoman Raffay to open to the public. All members in favor. Motion carried.

Skip Danielson, 18 Hunters Lane, stated that he was glad to see Byram honor Neil Gylling. Skip also stated that he will be attending the Firefighter's memorial because Scott's name will be added as a fallen firefighter.

Motion by Councilman Olson, second by Councilwoman Raffay to close to the public. All members in favor. Motion carried.

RESOLUTION – SESSION II

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Doris Flynn, Municipal Clerk

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| | Councilwoman Raffay | Councilman Gray | Councilman Olson | Councilwoman Kash | Mayor Oscovitch |
|---------|---------------------|-----------------|------------------|-------------------|-----------------|
| Motion | | | x | | |
| 2nd | | | | x | |
| Yes | x | x | x | x | |
| No | | | | | |
| Abstain | | | | | |
| Absent | | | | | x |

ADJOURN

On the motion of Councilman Olson, second by Councilwoman Raffay, and with all members in favor, the meeting was adjourned at 9:35p.m. Motion carried.

Doris Flynn, Municipal Clerk

David Gray, Deputy Mayor