

# **Township of Byram, County of Sussex**

## **Corrective Action Plan**

### **For Year Ended December 31, 2023 Audit Report**

Finding Number 1:

- Description: An adequate segregation of duties be maintained with respect to the recording and treasury functions.
- Analysis: Adequate segregation of duties in the Finance Department is not being maintained.
- Corrective Action: Due to the number of staff, an adequate segregation of duties cannot always be accomplished. However, every effort is made to ensure that the proper checks and balances are followed.
- Implementation Date: Immediately.

Respectively Submitted,



Ashleigh M. Frueholz  
Chief Financial Officer  
May 7, 2024