

**MEETING OF THE BYRAM TOWNSHIP BOARD OF HEALTH  
January 23, 2018**

**MINUTES**

• **CALL TO ORDER**

- **OPENING STATEMENT:** Accurate notice of this meeting has been published specifying the time and place in compliance with the provision of the Open Public Meeting Act.

• **ROLL CALL:**

	Anthony Ansaldo	Don Bogardus	Sheila Pepe	Bernie Rogalski	William Schenkel	Brian Ventricelli
Roll Call	X	X	X	EA	X	X

• **REORGANIZATION:**

1. Nomination of Anthony Ansaldo as the Board of Health Chairman

	Anthony Ansaldo	Don Bogardus	Bernie Rogalski	Sheila Pepe	William Schenkel	Brian Ventricelli
By		x				
2nd					x	
Yes		x	x	x	x	x
No						
Abstain	x					
Absent						

2. Nomination of Don Bogardus as Board of Health Vice Chairman

	Anthony Ansaldo	Don Bogardus	Bernie Rogalski	Sheila Pepe	William Schenkel	Brian Ventricelli
By	x					
2nd					x	
Yes	x			x	x	x
No						
Abstain		x				
Absent			x			

3. Nomination of Board of Health Attorney –Vogel, Chait, Collins & Schneider

4. Nomination of Newspapers (2) – New Jersey Herald and the Sunday Herald

	Anthony Ansaldo	Don Bogardus	Bernie Rogalski	Sheila Pepe	William Schenkel	Brian Ventricelli
By				x		
2nd					x	
Yes	x	x		x	x	x
No						
Abstain						
Absent			x			

• **BOARD MEMBERS SERVING IN 2017:**

Anthony Ansaldo recognized the service of Caryn Segal and Bill Koelhoffer to the Township Board of Health.

• **APPROVAL OF MINUTES:**

1. Approval of November 28, 2017 minutes

	Anthony Ansaldo	Don Bogardus	Bernie Rogalski	Sheila Pepe	William Schenkel	Brian Ventricelli
By					x	
2nd				x		
Yes	x	x		x	x	x
No						
Abstain						
Absent			x			

**FEE SCHEDULE:**

2. November 2017 - \$320.00
3. December 2017 - \$3,100.00

**SEPTIC MANAGEMENT MONTHLY REPORTS:**

4. November 2017 - \$315.00
5. December 2017 - \$135.00

**TOWNSHIP BOARD OF HEALTH REPORT:**

**Food Licenses-** To date there are several businesses and seasonal establishments whom have not renewed their food license for 2018, further action will be taken. The Sussex Board of Health will be beginning inspections of food handling establishments.

**Radon Awareness Program-** The Township will be applying for a \$2000 Grant offered thru the State to purchase Radon Testing kits, for Byram residents. Kit coupons will be available at Byram Day and at the Township building. The Mayor and Council proclaim the month of January 2018 as “Radon Action Month”.

**Rabies Clinic** – Saturday, April 14, 2018, 9am to noon, has been scheduled for the Free Clinic. Board of Health Volunteers are needed for the event. This event qualifies for student Service Hours. High School students with the supervision of a volunteering adult may participate.

**SUSSEX COUNTY DIVISION OF HEALTH REPORT:**

- Maureen Theese and Zelinda MacDonald introduced themselves to the Board. Maureen Theese is the County’s Lead Inspector for the Southern Sussex area, bringing many years of experience to the job. Zerlinda MacDonald has been assigned to the Township and will be our direct contact official, Maureen will act as our backup inspector. Maureen, Zelinda and two additional inspectors complete the County Board of Health team for the Township.
- William Schenkel voiced his concerns related to monitoring alternative septic systems in the Township. He asked if the County was keeping track of the alternative systems and monitoring the maintenance contracts associated with these systems. The County will report back to the Board.

**WATER QUALITY MANAGEMENT PLAN POLICY ADISORY COM.-PAC:**

Don Bogardus stated there was discussion of the Highland properties.

**SOLID WASTE ADVISORY COUNCIL- S.W.A.C:**

Sheila Pepe stated that there was a phone App which posts the dates for recycling and trash collection in the Townships. Will supply additional information

**PENDING BUSINESS:**

Byram Spa – no report

**NEW BUSINESS:**

- Roxanne Sabatini’s resume was submitted for review. Upon review and meeting the applicant the board was all in favor to make their recommendation to the Township to have Roxanne Sabatini serve on board.
- Anthony Ansaldo requested the Township issue ID cards to the Board members. BOH secretary will report back.
- Next Meeting Date: March 27, 2018

**OPEN TO PUBLIC:** no report

**ADJOURN:** Brian Ventricelli made motion to adjourn, 2<sup>nd</sup> by William Schenkel at 8:12pm

Respectfully submitted by:

Victoria Proskey  
Byram Township Board of Health Secretary