

**BYRAM TOWNSHIP COUNCIL MEETING - FEBRUARY 7, 2017**

**CALL MEETING TO ORDER**

Mayor James Oscovitch called the meeting to order at 7:00 p.m.

**OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting has been made in accordance with the Open Public Meetings Act, NJSA 10:4-6.

**ROLL CALL**

Councilwoman Raffay, here; Councilman Gray, here; Councilman Olson, here; Councilwoman Kash, here; Mayor Oscovitch, here. Township Manager Joe Sabatini, Attorney Tom Collins and Municipal Clerk Doris Flynn were also present.

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

- a. Attorney Client Privilege Communication – General
  - VC Developer
  - Health Insurance Fund Resolution 1-17
  - Radio Communications Update
  - Facilities Policy
  - Alvarez
  - Access Easement – Block 42, Lots 113/115
- b. Personnel
- c. Contract Negotiations – Alternatives to Public Health Services

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on February 7, 2017. Doris Flynn, Municipal Clerk

Motion by Councilman Olson second by Councilman Gray to go into closed session and adopt the above resolution.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion			x		
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RETURN TO OPEN SESSION** - Motion by Councilwoman Kash second by Councilman Olson to return to open session. All members were in favor. Motion Carried.

**CALL COUNCIL MEETING BACK TO ORDER**

**FLAG SALUTE AND MOMENT OF SILENCE**

**APPROVAL OF AGENDA** – Motion by Councilman Olson second by Councilwoman Kash, to approve the agenda as presented. All members were in favor. Motion carried.

**APPOINTMENTS**

Motion by Councilman Gray, second by Councilwoman Kash to appoint Sheila Pepe to the Board of Health with a term to expire 12/31/2019.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion		x			
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

Motion by Councilman Olson, second by Councilwoman Kash to appoint Bill Shilling to the Open Space Committee as the Recreation Committee Representative with a 3 year term.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion			x		
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**TOWNSHIP MANAGER/COUNCIL REPORTS**

Township Manager

**Budget Workshop:**

- Budget Schedule:
  - § Introduction and Approval of Budget – March 7
  - § Municipal Adoption – tentatively scheduled for April 4

**Meet with County Health Dept – Wednesday, February 1:**

- Jim McDonald – Acting Division Head
- It was an informative, productive meeting with the Construction Official, Zoning Officer, Planning Board Chair and staff. We discussed internal processes and improvements that will be implemented to improve communication.

**Website Upgrade**

- FYI - Tamarack Park Trail’s page is updated and LIVE.
- Website upgrade has been completed and should be LIVE next week

**Meeting with Architect – January 24:**

- Received a revised floor plan based on meeting.
- Expecting that there will be group meeting to review floor plan options.

Councilman Olson

- Participated in a meeting with the architect on January 24. We made significant progress on the layout of the new building, while reducing the footprint.
- The next Open Space meeting is February 13 at 7:30 p.m.
- Amphibian Crossing training dates have been announced and will be held on February 12 from 10-11 a.m. and February 13 from 5:30-6:30 p.m. at USDA Center in Hackettstown..
- Sussex County Historical Society meeting on February 20 in Sussex Borough to discuss historic markers around the County.
- Byram Historical Society set their meeting dates for 2017. The next meeting is March 29<sup>th</sup> at 7 p.m. The June Dobson Scholarship Application is posted on our website.
- The next CAG meeting is February 23. The NJ State Department of Health will be in attendance to discuss health issues pertinent to the Mansfield Drive Dump Site area.
- SCMUA designated the following days for Free E-Waste Drop-Off Days in 2017: 3/18, 5/20, 7/22 and 10/14.

Councilwoman Kash – There is a Recreation Committee meeting on February 15 at 7:30 p.m.

Councilman Gray – Participated in a legislative update breakfast meeting with Rodney Frelinghuysen and other representatives from several municipalities. National and local topics were discussed. It was an interesting and informative meeting.

Councilwoman Raffay - Planning Board meets February 6 at 8 p.m. There will be a work session to discuss ordinance amendments in conjunction with the Highlands and the Economic Development Plan. Quick Check will be coming back on April 6.

Mayor Oscovitch – Jim announced that on the agenda was a resolution accepting the 2017 Radon grant. We will be purchasing radon kits which will be available for the public to pick up. When the kits are available, we will post it on the website.

**PUBLIC PARTICIPATION I**

Motion by Councilman Gray, second by Councilwoman Raffay to open to the public. All members in favor. Motion carried. There were no comments. Motion by Councilman Olson, second by Councilwoman Raffay to close to the public.

**RENEWAL OF JUNKYARD LICENSES**

- Raimos
- North Jersey Auto Wreckers

This was carried to February 21, 2017 Council meeting and Engineer Cory Stoner will be in attendance.

**2017 CAPITAL BUDGET PRESENTATION** – Township Manager Joe Sabatini presented the 2017 capital budget. The 2017 Capital Budget memorandum with Capital Improvement Program, Project Summary and all backup can be found on the Township’s website under Quick Links--Municipal Budget Information.

After the presentation, Councilman Gray stated that the gas tax was raised to fund the Transportation Trust Fund. Since the money should be coming back to the communities, we should receive a grant to pave Amity Road. Councilwoman Raffay agreed, and asked if Cory Stoner will highlight the safety features when applying for the Amity Road grant. Joe Sabatini said yes, Cory was doing that. Councilman Olson thanked Joe Sabatini and staff for working on this capital budget—it was a job well done.

**APPROVAL OF MINUTES**

- January 17, 2017 – Regular Minutes - Motion by Councilman Olson, second by Councilwoman Kash, to adopt the minutes as presented.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion			x		
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

- January 17, 2017 - Executive Meeting Minutes – Motion by Councilman Olson, second by Councilwoman Kash, to adopt the minutes as presented.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion			x		
2nd				x	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**CONSENT AGENDA:** These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilman Olson, second by Councilwoman Kash to approve the consent agenda.

- Resolution No. 39-2017 – Resolution Authorizing the Execution of the Rider of Service Contract between the Musconetcong Sewerage Authority and the Township of Byram in the County of Sussex
- Resolution No. 40-2017 – Resolution Authorizing the Acceptance of a 2017 Radon Awareness Program (RAP) Grant from the NJDEP in the Amount up to \$1,000
- Resolution No. 41-2017 – Resolution Approving the Execution of a Share Service Agreement between Byram Township and Sparta Township for Fire Prevention Services from January 1, 2017- December 31, 2017
- Resolution No. 42-2017 – Authorize Refund of Redemption monies tot Outside Lien Holder – Block 271 Lot 774
- Resolution No. 43-2017 – Authorize Refund of Redemption Monies to Outside Lien Holder – Block 216 Lot 7
- Resolution No. 44-2017 – Confirming the redemption of Municipal Held Lien – Block 272 Lot 288.01
- Resolution No. 45-2017 – Resolution of the Township Council of the Township of Byram Authorizing the Disposal of Out-of-Date Fire Department Turnout Gear

- Resolution No. 46-2017 – Resolution to Transfer 2016 Appropriation Reserves Current Fund
- Resolution No. 47-2017 – Approval to Submit a Grant Application and Execute a Grant contract with the New Jersey Department of Transportation for the Amity Road – Phase II Improvements Project

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion			x		
2 <sup>nd</sup>				X	
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**BILL LIST**

Motion by Councilman Gray, second by Councilman Olson, to approve the bill list as presented.

	Councilwoman Raffay	Councilman Gray	Councilman Olson	Councilwoman Kash	Mayor Oscovitch
Motion		x			
2 <sup>nd</sup>			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**PUBLIC PARTICIPATION II**

Motion by Councilman Gray, second by Councilman Olson to open to the public. All members in favor. Motion carried. Luann Byrne, 34A Richmond Road, commended Joe, staff and the Council for all the hard work that goes into doing the budget. Motion by Councilman Olson, second by Councilwoman Raffay to close to the public. All members in favor. Motion carried.

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Motion			x		
2 <sup>nd</sup>	x				
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RETURN TO OPEN SESSION** - Motion by Councilman Olson second by Councilwoman Kash to return to open session at 9:54 pm. All members were in favor. Motion Carried.

**ADJOURN**

On the motion of Councilman Olson, second by Councilwoman Kash and with all members in favor, the meeting was adjourned at 9:55 p.m. Motion carried.

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Doris Flynn, Municipal Clerk

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James Oscovitch, Mayor