

**TOWNSHIP OF BYRAM  
COUNCIL REORGANIZATION MEETING  
MINUTES -- JANUARY 2, 2019  
EXECUTIVE SESSION 6:30 P.M.  
REGULAR SESSION 7:30 P.M.**

**CALL MEETING TO ORDER** – Mayor Rubenstein called the meeting to order.

**OPEN PUBLIC MEETINGS STATEMENT** - Adequate notice of this meeting has been made in accordance with the Open Public Meetings Act, NJSA 10:4-6 by forwarding the annual notice to the New Jersey Herald, posting the agenda on the bulletin board located in the Council Meeting Room and the Township website and by filing same with the Township Clerk.

**ROLL CALL OF THE TOWNSHIP COUNCIL** – Councilman Gray, late (6:32 pm); Councilwoman Kash, here; Councilman Olson, here; Councilman Roseff, here; Mayor Rubenstein here. Also present was Township Manager Joe Sabatini, Attorney Tom Collins and Municipal Clerk Doris Flynn.

**RESOLUTION FOR EXECUTIVE SESSION** – Motion by Councilman Olson, second by Councilman Roseff, to go into executive session and adopt the below resolution.

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- Attorney Client Privileged Communication
  - General
  - Lakeland Emergency Squad
  - Blue Diamond request
  - Stag Pond
  - Lightpath/Cablevision
  - Zoning Complaint
- Labor Negotiations – PBA and DPW
- Personnel – Committee Appointments

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on January 2, 2019.

Doris Flynn, Municipal Clerk

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd				x	
Yes	(arrived 6:32pm)	x	x	x	x
No					
Abstain					
Absent	x				

**RETURN TO OPEN SESSION** - Motion by Councilman Olson, second by Councilman Roseff to return to open session at 7:32 p.m. All members were in favor. Motion Carried.

**FLAG SALUTE**

**INVOCATION** by Richard Bowe

**APPROVAL OF AGENDA** – Motion by Councilman Olson, second by Councilman Gray, to approve the agenda as presented. All in favor. Motion carried.

**SWEARING IN OF BYRAM TOWNSHIP FIRE DEPARTMENT OFFICERS**

- |                              |                             |
|------------------------------|-----------------------------|
| Todd Rudloff – Chief         | Chuck Putz – Assist. Chief  |
| Paul Conklin – Captain       | Greg Matthews - Captain     |
| Dave Blakely - Lieut.        | Jack Gallagher – Lieut.     |
| John McConnell – Lieut.      |                             |
| John Hebble – President      | Dave Morse – Vice President |
| Garrett Lonzello – Treasurer |                             |

**NOMINATION AND SELECTION OF DEPUTY MAYOR** - Motion by Deputy Mayor Gray to nominate Nisha Kash as Deputy Mayor, seconded by Councilman Roseff. Nisha was sworn in by Mayor Rubenstein and her daughter Briana held the bible.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**TOWNSHIP COUNCIL APPOINTMENTS**

**TOWNSHIP ATTORNEY** –Thomas F. Collins, Jr. of Vogel, Chait, Collins and Schneider.  
**SPECIAL COUNSEL FOR LABOR & NEGOTIATIONS** – Mark Ruderman of Ruderman, Horn & Esmerado, P.C.  
**BOND COUNSEL** - Robert H. Beinfield of Hawkins Delafield & Wood LLP.  
**TOWNSHIP ENGINEER** –Cory Stoner of Harold Pellow & Associates.  
**TOWNSHIP SEWER ENGINEER** - Steve Donati of CP Engineers, LLP.  
**TOWNSHIP AUDITOR** – Raymond Sarinelli of Nisivoccia, LLP.  
**TOWNSHIP PLANNER** - Paul Gleitz of L&G Planning.

Motion by Councilman Gray, second by Councilman Olson to appoint the professionals for a one-year term.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**PLANNING BOARD**

Motion by Councilman Olson, seconded by Councilman Roseff, to appoint Robert Chozick and Michael Walsh to a 4-year term

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

Motion by Councilman Gray, second by Councilwoman Kash, to appoint Frank Gonzalez-Alt 1 to a 2-year term.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

Motion by Councilwoman Kash, second by Councilman Gray to appoint Scott Olson as the Class III member.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion		x			
2nd	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RECREATION COMMITTEE** – Motion by Councilman Gray, second by Councilman Roseff, to appoint Scott Yappen to a 3-year term.

**BOARD OF HEALTH** – Motion by Councilman Gray, second by Councilman Roseff to appoint Anthony Ansaldi to a 4-year term.

**OPEN SPACE COMMITTEE** – Motion by Councilwoman Kash, second by Councilman Gray to appoint Eric Duch and Scott Olson to a three-year term.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion		x			
2nd	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**ARC COMMITTEE – Advisory to Planning Board**

Motion by Councilman Olson, second by Councilman Gray to appoint Tom Dixon, Lisa Shimamoto, Eric Serrilli, Andrea Proctor, John D. Morytko, and Susan Mirz to a one-year term.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**911 COORDINATOR**

Motion by Councilman Gray, second by Councilwoman Kash to appoint Chief Peter Zabita as 911 Coordinator for a one-year term. Motion carried.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**POLICE CHAPLIN** – Motion by Councilman Olson, second by Councilwoman Kash to appoint Hugh Matlack as Chaplin. All members in favor. Motion carried.

**MUSCONETCONG RIVER MANAGEMENT COUNCIL** - Motion by Councilman Olson, second by Councilman Gray to appoint Michelle Rehse (Primary), James Meyers & Jim Reinhold (Alternates) for a 1 year term. All members in favor. Motion carried.

**COUNCIL LIAISONS**

- **Environmental Committee** – Harvey Roseff
- **Board of Health** – David Gray
- **Byram Historical Society** - Scott Olson
- **Lenape Board of Education** – David Gray
- **Byram Board of Education** – David Gray
- **Recreation Committee** – Alex Rubenstein

**MAYORAL APPOINTMENTS**

- **CLASS II PLANNING BOARD MEMBER** – 1 year term – Tom Dixon
- **SUSSEX COUNTY SOLID WASTE ADVISORY BOARD MEMBER** -1 year term – Sheila Pepe
- **ENVIRONMENTAL COMMISSION** – 3 year term - Eric Duch and Helene Jaros
- **EMERGENCY MANAGEMENT COORDINATOR** – Thomas Koundry – 3 year term

**TOWNSHIP MANAGER'S APPOINTMENT**

- Land Subdivision Search Officer – Planning Board Secretary Cheryl White
- Tax Search Officer – Ashleigh Frueholz

**ACCEPTANCE OF BOARD MEMBER RESIGNATIONS AND RECOGNITION OF BOARD/COMMITTEE MEMBERS NO LONGER SERVING** – Mayor Rubenstein thanked the following people for their service:

Dina Trunzo – Recreation – Appointed to the Recreation Committee on March 5, 2013  
 Jacki Pellek – Recreation - Appointed to the Recreation Committee on February 6, 2018

**TOWNSHIP MANAGER, MAYOR AND COUNCIL REPORTS**

**Mayor Alexander Rubenstein** – The Mayor wished Happy holidays to everyone. The Mayor attended the December 19 recreation committee meeting, and they started working on goals for 2019. The committee members were assigned an event for 2019 to work on, which will be discussed at the next meeting.

**Councilman Gray** – David stated that the Council has worked hard this past year and have been able to manage ourselves by bringing fresh ideas to the table. He looks forward to working with the Council in 2019. David thanked the town residents, Fire Department, Judge Bowe, and Andrew McElroy from the Byram BOE for coming our tonight. The Council’s focus has always been on the best interest of the township.

**Councilman Roseff** – Harvey reported that they have been trying to engage with natural gas and telecom utilities for Byram. Next week we will be meeting with Elizabeth Town Gas. Shortly after that, we hope to meet with CenturyLink.

**Councilman Olson** – Tomorrow night the planning board will hold their reorganization meeting. Happy New Year to everyone. Scott is glad to be back and is very appreciative of the support that the Council and friends have given him—it has been amazing.

**Councilwoman Kash** – Nisha stated that looking back at this past year, it has been a pleasure working with a new Mayor and Councilmember and she looks forward to continuing in 2019.

**Township Manager’s Message** - The Manager wished everyone a Happy and Healthy New Year and delivered the following message:

Byram is served by full-time and part-time employees in eight departments and by numerous volunteers in the Byram Township Fire Department and Lakeland Emergency Squad and on our boards, commissions, and committees. The work of these volunteers, combined with the efforts of our elected leaders and staff, have led to the successes and accomplishments of 2018. The Manager also thanked his staff for a very challenging but successful 2018 and looking forward to 2019.

Listed below are the many of the 2018 Accomplishments and a more itemized list will be presented in the Annual Report:

- Major Projects Completed:
  - Road Projects – Over \$800,000 - Completed road improvement projects on Tartan Court, Elizabeth Lane, Braemer Court, Carpenter Road, Mansfield Drive, roads in Lake Lackawanna and Roseville Road.
  - Worked with Rehabco to complete three residential rehabilitation projects funded through grants from the Affordable Housing Trust Fund.
  - Completed installation of a Standby Generator for Byram’s Emergency Communications Tower funded through a 2015 Hazard Mitigation Grant.
  - Completed installation of well pump/piping and irrigation system at Tamarack Park, along with paving the parking lot utilizing Open Space Funds.
  - Completed the second year of the Wellness Program for Township Employees.
- New/Renewed Shared Service Agreements:
  - Successfully completed the first year of our five-year 911 Communication Services agreement with Sussex County. (DIPATCH SERVICES)
  - Extended a shared service agreement with Mt. Olive for Animal Control Services through 12/31/2020.
  - Entered into a five-year interlocal service agreement with the County of Sussex for road and street sign manufacturing services.
- GRANTS RECEIVED – Over \$260,000 in grants.
  - NJDOT Fiscal Year 2018 Municipal Aid Program Grant - \$200,000
  - Clean Communities Grant - \$19,925.69
  - Recycling Tonnage Grant - \$15,640.85
  - Municipal Alliance Grant - \$11,304
  - Statewide Insurance Grant - \$2,698 – purchased live wire safety device notification
  - Radon Awareness Grant - \$2,000
  - Highlands Plan Conformance Grant - \$15,000
  - Received notice from the Highlands that we will be receiving a \$80,000 Highlands Plan Conformance Grant in 2019 for Open Space/Recreation, Trails, Eco-Tourism and Stewardship/Asset Management Planning

**Budget Workshop:**

- Budget Schedule:
  - LFN 2018-28: Financial Automation Submission Tracking (FAST) Solution Update and 2019 Budget Matters. This LFN also talks about the rollout of FAST – Financial Automation Submissions Tracking System. We are required to submit Annual Debt Statements, Annual Financial Statements and the Calendar Year 2019 budget through FAST.
  - The LFN presented the FAST release schedule from December 2018 through April 2019.
  - To accommodate the local unit’s data entry efforts, the CY 2019 document submission deadlines have been extended.
  - According to the 2019 State revised schedule we must:
    - - Introduce and Approve Budget by March 29
    - - Adopt Budget by April 30 \* or the next regularly scheduled meeting of the governing body.
- Budget Meetings:
  - Budget Sub Committee Meeting is scheduled for Monday, January 7. Updated budget workbook will be posted by end of week.
  - Capital Projects Sub Committee Meeting is scheduled for Friday, January 11.
  - Council Budget Public Workshop Meeting – is scheduled for Tuesday, January 29 with a 7:00 PM start.

**Christmas Tree pick up:**

- CHRISTMAS TREE PICK-UP (ONE DAY ONLY):
  - Township wide curbside Christmas Tree pick-up will occur on Monday, January 7th.
  - Please ensure trees are out by 6:00 AM
  - Monday morning and remove all decorations, tinsel, garland, lights, etc. prior to placing the tree out for pick-up.
  - Please note – pick-up will be on one day only!

**Committee Head Meeting:**

- Tuesday, January 22 starting at 7:00.

**PUBLIC PARTICIPATION I** – Motion by Councilman Olson, second by Councilman Gray to open to the public. All members were in favor. Motion Carried.

Pastor Tim, Waterloo Methodist Church, 525 Waterloo Road, thanked everyone at the town and especially the police chief for supporting Waterloo. He announced that Feed Fest 2019 will occur on February 10 from 1:00-3:00 p.m. and everyone is invited. They hope to meet their goal of collected 1200 pounds of food and \$1200 in shop rite gift cards.

Motion by Councilman Olson second by Councilman Gray to close to the public. All members were in favor. Motion carried.

**APPROVAL OF MINUTES**

- 12-18-18 Regular Minutes – Motion by Councilwoman Kash, seconded by Councilman Gray to approve the minutes as amended. Harvey requested a minor amendment. All members were in favor. Motion Carried.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion		x			
2nd	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**CONSENT AGENDA** – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilman Gray, second by Councilman Olson to approve the consent agenda with the removal of 8-2019 and 18-2019 from consent for discussion.

- A. Resolution No. 001- 2019- Resolution to Provide Temporary Budget Appropriations Until the Adoption of the 2019 Current Fund Budget
- B. Resolution No. 002-2019 - Resolution to Provide Temporary Budget Appropriations Until the Adoption of the 2019 Sewer Utility Budget
- C. Resolution No. 003-2019 - Resolution Authorizing Annual Appointment of a Public Agency Compliance Officer (PACO) for the Township of Byram, Sussex County, New Jersey
- D. Resolution No. 004-2019 – Resolution Appointing Tax Assessor and Municipal Attorney to Represent the Township of Byram Before the County Board of Taxation for the Calendar Year 2019

- E.** Resolution No. 005-2019 – Resolution of the Township of Byram, County of Sussex, State of New Jersey to “Establish the Rate of Interest to be charged for Non-Payment of Taxes on or Before the Due Date”
- F.** Resolution No. 006 – 2019 - Custodian of Funds / Signatories
- G.** Resolution No. 007-2019 – Resolution Authorizing the Chief Financial Officer to Maintain a Petty Cash Fund in the Amount of \$150.00
- H.** Resolution No. 009-2019 – Resolution to Cancel Small Tax Balances under \$10.00 on the 2018 Current Tax Levy and Sewer Utility Levy
- I.** Resolution No. 010- 2019 – A Resolution Appointing the Fund Commissioner and Alternate Fund Commissioner to the North Jersey Municipal Employee Benefits Fund
- J.** Resolution No. 011-2019– 2019 Extraordinary Unspecifiable Services Contract – Health Benefits Consultant
- K.** Resolution No. 012-2019 – Resolution Authorizing Contract with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12 And N.J.A.C. 5:34-7-29
- L.** Resolution No. 013-2019 – Resolution Designating Official Newspapers
- M.** Resolution No. 014-2019 – Resolution Authorizing the Execution of the 2019 Agreement by and between Byram Township and Phoenix Advisors, LLC Covering Continuing Disclosure Agent Services and Appointment as Independent Registered Municipal Advisor “Of Record”
- N.** Resolution No. 015-2019 – Appointment of Darren Raymond for Appraisal Services Relating to the State Tax Court – Residential Appeals
- O.** Resolution No. 016-2019- Appointment of Scott J. Holzhauer for Appraisal Services Relating to the State Tax Court Commercial Appeals
- P.** Resolution No. 017-2019 – Authorizing Appointment of Bond Council and Award of Professional Service Contract in Connection Therewith
- Q.** Resolution No. 019-2019 – Authorizing Appointment of Legal Counsel and Award of Professional Service Contract in Connection Therewith
- R.** Resolution No. 020-2019 – Authorizing Appointment of the Township Labor Counsel and Award of Professional Service Contract in Connection Therewith
- S.** Resolution No. 021-2019 – Authorizing Appointment of Conflict Attorney and Award of Professional Service Contract in Connection Therewith
- T.** Resolution No. 022-2019 – Authorizing Appointment of the Township Planner and Award of Professional Services Contract in Connection Therewith
- U.** Resolution No. 023-2019 – Authorizing Appointment of the Township Engineer and Award of Professional Service Contract in Connection Therewith
- V.** Resolution No. 024-2019 – Authorizing Appointment of the Sewer Consulting Engineer and Award of Professional Service Contract in Connection Therewith
- W.** Resolution No. 025-2019 – Authorizing Appointment of the Township Auditor and Award of Professional Service Contract in Connection Therewith
- X.** Resolution No. 026-2019 – Resolution for Removal of Deer Carcass from Byram Township Municipal Roadways
- Y.** Resolution No. 027-2019 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 275 Lot 737.01 – 157 Forest Lake Drive
- Z.** Resolution No. 028-2019 – Resolution Authorizing Navitend to Provide 37 Microsoft Office 365 Enterprise E3 License & One (1) Microsoft Exchange Online – Not to Exceed \$8,928.00
- AA.** Resolution No. 029-2019 – Resolution Authorizing Navitend to Provide Proventiv Managed Services – Not to Exceed \$21,072.00
- BB.** Resolution No. 030-2019 – Cancellation of Grant Receivable and Reserves – 2015 Not Net Loss Grant & 2017-2018 MAC Grant
- CC.** Resolution No. 031-2019 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – 6 Brook Trail, Block 111, Lot 4

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2 <sup>nd</sup>			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RESOLUTIONS**

- Resolution No. 032-2019 – Resolution in Support of Path to Progress Recommendations made by New Jersey Economic and Fiscal Policy Workgroup – Mayor Rubenstein crafted this resolution, which was a combination of the resolution Harvey Roseff had written and the sample resolution that the Path to Progress group wrote. Motion by David Gray, second by Scott Olson to adopt the resolution. Scott hopes this works, because we have listened to promises over the years, which went nowhere.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2 <sup>nd</sup>		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

- Resolution No. 033-2019 – Resolution Supporting Assembly Bill A4037 and Senate Bill S2650 Amending N.J.S.40AL14-6, N.J.S.40A:14-98 and P.L.1940, c. 153 Allowing Members of Junior Firefighters’ Auxiliaries to Perform Certain Fire Support Duties – Motion by Councilman Olson, second by Councilwoman Kash, to adopt this resolution. This resolution supports bills allowing members of junior firefighter auxiliaries to perform certain fire support duties based on the age of the member. Todd Rudloff says junior programs helps enrollment, and any towns around us have junior firefighters. Byram would like to have a junior firefighter program but in the past the FD has been told that Byram could not have members under 18 because of insurance issues.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2 <sup>nd</sup>		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RESOLUTION 8-2019 – RESOLUTION ADOPTING THE 2019 CASH MANAGEMENT PLAN**

Motion by Councilman Olson, second by Councilwoman Kash to adopt the resolution. Harvey Roseff stated that during this past year, he suggested buying US treasury bonds to get a better return on the Township’s funds. He stated that if Byram purchases securities, they should be kept in a segregated account from a financial institution and out of street name. Joe stated State statute dictates what instruments the Township is allowed to invest in. With regard to the NJ cash management fund, Joe stated that we can increase our deposits, which we will look to do. Joe and Ashleigh are checking with the Department of Treasury to see if we can directly purchase T-bills and will get guidance on what we can and can’t do. Harvey stated that he researched if a Township could buy direct from Treasurydirect.gov and found out that that we can’t.

Harvey asked if the institutions that are listed offer what we need. The designated depositories listed are in the local area. Joe stated that plan can change at any point in time. We can go out for a banking RFP and use a different bank and amend the plan. Joe and Ashleigh Frueholz met with PNC prior to the holidays to review options. A Sweep Account was set up and our interest has increased from 1% to 2%.

Harvey stated that it was great to see that we are now getting more interest. He did check the treasury bills today, and it was at 2.4% and stated that the treasury bills are the safest investment. Joe stated that there is a local finance notice that provides all the detail, which the cash management plan references. Harvey mentioned deleting FSLIC as an insurance entity from the cash management plan resolution, because he believes it has been defunct for decades.

The Mayor stated that the sweep account may be a better investment because the money is liquid – T bills tie the money up for a specific length of time. It may be a good idea to have a hybrid. Joe Sabatini stated that he and Ashleigh will continue to work on this. As CFO, Ashleigh is the custodian of funds, and has always done and will continue to do a great job.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2 <sup>nd</sup>		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RESOLUTION NO. 018-2019 - RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR FOREST STEWARDSHIP WORK ON OPEN SPACE PARCELS IN BYRAM TOWNSHIP**

– Motion by Councilman Olson, second by Councilwoman Kash to adopt this resolution. David Gray questioned the retainer amount. Harvey stated that we haven’t done the budget yet and he would like to table this until we are further into this budget. He feels we can use our open space funds in a better way. David asked if the Forester was needed to work this month on any of the tasks. Joe summarized the tasks, which take place throughout the year.

Andy Kimm, member of Open Space and president of the NJ Forestry Association, informed the Council how important it is to have a forest management plan. He stated that Byram is fortunate to have a forester. Our 10-year plan is expiring and Byram needs to start working on the next 10-year plan. Andy referenced the \$80,000 grant that the Highlands has put in their budget for Byram Township and stated that some of the tasks in Ron Farr’s proposal may be covered under the grant. We should be getting an award letter as soon as their budget is approved. Harvey feels it is premature to authorize this work. He feels that we can take a break from managing the forest. Harvey would like to wait until the grant is formally awarded and we know exactly what it will cover before we vote on this.

Scott commended Andy Kimm for coming tonight and being active with the open space committee. He agrees with Andy and is in favor of passing this resolution.

Councilman Roseff made a motion to table this to the 2<sup>nd</sup> meeting of February, seconded by Councilman Gray.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion				x	
2nd	x	x			
Yes	x	x		x	
No			x		x
Abstain					
Absent					

**PROCLAMATION** – Radon Action Month – January – Mayor Rubenstein read the proclamation and asked for a motion to authorize the Mayor to sign it. Motion by Councilman Olson, second by Councilwoman Kash. All members in favor. Motion carried.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**BILL LIST** – January 2, 2019 – Motion by Councilman Olson, second by Councilman Gray to approve the bill list as presented.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**PUBLIC PARTICIPATION II** – Motion by Councilman Olson, second by Councilwoman Kash to open to the public. All members were in favor. Motion Carried.

Mandy Coriston, writer for the Township Journal, stated that Andover is looking into applying for a grant because of the emerald ash bore. Stanhope has a Shade Tree Commission and Tree City Designation, and they also have a professional forester. Harvey Roseff stated that Stanhope hired a grant writer and he urged the Council to look into a grant writer.

Motion by Councilman Olson, second by Councilwoman Kash to close to the public. All members were in favor. Motion carried.

**RESOLUTION FOR EXECUTIVE SESSION** – Motion by Councilman Olson, second by Councilwoman Kash, to go into executive session and adopt the below resolution.

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- Attorney Client Privileged Communication
  - General
  - Lakeland Emergency Squad
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  - Stag Pond
  - Lightpath/Cablevision
  - Zoning Complaint
- Labor Negotiations – PBA and DPW
- Personnel – Committee Appointments

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on January 2, 2019.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RETURN TO OPEN SESSION** - Motion by Councilman Olson, second by Councilwoman Kash to return to open session at 10:44 p.m. All members were in favor. Motion Carried.

**OTHER BUSINESS**

12-18-18 Closed Session Minutes – Tabled Motion by Councilman Roseff, seconded by Councilwoman Kash to approve the minutes as amended. All members were in favor. Motion Carried.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion				x	
2 <sup>nd</sup>		x			
Yes	x	x		x	x
No					
Abstain			x		
Absent					

Motion by Councilman Gray, second by Councilwoman Kash to authorize the Mayor to finalize the letter to the PBA and send to Mark Ruderman for review and submittal.

	Councilman Gray	Councilwoman Kash	Councilman Olson	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**ADJOURNMENT**

On the motion of Councilman Olson, second by Councilwoman Kash, and with all members in favor, the meeting was adjourned at 10:45 p.m. All members were in favor. Motion carried.

\_\_\_\_\_  
Doris J. Flynn

\_\_\_\_\_  
Alexander Rubenstein, Mayor