

**SPECIAL MEETING OF THE BYRAM TOWNSHIP BOARD OF HEALTH**  
**January 26, 2021 – Time 7:30 PM**

Meeting called to order by Chair Roxanne Sabatini at 7:30 p.m.

**OPENING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This meeting has been electronically sent to the newspapers and uploaded to Byram's website not less than 48 hours in advance of the meeting. In addition, a copy of this notice is on file with the Municipal Board of Health Secretary.

**ATTENDANCE:**

Board Members Present :  
Roxanne Sabatini, Scott Olson, Michael Busniak, Anneliese DeMagistris, Cris Franco,  
Lauren Shannon, Andrew McElroy.  
Sussex County Board of Health Representative:  
Elaine Martinez, Jennifer Shortino  
Council Liaison:  
Cris Franco  
Public: none in attendance

**NEW BOARD MEMBER:**

Andrew McElroy was welcomed to the Board.

**APPROVAL OF NOVEMBER 24, 2020 MINUTES:**

Scott Olson made a motion to accept the minutes from the November meeting, seconded by Mike Busniak. All were in favor.

**BOARD OF HEALTH REPORTS**

Board of Health fees collected for the year were reviewed.

Septic Management fees collected for the year were reviewed.

2020 unlicensed dog owners were sent final notification by certified mail requesting a response by February 5<sup>th</sup>. Board discussed what could be causing the increase of unlicensed dogs and how this could be resolved going forward. The summons process was discussed.

**PENDING BUSINESS**

Free Rabies Clinic was discussed with the possibility of a drive-up clinic. Waiting for a response from Dr. Carlos confirming a Saturday afternoon.

Reconsidering the Boards decision, the Township Manager Joe Sabatini felt it would be in the best interest to apply for the Radon Awareness grant. Funds might not be available to the Township later in the year, as in 2020. The Township was awarded the \$2000 Grant.

**SUSSEX COUNTY DIVISION OF HEALTH REPORT**

Representative Jennifer Shortino informed the Board of the regular food establishment inspection process as well as the COVID inspection process. All Township food establishments were inspected during the prior year at least once. Complaints would generate an investigation by the Sussex County Board of Health office. The action that would be taken could be an additional inspection or educating the food establishment. During COVID, inspections were limited and were continued depending on COVID numbers. COVID complaints were forwarded to the Sussex County Processors Office and the local Police Department. The Sussex County Board of Health educated facilities to keep businesses going during this time.

Representative Elaine Martinez informed the Board of the Sussex County Fairgrounds Vaccination Site. No appointments are available at this time, keep checking the site as they will be updated according to vaccine and appointment availability.

Mike Busniak inquired who the new County Health Officers were. The Acting Health Officer is John Lovell and the Assistant Health Officer is Llama Chaddad for 2021.

**WATER QUALITY MANAGEMENT PLAN POLICY ADISORY COM.-PAC**

Representative Roxanne Sabatini

The Hamburg property was approved. There was discussion concerning the Sparta High School addition requiring additional water and sewer.

**SOLID WASTE ADVISORY COUNCIL- S.W.A.C - Representative Mike Busniak**

SCUMA is trying to offer as many services as possible. The upcoming electronic free recycling days are on March 27, May 22, June 24 and October 23. SWAC are only scheduling virtual meetings if necessary.

**NEW BUSINESS**

Next meeting will be held on March 23, 2021 at 7:30 p.m.

**OPEN TO PUBLIC**

No additional discussion.

**ADJOURNMENT**

The motion to adjourn was made by Scott Olson, seconded by Andrew McElroy. All in favor.  
Adjournment at 8:09 p.m.

Respectfully Submitted by:

*Victoria Proskey*

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Board of Health Secretary