

**TOWNSHIP OF BYRAM
COUNCIL AGENDA, TUESDAY, SEPTEMBER 21, 2021
EXECUTIVE SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.**

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

3. ROLL CALL

4. RESOLUTION FOR EXECUTIVE SESSION

- a. Attorney Client Privilege Communication
 - General
- b. Personnel – Collective Bargaining Agreements

5. RETURN TO OPEN SESSION

6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION

7. APPROVAL OF AGENDA

8. APPOINTMENT OF OPEN SPACE MEMBER – ALEX RUBENSTEIN

9. REPORTS

- Township Manager
- Mayor and Council Members
- Township Attorney

10. PUBLIC PARTICIPATION I – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

11. APPROVAL OF MINUTES

- September 7, 2021 Regular & Closed Session Meeting Minutes

12. CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 202-2021 - Authorization to Purchase Rock Salt under the Sussex County Cooperative Pricing System for Budget Year 2021 – Not to Exceed \$50,000
- B. Resolution No. 203-2021 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 110 Lot 13, 8 Weaver House Cove Road
- C. Resolution No. 204-2021 – Resolution Executing Contract Agreement by and between Byram Township and OPIEU 32 Clerical Unit for January 1, 2022 Through December 31, 2026
- D. Resolution No. 205-2021 – Resolution to Award the Bid for Proposed Improvements to Fieldstone Trail – Concrete Sidewalk & Detachable Warning Surface – Not to Exceed \$26,550.00
- E. Resolution No. 206-2021 – Resolution Executing the Contract Agreement by and Between Byram Township and DPW OPEIU Local 32 for January 1, 2022 Through December 31, 2026
- F. Resolution No. 207-2021 – Authorize the Purchase of One (1) 2022 Ford Police Interceptor Utility (K8A) AWD with Optional Equipment for the Township of Byram Police Department – Not to Exceed \$36,555.18
- G. Resolution No. 208-2021 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 337 lot 9.07, 12 Catalina Drive

13. APPROVAL OF SEPTEMBER 21, 2021 BILL LIST

14. ITEMS FOR DISCUSSION

- A. Rt. 206 over Pequest

15. FUTURE AGENDA DISCUSSION ITEMS

16. PUBLIC PARTICIPATION II

17. EXECUTIVE SESSION – Session II (if necessary)

18. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY

19. ADJOURNMENT

From: [Alex Rubenstein](#)
To: [Cindy Church](#)
Cc: [Joseph Sabatini](#)
Subject: interest in being appointed to the open space committee
Date: Wednesday, September 1, 2021 4:28:32 PM

Greetings,

As the council is aware, there is a vacant position on the Open Space Committee. According to the township code, this seat could be filled by a resident of the town who may or may not be a township official. I have an interest in being appointed to this position.

I have a good understanding of municipal operations and the towns open space initiatives. I also have considerable experience in real estate negotiations, and I have a good understanding of property law. I feel that I can be a resource for this committee. I am already up to speed on the current issues and topics, as I have already been attending meetings regularly.

Regards,

Alex Rubenstein

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 202– 2021**

**Authorization to Purchase Rock Salt under the Sussex County Cooperative Pricing System
for Budget Year 2021**

WHEREAS, the Township of Byram approved resolution #106-2021 on April 6, 2021 for the purchase of rock salt in an amount not to exceed \$200,000.00 for budget year 2021 under the Sussex County Cooperative pricing System; and

WHEREAS, the contract approved under resolution #106-2021 has since expired leaving an unexpended balance of \$83,251.34; and

WHEREAS, the Township of Byram is a member of the Sussex County Cooperative Pricing System; and

WHEREAS, the Township of Byram is in need of and desires to purchase \$50,000.00 of the unexpended balance of the 2021 budget allocation of rock salt; and

WHEREAS, the Sussex County Cooperative Pricing System awarded a contract to American Rock Salt Company, LLC awarded for the period of August 11, 2021 – August 10, 2022, thereby affording the Township of Byram the opportunity of direct purchase of rock salt at \$58.99/ton without competitive bidding:

American Rock Salt Company, LLC
P.O. Box 190
Mt. Morris, NY 14510

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders not to exceed \$50,000.00 for budget year 2021 to obtain Ice Control Materials as specified and priced to the Sussex County Cooperative Pricing System; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Sussex County Cooperative Pricing System, Chief Financial Officer and the Municipal Clerk.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 203– 2021**

**RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN
HOLDER**

WHEREAS, at the Municipal Tax Sale held on October 30, 2020, a lien was sold on Block 110 Lot 13, also known as 8 Weaver House Cove Road, for 2019 delinquent real estate taxes; and

WHEREAS, this lien which is known as Tax Sale Certificate #2020-005 was sold to Sunshine St Cert VIII/BKUnited at 0% interest with a premium of \$23,500.00; and

WHEREAS, Shellpoint, a division of NewRez, mortgage servicer, has effected a redemption of certificate #2020-005 in the amount of \$18,286.31;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the Governing Body acknowledges that Sunshine St Cert VIII/BKUnited is entitled to the redemption in the amount of \$41,786.31; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the total amount of \$41,786.31 for the total redemption of certificate #2020-005 payable to Sunshine St Cert VIII/BKUnited, 7900 Miami Lakes Drive West, Miami, FL, 33016.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, RMC
Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 204 – 2021**

**RESOLUTION EXECUTING CONTRACT AGREEMENT BY AND
BETWEEN BYRAM TOWNSHIP AND OPIEU 32 CLERICAL UNIT FOR
JANUARY 1, 2022 THROUGH DECEMBER 31, 2026**

WHEREAS, OPIEU 32 is the recognized bargaining agent for the Clerical Employees of Byram Township; and

WHEREAS, negotiations for a contract renewal for the years 2022-2026 have been successfully concluded; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey, that the 2022-2026 Clerical contract be approved and that the Mayor, Manager and Municipal Clerk be authorized to execute the contract on behalf of the Township.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, RMC
Township Clerk

AGREEMENT

BETWEEN

TOWNSHIP OF BYRAM, SUSSEX COUNTY

AND

BYRAM TOWNSHIP MUNICIPAL CLERICAL EMPLOYEES,

MEMBERS OF

OFFICE & PROFESSIONAL EMPLOYEE INTERNATIONAL UNION (OPEIU), AFL-CIO, CLC,

Local 32

JANUARY 1, 2022 THROUGH DECEMBER 31, 2026

FOR BYRAM TOWNSHIP:
Joseph Sabatini, Township Manager
10 Mansfield Drive
Stanhope, NJ 07874

973-347-2500 x129

FOR OPEIU LOCAL 32:
Greg B. MacLaine
OPEIU Local 32
3350 Highway 128,
Bldg. 2, Suite 125
Wall, New Jersey 07719
908-686-4550
908-686-4554 (Fax)

TABLE OF CONTENTS

		<u>Page</u>
PREAMBLE.....		3
ARTICLE I	RECOGNITION.....	4
ARTICLE II	SAVINGS CLAUSE.	4
ARTICLE III	CATEGORIES OF EMPLOYMENT.....	4
ARTICLE IV	OVERTIME.	6
ARTICLE V	MANAGEMENT RIGHTS.....	7
ARTICLE VI	NON-DISCRIMINATION.....	8
ARTICLE VII	CLERICAL EMPLOYEE RIGHTS.....	8
ARTICLE VIII	NEGOTIATION PROCEDURE	8
ARTICLE IX	GRIEVANCE PROCEDURE.....	8
ARTICLE X	EMPLOYEE UNION REPRESENTATIVES.....	12
ARTICLE XI	PAY PERIODS.....	12
ARTICLE XII	MEDICAL AND OTHER BENEFITS.....	12
ARTICLE XIII	HOLIDAYS.....	15
ARTICLE XIV	VACATIONS.	15
ARTICLE XV	SICK LEAVE AND DISABILITY.....	17
ARTICLE XVI	PERSONAL LEAVE.....	18
ARTICLE XVII	BEREAVEMENT LEAVE.....	18
ARTICLE XVIII	MILEAGE ALLOWANCE.	19
ARTICLE XIX	TUITION ALLOWANCE.....	19
ARTICLE XX	LEAVE OF ABSENCE	19

ARTICLE XXI	MATERNITY LEAVE.....	20
ARTICLE XXII	WORKMAN'S COMPENSATION.....	20
ARTICLE XXIII	SALARY AND WAGES.....	21
ARTICLE XXIV	EXCLUSIVITY OF UNION REPRESENTATION.....	22
ARTICLE XXV	NEW POSITIONS, PROMOTIONS OR JOB CHANGES.....	22
ARTICLE XXVI	MAINTENANCE OF OPERATIONS.....	22
ARTICLE XXVII	JURY DUTY	23
ARTICLE XXVIII	DUES CHECKOFF.....	23
ARTICLE XXIX	FULLY BARGAINED PROVISIONS.....	24
ARTICLE XXX	TERM AND RENEWAL.....	25
SIGNATURES.....		25

PREAMBLE

This Agreement made and entered into the date last signed below, by and between the TOWNSHIP OF BYRAM, a Municipal Corporation in the County of Sussex and the State of New Jersey, (hereinafter referred to as the TOWNSHIP) and BYRAM TOWNSHIP MUNICIPAL CLERICAL EMPLOYEES, Members of the Office & Professional Employee International Union (OPEIU), AFL-CIO, CLC, Local 32 (hereinafter referred to as UNION), is the final and complete understanding between the Township and the Union on all bargainable issues and as such will serve to promote and maintain a harmonious relationship between the Township and those of its employees who are subject to this Agreement, in order that more efficient and progressive public service be rendered.

ARTICLE I
RECOGNITION

A. The Township hereby recognizes the Union as the sole and exclusive representative of all full-time, part-time, regular classified, permanent, and provisional employees under this Agreement for the purpose of collective negotiations concerning salaries, hours of work, and other conditions of employment in said negotiating unit, with the exception of management employees.

B. Any clerical title established during the term of this Agreement shall be discussed with the Union.

C. Unless otherwise indicated, the terms "employee" and "employees" when used in this Agreement refer to all persons represented by the Union in the above defined negotiating unit.

ARTICLE II
SAVINGS CLAUSE

If any provision of this Agreement or any application of this Agreement to any employee or group of employees is held invalid by operation of law or by a Court or other tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.

ARTICLE III
CATEGORIES OF EMPLOYMENT

Full-time Permanent Employees

All permanent full-time clerical and administrative employees are entitled to all employee benefits included in the clerical Union contract, including vacation, sick time, personal time, medical and dental insurance, disability, PERS retirement, or appropriate State retirement plan.

The normal work week for full-time employees shall consist of forty (40) hours, 8:30 a.m. to 4:30 p.m., including a forty-five (45) minute lunch. Any change in work hours will be discussed with the employees and Union.

Part-time Employees

Part-time employees are those working a regular schedule of less than 30 hours. Part-time employees receive pro-rated sick, vacation, and holiday time benefits, although pro-rated holiday time will be granted only if the employee's regularly scheduled work day falls on that holiday.

Part-time employees who are scheduled to work more than five (5) hours, but less than eight (8) hours, in any given day will be entitled to a thirty (30) minute lunch break.

In instances when a full-time employee is granted an official leave-of-absence, a part-time employee can be asked to work as needed for up to six (6) months.

In other cases, when deemed necessary by management, a part-time employee may work more than 30 hours per week for a period of no more than 90 days. Should this need extend beyond 90 days, the employee will be offered a full-time position with full benefits.

Temporary Employees

Temporary employees may be full-time or part-time but may not work more than 1,040 hours in any twelve-month period nor for more than one twelve-month period. They cannot be re-employed unless they are reclassified as part-time employees. In the case of temporary workers filling in for permanent employees on leave, the temporary worker may be retained on a full-time basis if necessary for a period up to but not exceeding a single year (i.e. any twelve-month period).

Temporary employees do not receive employee benefits and are not covered under the clerical contract.

ARTICLE IV

OVERTIME

A. All employees shall be expected to complete their work in the time allotted for the normal working day.

B. Full-time employees who must attend regularly scheduled evening meetings will be remunerated at the rate of time and a half compensatory time off for hours worked in excess of their regular work week. Any employee scheduled by the department head, with approval of the Township Manager, to attend other special meetings not within the regular work week will be paid at the rate of time and a half their regular salary. Any employee scheduled to work a holiday or Sunday shall be paid double time compensatory time for all hours worked.

C. Part-time employees who support evening meetings will be compensated with straight compensatory time up to forty (40) hours, and time and a half compensatory time for any hours worked over forty (40) hours.

D. All employees "called out" shall receive three (3) hours minimum compensatory time.

E. All overtime and/or extra hours must be authorized by the Township Manager and specifically scheduled by the department head.

F. The Township reserves the right to determine the amount of, or need for, overtime.

G. All employees may be required to work a reasonable amount of overtime.

H. Any employee whose service with the employer terminates shall have unused earned compensation time paid to him/her upon such termination, or to the employee's legal representative/beneficiary in the event of his/her death.

ARTICLE VMANAGEMENT RIGHTS

A. In order to effectively administer the affairs of the Township Government and to properly serve the public, the Township hereby reserves and retains unto itself, as a public employer, all the powers, rights, authority, duties, and responsibilities conferred upon and vested in it by Law prior to the signing of this Agreement. Without limitations of the foregoing, management's prerogatives include the following rights:

1. To manage and administer the affairs and operations of the Township.
2. To direct its working forces and operations.
3. To hire, promote, and assign employees in accordance with the Law.
4. To demote, suspend, discharge, or otherwise take disciplinary action in accordance with Law and Civil Service Rules.
5. To promulgate reasonable rules and regulations, from time to time, which may affect the orderly and efficient administration of Township Government.

B. The Township's use and enjoyment of its powers, rights, authority, duties, and responsibilities, the adopting of its policies and practices or the promulgation of rules and regulations in furtherance thereof, and the exercise of discretion pursuant thereto, shall be limited only by the terms of this Agreement and to the extent same conform to Laws of New Jersey and of the United States.

C. Nothing contained in this Agreement shall operate to deny or restrict the Township in exercise of its rights, responsibilities, and authority pursuant to the Laws of this State or of the United States.

D. The Township in conducting its affairs and employer rights and responsibilities shall comply with the New Jersey Department of Personnel regulations, the Civil Service Commission, and the law commonly referred to as "Civil Service".

ARTICLE VI

NON-DISCRIMINATION

Neither the Township nor the Union shall discriminate against any employee because of age, race, creed, sex, color, ethnic background or political affiliation or activities, sexual orientation or for belonging or being active in the Union.

ARTICLE VII

CLERICAL EMPLOYEE RIGHTS

The Township agrees to make available to the Union upon request all appropriate information pursuant to the Open Public Records Act, any such information which may be necessary for the Union to process any grievance or complaint or for negotiation purposes as per said Act.

ARTICLE VIII

NEGOTIATION PROCEDURE

The parties agree to commence negotiations in October of the year in which the Agreement expires.

ARTICLE IX

GRIEVANCE PROCEDURE

A. Definition

A grievance is the right to appeal the interpretation, application, or violation of this Agreement or any policy or administrative decision affecting the employee or employee organization. Employees shall have the right to grieve written reprimands through the grievance procedure up to and including the Township Manager only. Discipline which has been imposed and which involves economic loss (suspension or fine) may be grieved

to arbitration. The term grievance and the grievance procedure set forth herein shall not apply in the following instances:

1. Matters which involve the interpretation or application of a Department of Personnel Rule or Regulation.

2. Matters where the municipality is without authority to act.

B. Purpose

1. The purpose of the grievance procedure is to secure equitable solutions to the problems affecting employees arising under this Agreement or to a violation of a Department of Personnel Rule or Regulation.

2. The parties agree that disputes should be resolved at the lowest possible administrative level. Thus, the parties shall encourage the informal resolution of disputes by discussion of complaints between an individual (with a Union representative, if so desired) and his/her immediate superior and only in the event that such discussion fails to produce a satisfactory adjustment of the complaint shall it be reduced to writing and submitted as a grievance.

C. Procedure

An aggrieved employee (representative) must file his/her grievance in writing with his/her immediate superior within ten (10) calendar days of the occurrence. The grievance shall state the date, those involved, the section of contract and/or the Civil Service Rule aggrieved to. Failure to act within said time period shall constitute an abandonment of the grievance.

Step 1. Once timely filed, the aggrieved employee (representative) shall discuss the grievance with his/her immediate superior. If the grievance is not resolved satisfactorily or if no resolution is made within three (3) working days by the immediate superior, the employee (representative) must present his/her grievance to his/her department head, in the event his/her immediate superior is not the department head. The procedure and the time limits for resolution at that level shall be the same as that discussed above for the immediate superior.

Step 2. In the event there is not a satisfactory resolution of the grievance at Step 1 or a decision rendered within the time provided, the aggrieved employee (representative) shall present his/her grievance in writing to the Township Manager, or his/her designee, within seven (7) working days after the response from the department head is due. Such statement shall set forth the reasons why the grievant contends the department head's decision is incorrect and shall specify the provision or provisions of this Agreement or Department of Personnel Rule alleged to be violated. The Township Manager, or his/her designee, shall review the decision of the department head, together with the statement submitted by the grievant and such other evidence as may be submitted, and shall respond to the grievant and/or representative within ten (10) working days.

Step 3. Should the grievant (representative) disagree with the decision of the Township Manager, or his/her designee, the grievant (representative) may, within seven (7) working days after the response from the Township Manager or his/her designee is due, submit to the Township Council by service upon the Township Manager, or his/her designee, a signed statement in writing as to the issue or issues in dispute. Such statements shall be filed along with:

1. Copy of the written grievance.
2. A statement of the results of prior discussions thereon.
3. A statement of the grievant's dissatisfaction with such results.

Where the grievant requests in writing a hearing before the Township Council, a hearing shall be held. If the grievant in his/her appeal does not request a hearing, the Council may consider the appeal on the written record submitted to it, or may on its own conduct a hearing, or may request the submission of additional written material. Where additional written materials are requested, copies thereof shall be given to the aggrieved employee, who shall be entitled to have a representative at a hearing, if one is held.

The Council shall make a determination within ten (10) working days after a hearing, if one is held, or if

not held, twenty (20) working days after the grievant submits the grievance to the Township Manager or his/her designee. Such determination shall be given in writing to the aggrieved employee, and his/her representative, if there is one.

Step 4. In the event the grievance is not resolved at Step 3 or a decision is not rendered by the Township Council within the time provided, the Union may elect to have the matter submitted to arbitration.

1. The arbitrator shall be selected in accordance with the rules and regulations of the Public Employment Relations Commission.
2. The arbitrator shall conduct a hearing and shall render his/her decision in writing, with findings of fact and conclusions.
3. The arbitrator shall not add to, subtract from, modify, or amend this Agreement in any way.
4. Only one (1) issue or grievance may be submitted to an arbitrator, unless the parties agree otherwise. For the purposes of this Article, a grievance involving the same fact pattern or circumstances affecting more than one individual shall constitute a single grievance.
5. The decision of the arbitrator shall be final subject to the New Jersey Arbitration Act N.J.S.A. 2A:24-1, et seq.
6. The cost of the arbitrator will be borne equally by the Union and the Township; and all other expenses incurred by either side, including presentation of witnesses, will be borne by the side incurring same.

D. Miscellaneous

1. In the presentation of a grievance, an employee shall have the right to present his/her own appeal or to designate a representative to appear with him/her at any step in his/her appeal.

2. Whenever an employee appears with a representative, the Township shall have the right to designate a representative to appear at the step of the grievance procedure.

3. In the event the Township fails to respond to a grievance in writing within the time limits specified, the failure to respond shall be construed as a negative response and the Union may proceed to the next step in the grievance procedure.

ARTICLE X

EMPLOYEE UNION REPRESENTATIVES

The Union shall have the right to designate such members of the Union as it deems reasonably necessary as representatives, who shall not be discriminated against due to legitimate activity. There shall be no more than three (3) designated representatives.

ARTICLE XI

PAY PERIODS

All employees shall be paid on a semi-monthly basis. Pay periods shall fall on the fifteenth (15th) and the thirtieth (30th) of each month. In the event the 15th or 30th falls on a weekend or holiday, the pay period would be scheduled for the Friday before or the day before the holiday.

ARTICLE XII

MEDICAL AND OTHER BENEFITS

A. Permanent full-time employees are eligible for health and prescription drug benefits, dental, life and disability insurance in accordance with the plans in effect and carried by the Township of Byram

B. Effective as soon as Employees can be enrolled, the Township shall offer health and prescription drug benefits through the New Jersey State Health Benefits Plan (“SHBP”). All Employees shall be eligible to enroll

in any plan offered by the SHBP. Employees will accept any and all changes that the SHBP might make to any plan designs, including the elimination of any plan, without condition or exception.

C. Permanent full-time employees are eligible for life insurance with Standard Insurance Company. Coverage shall begin the tenth (10) of the month after thirty (30) days of employment, providing that the proper application is completed and filed with the Township.

D. Employees shall contribute towards their medical and other benefits in accordance with the requirements as set forth in Chapter 78, P.L. 2011, but in no event less than the greater of (a) one and one-half (1 ½%) percent of their base salary; or (b) if the employee elects coverage for dependants, ten (10%) percent of the cost of the premium (up to \$900).

E. Upon an employee's termination, insurance coverage will be discontinued the first (1st) of the month after termination, or in accordance with the applicable state and federal law.

F. Employees hired after January 1, 2010, shall not receive post-retirement healthcare benefits paid for by the Township. Employees hired by the Township prior to December 31, 2009, who retire, shall receive during retirement all medical and dental benefits that would have been required to be paid by the Employer, had they continued in active employment (subject to ongoing availability from the SHBP), with the retiree required to contribute towards their medical and other benefits in accordance with the requirements as set forth in Chapter 78, P.L. 2011, provided that where applicable:

1. Any such payments or benefits are permitted by applicable law.
2. The employee must have been employed by the Township of Byram at the time of retirement:
 - a. With a minimum of 15 years of service and reached age 62, or
 - b. With 25 or more years of service, or
 - c. With 10 or more years of service, if retirement is caused by disability for which a disability pension of 50% or more has been approved.

3. The Township's retirement health benefits program is to be secondary to any other health insurance program for which the employee or their spouse may be eligible.
4. The employee must apply for full federal health care benefits at the earliest opportunity. The Township will provide "wrap around" coverage, if available, in lieu of the standard benefits after eligibility for federal health benefits shall be established.
5. The Township shall reimburse the retiree for Part B Medicare costs provided the premium savings for Medicare eligible employees equals or exceeds the costs of Part B Medicare.
6. Retirees shall be required to reduce coverage options as circumstances dictate (e.g., a retiree may go from husband/wife coverage to single coverage), but may not opt for a higher level of coverage thereafter.
7. If, after date of retirement, the SHBP changes or eliminates any plan design that would affect the retiree, the retiree must accept those changes as would an active employee.

ARTICLE XIII

HOLIDAYS

A. The twelve (12) holidays observed shall be: New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Veteran's Day, Good Friday, Thanksgiving Day, Day after Thanksgiving, Memorial Day, Christmas Day, Independence Day, Labor Day, Day before or after Christmas (management's decision). Effective January 1, 2019, there shall be 12 legal observed holidays with the elimination of Columbus Day and General Election Day. Effective January 1, 2019, employees shall be entitled to two (2) floating holidays to be used at employee's discretion with the approval of the Department Head. When a holiday falls on a Saturday, it shall be observed on the preceding Friday. When a holiday falls on a Sunday, it shall be observed on the following day, Monday.

B. Employees are required to work the day before and the day after a Holiday, unless they are on approved leave time. If an employee is sick before or after said Holiday, the Township may require a physician's note upon return to work.

C. If an employee is required to work on one of the holidays listed in paragraph A, the employee shall be paid double her/his regular pay.

ARTICLE XIV

VACATIONS

A. All employees shall be granted vacation leave based upon the following schedule:

Date of hire to December of that year:	one (1) day per month to end of calendar year.
First full calendar year through fourth calendar year:	12 days per year
Fifth calendar year through ninth calendar year:	15 days per year
Tenth calendar year through seventeenth calendar year:	20 days per year
Eighteenth calendar year and over:	25 days per year

B. An employee shall be allowed to carry over into the next year and for one year only, one year's vacation allowance.

C. Employees on the payroll as of January 1 of any calendar year shall on that January 1st be credited in advance with vacation entitlement in accordance with the foregoing schedule, provided, however, that if the employee works less than twelve (12) months in the calendar year, he/she is entitled to a pro-rata share of such vacation entitlement. An employee who has used more vacation time than he/she is entitled to at the time of his/her severance shall have an amount equal to his/her daily rate at the time of severance deducted from his/her final pay for each day of vacation the employee has used in excess of the number of days to which he/she is entitled.

D. An employee shall submit requests for vacation at least two (2) weeks in advance whenever possible. All requests for vacation shall be in writing and are subject to approval by the department head. Approvals and disapproval of vacation requests shall be in writing. Vacation shall be scheduled on the basis of seniority, except in cases of emergency.

E. The department head shall attempt to schedule work insofar as possible to preclude changes in the vacation scheduling.

F. Any employee whose service with the employer terminates, shall have unused earned vacation time paid to him/her or the employee's legal representative in the event of his/her death.

G. No vacation days shall be taken for less than one-half of a full day.

ARTICLE XV

SICK LEAVE AND DISABILITY

A. All employees shall be granted sick leave based upon the following from date of hire:

1 day per month in the first year or part thereof until January 1st.

15 days per calendar year thereafter.

No sick leave may be taken for less than one-quarter day. Employees may use a maximum of four (4) one-quarter sick days per year, and all other sick leave must be taken for at least one-half day. All unused sick leave may be accumulated from year to year.

B. An employee, upon retiring or whose service with the Township is terminated under favorable conditions, shall be paid for 50% of his/her accumulated unused sick leave up to a maximum of \$15,000.

The employee shall be compensated with this accumulated leave at his/her base rate of pay at date of retirement.

ARTICLE XVI

PERSONAL LEAVE

All employees shall receive four (4) personal leave days per year, to be prorated in the employee's first and last year of employment. Personal leave days can be taken in half day increments. All personal leave days need to be used within the year allocated and personal leave days are not permitted to be carried over to the next calendar year.

An employee whose service with the employer terminates, shall have unused earned personal leave time paid to him/her or the employee's legal representative in the event of his/her death. An employee who has used more personal leave time than he/she is entitled to at time of his/her severance shall have an amount equal to his/her daily rate at time of severance deducted from his/her final pay for each day of personal leave time the employee has used in excess of the number of days to which he/she is entitled.

ARTICLE XVII

BEREAVEMENT LEAVE

A. All employees shall receive three (3) paid consecutive working days leave in the event of the death of a spouse, significant other, civil union partner, domestic partner, child, parent, brother, sister, grandparent, grandchild, mother/father-in-law, brother/sister-in-law, step child or step parent. In addition, they shall receive one (1) paid bereavement day for the death of an aunt, uncle, cousin, niece, or nephew.

B. The three (3) days shall be consecutive working days to be taken within fifteen (15) days of the death. Reasonable proof of death may be required by the Township.

C. The employee shall be allowed the three (3) or one (1) day leave per incident, as set forth in Section A above, such leave being separate and distinct from any other leave time. If a death occurs during an employee's

scheduled vacation time, that employee shall receive an additional one or three vacation days, based on the schedule in Section A, to be scheduled at a later date.

ARTICLE XVIII

MILEAGE ALLOWANCE

Employees required to use personal vehicles in the pursuit of proper and necessary Township business will be reimbursed at the current IRS reimbursement levels per mile.

ARTICLE XIX

TUITION ALLOWANCE

The Township agrees to appropriate monies for employees who are taking courses that are job related. Employees must secure advance permission from the Township Manager. The employees must obtain proper certification or minimum "C" grade to be eligible for payment of courses taken.

ARTICLE XX

LEAVE OF ABSENCE

The Mayor and Township Council may grant the privilege of a leave of absence without pay for an employee, for a period not to exceed six (6) months at any one time, provided that all earned vacation time has been used first. Such leave may be renewed for an additional six (6) months by action of the Mayor and Council. During an unpaid leave of absence, the employee shall be responsible for all costs of maintaining employee's benefits including pension. This includes reimbursement for employee/employer contributions to healthcare benefits, prescription drugs, dental benefits, contributory insurance payments, life and long term disability

premiums, voluntary insurance contributions and any other premiums or payments made by the Township or employee on behalf of the employee.

ARTICLE XXI

MATERNITY LEAVE

A female employee shall notify the department head of her pregnancy as soon as it is medically confirmed. A maternity leave shall be for a period of not more than one (1) year. The employee may elect to return at an earlier date, provided the employee shall be deemed medically fit to resume her position. Such leave will be granted without pay.

ARTICLE XXII

WORKMAN'S COMPENSATION

Employees entitled to receive Workman's Compensation Insurance shall be paid their regular pay for the first six (6) months after injury on the job without charges against their sick leave, vacation time, or personal leave. However, any Workman's Compensation Insurance payments received during this six (6) month period shall be turned over to the Township. The Township will consider extending this six (6) month period upon review.

ARTICLE XXIII

SALARY AND WAGES

A. All covered employees shall receive the following wage increase, which shall apply with full retroactivity:

January 1, 2022 – \$2.00 increase per hour

January 1, 2023 – \$1.50 increase per hour

January 1, 2024 – 2% increase

January 1, 2025 – 2% increase

January 1, 2026 – 2% increase

B. The position of Deputy Registrar shall receive an annual stipend of \$1,000. This stipend is not included in base pay for calculation purposes or subject to the annual increases referenced in section A above.

C. The position of Secretary to the Planning Board shall receive an annual stipend of \$1,000. This stipend is not included in base pay for calculation purposes or subject to the annual increase referenced in section A above.

ARTICLE XXIV

EXCLUSIVITY OF UNION REPRESENTATION

The employer agrees that it will not enter into any individual contract regarding the terms and conditions of employment other than this Agreement with the Union with regard to employees covered under this Agreement during the term of this Agreement.

ARTICLE XXV

NEW POSITIONS, PROMOTIONS OR JOB CHANGES

Whenever a vacancy exists or a new position is created, municipality shall post the opening on the employee bulletin board to allow all clerical employees who are eligible to apply for the position.

ARTICLE XXVI

MAINTENANCE OF OPERATIONS

A. It is recognized that the need for continued and uninterrupted operation of the Township's departments and agencies is of paramount importance to the citizens of the community and that there should be no interference with such operations.

B. The Union covenants and agrees that during the term of this Agreement neither the Union nor any person acting in its behalf will cause, authorize, or support, nor will any of its members take part in, any strike (i.e., the concerted failure to report for duty or willful absence of an employee from his/her position or stoppage of work or abstinence in whole or in part from the full, faithful, and proper performance of the employee's duties of employment), work stoppage, slow-down, walk-out, or other job action against the Township.

C. The Union agrees that it will do everything in its power to prevent its members from participating in any strike, work stoppage, slow-down, or other activity aforementioned, including but not limited to publicly

disavowing such action and directing all such members who participate in such activities to cease and desist from same immediately and to return to work, along with such other steps as may be necessary under the circumstances, and to bring about compliance with its order.

D. In the event of a strike, slow-down, walk-out, or job action, it is covenanted and agreed that participation in any such activity by the Union member shall entitle the Township to take appropriate disciplinary action, including possible discharge in accordance with the applicable law.

E. Nothing contained in the Agreement shall be construed to limit or restrict the Township in its right to seek and obtain such judicial relief it may be entitled to have in law or in equity for injunction or damages or both in the event of such breach by the Union or its members.

ARTICLE XXVII

JURY DUTY

Each Union member shall be allowed leave with differential pay, if required for jury duty. A written request for such leave shall be given to the Township Manager at least two (2) weeks in advance. Employees shall receive the difference between pay received for jury duty and the employee's wages for the leave period.

ARTICLE XXVIII

DUES CHECKOFF

Payroll deductions for dues may be made upon the submission by the Union of notification by employees authorizing the deduction of dues from pay. The Township Treasurer shall forward dues to the Union at monthly intervals. Employees shall have the right to withdraw authority for deduction of dues in accordance with New Jersey statutes, but subject to Paragraph B of this article.

Any permanent employee in the bargaining unit on the effective date of this Agreement who does not join the Union within 30 days thereafter, any new permanent employee who does not join within 30 days of initial employment within the unit, and any permanent employee previously employed within the unit who does not join within 10 days of re-entry into employment with the unit shall, as a condition of employment, pay a representation fee to the Union by automatic payroll deduction. The representation fee shall be in the amount equal to 85% of the regular Union membership dues, fees, and assessments. The Union's entitlement to the representation fee shall continue beyond the termination date of this Agreement so long as the Union remains the majority representative of the employees in the unit, provided that no modification is made in this provision by a successor agreement between the Union and employer.

The Union agrees that it will indemnify and save harmless the Township against any and all actions, claims, demands, process of expenses (including reasonable attorney's fees) in any matter resulting from proper action taken by the Township in reliance upon this article.

ARTICLE XIX

FULLY BARGAINED PROVISIONS

A. This Agreement shall not be modified in whole or in part by the parties except by an instrument in writing duly executed by both parties.

B. This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues which were or could have been the subject of negotiations. During the term of this Agreement, neither party will be required to negotiate with respect to any such matter, whether or not covered by this Agreement, and whether or not within the knowledge or contemplation of this Agreement.

ARTICLE XXX

TERM AND RENEWAL

This AGREEMENT shall be in full force and effect as of the first day of January, 2022 and shall remain in full force and effect through the 31st day of December, 2026. This AGREEMENT shall remain in full force and effect after the termination date of this AGREEMENT, unless either party gives notice in writing ninety (90) days before the termination date of this AGREEMENT of a desire to change, modify, or terminate this AGREEMENT.

IN WITNESS WHEREOF, the parties have hereunto subscribed their hands and seal this __ day of _____, 2021.

BYRAM TOWNSHIP MUNICIPAL
CLERICAL EMPLOYEES

TOWNSHIP OF BYRAM

By: _____

By: _____

By: _____

ATTEST:

ATTEST:

**TOWNSHIP OF BYRAM
RESOLUTION NO. 205-2021**

**RESOLUTION TO AWARD THE BID FOR PROPOSED IMPROVEMENTS TO FIELDSTONE TRAIL –
CONCRETE SIDEWALK & DETACHABLE WARNING SURFACE**

WHEREAS, the Township of Byram opened bids for the proposed improvements to Fieldstone Trail – Concrete Sidewalk & Detachable Warning Surface on September 14, 2021 at 10:00 a.m.; and

WHEREAS, two bids were received from the following contractors:

Vektor Corporation \$26,550.00

Tony’s Concrete Construction Co., Inc. \$28,350.00

WHEREAS, the lowest responsible bidder is Vektor Corporation in the amount of \$26,550.00; and

WHEREAS, Township Engineer Cory Stoner reviewed and recommended the award to Vektor Corporation in the amount of \$26,550.00; and

WHEREAS, funds are available in the 2021 Municipal Budget – Improvements to Streets & Roads; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Council, County of Sussex, State of New Jersey to award the bid to Vektor Corporation in the amount not to exceed \$26,550.00. Certification of funds has been provided. The Mayor, Township Manager and Clerk are hereby authorized to sign any document associated with this award.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, RMC
Township Clerk



HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, *PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.

ANN PELLOW WAGNER
NJ - C.L.A., VA - C.L.A., PA - C.L.A.
(5128/84 - 7127/89)

DAVID B. SIMMONS, JR., *VICE PRESIDENT*
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.
NY - P.E. & L.S., PA - P.E. & L.S.

CORY L. STONER, *EXEC. VICE PRESIDENT*
NJ - P.E., NJ - C.M.E.

MATTHEW J. MORRIS
NJ - L.L.A., NJ - P.P.

THOMAS G. KNUTELSKY, *ASSOCIATE*
NJ - P.E.

September 14, 2021

VIA E-MAIL

MEMORANDUM TO: Mr. Joseph Sabatini, Byram Township Manager

FROM: Cory L. Stoner, P.E., C.M.E., Township Engineer

SUBJECT: RECOMMENDATION OF AWARD
Proposed Improvements to Fieldstone Trail – Concrete Sidewalk &
Detectable Warning Surface
HPA No. 21-103

Dear Mr. Sabatini:

I have reviewed the two (2) bids received on September 14, 2021 at 10:00 AM for the above-referenced project and recommend the contract be awarded to Vektor Corporation, 348 Schoolhouse Road, Monroe Township, New Jersey 08831, whose low bid was \$26,550.00.

Enclosed herewith please find the following paperwork:

1. Form SA-41 - *Summary of Bids*. Retain for the Township's records.
2. Form SA-22 - *Recommendation of Award - State Aid Project*. Kindly have the Presiding Officer and Municipal Clerk sign this form, and then *return it to this office*. We will forward it to the New Jersey Department of Transportation.

Very truly yours,

Cory L. Stoner, P.E., C.M.E.
HAROLD E. PELLOW & ASSOCIATES, INC.
Byram Township Engineer

CLS:mac
K:\PROJECTS\MUNICIPAL\BYRAM\COUNCIL\21-103 - FIELDSTONE TRAIL\CONCRETE SIDEWALK & DETECTABLE WARNING SURFACE\SABATINI2.DOC

Enclosures

**TOWNSHIP OF BYRAM
RESOLUTION NO. 206 – 2021**

**RESOLUTION EXECUTING THE CONTRACT AGREEMENT BY AND
BETWEEN BYRAM TOWNSHIP AND DPW OPEIU LOCAL 32 FOR JANUARY
1, 2022 THROUGH DECEMBER 31, 2026**

WHEREAS, OPEIU Local 32 is the recognized bargaining agent for the Department of Public Work Employees of Byram Township; and

WHEREAS, negotiations for a contract renewal for the years 2022-2026 have been successfully concluded; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey, that the 2022-2026 Department of Public Works contract be approved and that the Mayor, Manager and Municipal Clerk be authorized to execute the contract on behalf of the Township.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, RMC
Township Clerk

AGREEMENT

BETWEEN

TOWNSHIP OF BYRAM

and

**OPEIU LOCAL NO. 32
(DEPARTMENT OF PUBLIC WORKS)**

JANUARY 1, 2022 THROUGH DECEMBER 31, 2026

FOR BYRAM TOWNSHIP:

Joseph Sabatini, Township Manager

**10 Mansfield Drive
Stanhope, NJ 07821
973-247-2500 x129**

FOR OPEIU LOCAL 32:

**Greg MacLaine
OPEIU Local 32
3350 Highway 138
Bldg. 2, Suite 125
Wall, NJ 07719
908-686-4550**

TABLE OF CONTENTS

<u>ARTICLE</u>	<u>PAGE</u>
PREAMBLE3
ARTICLE I: RECOGNITION3
ARTICLE II: TOWNSHIP RIGHTS AND RESPONSIBILITIES.3
ARTICLE III: GRIEVANCE PROCEDURE4
ARTICLE IV: AGREEMENT NOT TO STRIKE8
ARTICLE V: VACATIONS9
ARTICLE VI: HOLIDAYS.12
ARTICLE VII: SICK LEAVE.13
ARTICLE VIII: OTHER LEAVE15
ARTICLE IX: INSURANCE16
ARTICLE X: PENSIONS.18
ARTICLE XI: UNIFORMS.18
ARTICLE XII: HOURS OF EMPLOYMENT20
ARTICLE XIII: SALARY, WAGES AND TRAINING.20
ARTICLE XIV: EXTRA COMPENSATION.22
ARTICLE XV: MEAL ALLOWANCE24
ARTICLE XVI: POSTING OF NON-SUPERVISORY POSITION VACANCIES24
ARTICLE XVII: COLLECTIVE BARGAINING24
ARTICLE XVIII: UNION DUES/AGENCY FEES PAYROLL DEDUCTIONS25
ARTICLE XIX: MISCELLANEOUS25
ARTICLE XX: SEPARABILITY AND SAVINGS.26
ARTICLE XXI: FULLY BARGAINED PROVISIONS.26
ARTICLE XXII: TERM AND RENEWAL.26

PREAMBLE

This Agreement is made effective the first day of January 1, 2022 between the Township of Byram (hereinafter referred to as the "Township"), a Municipal Corporation situated in the County of Sussex in the State of New Jersey and OPEIU Local No. 32 (hereinafter referred to as the "Union"), and represents the complete and final understanding by the parties of all bargainable issues.

ARTICLE I: RECOGNITION

A. The Township recognizes OPEIU Local No. 32 as the exclusive representative for the purpose of collective bargaining for all DPW employees employed by the Township in the titles noted in Article XIII excluding road foremen and supervisors within the meaning of New Jersey Employer-Employee Relations Act and all other employees of the Township.

B. Titles herein shall be defined to include the plural as well as the singular and shall include males as well as females.

ARTICLE II: TOWNSHIP RIGHTS AND RESPONSIBILITIES

A. In order to effectively administer the affairs of the Township and to properly serve the public, the Township hereby reserves and retains unto itself, as the public employer, all the powers, rights, authorities, duties and responsibilities conferred upon and vested in it by law or by prior written agreement. Without limitations, the Township's prerogatives include the following rights:

1. To manage and administer the affairs and operations of the Township.
2. To direct the Township's work force and its operations.
3. To hire and promote.
4. To demote, suspend, discharge or otherwise discipline employees for a just cause.
5. To maintain and promote efficient Township operations.
6. To determine the methods, means, job classification and

qualified personnel by which such operations are to be conducted.

7. To relieve personnel from duty for any legitimate reason.
8. To determine work schedules and, through the office of the Superintendent, establish methods and processes by which such work is to be performed.
9. To hire all employees and, subject to the provisions of law, to determine their qualifications and the conditions for their continued employment, dismissal or demotion with just cause.
10. To promulgate rules and regulations, from time to time, which may effect the orderly and efficient administration of municipal government.

B. With respect to Paragraph A above, the Township's use and enjoyment of its powers, rights, authorities, duties and responsibilities, the adoption of its policies and practices or the promulgation of rules and regulations in furtherance thereof, and the exercise of discretion in connection therewith, shall be limited only by the terms of this Agreement and to the extent that the same conforms to the laws of New Jersey and of the United States of America.

C. The Township in conducting its affairs and Employer Rights and Responsibilities shall comply with the New Jersey State Department of Personnel regulations and the law commonly referred to as, "Civil Service".

ARTICLE III: GRIEVANCE PROCEDURE

A. Definition

A grievance means an appeal concerning the interpretation, application or violation of this Agreement. Employees shall have the right to grieve all work disciplinary actions not covered by an appeal procedure of the Department of Personnel and the right to grieve the propriety of work rules within fifteen (15) calendar days of their promulgation. The term grievance and the grievance procedure set forth herein shall not apply in the following instances:

1. Matters which involve the interpretation or application of a Department of Personnel Rule or Regulation.

2. Matters where the municipality is without authority to act or where the Township's designated representative has authority to act in his or her discretion.

B. Purpose

1. The purpose of this procedure is to secure at the lowest possible administrative level, an equitable solution to the problems which may arise effecting the terms and conditions of this Agreement. The parties agree that this procedure will be kept as informal as may be appropriate to the circumstances and as confidential as may be permitted by law.

2. The parties agree that disputes should be resolved at the lowest possible administrative level. Thus, the parties shall encourage the informal resolution of disputes by discussions of complaints between an individual (with a representative if so desired) and his/her immediate superior and only in the event that such discussion fails to produce a satisfactory adjustment of the complaint shall it be reduced to writing and submitted as a grievance.

C. Procedure

1. An aggrieved employee or his/her Union representative at the request of and on behalf of an employee must file the grievance in writing with the immediate supervisor within fifteen (15) calendar days of the event giving rise to the grievance. The grievance shall state the date of the event and the names of all persons involved and shall reference the relevant section or sections of this Agreement. Failure to submit the grievance within said time period shall constitute an abandonment of the grievance.

Step 1. Once timely filed, the aggrieved employee (representative) shall discuss the grievance with his/her immediate supervisor. If the grievance is not resolved satisfactorily or if no resolution is made within seven (7) calendar days by the immediate supervisor, the employee or his representative must present the grievance within seven (7) calendar days to the department head, in the event the immediate supervisor is not the department head.

Step 2. In the event there is not a satisfactory resolution of the grievance at Step 1, or a decision rendered within seven (7) calendar days, the aggrieved employee or representative shall present the grievance in writing to the Township Manager within ten (10) calendar days after the response of the department head is due or received, whichever occurs first. Such statement shall set forth the reasons why the grievant contends the department head's decision is incorrect, shall specify the provision or provisions of this Agreement alleged to be violated and propose the purported corrective action to be taken by the Township. The Township Manager, or his designee, shall review the decision of the department head together with the statement submitted by the grievant and such other evidence as may be submitted and shall respond to the grievant and/or representative within ten (10) calendar days.

Step 3.

1. Should the grievant (representative) disagree with the decision of the Township Manager, the grievant (representative) may, within ten (10) calendar days after the response of the Township Manager is due, submit to the Township Council by service upon the Township Manager, a statement in writing and signed as to the issue or issues in dispute. Such statement shall be filed along with:

- a. Copy of the written grievance.
- b. A statement of the results of prior discussions thereon.
- c. A statement of the grievant's dissatisfaction with such results.

2. Where the grievant requests in writing a hearing before the Township Council, a hearing shall be held at its next regular meeting so long as the request is received at least seven (7) calendar days before such meeting. If seven (7) calendar days advance notice is not received, the hearing shall be held not later than the second regular meeting following receipt of notice. If the grievant in his/her appeal does not request a hearing, the Council may consider the appeal on the written record submitted to it, or may on its own, conduct a hearing; or it may request the submission of additional written material.

Where additional written materials are requested, copies thereof shall be given to the aggrieved employee who shall be entitled to have a representative at a hearing if one is held.

3. The Council shall make a determination within fifteen (15) calendar days after a hearing if one is held, or if not held, thirty (30) calendar days after the grievant submits the grievance to the Council through the Township Manager. Such determination shall be given in writing to the aggrieved employee, and his/her representative, if there is one.

Step 4.

1. In the event the grievance is not resolved at Step 3 or a decision is not rendered by the Township Council within the time provided above, the Union may elect to have the matter submitted to arbitration and shall file for such arbitration with the Public Employment Relations Commission within fifteen (15) calendar days after the decision of the Township Council or when that decision was due. However, the arbitration shall be held no sooner than thirty (30) days from the date arbitration is requested by the Union.

2. Arbitration

a. The arbitrator shall be selected in accordance with the rules and regulations of the Public Employment Relations Commission.

b. The arbitrator shall conduct a hearing and shall render his decision in writing with findings of fact and conclusions.

c. The arbitrator shall not add to, subtract from, modify or amend this Agreement in any way.

d. Only one (1) issue, including a group grievance arising out of the same facts may be submitted to an arbitrator unless the parties agree otherwise.

e. The decision of the arbitrator shall be final and binding subject to the New Jersey Arbitration Act N.J.S.A. 2A:24-1, et seq.

f. The cost of the arbitrator will be borne equally by the Union and the Township and all other expenses incurred by either side, including presentation of witnesses, will be borne by the side incurring same.

D. Miscellaneous

1. In the presentation of a grievance, an employee shall have the right to present his/her own appeal or to designate a representative to appear with him/her at any step in his/her appeal.

2. Whenever the employee appears with a representative, the Township shall have the right to designate a representative to appear at that step of the grievance procedure.

3. Either the Township or the aggrieved employee may waive any of the steps of the grievance procedure, but both parties must agree to the waiver and the waiver shall be memorialized in writing.

4. The time limits set forth herein shall be strictly adhered to and may be waived only in writing. If any grievance is not initiated within the time limit specified, the grievance shall be deemed to have been waived. If any grievance is not submitted to the succeeding step in the grievance procedure within the time limits prescribed, then disposition of the grievance at the prior step shall be deemed to be conclusive.

5. In the event the Township fails to respond to a grievance in writing within the time limits specified, then the failure to respond shall be construed as a negative response and the aggrieved employee may proceed to the next step in the grievance procedure.

ARTICLE IV: AGREEMENT NOT TO STRIKE

A. The unit employees and the Union acknowledge that the need for continued and uninterrupted operation of the Township's departments and provision of municipal services is of paramount importance to the citizens of the community and that there should be no interference with such operations.

B. The Union covenants and agrees that neither the Union nor any person acting in its behalf will cause, authorize, engage in, sanction, assist or support, nor will any of its members take part in, any strike (i.e., the concerted failure to report for duty or willful absence of an employee from his position, or stoppage of work or abstinence in whole or in part, from the

full, faithful and proper performance of the employee's duties of employment), work stoppage, slowdown, walkout or other job action against the Township. The Union agrees that such action would constitute a material breach of this Agreement.

C. The Union agrees that it will do everything in its power to prevent its members from participating in any strike, work stoppage, slowdown or other activities aforementioned, and from supporting any such action by any other employee or group of employees of the Township, and that the Union will publicly disavow such action and order all such members who participate in such activities to cease and desist immediately and to return to work, and take such other steps as may be necessary under the circumstances to bring about compliance with the Union's order.

D. In the event of a strike, slowdown, work stoppage or other activity aforementioned, it is covenanted and agreed that participation in any such activity by any employee covered under this Agreement shall entitle the Township to take any disciplinary action up to and including termination of the employment of such employee or employees.

E. Nothing contained in this Agreement shall be construed to limit or restrict the Township in its right to seek and obtain such judicial relief as it may be entitled to have in law or in equity in the event of such breach by the Union or its members.

ARTICLE V: VACATIONS

A. Employees shall be granted vacation leave based upon length of service, pursuant to the following schedule:

LENGTH OF SERVICE	VACATION
Up to one (1) year.	One (1) day per month from the date of employment.
After the first year of service through completion of four (4) years of service.	Twelve (12) working days per year.

Starting five (5) years of service through completion of nine (9) years of service Fifteen (15) working days per year.

Starting ten (10) years of service through seventeen (17) years of service. Twenty (20) working days per year.

Starting eighteen (18) years and over. Twenty-five (25) working days per year.

B. Vacations shall be scheduled on the basis of when the request is made and where requests are made on the same day, shall be scheduled on the basis of seniority of employment within the Department of Public Works. No more than two (2) employees (exclusive of the mechanic) may be on vacation concurrently, except in the period of lighter workload, the Superintendent may, in his sole discretion, authorize additional employee vacations. Vacation requests for not less than one half («) of the vacation to which the employee is entitled shall be made on or before March 1 of each calendar year and in accordance with the request procedure noted below.

1. For one (1) week of vacation, inclusive of holidays, personal days and any other compensable time, not less than fifteen (15) days notice of the request will be given. For vacation time of less than one (1) week inclusive of holidays, personal days and other compensable time, not less than three (3) working days shall be given.

2. All vacation schedules are subject to approval of the Superintendent. All vacation requests shall be in writing and will be responded to on the following basis:

- a. Requests for one week or more as defined above
 - within not more than ten (10) working days.
- b. Requests for less than one week (as defined above)
 - within not more than five (5) working days.

3. A waiver of any of the aforementioned notice requirements shall be at the discretion of the Superintendent and/or the Township Manager whose decision(s) shall be final.

C. Once a vacation request is approved in writing, no bumping based upon seniority will be allowed.

D. An employee may request to carry over to the next succeeding year not more than ten (10) vacation days. No such carry over shall be approved without the prior written consent of the Township Manager. Any carry over will not extend for more than one (1) year and be pursuant to N.J.S.A. 11A-6.3.

If a man is called out, while on an approved vacation day, for an emergency, he may be granted the vacation day that year or in the next succeeding year.

E. If, upon termination from the Township's service, an employee has used more paid vacation leave than that to which he is entitled under this Article, he shall have deducted from his final pay an amount equal to his daily rate of pay for each day of paid vacation leave taken in excess of the number of paid vacation leave days to which he is entitled. For purposes of computing such entitlement, vacation allowance for the current year shall be pro-rated upon the number of months worked in the calendar year in which the termination from service becomes effective.

F. Within the earned vacation allotment, fifty (50) percent of the DPW hourly unit employees will be allowed a vacation or personal day in accordance with Article V - B and Article VIII - E on the day before or the day after a holiday.

G. Employees on the payroll as of January 1 of any calendar year shall, on that January 1st, be credited in advance with vacation entitlement in accordance with the foregoing schedule, provided however, that if the employee works less than twelve months in the calendar year, he/she is entitled to a pro-rata share of such vacation entitlement. An employee who has used more vacation time than he/she is entitled to at the time of his/her severance shall have an amount equal to his/her daily rate at the time of severance, deducted from his/her final pay for each day of vacation the employee has used in excess of the number of days to which he/she is entitled.

H. If an employee is on vacation and becomes sufficiently ill or has to require hospitalization of four (4) days or more, he may have such period of illness and post-hospital recuperation

period charges against sick leave at his option upon proof of hospitalization and/or a physician's certificate.

ARTICLE VI: HOLIDAYS

A. Employees shall be granted fourteen (14) holidays as designated below:

New Year's Day	
Martin Luther King's Birthday	
Washington's Birthday	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Christmas Eve Day or Day after Christmas (Manager's Discretion)	Independence Day
Christmas Day	Labor Day
Two Floating Holidays	

Effective January 1, 2019, there shall be 12 legal observed holidays with the elimination of Columbus Day and General Election Day. Effective January 1, 2019, employees shall be entitled to two (2) floating holidays to be used at employee's discretion with the approval of the Department Head. No more than two (2) employees exclusive of mechanic may take the same date as a floating holiday.

B. Should any of the holidays designated above fall on a Sunday, the following Monday shall be an official holiday. Should any of the holidays designated above fall on a Saturday, the Friday immediately preceding the Saturday shall be an official holiday. Said official holidays shall be with pay.

C. To be eligible for a paid holiday, an employee must have worked the last scheduled day before and the first scheduled day after a holiday, unless on an authorized leave because of bereavement, vacation or illness (medical verification required.)

D. Special Holidays

Thanksgiving Day and Christmas Day are recognized as special holidays. During the 24-hour period from 12:01 a.m. to 11:59 p.m. on Thanksgiving Day and Christmas Day employees shall be paid three (3) times their normal hourly wage for hours for which

they are required to work on these special holidays.

E. Regular Holidays

Any employee required to work on any of the above regular holidays, excluding Thanksgiving and Christmas, or required to work on Sunday, shall receive double his normal hourly wage, said payment to be included in the next regular payroll.

ARTICLE VII: SICK LEAVE

A. Definition:

1. "Sick leave" shall be defined as an authorized absence from duty by an employee due to illness, accident or exposure to a contagious disease, or due to a member of the employee's immediate family being seriously ill thus requiring the care or attendance of the employee. Routine medical and dental treatments or procedures are not included in the definition of sick time.

2. For the purpose of this Agreement, exposure to a contagious disease must be verified in writing with particulars, by a licensed physician, or if as a result of the employee's official duties, a certificate from the Department of Health, shall be required. In addition to the foregoing, the Township may require proof of illness of employee on sick leave whenever such requirement appears warranted under the circumstances. Abuse of sick leave shall be cause for disciplinary action.

3. Immediate family shall include the employee's spouse, children, grandchildren, brothers, sisters, parents, grandparents, as well as the parents, children, brothers, sisters of the employee's spouse. In order to qualify for the purposes of this section of the Agreement, the member(s) of the immediate family must also reside in the employee's household.

B. A sick occurrence is any use of sick leave whether it be a full or partial day of scheduled work. A full or partial day of sick occurrence shall count as one occurrence. For every day an employee exceeds five (5) occurrences in a calendar year (January 1 - December 31), the employee is required to provide a physician's certificate for such absence(s). Occurrences

in which a physician's certificate was previously provided do not count toward the five (5) occurrences.

C. If the Superintendent of Public Works approves sick leave after a winter storm consisting of eight (8) consecutive hours worked, such sick leave shall be excluded from the documentation requirements of Section B.

D. If any employee is absent from duty due to illness for three (3) consecutive days, he must have a licensed physician's certification of illness.

E. When an illness is of a chronic or recurring nature, causing occasional absences of one day or less, one proof of illness shall be required for every six (6) month period. The proof of illness must specify the nature of the illness and that it is likely to cause periodic absences from employment.

F. Each employee shall be entitled to sick leave credits pro-rated at one and one-quarter (1 1/4) days per month from the date of employment. If separation from employment occurs before the end of said first year, and the employee has used more sick leave than accumulated, he shall have an amount equal to his daily rate of pay deducted from his final pay, for each day of sick leave taken in excess of the number to which he was entitled.

G. Each employee will be credited fifteen (15) days of sick leave annually for each succeeding calendar year of full time employment, which is cumulative. No sick leave may be taken for less than one-quarter (1/4) of a day. Employees may use a maximum of four (4) one-quarter sick days per year, and all other sick leave must be taken at intervals of at least one-half (1/2) day.

H. An employee upon retiring or whose service with the Township is terminated under favorable conditions, shall be paid for 50% of his accumulated unused sick leave up to the maximum of \$15,000.00.

I. An employee is required to notify the Department Head or his designee by 7:00 a.m. by text message or telephone call

on each day of absence except where the employee has furnished medical evidence that extended absence is anticipated. In such circumstance, the employee will notify the Department Head or his designee on a weekly basis concerning his medical status. The notification shall be done by the employee and not a member of the immediate family unless the employee is critically ill and unable to make the telephone call. It is recognized that there may be instances when it is impractical or impossible to give daily notice, as in the case when an employee is hospitalized or seriously disabled, in which case it shall be sufficient that the employee or a member of the employee's immediate family notify the Department Head, his designee or the Township Manager's office citing the reasons for such absence. Failure to report absences from duty for five (5) consecutive business days shall constitute a resignation pursuant to Civil Service Rules and Regulations.

ARTICLE VIII: OTHER LEAVE

A. Each employee shall be allowed leave, with differential pay, if he is required to serve on jury duty. A written request for such leave shall be given by the employee to his supervisor at least two (2) weeks in advance. When granted said leave, an employee shall receive the difference between pay received for jury duty and the employee's wages for the leave period.

B. The Township shall provide bereavement leave with pay not to exceed three (3) consecutive working days one of which shall be the day of death or day of the funeral in the case of death of an employee's spouse, significant other, civil union partner, domestic partner, child, brother, sister, mother, father, step-parent, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents or grandchildren. The Township Manager may approve additional bereavement leave for good cause (travel to funeral, delayed burial, etc.). Said leave to be charged to personal or vacation leave. The employee shall be allowed three days per incident, such leave being separate and distinct from other leave time. If a death occurs during an employees scheduled vacation time, that employee shall receive replacement

vacation time to be scheduled at a later date. In the case of the death of an employee's aunt or uncle, the employee will suffer no loss of one (1) days pay to attend the funeral.

C. Time off, other than sick leave, vacation, holidays, bereavement or military leave, may be authorized by the Township Manager. For leave without pay, the employee shall submit a written request to the Department Head or his designee at least thirty (30) days in advance stating the reason for such request and the time required. This request will be forwarded to the Township Manager and answered at least two (2) weeks in advance of the requested leave.

D. In cases of emergency, such as illness or accident, involving members of the employee's immediate family, the Township Manager, the Department Head or his designee shall be notified before the employee leaves the job and attends to such emergency. Any time so used shall be chargeable against sick leave for the day of occurrence. One (1) full sick leave day will be charged if the employee leaves the job before 11 a.m. No sick days shall be taken for less than one-half full day. Any additional time required shall be treated in accordance with Sick Leave (Article VII).

E. Personal Days

1. Unit employees shall be eligible for four (4) personal days per calendar year except in the first year of employment which shall be pro-rated in increments based on the following schedule:

Date of employment closest to January 1 --- Four (4) days
Date of employment closest to April 1 --- Three (3) days
Date of employment closest to July 1 --- Two (2) days
Date of employment closest to October 1 --- One (1) day

2. One (1) working day notification and prior approval by the Superintendent with respect to staffing requirements is required prior to the employee taking a personal day. The notification provision will not be required in cases of documented emergency.

ARTICLE IX: INSURANCE

A. The employer will provide Life Insurance Plan, Family Health, Dental Plan and Long-Term Disability Insurance for employees covered by this Agreement and their families. Said plans are annexed hereto as Schedule A.

B. Effective as soon as Employees can be enrolled, the Township shall offer health and prescription drug benefits through the New Jersey State Health Benefits Plan ("SHBP"). All Employees shall be eligible to enroll in any plan offered by the SHBP. Employees will accept any and all changes that the SHBP might make to any plan designs, including the elimination of any plan, without condition or exception.

C. Employees shall contribute towards their medical and other benefits in accordance with the requirements as set forth in Chapter 78, P.L. 2011, but in no event less than the greater of (a) one and one-half (1 ½%) percent of their base salary, or (b) if the employee elects coverage for dependents, ten (10%) percent of the cost of the premium (up to \$900).

D. Retirement Medical Coverage

Employees hired after January 1, 2010 shall not receive post-retirement health care benefits paid for by the Township. Employees hired by the Township prior to December 31, 2009, who retire, shall receive during retirement all medical and dental benefits that would have been required to be paid by the employer had he/she continued in active employment (subject to ongoing availability from the SHBP), with the retiree required to contribute towards their medical and other benefits in accordance with the requirements as set forth in Chapter 78, P.L. 2011, provided that where applicable:

1. Any such payments or benefits are permitted by applicable law.

2. The employee must have been employed by the Township of Byram at the time of retirement with:

- a. at least 25 or more years of service, or
- b. at least 15 or more years of service and reached the age of 62, or
- c. at least 10 or more years of service if retirement is caused by disability for which a disability pension of 50 percent or more has been approved.

3. The Township's retirement health benefits program is to be secondary to any other health insurance program for which the employee or their spouse may be eligible.

4. The employee must apply for full federal health care benefits at the earliest opportunity. The Township will provide

"wrap around" coverage, if available, in lieu of the standard benefits after eligibility for federal health benefits shall be established.

5. The Township shall reimburse the retiree for Part B Medicare costs provided the premium savings for Medicare eligible employees equals or exceeds the costs of Part B coverage.

6. Retirees shall be required to reduce coverage options as circumstances dictate (e.g., a retiree may go from husband/wife coverage to single coverage), but may not opt for a higher level of coverage thereafter.

7. If, after date of retirement, the SHBP changes or eliminates any plan design that would affect the retiree, the retiree must accept those changes as would an active employee.

ARTICLE X: PENSIONS

The Township shall provide pensions and retirement benefits to employees covered by this Agreement pursuant to provisions of the Statutes and Laws of the State of New Jersey.

ARTICLE XI: UNIFORMS

A. The following articles of clothing shall be eligible for the yearly allowance as stated in Section 4 of this Article for the duration of this contract:

Work Shoes	Coveralls
Pants	T-Shirts
Shirts	Jackets
Vests	Socks
Winter weight or thermal underwear	

B. The following articles of clothing shall be purchased by the Township for employee use, when deemed necessary for employee safety, by the Department Head. Such items shall be considered Township of Byram property and, as such, shall remain in such place as determined by the Department Head when not in

use. Such items will be purchased by the Township and not the employee. Used items must be turned in and/or examined for replacement by the Department Head.

Hard Hats	Foul Weather Gear
Safety Goggles	Gloves
Safety Vests	Hip Boots

C. All unit employees must report to work in proper uniform as per rules established by the Department Head subject to the concurrence of the Township Manager. Failure to report in such uniform will result in disciplinary action.

D. All unit employees must wear proper summer uniforms as per rules established by the Department Head. Employees may wear shorts for summer use. Nonetheless, employees must come to work prepared everyday for work that may require long pants. Employees may be required change out of shorts and into long pants at the discretion of the Superintendent of Public Works.

E. The Township shall replace all unit employee's personal eyeglasses, including attending physician fees for replacement, destroyed while performing Township duties. Contact lenses and designer eyeglasses will not be included as the responsibility of the Township.

F. All unit employees will receive an annual clothing allowance in the amount of \$750.00 payable April 1st of each year. The clothing allowance is taxable to the employee as income, but is not included in the employee's base pay. The clothing allowance is not pensionable. The clothing allowance is to be pro-rated in the employee's first and last year of employment.

G. All monies for clothing allowance will be advanced on or about April 1st of each contract year. The current practice of advancing clothing allowance on or about April 1st shall continue in effect. However, if the Township Auditor directs the Township to change its procedure of uniform reimbursements the parties agree to reopen this provision.

H. Purchases of any items of clothing or wearing apparel not expressly mentioned by name as being purchased by the Township in this Article will be the sole responsibility of the employee. Payment of same will require the submission of a

signed Affidavit representing that all monies requested will be utilized to purchase necessary work clothes as previously stated in Paragraph A of this section. Paid receipts must be submitted prior to the end of each contract year as proof of actual purchase of work clothing. Failure to submit such proof shall disqualify the employee from receipt of the next succeeding year's clothing allowance.

ARTICLE XII: HOURS OF EMPLOYMENT

A. The regular work day shall consist of eight (8) hours of work, beginning at 7 a.m. and continuing until 3:30 p.m. with one-half (1/2) hour for lunch. The lunch break shall be scheduled on each job site between the hours of 11 a.m. and 1 p.m.

B. The regular work week shall consist of five (5) working days, totaling forty (40) hours, Monday through Friday. For employees hired after January 1, 1988 the work week shall be a Monday through Saturday schedule, on a bi-weekly basis not to exceed 80 hours in any two week period.

C. Each employee shall be entitled to one (1) fifteen (15) minute coffee break each morning and each afternoon, said coffee break to be scheduled by the job foreman.

D. Tardiness - payroll deductions will be made for tardiness. After three (3) tardiness deductions, an employee may be suspended from work for one (1) day. Repeated tardiness can be cause for further discipline up to and including dismissal.

ARTICLE XIII: SALARY, WAGES AND TRAINING

A. All covered employees shall receive the following wage increase, which shall apply with full retroactivity:

- 1. Salaries
 - a. January 1, 2022 2.0%
 - b. January 1, 2023 2.0%
 - c. January 1, 2024 2.0%
 - d. January 1, 2025 2.0%
 - e. January 1, 2026 2.0%

The wage guides, listed by title, for calendar years 2022 through 2026 are as follows:

Title	<u>2.00%</u> 2022	<u>2.00%</u> 2023	<u>2.00%</u> 2024	<u>2.00%</u> 2025	<u>2.00%</u> 2026
Assistant Supervisor Public Works	\$ 38.34	39.11	39.89	40.69	41.50
Equipment Operator	\$ 37.53	38.28	39.04	39.82	40.62
Senior Public Works Repairer	\$ 36.79	37.53	38.28	39.04	39.82
Senior Building Maintenance Worker Lower Pressure License	\$ 36.79	37.53	38.28	39.04	39.82
Senior Mechanic	\$ 34.14	34.82	35.52	36.23	36.95
Building Maintenance Worker Lower Pressure License	\$ 30.73	31.35	31.97	32.61	33.27
Mechanic	\$ 28.49	29.06	29.64	30.23	30.84
Public Works Repairer	\$ 26.15	26.68	27.21	27.75	28.31
Mechanic Trainee	\$ 23.80	24.27	24.76	25.25	25.76
Custodian	\$ 20.57	20.98	21.40	21.83	22.27
Laborer	\$ 18.38	18.75	19.12	19.51	19.90

The wage guide applies to employees that were hired after January 1, 2008. The wage guide identifies the hourly increase for employees hired before January 1, 2008 and are eligible for a grade change.

B. A Laborer with three (3) years of employment will be eligible for a grade change to Public Works Repairer. A Public Works Repairer will be eligible for a grade change to Senior Public Works Repairer after five (5) years of employment as a Public Works Repairer.

C. In addition to the employment time noted in Section B above, individuals seeking a grade change are required to:

1. Possess the appropriate commercial driver's license with air brake.
2. Have satisfactory performance evaluation meeting position requirements in key areas evaluated (see attached performance review).

3. Have successfully completed a civil service examination.
4. Be recommended by the DPW Superintendent and approved by the Township Manager.

D. A Public Works Repairer and/or Senior Public Works Repairer with a minimum of three (3) years of experience are eligible for the title of Assistant Supervisor Public Works. The position of Assistant Supervisor Public Works may be filled by the Township Manager as determined by the needs and budget of the Township with the recommendation of the DPW Superintendent.

E. The hours of employment of any Custodian will be determined by the needs of the Township in its discretion and not subject to the provisions of Article XIII of this Agreement. The Union will be informed by the Township of the determination of its needs as they become established.

F. A mechanic with three (3) years of employment as a mechanic with the Township will be eligible for a grade change to Senior Mechanic.

G. A Building Maintenance Worker (Lower Pressure License) will be eligible for a grade change to Senior Building Maintenance Worker (Lower Pressure License) after five (5) years of employment as a Building Maintenance Worker (Lower Pressure License).

H. Employee Training. The Township will reimburse one-hundred (100%) percent of the training costs for the employee upon the satisfactory completion of all courses approved in advance by the Township Manager which employees are requested by the Township to take to obtain any specialized training, certification, licenses and/or registrations required to perform the duties of their positions or future positions. The eligibility for training is based on the needs of the Township, available budgeted funds and is at the sole discretion and approval of the Township Manager with recommendations from the Public Works Superintendent.

ARTICLE XIV: EXTRA COMPENSATION

A. Overtime

1. All unit employees shall be eligible for overtime compensation. Employees who are required to work in excess of eight (8) hours in one (1) day, shall be paid overtime compensation for all such hours worked at the rate of one and one-half (1 ½) times their regular hourly rate.

2. No employee shall work any extra time unless so

scheduled by the Department Head with the approval Manager.

3. All unit employees called to duty due to emergencies shall be paid overtime from time of call-out and must report to work within one (1) hour of such call-out. Employees failing to meet said call-out provision will not be paid from time of call-out, but rather from actual time of reporting to work.

4. A. Overtime shall be offered on a rotating basis, starting at the senior most title and working down the list of all employees. In a case where multiple employees hold the same title seniority will be based on date of hire. An employee will have 10 minutes to respond back to the supervisor upon request to respond. If an employee fails to respond or requests to be skipped, they will remain on the list in order and the next person will be called. On second pass through the list, call-in will be mandatory. The list will be posted and maintained by the Superintendent of Public Works. Management reserves the right to call in any employee regardless of title, or order of list rotation in special circumstances. All employees may be required to work overtime. In the event of emergencies, employees are required to report if called.

B. Call-Out:

When a call-out is required as determined by the Township Manager or his designee and the use of equipment is involved, any unit employee who is called out will be guaranteed a minimum of three (3) hours overtime. Said three (3) hour minimum shall not be paid when the overtime is contiguous to the work day. In those instances when the overtime is contiguous to the work day the employee held over shall only be paid overtime for the actual hours worked.

ARTICLE XV: MEAL ALLOWANCE

A. All employees will be paid a meal allowance for every six (6) hours of consecutive overtime worked in the amount of \$13.00. The meal allowance is taxable to the employee as income but is not included in the employee's base pay. The meal allowance is not pensionable.

B. Employees will be allowed 60 minutes paid meal time for every six (6) hours of consecutive overtime actually worked. Mealtime schedule must be approved by Superintendent.

C. Employees will be allowed mealtime during morning hours if called out after 1 a.m.

ARTICLE XVI: POSTING OF NON-SUPERVISORY POSITION VACANCIES

A. The Township Clerk shall make every reasonable effort to post openings for non-supervisory classifications in the DPW on employee bulletin boards at least five (5) work days prior to formal personnel action regarding such openings in order to afford interested employees an opportunity to make application for any such opening.

B. To provide advancement opportunities, the Township shall make every reasonable effort to post on employee bulletin boards any and all new positions or vacancies available in the Township, regardless of whether or not they have been announced in the Department of Personnel Bulletin. In seeking inter-departmental transfers, whether promotional or lateral, employees shall not be discriminated against due to their status as Township employees.

ARTICLE XVII: COLLECTIVE BARGAINING

The parties agree that, in accordance with past practice, negotiating sessions will be scheduled at a time mutually convenient to the Employer and the Union.

ARTICLE XVIII: UNION DUES/AGENCY FEES PAYROLL DEDUCTION

A. Payroll deductions for dues may be made upon the submission by the Union of notification by employees authorizing the deduction of dues from pay. The Township Treasurer shall forward dues to the Union at monthly intervals. Employees shall have the right to withdraw authority for deduction of dues in accordance with New Jersey Statutes, but subject to Paragraph B of this Article.

B. Any permanent employee in the bargaining unit on the effective date of this Agreement who does not join the Union within the thirty (30) days thereafter, any new permanent employee who does not join within thirty (30) days of initial employment within the unit, and any permanent employee previously employed within the unit who does not join within ten (10) days of re-entry into employment with the unit shall, as a condition of employment, pay a representation fee to the Union by automatic payroll deduction. The representation fee shall be in the amount equal to eighty-five (85%) percent of the regular union membership dues, fees and assessments. The Union's entitlement to the representation fee shall continue beyond the termination date of this Agreement so long as the Union remains the majority representative of the employees in the unit, provided that no modification is made in this provision by a successor agreement between the Union and the Employer.

C. The Union agrees that it will indemnify and save harmless the Township against any and all actions, claims, demands, process of expenses (including reasonable attorney's fees) in any matter resulting from proper action taken by the Township in reliance upon this Article.

ARTICLE XIX: MISCELLANEOUS

Upon employment, the Township shall provide new employees with copies of all fringe benefits including health, policies, regulations, Labor Agreement and a job description for the employee's title.

ARTICLE XX: SEPARABILITY AND SAVINGS

If any provision of this Agreement or application of this Agreement to any employee, a group of employees is hailed to be invalid by operation of law, by any Court, administrative body or other tribunal of competent jurisdiction, all other provisions of the Agreement shall continue in full force and effect and shall not be affected thereby.

ARTICLE XXI: FULLY BARGAINED PROVISIONS

A. This Agreement represents and incorporates the complete and final understanding and settlement by the parties of all negotiable issues which were or could have been the subject of negotiations.

B. The parties acknowledge that during the negotiations that resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective negotiations, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

C. Therefore, the Township and the DPW Unit, for the life of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to, bargain and other recognized bargaining unit in the Township of Byram for the duration of this contract.

ARTICLE XXII: TERM AND RENEWAL

This AGREEMENT shall be in full force and effect as of the first day of January, 2022 and shall remain in full force and effect through the 31st day of December, 2026. Any economic changes in the Agreement shall apply to employees in the employ of the Township on the date of signing of this Agreement or who retired from the employ of the Township or who died during the term of the Agreement. This Agreement shall remain in full force and effect after the termination date of this Agreement, unless either party gives notice in writing not less than ninety (90) or more than one hundred and twenty (120) days prior to termination date of the Agreement of a desire to change, modify or terminate the Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their hands and seal this day and year.

FOR OPEIU Local No. 32:

DPW Representative John Anderson

DPW Representative Patrick Redmond

DPW Representative Matthew Pinkerton

ATTEST:

FOR THE TOWNSHIP OF BYRAM:

Mayor Alexander Rubenstein

Township Manager Joseph Sabatini

Township Financial Officer Ashleigh Frueholz

ATTEST:

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 207 - 2021**

Authorize the Purchase of One (1) 2022 Ford Police Interceptor Utility (K8A) AWD with Optional Equipment for the Township of Byram Police Department

WHEREAS, the Township of Byram has the need to purchase a 2022 Ford Police Interceptor Utility (K8A) AWD for the daily operations of the Township of Byram Police Department; and

WHEREAS, the Township of Byram, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the Educational Services Commission of New Jersey Cooperative Pricing System for any contracts entered into on behalf of the Educational Services Commission of New Jersey; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative Pricing System awarded contract #ESCNJ 20/21-09: Cars, Crossovers, Pickup Trucks, SUV's & Vans Greater, for the period September 15, 2020 – September 14, 2022; and

WHEREAS, Beyer Ford, LLC, is an Educational Services Commission of New Jersey Cooperative Pricing System approved vendor under the contract; and

WHEREAS, the total base price for the vehicle including all applicable delivery charges is \$34,926.18; and

WHEREAS, there are available options covered under ESCNJ 20/21-09; and

99B – Engine: 3.3L V6 Direct-Injection (FFV) -	\$(3,450.00)
51T – Driver Only LED Spot Lamp -	420.00
86T – Tail Lamp/Police Interceptor Housing Drilled -	60.00
59B – Fleet Key Code 1284X -	50.00
76R – Reverse Sensing -	275.00
68G – Rear-Door Controls Inoperable	75.00
52T – Class III Trailer Tow Lighting Package -	80.00
549 – Heated Sideview Mirrors -	60.00
60A – Grille LED Lights, Siren & Speaker Pre-Wiring -	50.00
55F – Remote Keyless Entry Key Fob w/o Key Pad -	340.00
60R – Noise Suppression Bonds (Ground Straps) -	100.00
43D – Dark Car Feature -	25.00
18D – Global Lock/Unlock Feature -	N/C
87R – Rear View Camera -	N/C
61B – OBD-II Split Connector -	55.00
47A – Police Engine Idle Feature -	260.00
ESCNJ 4% Discount -	<u>64.00</u>
Total Factory Options -	<u>\$(1,536.00)</u>
(2) Code 3 Striplight LEDs in Cargo Area -	\$165.60
(2) Code 3 LED Trunk Lights (Red/Blue) Split -	180.00
AFS Beyer Fleet Wiring Harness (SOBF2) -	539.46
Skid Plate -	239.94
Installation Labor -	<u>850.00</u>
Total Contract Options -	<u>\$1,975.00</u>

WHEREAS, there are other options not covered under the competitive bidding contract but are under the Township's quote threshold; and

Secure Idle -	\$425.00
WeatherTech Side Window Deflectors/Rain Guards -	195.00
Odessey HD Battery -	395.00
Sound Off Red/White Dome Light -	<u>175.00</u>
Total Non-Contract Options -	<u>\$1,190.00</u>

WHEREAS, the source of funding for the purchase of the vehicle with optional equipment is available under the 2021 Municipal Budget – Vehicle Expenses; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders in the total amount not to exceed \$36,555.18 to obtain one (1) 2022 Ford Police Interceptor Utility (K8A) AWD with Optional Equipment for the daily use of the Township Police Department; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of voucher therefore by the Township of Byram, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 21, 2021.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 208– 2021**

**RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN
HOLDER**

WHEREAS, at the Municipal Tax Sale held on October 30, 2019, a lien was sold on Block 337 Lot 9.07, also known as 12 Catalina Drive, for 2018 delinquent real estate taxes; and

WHEREAS, this lien which is known as Tax Sale Certificate #2019-012 was sold to Sunshine State Certificates VII, LLLP BankUnited, Trustee at 0% interest with a premium of \$74,700.00; and

WHEREAS, A Absolute Escrow Settlement Co. Inc, settlement agent, has effected a redemption of certificate #2019-012 in the amount of \$70,620.62;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the Governing Body acknowledges that Sunshine State Certificates VII, LLLP BankUnited, Trustee is entitled to the redemption in the amount of \$145,320.62; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the total amount of \$145,320.62 for the total redemption of certificate #2019-012 payable to Sunshine State Certificates VII, LLP BankUnited, Trustee, 7900 Miami Lakes Drive West, Miami, FL, 33016.

BYRAM TOWNSHIP COUNCIL

	Councilman Bonker	Councilwoman Franco	Councilman Gallagher	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on September 22, 2021.

Cynthia Church, RMC
Township Clerk

List of Bills - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Vendor	Description	Payment	Check Total
Claims Account			
85 - APPROVED AUTO & TRUCK REPAIR, INC.	PO 23114 2021 Blanket for Repair Parts	150.00	150.00
125 - BARKS	PO 24128 POUND COVERAGE	39.00	
	PO 24130 POUND COVERAGE	39.00	78.00
3401 - CANDORIS TECHNOLOGIES, LLC	PO 23837 ADMIN - LAPTOP - NJ STATE CONTRACT #M-04	2,834.46	2,834.46
1488 - CHIEF KENNETH BURKE	PO 24160 POLICE - LODGING REIMBURSEMENT - CHIEFS	393.00	393.00
2233 - CLEAN TEAM, INC.	PO 23560 2021 CUSTODIAL SERVICE BLANKET PURCHASE	369.00	369.00
1342 - D'ONOFFRIO, JOHN	PO 23725 APRIL-DECEMBER 2021 HEALTH BENEFIT WAIVE	1,127.29	1,127.29
373 - DELSEA TERMITE & PEST CONTROL	PO 23379 2021 Blanket Purchase Order - Pest Contr	134.59	134.59
385 - DENVILLE LINE PAINTING, INC.	PO 23762 FIELDSTONE TRL - LINE STRIPING - APPROVE	424.34	
	PO 23769 VARIOUS STREETS (RT 206) - LINE STRIPING	471.28	
	PO 23769 VARIOUS STREETS (RT 206) - LINE STRIPING	382.48	1,278.10
2104 - DOVER BRAKE & CLUTCH CO., INC.	PO 23110 2021 Blanket for Parts and Minor Equipme	28.30	28.30
3266 - EPLUS TECHNOLOGY, INC.	PO 23975 ADOBE PRO USER LICENSE - QUOTE #22676190	430.70	430.70
279 - ESTATE OF CHRISTINA STOPA	PO 23621 2021 Medicare Part B Reimbursement	202.95	202.95
515 - FAMILY FORD, INC.	PO 24135 Part for PD-4	123.34	123.34
2352 - FASTENAL COMPANY	PO 23111 2021 Blanket for Supplies	246.22	246.22
588 - GENERAL CODE	PO 24183 2021 ANNUAL MAINTENANCE FEE	1,195.00	1,195.00
3118 - GRASS ROOTS TURF PRODUCTS, INC.	PO 24138 Bee Spray for Parks	264.00	264.00
3235 - GREENER BY DESIGN, LLC	PO 23368 OS & REC HOLDINGS MANAGEMENT - APPROVED	3,000.00	3,000.00
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 23853 2021 TAX MAP UPDATES	750.00	750.00
751 - JCP&L	PO 24182 MONTHLY SERVICE	386.68	
	PO 24215 Monthly Service	545.96	932.64
3409 - KONICA MINOLTA BUSINESS SOLUTIONS	PO 23188 2021 BLANKET PO - COPIER MACHINE - FINAN	31.18	31.18
860 - LADDEY, CLARK & RYAN, LLP	PO 24122 JUNE 2021 SERVICES - WAYNE ALVAREZ	96.20	
	PO 24123 JUNE 2021 SERVICES - BRIAN DUNN	404.04	500.24
3335 - LAW OFFICES OF LARRY I. WIENER	PO 24166 ESCROW - JULY 2021 SERVICES - WAWA	150.00	
	PO 24186 ESCROW - JULY-AUGUST 2021 SERVICES - ANT	690.00	
	PO 24189 ESCROW - APRIL-AUGUST 2021 - FORNARUCCI	270.00	1,110.00
3335 - LAW OFFICES OF LARRY I. WIENER	PO 24192 ESCROW - JULY-AUGUST 2021 SERVICES - CLC	210.00	
	PO 24211 ESCROW - JULY 2021 SERVICES - LOVENBERG	60.00	
	PO 24213 ESCROW - JULY-AUGUST 2021 SERVICES - 16R	150.00	
	PO 24214 ESCROW - AUGUST 2021 SERVICES - RAIMO OF	225.00	645.00
934 - LOWE'S BUSINESS ACCOUNT	PO 23381 2021 BLANKET PURCHASE ORDER - SUPPLIES	473.38	473.38
3630 - LUKICH, KEVIN	PO 24142 ESCROW RELEASE	625.00	625.00
986 - MATTHEW BENDER & CO. INC.	PO 23989 POLICE - ANNUAL RENEWAL - ACCT #00992125	198.00	198.00
2625 - NAPA AUTO PARTS	PO 23103 2021 Blanket for Parts	1,015.64	1,015.64
2437 - NAVITEND	PO 23625 2021 2ND-4TH QUARTER - COMPUTER SERVICES	3,208.35	3,208.35
1166 - NEW JERSEY HERALD, INC.	PO 24206 MONTHLY ADVERTISING	106.50	106.50
1191 - NJ STATE DEPT OF HEALTH	PO 24205 August 2021 Dog License Fees Due to Stat	37.20	37.20
2280 - ONE CALL CONCEPTS, INC.	PO 23261 2021 BLANKET PURCHASE ORDER - CALL BEFOR	8.58	8.58
3590 - OPTIMUM	PO 23316 EQUIPMENT CHARGES - CABLE BOXES - 2021 B	9.90	9.90
2703 - POWER PLACE, INC.	PO 23113 2021 Blanket for Parks Equipment Repair	93.56	93.56
3041 - PRIMEPOINT, LLC	PO 23604 2ND-4TH QUARTER 2021 BLANKET PURCHASE OR	221.00	221.00
1449 - RUTGERS, THE STATE UNIVERSITY	PO 24013 ZONING OFFICIAL - ZONING CLASSES	634.00	634.00
1459 - SAFELITE FULFILLMENT, INC.	PO 24033 PD-7 Windshield Replacement	592.57	592.57
1468 - SCMUA	PO 23120 2021 Blanket for Disposal of Leaves, Bru	382.00	
	PO 23595 2021 BLANKET PURCHASE ORDER - GARBAGE TI	12,374.40	12,756.40
1483 - SERVICE TIRE TRUCK CENTER, INC.	PO 23109 2021 Blanket for Tires	1,664.76	1,664.76
2377 - SMITH MOTOR COMPANY, INC.	PO 23105 2021 Blanket for Parts	232.14	232.14
1521 - SPACE FARMS ZOO	PO 23204 2021 BLANKET PURCHASE ORDER - CARCASS RE	93.00	93.00
1589 - SUBURBAN PROPANE, L.P.	PO 24021 INDIAN SPRINGS STANDBY GENERATOR - TANK	72.00	
	PO 24188 Propane - Indian Spring Tower	236.67	308.67
3631 - SUNSHINE ST CERT VIII/BKUNITED	PO 24203 Lien Redemption - TSC #2020-005 - 8 Weav	23,500.00	
	PO 24203 Lien Redemption - TSC #2020-005 - 8 Weav	18,286.31	41,786.31
3635 - SUNSHINE STATE CERTIFICATES VII, LLLP	PO 24208 Lien Redemption - TSC #2019-012 - 12 Cat	74,700.00	
	PO 24208 Lien Redemption - TSC #2019-012 - 12 Cat	70,620.62	145,320.62
2277 - TCTA OF NJ	PO 24159 2021 SAUL WITTES FOUNDATION SEMINAR	50.00	50.00
3601 - UNITED SITE SERVICES	PO 23484 PORTABLE RESTROOM RENTAL - 2021 SEASON	732.50	732.50
3551 - VALLEY PHYSICIAN SERVICES, PC	PO 24173 DRUG TESTING PROGRAM	253.00	253.00

List of Bills - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Vendor	Description	Payment	Check Total
1884 - VERIZON	PO 24209 Monthly Service	1,948.06	1,948.06
1889 - VERIZON WIRELESS	PO 24210 Monthly Service	280.11	280.11
1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 24117 ESCROW - JUNE 2021 SERVICES - RAIMO	1,031.25	
	PO 24118 AFFORDABLE HOUSING - JULY 2021 SERVICES	206.25	
	PO 24119 ESCROW - JULY 2021 SERVICES - DELLICKER	495.00	1,732.50
1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 24120 ESCROW - JULY 2021 SERVICES - CRANBERRY	750.75	750.75
3505 - WHARTON, BOROUGH OF	PO 23594 3RD-4TH QUARTER 2021 ANIMAL CONTROL SERV	3,135.00	3,135.00
2626 - XTEL COMMUNICATIONS	PO 23559 2ND-4TH QUARTER 2021 BLANKET PURCHASE OR	476.32	476.32
TOTAL			234,567.83

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN OE	4,336.15			
01-201-20-110-020	MAYOR & COUNCIL OE	1,195.00			
01-201-20-130-020	FINANCE ADMINISTRATION OE	31.18			
01-201-20-145-020	TAX COLLECTION OE	50.00			
01-201-20-150-020	TAX ASSESSMENT OE	750.00			
01-201-20-155-020	LEGAL SERVICES	500.24			
01-201-21-180-020	PLANNING BD OE	244.05			
01-201-21-185-020	ZONING COMMISSION OE	350.00			
01-201-23-220-020	GROUP INSURANCE	202.95			
01-201-23-221-020	GROUP INS - HEALTH BENEFIT WAIVER	1,127.29			
01-201-25-240-020	POLICE OE	871.11			
01-201-26-290-020	ROAD REPAIR & MAINT OE	1,601.14			
01-201-26-292-020	FLEET MAINTENANCE	4,094.29			
01-201-26-293-020	IMPROVEMENTS TO STREETS & ROADS	806.82			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE	578.43			
01-201-26-335-020	RECYCLING OE	134.14			
01-201-26-335-030	GARBAGE CONTRACT	11,987.70			
01-201-27-330-020	BOARD OF HEALTH OE	16.50			
01-201-27-340-020	ANIMAL CONTROL OE	3,135.00			
01-201-31-430-020	ELECTRICITY	441.53			
01-201-31-435-020	STREET LIGHTING	104.43			
01-201-31-440-020	TELEPHONE	2,424.38			
01-201-31-447-020	HEATING OIL	236.67			
01-201-32-465-000	RECYCLING TAX APPROP.	386.70			
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS			382.00	
01-216-55-000-000	Third Party Liens			88,906.93	
01-260-05-100	Due to Claims			0.00	124,894.63
TOTALS FOR	Current fund	35,605.70	0.00	89,288.93	124,894.63
03-260-05-100	Due to Claims			0.00	1,031.25
03-286-56-000-000	Developer's Escrow			1,031.25	
TOTALS FOR	Developers Escrow (TD Bank)	0.00	0.00	1,031.25	1,031.25
04-215-55-036-000	TECHNOLOGY UPGRADES (13-2020)			2,834.46	
04-215-55-039-000	ST IMPMNTS - RT 206 & FOREST LAKES (05-2021)			471.28	
04-260-05-100	Due to Claims			0.00	3,305.74
TOTALS FOR	Capital	0.00	0.00	3,305.74	3,305.74

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-201-55-502-020	OPERATING OE	395.26			
05-260-05-100	Due to Claims			0.00	395.26
TOTALS FOR	Sewer	395.26	0.00	0.00	395.26
=====					
12-205-55-000-000	Due to State			37.20	
12-260-05-100	Due to Claims			0.00	115.20
12-286-56-000-001	Reserve - Dog Trust			78.00	
TOTALS FOR	Animal Trust	0.00	0.00	115.20	115.20
=====					
17-260-05-100	Due to Claims			0.00	3,000.00
17-286-56-000-001	Reserve - Open Space			3,000.00	
TOTALS FOR	Open Space Trust	0.00	0.00	3,000.00	3,000.00
=====					
19-260-05-100	Due to Claims			0.00	98,200.00
19-286-56-000-015	Reserve - Tax Sale Premiums			98,200.00	
TOTALS FOR	Other Trust	0.00	0.00	98,200.00	98,200.00
=====					
24-260-05-100	Due to Claims			0.00	3,625.75
24-280-56-000	Reserve for Developers Escrow Deposits			2,935.75	
24-280-56-053	Byram Land Devpmt - Zoning Vio - #9707755507			690.00	
TOTALS FOR	Developers Escrow - VNB	0.00	0.00	3,625.75	3,625.75
=====					

Total to be paid from Fund 01 Current fund	124,894.63
Total to be paid from Fund 03 Developers Escrow (TD Bank)	1,031.25
Total to be paid from Fund 04 Capital	3,305.74
Total to be paid from Fund 05 Sewer	395.26
Total to be paid from Fund 12 Animal Trust	115.20
Total to be paid from Fund 17 Open Space Trust	3,000.00
Total to be paid from Fund 19 Other Trust	98,200.00
Total to be paid from Fund 24 Developers Escrow - VNB	3,625.75
	=====
	234,567.83

Checks Previously Disbursed

2021069	MELJIF	PO# 24207	BAN PRINCIPAL & INTEREST PAYMENT	58,377.02	9/17/2021
2021069	MELJIF	PO# 24207	BAN PRINCIPAL & INTEREST PAYMENT	763,300.00	9/17/2021
2021069	MELJIF	PO# 24207	BAN PRINCIPAL & INTEREST PAYMENT	126,043.38	9/17/2021
2021070	TREASURER, STATE OF NJ/ 727 GS	PO# 23976	Green Acres Loan Payment #38	6,218.32	9/17/2021
9091521	BYRAM TWP PAYROLL ACCT		09/15/2021 PAYROLL	162,334.84	9/13/2021

				1,116,273.56	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current fund	294,596.54	124,894.63	419,491.17
Fund 03 Developers Escrow (TD Bank)		1,031.25	1,031.25
Fund 04 Capital	763,300.00	3,305.74	766,605.74
Fund 05 Sewer	58,377.02	395.26	58,772.28
Fund 12 Animal Trust		115.20	115.20
Fund 17 Open Space Trust		3,000.00	3,000.00
Fund 19 Other Trust		98,200.00	98,200.00
Fund 24 Developers Escrow - VNB		3,625.75	3,625.75

BILLS LIST TOTALS	1,116,273.56	234,567.83	1,350,841.39

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
---------	-------------	------------	--------------	---------------	--------

=====

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
Current fund					
DEPARTMENT 000					
		24203 SUNSHINE ST CERT VIII/BKUNITED	Lien Redemption - TSC #2020-005 - 8 Weav	16,573.36	
		24208 SUNSHINE STATE CERTIFICATES VII, LLLP	Lien Redemption - TSC #2019-012 - 12 Cat	60,588.73	
01-216-55-000-001		<i>Principal</i>	TOTAL FOR ACCOUNT		77,162.09
		24203 SUNSHINE ST CERT VIII/BKUNITED	Lien Redemption - TSC #2020-005 - 8 Weav	1,712.95	
		24208 SUNSHINE STATE CERTIFICATES VII, LLLP	Lien Redemption - TSC #2019-012 - 12 Cat	10,031.89	
01-216-55-000-002		<i>Interest & Costs</i>	TOTAL FOR ACCOUNT		11,744.84
					=====
TOTAL for DEPARTMENT 000					88,906.93
DEPARTMENT 100					
		23975 EPLUS TECHNOLOGY, INC.	GOV AOO LICs ACROBAT PRO VLIC 2020 MPLAT	430.70	
01-201-20-100-200		<i>Office Supplies</i>	TOTAL FOR ACCOUNT		430.70
		24013 RUTGERS, THE STATE UNIVERSITY	INTRO TO ZONING ADMINISTRATION & ENFORCE	284.00	
01-201-20-100-203		<i>Seminars & Meetings</i>	TOTAL FOR ACCOUNT		284.00
		24206 NEW JERSEY HERALD, INC.	08/20 - ORD #009-2021, INTRO	26.70	
		24206 NEW JERSEY HERALD, INC.	08/20 - PROF SERVICES CONTRACT AWARD, ST	25.50	
01-201-20-100-208		<i>Advertising</i>	TOTAL FOR ACCOUNT		52.20
		23316 OPTIMUM	SEPTEMBER 2021 EQUIPMENT CHARGES - PD -	4.95	
		23625 NAVITEND	AUGUST 2021 - MONTHLY BILLING FOR COMPUT	0.40	
		23316 OPTIMUM	SEPTEMBER 2021 EQUIPMENT CHARGES - DPW -	4.95	
		23625 NAVITEND	SEPTEMBER 2021 - MONTHLY BILLING FOR COM	3,207.95	
01-201-20-100-216		<i>Computer Services</i>	TOTAL FOR ACCOUNT		3,218.25
		24173 VALLEY PHYSICIAN SERVICES, PC	NONDOT 5 PANEL URINE DRUG SCREEN - BIANC	65.00	
		24173 VALLEY PHYSICIAN SERVICES, PC	NONDOT 5 PANEL URINE DRUG SCREEN - CUTRO	65.00	
		23604 PRIMEPOINT, LLC	AUGUST 2021 MAINTENANCE FEES	221.00	
01-201-20-100-272		<i>Miscellaneous</i>	TOTAL FOR ACCOUNT		351.00
					=====
TOTAL for DEPARTMENT 100					4,336.15
DEPARTMENT 110					
		24183 GENERAL CODE	ECODE360 ANNUAL MAINTENANCE - PERIOD END	1,195.00	
01-201-20-110-204		<i>Codifications</i>	TOTAL FOR ACCOUNT		1,195.00
					=====
TOTAL for DEPARTMENT 110					1,195.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 130					
01-201-20-130-209		23188 KONICA MINOLTA BUSINESS SOLUTIONS <i>Copy Machine</i>	AUGUST 2021 - COPIER MAINTENANCE - FINAN TOTAL FOR ACCOUNT	31.18	31.18
TOTAL for DEPARTMENT 130					31.18
DEPARTMENT 145					
01-201-20-145-203		24159 TCTA OF NJ <i>Seminars & Meetings</i>	24TH ANNUAL SAUL A. WITTES FOUNDATION ED TOTAL FOR ACCOUNT	50.00	50.00
TOTAL for DEPARTMENT 145					50.00
DEPARTMENT 150					
01-201-20-150-214		23853 HAROLD E. FELLOW & ASSOCIATES, <i>Map Maintenance</i>	DRAFT PLAN TOTAL FOR ACCOUNT	750.00	750.00
TOTAL for DEPARTMENT 150					750.00
DEPARTMENT 155					
01-201-20-155-908		24122 LADDEY, CLARK & RYAN, LLP 24123 LADDEY, CLARK & RYAN, LLP 24122 LADDEY, CLARK & RYAN, LLP 24123 LADDEY, CLARK & RYAN, LLP 24123 LADDEY, CLARK & RYAN, LLP 24123 LADDEY, CLARK & RYAN, LLP <i>Litigation - Misc Legal</i>	DOCUMENT REPRODUCTION EXPENSE, POSTAGE, CONTACT COURT TO OBTAIN STATUS OF CASE; CALL W/JOE SABATINI TO DISCUSS STATUS OF DOCUMENT REPRODUCTION EXPENSE, POSTAGE, ATTENDED VIRTUAL HEARING BEFORE THE ANDO MEMO TO JOE SABATINI REGARDING OUTCOME O TOTAL FOR ACCOUNT	3.70 92.50 92.50 15.54 185.00 111.00	500.24
TOTAL for DEPARTMENT 155					500.24
DEPARTMENT 180					
01-201-21-180-208		24206 NEW JERSEY HERALD, INC. <i>Advertising</i>	08/09 - LUB 8/5 ADOPTED RESOLUTION 08/11 - LUB RESOLUTION TOTAL FOR ACCOUNT	18.30 19.50	37.80
01-201-21-180-224		24118 VOGEL, CHAIT, COLLINS AND SCHNEIDER <i>Affordable Housing</i>	REVIEW OF E-MAIL & CORRESPONDENCE. TELE REVIEW OF E-MAIL REGARDING DONATIONS OF TOTAL FOR ACCOUNT	123.75 82.50	206.25
TOTAL for DEPARTMENT 180					244.05

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 185					
01-201-21-185-203	24013	RUTGERS, THE STATE UNIVERSITY <i>Seminars & Meetings</i>	INTRO TO ZONING ADMINISTRATION & ENFORCE TOTAL FOR ACCOUNT	350.00	350.00
TOTAL for DEPARTMENT 185					=====
					350.00
DEPARTMENT 220					
01-201-23-220-293	23621	ESTATE OF CHRISTINA STOPA <i>Group Medicare Reimbursement</i>	July - September 11, 2021 Medicare Part TOTAL FOR ACCOUNT	202.95	202.95
TOTAL for DEPARTMENT 220					=====
					202.95
DEPARTMENT 221					
01-201-23-221-020	23725	D'ONOFRIO, JOHN <i>GROUP INS - HEALTH BENEFIT WAIVER</i>	JULY-SEPTEMBER 2021 HEALTH BENEFIT WAIVE TOTAL FOR ACCOUNT	1,127.29	1,127.29
TOTAL for DEPARTMENT 221					=====
					1,127.29
DEPARTMENT 240					
01-201-25-240-203	24160	CHIEF KENNETH BURKE <i>Seminars & Meetings</i>	8/23-8/26/2021 CHIEF'S CONFERENCE LODGIN TOTAL FOR ACCOUNT	393.00	393.00
01-201-25-240-210	23989	MATTHEW BENDER & CO. INC. <i>Publications</i>	NJ ADMIN CODE T13 (CH 2,3) ALCOHOL BEV C TOTAL FOR ACCOUNT	99.00	198.00
01-201-25-240-210	23989	MATTHEW BENDER & CO. INC.	NJ ADMIN CODE TITLE 4A CIVIL SERVICES W/	99.00	
01-201-25-240-250	24210	VERIZON WIRELESS <i>Cell Phone - Police</i>	Patrol Vehicle Phones & Modems Account # TOTAL FOR ACCOUNT	280.11	280.11
TOTAL for DEPARTMENT 240					=====
					871.11
DEPARTMENT 290					
01-201-26-290-220	23103	NAPA AUTO PARTS <i>Operating Maintenance</i>	LARGE GLOVES TOTAL FOR ACCOUNT	27.04	27.04
	23113	POWER PLACE, INC.	CHAIN LOOP	93.56	
	23381	LOWE'S BUSINESS ACCOUNT	FASTFIT SFTY HI-VIZ YELLO	16.14	
	23381	LOWE'S BUSINESS ACCOUNT	850 LUMENS FOCUSING FLASH	75.94	
	23381	LOWE'S BUSINESS ACCOUNT	QLT 10-IN BRICK TROWEL PL	12.33	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 290					
	23381	LOWE'S BUSINESS ACCOUNT	BH WD D-GRIP DIG SHOVEL	16.13	
	23381	LOWE'S BUSINESS ACCOUNT	MINI DIG SHOVEL WOOD HDL	12.34	
	23381	LOWE'S BUSINESS ACCOUNT	ETN 660W PORE PLCHN RECEP	4.99	
01-201-26-290-248		Minor Equip	TOTAL FOR ACCOUNT		231.43
	23381	LOWE'S BUSINESS ACCOUNT	SS D SHACKLE 5/8 CREDIT FOR RETURN	-30.36	
	23381	LOWE'S BUSINESS ACCOUNT	SS D SHACKLE 5/8	45.54	
	23381	LOWE'S BUSINESS ACCOUNT	SS D SHACKLE 1/2	37.74	
01-201-26-290-254		Drainage Supplies	TOTAL FOR ACCOUNT		52.92
	23204	SPACE FARMS ZOO	AUGUST 2021 - CARCASS REMOVAL SERVICES	93.00	
01-201-26-290-285		Carcass Removal	TOTAL FOR ACCOUNT		93.00
	24173	VALLEY PHYSICIAN SERVICES, PC	BREATH ALCOHOL TEST - VOIGHT, RUSSEL	55.00	
	24173	VALLEY PHYSICIAN SERVICES, PC	DOT URINE DRUG SCREEN - VOIGHT, RUSSEL	68.00	
01-201-26-290-292		Miscellaneous	TOTAL FOR ACCOUNT		123.00
	24138	GRASS ROOTS TURF PRODUCTS, INC.	Item #59013766 - PT Wasp Freeze II Wasp	264.00	
	23381	LOWE'S BUSINESS ACCOUNT	CORONA 10-IN FOLDING PRUN	45.56	
	23381	LOWE'S BUSINESS ACCOUNT	CORONA CLASSICCUT 1-IN PR	23.74	
01-201-26-290-461		Park Maintenance	TOTAL FOR ACCOUNT		333.30
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 2 - ADA ACCESSIBLE RE	127.50	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 6 - STANDARD RESTROOM	262.50	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - ADA ACCESSIBLE RE	63.75	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - ADA ACCESSIBLE RE	63.75	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - ADA ACCESSIBLE RE	63.75	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - STANDARD RESTROOM	43.75	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - STANDARD RESTROOM	43.75	
	23484	UNITED SITE SERVICES	AUGUST 2021 - QTY: 1 - ADA ACCESSIBLE RE	63.75	
01-201-26-290-491		Park Operating	TOTAL FOR ACCOUNT		732.50
	23381	LOWE'S BUSINESS ACCOUNT	V27BK 5/16-IN BLK EPDM WI	7.95	
01-201-26-290-492		Park Vehicle Repair	TOTAL FOR ACCOUNT		7.95
					=====
		TOTAL for DEPARTMENT 290			1,601.14

DEPARTMENT 292

	23114	APPROVED AUTO & TRUCK REPAIR, INC.	REPLACE REGULATOR PLUG	150.00	
01-201-26-292-260		Fire Department	TOTAL FOR ACCOUNT		150.00
	23110	DOVER BRAKE & CLUTCH CO., INC.	U-BOLT/SET UP	10.00	
	23110	DOVER BRAKE & CLUTCH CO., INC.	THREADED ROD	13.50	
	23110	DOVER BRAKE & CLUTCH CO., INC.	DEEP NUT 3/4	3.64	
	23110	DOVER BRAKE & CLUTCH CO., INC.	U-BOLT WASHER	1.16	
	23103	NAPA AUTO PARTS	OIL DRAIN PLUG	1.41	
	23103	NAPA AUTO PARTS	RAINX - 25 DEICER	22.68	
01-201-26-292-270		DPW Fleet	TOTAL FOR ACCOUNT		52.39
	23109	SERVICE TIRE TRUCK CENTER, INC.	DSMT/MT COMPUTER SPIN BALANCE ON/OFF	71.80	
	23103	NAPA AUTO PARTS	BRAKE ROTOR - FRONT	216.98	
	23103	NAPA AUTO PARTS	BRAKE PADS - FRONT	41.36	
	23103	NAPA AUTO PARTS	BRAKE ROTOR	130.26	
	23103	NAPA AUTO PARTS	BRAKE PADS - FRONT	41.36	
	23109	SERVICE TIRE TRUCK CENTER, INC.	DISMOUNT/MOUNT ON/OFF WHEEL & VEHICLE	42.00	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 292					
	23109	SERVICE TIRE TRUCK CENTER, INC.	P24555R18 103V GOODYEAR EAGLE ENFORC	584.04	
	23109	SERVICE TIRE TRUCK CENTER, INC.	P25560R18 108V GOODYEAR EAGLE ENFORC	600.00	
	23109	SERVICE TIRE TRUCK CENTER, INC.	SCRAP TIRE DISPOSAL LIGHT TRUCK TIRE	26.00	
	23103	NAPA AUTO PARTS	RETURN - BRAKE ROTOR	-130.26	
	24033	SAFELITE FULFILLMENT, INC.	Part #DW02383 GTY - Windshield	345.41	
	24033	SAFELITE FULFILLMENT, INC.	Labor	60.00	
	24033	SAFELITE FULFILLMENT, INC.	Rain Sensor Adhesive	9.68	
	23105	SMITH MOTOR COMPANY, INC.	LIFT ASY - GAS	36.32	
	23105	SMITH MOTOR COMPANY, INC.	LIFT ASY - GAS	27.24	
	24033	SAFELITE FULFILLMENT, INC.	Inner & Outer Sides & Clips	149.50	
	24033	SAFELITE FULFILLMENT, INC.	Disposal Fee	17.99	
	24033	SAFELITE FULFILLMENT, INC.	Fuel Surcharge	9.99	
	23109	SERVICE TIRE TRUCK CENTER, INC.	SCRAP TIRE DISPOSAL LIGHT TRUCK TURE	13.00	
	23109	SERVICE TIRE TRUCK CENTER, INC.	DSMT/MT COMPUTER SPIN BALANCE NO VEHI	35.90	
	23109	SERVICE TIRE TRUCK CENTER, INC.	P24555R18 103V GOODYEAR EAGLE ENFORC	292.02	
	23103	NAPA AUTO PARTS	BRAKE ROTOR	181.28	
	23103	NAPA AUTO PARTS	BRAKE PADS - FRONT	128.68	
	23105	SMITH MOTOR COMPANY, INC.	TANK ASY - RADIATO	105.86	
	24135	FAMILY FORD, INC.	Part #DGLZ-3B436-E - Shaft - Front	123.34	
	23103	NAPA AUTO PARTS	BRAKE ROTOR	130.26	
	23103	NAPA AUTO PARTS	BRAKE ROTOR - FRONT	216.98	
	23105	SMITH MOTOR COMPANY, INC.	KIT - TPMS SENSOR	62.72	
	23103	NAPA AUTO PARTS	OIL FILTER - NAPA GOLD	7.61	
01-201-26-292-280		Police Dept. Fleet	TOTAL FOR ACCOUNT		3,577.32
	23381	LOWE'S BUSINESS ACCOUNT	KOB 3/8IN X 50 FT RUBBER	68.36	
	23111	FASTENAL COMPANY	L MF-300 PFLV 100 Ct	246.22	
01-201-26-292-290		SR Van Fleet	TOTAL FOR ACCOUNT		314.58
					=====
		TOTAL for DEPARTMENT 292			4,094.29
DEPARTMENT 293					
	23762	DENVILLE LINE PAINTING, INC.	DRAWDOWN NO. 1 FOR WORK COMPLETED THROUG	424.34	
	23769	DENVILLE LINE PAINTING, INC.	DRAWDOWN NO.1 FOR WORK COMPLETED THROUGH	382.48	
01-201-26-293-453		Improvements to Streets/Roads Resurfacin	TOTAL FOR ACCOUNT		806.82
					=====
		TOTAL for DEPARTMENT 293			806.82
DEPARTMENT 310					
	23560	CLEAN TEAM, INC.	AUGUST 2021 - CLEANING SERVICES - MUNICI	492.00	
	23381	LOWE'S BUSINESS ACCOUNT	HM #97 TITAN BRASS KEY	2.84	
	23560	CLEAN TEAM, INC.	CREDIT FOR LACK OF SERVICE AND PERFORMAN	-123.00	
	24021	SUBURBAN PROPANE, L.P.	TANK RENTAL	72.00	
	23379	DELSEA TERMITES & PEST CONTROL	09/13/2021 - Monthly Pest Control - Muni	59.59	
	23379	DELSEA TERMITES & PEST CONTROL	09/02/2021 - Monthly Pest Control - Lee	30.00	
	23379	DELSEA TERMITES & PEST CONTROL	09/13/2021 - MonthlyPest Control - CO Jo	45.00	
01-201-26-310-220		Operating Maintenance	TOTAL FOR ACCOUNT		578.43
					=====
		TOTAL for DEPARTMENT 310			578.43

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
---------	------	--------	-------------	---------	---------------

DEPARTMENT 330

	24206	NEW JERSEY HERALD, INC.	08/19 - BOH - REVISED 2021 ANNUAL MEETIN	16.50	
01-201-27-330-208		<i>Advertising</i>	TOTAL FOR ACCOUNT		16.50
					=====
TOTAL for DEPARTMENT 330					16.50

DEPARTMENT 335

	23381	LOWE'S BUSINESS ACCOUNT	EZGRIP MEASURE RIGH	9.46	
	23381	LOWE'S BUSINESS ACCOUNT	10-PC TARP STRAP ASSORTME	14.24	
	23381	LOWE'S BUSINESS ACCOUNT	12-FT X 16-FT SLUR/BRN TA	36.08	
	23381	LOWE'S BUSINESS ACCOUNT	19/32 CAT CAT FUR RATED S	74.36	
01-201-26-335-020		<i>RECYCLING OE</i>	TOTAL FOR ACCOUNT		134.14
	23595	SCMUA	08/24/21 - GARBAGE TIPPING FEES	5,919.45	
	23595	SCMUA	08/31/21 - GARBAGE TIPPING FEES	6,068.25	
01-201-26-335-030		<i>GARBAGE CONTRACT</i>	TOTAL FOR ACCOUNT		11,987.70
					=====
TOTAL for DEPARTMENT 335					12,121.84

DEPARTMENT 340

	23594	WHARTON, BOROUGH OF	4TH QUARTER 2021 ANIMAL CONTROL SERVICES	3,135.00	
01-201-27-340-206		<i>Animal Contract</i>	TOTAL FOR ACCOUNT		3,135.00
					=====
TOTAL for DEPARTMENT 340					3,135.00

DEPARTMENT 430

	24215	JCP&L	Rescue Squad - Flashing Light	3.10	
	24215	JCP&L	Rescue Squad	44.37	
01-201-31-430-619		<i>Rescue Squad</i>	TOTAL FOR ACCOUNT		47.47
	24215	JCP&L	Roseville Rd.	394.06	
01-201-31-430-661		<i>P & R Utilities</i>	TOTAL FOR ACCOUNT		394.06
					=====
TOTAL for DEPARTMENT 430					441.53

DEPARTMENT 435

	24215	JCP&L	Street Lighting - Ascot Manor	27.18	
	24215	JCP&L	Street Lighting - Forest Lakes	16.22	
	24215	JCP&L	Street Lighting - Rt 206/Waterloo	61.03	

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 435					
01-201-31-435-020		<i>STREET LIGHTING</i>	TOTAL FOR ACCOUNT		104.43
					=====
TOTAL for DEPARTMENT 435					104.43
DEPARTMENT 440					
	23559	XTEL COMMUNICATIONS	SEPTEMBER 2021 - LONG DISTANCE CHARGES	476.32	
	24209	VERIZON	Administration - Account #251-256-345-00	692.70	
01-201-31-440-601		<i>A&E Utilities</i>	TOTAL FOR ACCOUNT		1,169.02
	24209	VERIZON	Court - Account #651-256-344-0001-12	84.96	
01-201-31-440-621		<i>Court</i>	TOTAL FOR ACCOUNT		84.96
	24209	VERIZON	Animal Shelter - Account #651-256-345-00	53.50	
01-201-31-440-663		<i>Publ Bldgs/Grounds Utilities</i>	TOTAL FOR ACCOUNT		53.50
	24209	VERIZON	DPW - Account #251-256-346-0001-55	383.93	
01-201-31-440-670		<i>DPW Utilities</i>	TOTAL FOR ACCOUNT		383.93
	24209	VERIZON	Police - Account #751-663-306-0001-55	732.97	
01-201-31-440-680		<i>Public Safety</i>	TOTAL FOR ACCOUNT		732.97
					=====
TOTAL for DEPARTMENT 440					2,424.38
DEPARTMENT 447					
	24188	SUBURBAN PROPANE, L.P.	SAFETY P&T FEE	9.92	
	24188	SUBURBAN PROPANE, L.P.	TRANSPORTATION FUEL SURCHARGE	4.81	
	24188	SUBURBAN PROPANE, L.P.	PROPANE - 36.4	221.94	
01-201-31-447-663		<i>Publ Bldgs/Grounds Utilities</i>	TOTAL FOR ACCOUNT		236.67
					=====
TOTAL for DEPARTMENT 447					236.67
DEPARTMENT 465					
	23595	SCMUA	08/24/21 - RECYCLING TIPPING FEES	190.95	
	23595	SCMUA	08/31/21 - RECYCLING TIPPING FEES	195.75	
01-201-32-465-000		<i>RECYCLING TAX APPROP.</i>	TOTAL FOR ACCOUNT		386.70
					=====
TOTAL for DEPARTMENT 465					386.70

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
---------	------	--------	-------------	---------	---------------

DEPARTMENT 776

	23120	SCMUA	08/24/21 - BRUSH DISPOSAL	86.80	
	23120	SCMUA	08/31/21 - BRUSH DISPOSAL	18.40	
	23120	SCMUA	08/26/21 - BRUSH DISPOSAL	36.40	
	23120	SCMUA	08/24/21 - BRUSH DISPOSAL	57.60	
	23120	SCMUA	08/30/21 - BRUSH DISPOSAL	24.80	
	23120	SCMUA	08/30/21 - BRUSH DISPOSAL	53.20	
	23120	SCMUA	08/31/21 - BRUSH DISPOSAL	46.00	
	23120	SCMUA	08/24/21 - BRUSH DISPOSAL	58.80	
01-214-21-776-004		2021 - Clean Communities	TOTAL FOR ACCOUNT		382.00

TOTAL for DEPARTMENT 776

382.00

Developers Escrow (TD Bank)

DEPARTMENT 000

	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF MR. STONER'S E-MAIL & REPORT.	82.50	
	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF DEVELOPERS AGREEMENT & PLANS.	330.00	
	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL. DRAFTING OF E-MAIL TO	123.75	
	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF FILE & STATUS	41.25	
	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL REGARDING REVISED AGREE	123.75	
	24117	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & STATUS. DRAFING OF E	330.00	
03-286-56-000-031		Raimos Junkyard - #72001-22761	TOTAL FOR ACCOUNT		1,031.25

TOTAL for DEPARTMENT 000

1,031.25

Capital

DEPARTMENT 036

	23837	CANDORIS TECHNOLOGIES, LLC	DELL LATITUDE 5520	3,116.15	
	23837	CANDORIS TECHNOLOGIES, LLC	DELL 24 MONITOR - P2419H	679.98	
	23837	CANDORIS TECHNOLOGIES, LLC	DELL THUNDERBOLT DOCK - WD19TBS	369.99	
	23837	CANDORIS TECHNOLOGIES, LLC	NJ STATE CONTRACT DISCOUNT	-1,421.65	
	23837	CANDORIS TECHNOLOGIES, LLC	DELL MULTI-DEVICE WIRELESS KEYBOARD & MO	89.99	
04-215-55-036-000		TECHNOLOGY UPGRADES (13-2020)	TOTAL FOR ACCOUNT		2,834.46

TOTAL for DEPARTMENT 036

2,834.46

DEPARTMENT 039

	23769	DENVILLE LINE PAINTING, INC.	DRAWDOWN NO.1 FOR WORK COMPLETED THROUGH	471.28	
04-215-55-039-000		ST IMPMNTS - RT 206 & FOREST LAKES (05-2021)	TOTAL FOR ACCOUNT		471.28

TOTAL for DEPARTMENT 039

471.28

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
Sewer					
DEPARTMENT 502					
05-201-55-502-220		23261 ONE CALL CONCEPTS, INC. <i>Maintenance</i>	AUGUST 2021 - CALL BEFORE U DIG SERVICES	8.58	
			TOTAL FOR ACCOUNT		8.58
05-201-55-502-687		24182 JCP&L 24182 JCP&L 24182 JCP&L <i>Electricity</i>	SEWER STATION - ACCT #100000101160 SEWER STATION - ACCT #100000100212 SEWER STATION - ACCT #100000072452	197.18 170.67 18.83	
			TOTAL FOR ACCOUNT		386.68
					=====
TOTAL for DEPARTMENT 502					395.26

Animal Trust					
DEPARTMENT 000					
12-205-55-000-000		24205 NJ STATE DEPT OF HEALTH 24205 NJ STATE DEPT OF HEALTH <i>Due to State</i>	3 Year - Licenses 1 Year - Licenses	27.00 10.20	
			TOTAL FOR ACCOUNT		37.20
12-286-56-000-001		24128 BARKS 24130 BARKS <i>Reserve - Dog Trust</i>	POUND COVERAGE - 08/12/2021 POUND COVERAGE - 08/13/2021	39.00 39.00	
			TOTAL FOR ACCOUNT		78.00
					=====
TOTAL for DEPARTMENT 000					115.20

Open Space Trust					
DEPARTMENT 000					
17-286-56-000-001		23368 GREENER BY DESIGN, LLC <i>Reserve - Open Space</i>	JULY - SEPTEMBER 2021 OPEN SPACE PLANNIN	3,000.00	
			TOTAL FOR ACCOUNT		3,000.00
					=====
TOTAL for DEPARTMENT 000					3,000.00

Other Trust					
DEPARTMENT 000					
19-286-56-000-015		24208 SUNSHINE STATE CERTIFICATES VII, LLLP 24203 SUNSHINE ST CERT VIII/BKUNITED <i>Reserve - Tax Sale Premiums</i>	Lien Redemption - TSC #2019-012 - 12 Cat Lien Redemption - TSC #2020-005 - 8 Weav	74,700.00 23,500.00	
			TOTAL FOR ACCOUNT		98,200.00
					=====
TOTAL for DEPARTMENT 000					98,200.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
Developers Escrow - VNB					
DEPARTMENT 030					
			24213 LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO EMAIL FROM ASKIN REG	45.00
			24213 LAW OFFICES OF LARRY I. WIENER	EMAILS W/ASKIN'S OFFICE REGARDING CHANGE	45.00
			24213 LAW OFFICES OF LARRY I. WIENER	REVISIONS TO RESOLUTION PER COMMENTS FRO	45.00
			24213 LAW OFFICES OF LARRY I. WIENER	EMAILS W/ASKIN & CORY REGARDING REVIEW O	15.00
24-280-56-030		16Rt206StanhopeNJ, LLC - #9707753048		TOTAL FOR ACCOUNT	150.00
					=====
TOTAL for DEPARTMENT 030					150.00
DEPARTMENT 048					
			24166 LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO CORY'S & SELVAGGI'S	30.00
			24166 LAW OFFICES OF LARRY I. WIENER	REVIEW RESOLUTION OF APPROVAL; EMAIL TO	45.00
			24166 LAW OFFICES OF LARRY I. WIENER	REVIEW EMAILS BETWEEN CORY, PAUL & THE A	75.00
24-280-56-048		Paramount Carter Venture, LLC - #9707755047		TOTAL FOR ACCOUNT	150.00
					=====
TOTAL for DEPARTMENT 048					150.00
DEPARTMENT 053					
			24186 LAW OFFICES OF LARRY I. WIENER	PC W/JOE & CAITLIN REGARDING PERMITS FOR	45.00
			24186 LAW OFFICES OF LARRY I. WIENER	FOLLOW UP W/CAITLIN REGARDING AMENDED RE	45.00
			24186 LAW OFFICES OF LARRY I. WIENER	PCS W/CAITLIN, CHAIRMAN, SABATINI & LAVI	225.00
			24186 LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO EMAILS W/CAITLIN & J	120.00
			24186 LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO EMAILS REGARDING ADA	75.00
			24186 LAW OFFICES OF LARRY I. WIENER	PC W/CONSTRUCTION DEPARTMENT REGARDING P	30.00
			24186 LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO EMAILS REGARDING AME	75.00
			24186 LAW OFFICES OF LARRY I. WIENER	PC W/LAVIGNE REGARDING REQUEST TO AMEND	45.00
			24186 LAW OFFICES OF LARRY I. WIENER	REVIEW EMAILS REGARDING THE CONSTRUCTION	30.00
24-280-56-053-001		Byram Land Development - Planning Bd		TOTAL FOR ACCOUNT	690.00
					=====
TOTAL for DEPARTMENT 053					690.00
DEPARTMENT 055					
			24214 LAW OFFICES OF LARRY I. WIENER	REVIEW EMAIL FROM COLLINS REGARDING DEVE	30.00
			24214 LAW OFFICES OF LARRY I. WIENER	REVIEW & PROVIDE COMMENTS TO DEVELOPER'S	195.00
24-280-56-055		Raimo of Stanhope, Inc - #9707755749		TOTAL FOR ACCOUNT	225.00
					=====
TOTAL for DEPARTMENT 055					225.00

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 067					
	24142	LUKICH, KEVIN	ESCROW RELEASE	625.00	
24-280-56-067		<i>Kevin Lukich - #9707757188</i>	TOTAL FOR ACCOUNT		625.00
		TOTAL for DEPARTMENT 067			625.00
DEPARTMENT 082					
	24211	LAW OFFICES OF LARRY I. WIENER	REVIEW REVISIONS FROM PAUL TO RESOLUTION	30.00	
	24211	LAW OFFICES OF LARRY I. WIENER	REVIEW LETTER FROM SUSSEX COUNTY NOTING	30.00	
24-280-56-082		<i>D Lovenberg's Rolloff Service, Inc - #9707759018</i>	TOTAL FOR ACCOUNT		60.00
		TOTAL for DEPARTMENT 082			60.00
DEPARTMENT 095					
	24119	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL TO & FROM TOWNSHIP ENGI	82.50	
	24119	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & DESCRIPTION FROM TOWN	123.75	
	24119	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL FROM CORY STONER. DRAF	82.50	
	24119	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & DRAFTING OF E-MAILS R	165.00	
	24119	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & DRAFTING OF E-MAIL RE	41.25	
24-280-56-095		<i>Robert A. Dellicker - #9707750871</i>	TOTAL FOR ACCOUNT		495.00
		TOTAL for DEPARTMENT 095			495.00
DEPARTMENT 110					
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL	41.25	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	TELEPHONE CONFERENCE WITH EILEEN BORN RE	49.50	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	TELEPHONE CONFERENCE W/ROGER THOMAS, EIL	206.25	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL, ETC. REGARDING CLCC C	33.00	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & DRAFTING OF E-MAIL TO	165.00	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & CORRESPONDENCE FROM M	165.00	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF LETTER OF ATTORNEY FOR CRANBER	33.00	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF E-MAIL & FILE	41.25	
	24120	VOGEL, CHAIT, COLLINS AND SCHNEIDER	REVIEW OF EMAILS REGARDING CLCC & BULK H	16.50	
	24192	LAW OFFICES OF LARRY I. WIENER	PC W/TOM COLLINS REGARDING HISTORY & POS	90.00	
	24192	LAW OFFICES OF LARRY I. WIENER	REVIEW EMAILS, LETTERS, MAPS & SURVEYS R	75.00	
	24192	LAW OFFICES OF LARRY I. WIENER	RECEIPT & REVIEW OF EMAILS REGARDING UPC	45.00	
24-280-56-110		<i>CLCC, Inc. - #9707750132</i>	TOTAL FOR ACCOUNT		960.75
		TOTAL for DEPARTMENT 110			960.75

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 09/21/2021 For bills from 09/03/2021 to 09/17/2021

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 112					
	24189	LAW OFFICES OF LARRY I. WIENER	REVIEW & COMMENT ON INCOMPLETE DETERMINA	30.00	
	24189	LAW OFFICES OF LARRY I. WIENER	REVIEW SURVEY & APPLICATION W/CAITLIN FO	30.00	
	24189	LAW OFFICES OF LARRY I. WIENER	REVIEW VARIANCE SPREADSHEET; PC & EMAILS	60.00	
	24189	LAW OFFICES OF LARRY I. WIENER	EMAILS W/CAITLIN REGARDING MERGER OF RIG	45.00	
	24189	LAW OFFICES OF LARRY I. WIENER	REVIEW SURVEY, ORDINANCE, ETC REGARDING	45.00	
	24189	LAW OFFICES OF LARRY I. WIENER	REVIEW & RESPOND TO EMAILS REGARDING ZON	30.00	
	24189	LAW OFFICES OF LARRY I. WIENER	PC W/CAITLIN REGARDING COMPLETENESS DETE	30.00	
24-280-56-112		Dennis Fornarucci - #9707751625	TOTAL FOR ACCOUNT		270.00
					=====
TOTAL for DEPARTMENT 112					270.00