

**Byram Township Recreation Committee Meeting**  
**Tuesday, January 12, 2010, 7:30 P.M.**  
**Meeting Minutes – Page 1**

I. Call meeting to order, 7:30 P.M. – Flag Salute, Moment of Silence

II. Roll Call by Secretary:

William Schilling	Chairperson	X
John Pappalardo	Vice-Chairperson	X
Shawn Armstrong	Member	X
Tracy Church	Member	
John Hebble	Member	X
Steve Koreivo	Member	X
Charles Kranz	Member	X
Bob Nosenchuk	Member	
Kathleen Walsh	Member	ill
Colleen Ruth	Alternate 1	
Dee Garrison	Alternate 2	X
Janet Meisner	Recreation Director	X
Dan Rafferty	Council Liaison	X

III. Approval of minutes, December 8, 2009

Motion to accept Dec 2009 minutes by John P. second John H. Passed 9 -0

IV. Committee Reports

- Andover/Byram Chamber of Commerce: John Pappalardo

Business participation concerning fireworks for Byram Day was put on hold since Byram Day may be shortened. This brought on a discussion about Byram Day. Bill asked if the fireworks and Byram Day have to be tied together, can one be done at CO Johnson and one at Neil Gylling. Can it be held on the school fields? John H felt that there would be OT for township workers and police. Dan felt the council was open to having the fireworks. Janet said that the Byram Day Committee had discussed holding Byram Day on September 11th. Also said that the Town Council would like to have Byram Day end at 5pm, use the school parking and hold the event at Neil Gylling. Janet is going to check on the creation of a Byram Day trust fund and see if it could be used for fireworks. Dee suggested that we ask all that come give donations for the fireworks. Bill felt that donations and the help of businesses was the way to go.

There will be a Byram Day meeting. Will it be combined with Patriots Day? Shawn asked if township workers and police could donate their time on Byram day to defray the costs. John P felt that it would be better to spend our money on holiday lights rather than fireworks on Byram Day. Janet suggested that we only have fireworks on monumental days, such as big anniversaries.

- Board of Education: Kate Walsh

No report

- Buildings and Grounds: John Hebble

Shawn will talk to someone about getting tile for field house and having it installed. Steve felt it was too cold in the field house during meetings. Janet said the heat situation was to be taken care of.

- Byram Day Committee: Bob Nosenchuk

Previously discussed

- Lenape Valley Municipal Alliance: Shawn Armstrong & Janet Meisner

Having meeting this week.

- Open Space Committee: Bill Schilling

Dan asked if the dam was Ok. John asked if a fire truck could drive over the dam, that the trucks load water there and can't get close enough if they can't cross the dam. Dan said that the DEP approved and it leads to an area the town owns.

Committee viewed copies of proposed land use for Jones Lane from Corey Stoner. This land will be used for sports programs and is in a highlands area. It will take a couple of years to get the area ready. There are 3 different proposals. Bill would like a recommendation from the committee as to which layout we preferred. Janet said we need to consider long range use of the property. The attorney said we could use Open Space funds for these fields. Open Space will be writing the grant on February 12th since it is the most visible committee. Bill will not be able to be at that meeting. In 2 months we will have to make recommendations on these proposals.

- Volunteerism Committee: Kate Walsh, Bob Nosenchuk, Shawn Armstrong, Jimmy Oscovitch
  - Scouts Sub-committee: Bob Nosenchuk, Kate Walsh
  - Memorials and Honorariums Sub Committee: Steve Koreivo, Bob Nosenchuk

Steve wanted feedback from council on proposal on applications for Honorariums and Memorials and Donations of work and time. The council is OK with having a memorial "walk" but does not want fields named. Names have been used in the past on buildings. It was discussed that if someone donates money, any naming would have to be for a new area. Steve did not feel that we had a ton of people that have put in the time we are discussing in naming a field, such as 15-25 years.

Dan said we can't just name fields after sports people that someone such as George Shivas on the planning board has put in a lot of time. Dee felt that both Steve and Dan had good points and that all groups deserve recognition. John P felt that we only have a finite amount of things that can be named and they would be used up quickly. Bill felt that John P would be a perfect example of someone that a field should be named after. Steve asked how we could get names, especially long forgotten, for a walk of fame. We don't want to offend someone or their family by leaving anyone out. Shawn suggested that we celebrate something or someone, that we have been dragging our feet on this because we are worried about offending rather than the real purpose of this, which is to give recognition.

There was a motion to name on field at COJ Veterans and another Volunteers Field. It passed unanimously. Steve will talk to Hobb Engler board to decide on which ones will be named.

Bill suggested that organizations can make banners similar to the sponsorship banners that can be added to recognize people in their organizations.

Bill made a motion to remove last sentence in Honorarium application. Otherwise the application was fine. Charlie second. All approved.

Bill - certificates of insurance need to have the town additionally insured. Hold Harmless is not insured. John P. agreed.

- Shared Services: Steve Koreivo, Colleen Ruth, John Hebble, Bob Nosenchuk (Janet)  
Shawn will talk to people at the LVA to talk to Stanhope.

- Sports Council: Bob Nosenchuk

No Report

- Strategic Planning: Tracy Church, Charles Kranz
  - Capital Improvements Sub-committee: Bill Schilling, Steve Koreivo

Bill-strategic planning work is done. Janet said there is more work and that we need a mission statement. We need guidelines or objectives to follow when making decisions. A few months ago Janet gave Tracy a copy of CAPRA (national guidelines for Recreation committees and departments). She will forward them to Charlie also.

- Youth Guidance: Tracy Church, Dan Rafferty, Dee Garrison  
Dee-The Jan dance is being held in the BIS annex cafeteria, and it will be tight. Lighting is a concern. The YGC did not invite Netcong and Stanhope to this dance. Dee feels the kids are well behaved at the dances.
- Council Liaison: Dan Rafferty  
No Report
- Recreation Director: Janet Meisner

Discussion on Parent and Child program which would run one day a week for 8 weeks in the field house. Joe had mentioned that he was concerned. Bill asked if this would affect other programs that use the field house. Janet said there would be more equipment in the field house such as

tables and chairs, but we could bring light weight tables from Civic Center. Bill feels it is Janet's decision but that he doesn't want to decrease the space. Steve asked if the court room could be used for this type of program. This was agreed upon by the committee. Bill felt that we should use field house this year, but check into using to court room next year with the Parent and Child programs.

V. Any other items from the committee

- Town Committee Collaboration Meeting Marie Raffay wants to meet with committee heads for a Town Committee Collaboration Meeting. John P. and Janet will be there.
- Recreation facility use regulation enforcement

Janet went over application for building and field use. It was agreed upon to have it state that rosters and coaches names be in 30 days prior to use of areas. Bill asked who would enforce fines and would organizations be charged per infraction. Bill also asked if town council would back the Rec Committee with any fines that are put in place. Steve felt that we should work together rather than look to fine, that organizations need to try to work better with town. Bill felt that things should be done in good faith, but that there were liability issues. Shawn felt that enforcement issues concerning the application should be brought up at the sports council meeting before the season. Dan feels that the certificate of approval to use fields should be with the police in case there is a problem with who should be on a field. Dee agreed that rules should be followed but that we have to remember that this is for the kids.

Janet asked what we should do if a coach doesn't have finger printing or Rutgers certification. She says there is a 30 day grace period. Dee feels that it should be up to individual organizations to police. Steve brought up the strict policy that Little League baseball has. Shawn says that an organization shouldn't use fields if they do not have a certificate of approval. It is agreed upon by the committee to bring this application to the council and to ask their suggestions as to how to enforce.

- C.O. Johnson backstops and fencing
- Bill brought up that the back stops and fencing are replaced at Neil Gylling. It went out to bid and came in under the anticipated cost, about \$16,000. This project is under way. Remainder of funds available will be used at COJ, although this amount won't cover everything to be done. Hobb Engler board will give their suggestion as to which things take priority.
- Capital Improvements Chairs Meeting – Recreation, Open Space, Environmental Bill will be meeting with Joe to discuss capital improvements.
- Sports programs coordinated by the Recreation Department

VI. Open to the public

No public present

VII. Adjournment

John H. made a motion to adjourn. Steve second. The next meeting will be held on Feb 9<sup>th</sup> with a Sports Council meeting at 6:30.