

**TOWNSHIP OF BYRAM**  
**TOWNSHIP COUNCIL MEETING**  
**NOVEMBER 5, 2025**  
**SPECIAL EXECUTIVE SESSION – 6:00 P.M.**  
**EXECUTIVE SESSION – 6:30 P.M.**  
**REGULAR SESSION – 7:30 P.M.**

**CALL MEETING TO ORDER** –Mayor Rubenstein called the meeting to order.

**OPEN PUBLIC MEETING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time and place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: [https://www.byramtwp.org/index.php/town\\_hall/township\\_council](https://www.byramtwp.org/index.php/town_hall/township_council), and has been forwarded to those persons requesting notice.

**ROLL CALL OF THE TOWNSHIP COUNCIL** –Councilwoman Franco, here; Councilman Gallagher, absent; Councilman Proctor (6:08pm), here; Councilman Roseff, here; Mayor Rubenstein. Also present was Township Manager Joseph Sabatini, Township Attorney Tom Collins, and Municipal Clerk, Cynthia Church

**RESOLUTION FOR EXECUTIVE SESSION** – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- A. Attorney Client Privilege Communication  
- General
- b. Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on November 5, 2025.

Cynthia Church, Municipal Clerk

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes	x			x	x
No					
Abstain					
Absent		x	x		

**RETURN TO OPEN SESSION** - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 7:34 p.m. All members were in favor. Motion Carried.

**FLAG SALUTE**

**APPROVAL OF AGENDA** – Motion by Councilwoman Franco, second by Councilman Proctor to approve the agenda

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

**HALLOWEEN HOUSE DECORATING CONTEST WINNERS –**

1 <sup>st</sup> place	86 Lynn Drive	Bonkoski Family (mother and daughter present for award)
2 <sup>nd</sup> place	16 Lynn Drive	Hodges Family
3 <sup>rd</sup> Place	24 Lynn Drive	Hogan Family

A resident in the audience thanked the Recreation Director for all she does, she is doing a great job.

TOWNSHIP MANAGER, MAYOR, AND COUNCIL REPORTS

**Township Manager** – Next scheduled meeting is Monday November 17<sup>th</sup>. Participated in preconstruction meeting with NJNG, they received permission to do the installation of a gas line under 206 Lubbers Run Bridge. Participated in the survey and tree cutting for the well on Brookwood Road. They will be marking trees to be removed. Tree removal will begin on December 8<sup>th</sup>. There is a possible leak in the outer wall of the diesel tank near the DPW garage.

**Mayor Rubenstein** – Mr. Sabatini and the Mayor met with NJDEP on October 27<sup>th</sup> regarding the blazing of the trails and get them into the mapping system.

**Councilwoman Franco** – Worked Election polls in Andover on November 4<sup>th</sup>. Winter Brochures are out. They have been sent home with the Lakes students today and have been posted to our website, Facebook, and the school has been asked to place on their social media platforms and SMORES. Fall sessions of several successful programs are coming to an end.

**Councilman Proctor** – The next Planning Board meeting tomorrow at 7:30.

**Councilman Roseff** – Byram Board of Education gave back state funding for expanding services for preschool programs, as it was not going to fund the program at 100%. There was a FAQ spreadsheet sent out to explain the cost of the program. They would need to spend of reserves. The first full year’s cost would have been \$2 million. Byram would have shouldered 60% of that cost. Did not feel that there was enough information provided to the public.

PUBLIC PARTICIPATION I

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public. All members were in favor.

No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public. All members were in favor.

APPROVAL OF MINUTES

October 21, 2025 Regular & Closed Session Meeting Minutes - Councilwoman Franco, second by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

October 28, 2025 Regular & Special Executive Session Meeting Minutes- - Councilwoman Franco, second by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

**CONSENT AGENDA** – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 185-2025 – Resolution of the Mayor and Council of the Township of Byram Authorizing an Unpaid Leave of Absence Pursuant to Byram Township Policies & Procedures Handbook Version 7.0 (revised January 1, 2025)
- B. Resolution No. 186-2025 – Resolution Authorizing the Signing of the Updated Recreation and Open Space Inventor (ROSI)
- C. Resolution No. 187-2025 – Resolution Authorizing Purchase of Gift Cards for Prizes at Halloween House Decorating Contest – October 1-29, 2025
- D. Resolution No. 188-2025 – Resolution Authorizing Purchase of Gift Cards for Prizes at Holiday Decorating Contest November 24-December 13, 2025

E. Resolution No. 189-2025 – Authorization to Purchase Self-Contained Breathing Apparatus (SCBA) Equipment for the Byram Township Fire Department – Not to Exceed \$16,151.20

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

**BILL LIST** – November 5, 2025 – Motion by Councilwoman Franco, second by Councilman Proctor to approve the bill list.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

**ORDINANCE – 2<sup>nd</sup> Reading / Public Hearing**  
**ORDINANCE NO. 015-2025 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF BYRAM TOWNSHIP, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, PROVIDING FOR THE MUNICIPAL CONSENT OF THE TOWNSHIP FOR VEOLIA WATER NEW JERSEY, INC. TO PROVIDE WATER SERVICE TO CERTAIN PROPERTIES IDENTIFIED ON EXHIBIT A ANNEXED HERETO IN BYRAM TOWNSHIP AND FOR THE LAYING OF PIPES AND THE INSTALLATION OF OTHER UTILITY FACILITIES AS MAY BE NECESSARY.**

Craig Bossong, attorney - represents Viola and explained the expansion of the water service (Mansfield dump site) including the additional 34 homes, and the need for the ordinance. They will maintain a minimum of 60 psi for all homes who desire to connect.

EPA Scope is to service 20 homes affected by the contaminated wells. According to EPA the 20 affected homes must be included in the franchise area. It is completely optional for those twenty homes to join. Each individual home will have a pressure test and will know the pressure at their home prior to connecting. Craig Bossong said that “the worst case scenario is that the home at the end of the line will have at least a 60psi capacity”.

The additional 34 homes in question tonight are being considered as the cost to connect them later would be very costly process. The option to connect is completely the homeowner’s decision and they are not going out soliciting for connections.

Councilman Roseff would like the PSI guarantee in writing, that they will guarantee that level of service.

Craig Bossong said that his testimony tonight is that “they will maintain at minimum 60psi level of service for anyone willing to connect.”

Tom Vicente – Director of Engineering for Viola. Explained the pumping process that allows them to guarantee the minimum 60psi level of service, even if all 54 homes are connected, they will only experience a 5psi-6psi pressure drop at peak flows. There was a skid system with a pump upgrade installed for the 20 affected homes.

Councilman Proctor asked when the review was done. Tom Vicente said that the review was done a few months ago.

Councilman Roseff would like a confirmation of what he is explaining.

Tom Vicente said that he will provide an Engineering memo exactly to what they are explaining tonight.

Councilman Roseff made motion to table the ordinance adoption until the memo is received.

Tom Collins did not believe that a memo is needed as the testimony was given to that regard tonight and is binding. It is in the best interest of the residents of that area to move forward with the adoption of the ordinance.

Mayor Rubenstein and Council Roseff both agreed that they would still like a letter submitted regardless. Councilman Proctor asked about fire flows and hydrants. Tom Vicente said they will be providing a hydrant and will be painting it black along with the rest of them.

Councilwoman Franco expressed her disappointment in the process of adding the additional 34 homes.

Craig Bossong said he does not expect the 34 homes to connect.

Veolia water system is independent and the supply of water will not degrade service for existing customers.

Mary Schneider – lives in one of the homes affected. She would like a guarantee that her water pressure is not going to change if the 34 homes are added. Craig Bossong guarantees a minimum 60psi pressure and will put that in writing.

Kevin Moulton – Has concern regarding the elevation at 74 Brookwood Road and if he will still be getting a 60psi. Tom Vicente explained that according to the DEP report, the static level at his home is predicated on 68psi.

Jack Moran – concerns about kind of letter they will be sending to meet the peak capacity.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion			x		
2nd	x				
Yes			x	x	x
No	x				
Abstain					
Absent		x			

BE IT RESOLVED that Ordinance No. 015-2025 is passed on final reading and that a notice of final passage be published in the official designated newspaper according to the law.

**ITEMS FOR DISCUSSION**

Capital Budget Request – Patrol Rifles – Mr. Sabatini explained that this was part of 2025 budget submission. He was approached by the Chief to fund the purchase.

Lt. Dellicker explained the rifles they have now are approximately 17 years old. They are getting past the life span. They are requesting seven.

Detective Spaldo said they have seven rifles in service. One was a seized weapon. They want to equip every vehicle the same.

Lt. Dellicker will work with the mayor to look for additional funding.

The consensus of the council is to purchase the rifles. A capital ordinance needs to be adopted.

**FUTURE AGENDA ITEMS**

CO Johnson Budget  
Route 206 Tunnel update

**PUBLIC PARTICIPATION II**

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public.

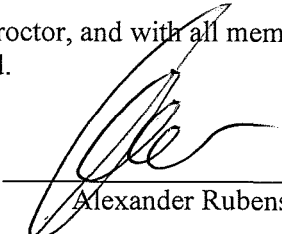
Jack Moran – asked why EPA was not listed on the agenda. Asked if DOT will be paving to the tunnel. Mt. Olive signed up for energy aggregation.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public.

**ADJOURNMENT**

On the motion of Councilwoman Franco, second by Councilman Proctor, and with all members in favor, the meeting was adjourned at 9:07 p.m. All members were in favor. Motion carried.

  
Cynthia Church, RMC  
Township Clerk

  
Alexander Rubenstein, Mayor