

**TOWNSHIP OF BYRAM  
COUNCIL MEETING AGENDA  
MONDAY, NOVEMBER 14, 2011 - 7:00 P.M.**

**1. CALL MEETING TO ORDER**

**2. OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting has been made in accordance with the Open Public Meetings Act, NJSA 10:4-6 by forwarding the annual notice to the New Jersey Herald posting the agenda on the bulletin board located in the Council Meeting Room and the Township website and by filing same with the Township Clerk.

**3. ROLL CALL**

**4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION**

**5. APPROVAL OF AGENDA**

**6. REPORTS**

- Township Manager
- Mayor and Council Members
- Township Attorney

**7. PUBLIC PARTICIPATION I** – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

**8. APPROVAL OF MINUTES**

- November 1, 2011 Regular Meeting Minutes
- November 1, 2011 Executive Session Minutes

**9. CONSENT AGENDA:** These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 130–2011 – Resolution Authorizing Prime Flex Administrator of the Municipality’s Section 125 – Flexible Spending Accounts in Accordance with the Regulations Promulgated by Chapter 78 of the Laws of the State of New Jersey

**10. APPROVAL OF NOVEMBER 14, 2011 BILL LIST**

**11. OTHER BUSINESS**

**12. PUBLIC PARTICIPATION II**

**13. RESOLUTION FOR EXECUTIVE SESSION**

- Attorney Client Privilege Information – BARKS  
PSE&G
- Contract Negotiations – NJDOT Jurisdictional Agreement

**14. RETURN TO OPEN SESSION**

**15. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY**

**16. ADJOURNMENT**

**TOWNSHIP OF BYRAM  
RESOLUTION NO. 130 - 2011**

**A RESOLUTION AUTHORIZING PRIME FLEX ADMINISTRATIVE SERVICES AS ADAMIISTRATOR OF THE MUNICIPALITY'S SECTION 125 - FLEXIBLE SPENDING ACCOUNTS IN ACCORDANCE WITH THE REGULATIONS PROMULGATED BY CHAPTER 78 OF THE LAWS OF THE STATE OF NEW JERSEY**

**WHEREAS**, the Township of Byram (hereinafter, the Municipality) provides an Employee Health Benefits Program for eligible employees and their eligible dependents; and

**WHEREAS**, Chapter 78 of the laws of the State of New Jersey requires public entities to implement a Section 125 - Flexible Spending Accounts (FSA's) program in accordance with the rules promulgated by the United Sates Internal Revenue Service; and

**WHEREAS**, the Municipality's Benefits Consultant has performed due diligence and researched the marketplace for firms specializing in the administration of FSA's and developed a due diligence compliance report which quantifies the services provided by each potential firm, such work product made a part of this Resolution.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey, in accordance with the due diligence performed by the Municipal Administrative Team and the Municipal Benefits Consultant, the firm of Prime Flex Administrative Services is hereby appointed as Administrator for the Municipality's Section 125 - Flexible Spending Account, effective upon passage of this Resolution for a January 1, 2012 effective date; and

**BE IT FURTHER RESOLVED**, the Mayor and Township Clerk is hereby authorized to execute all documents necessary for the implementation; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be provided to the Municipal Finance Officer, Auditor and PIA Security Programs, Inc., 429 Hackensack Street, Carlstadt, NJ 07072, Benefits Consultant to the Municipality.

Adopted this day: *November 14, 2011*

ATTEST:

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Mayor

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Municipal Clerk