

**MEETING OF THE BYRAM TOWNSHIP BOARD OF HEALTH**  
**March 23, 2021 – Time 7:30 PM**

Meeting called to order by Chair Roxanne Sabatini at 7:36 p.m.

**OPENING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meeting Law. This meeting has been electronically sent to the newspapers and uploaded to Byram's website not less than 48 hours in advance of the meeting. In addition, a copy of this notice is on file with the Municipal Board of Health Secretary.

**ATTENDANCE:**

Board Members Present:

Roxanne Sabatini, Scott Olson, Michael Busniak, Anneliese DeMagistris, Cris Franco, Lauren Shannon, Andrew McElroy.

Sussex County Board of Health Representative:

Candice Morgan

Council Liaison:

Cris Franco

Public: none in attendance

**APPROVAL OF JANUARY 26, 2021 MINUTES:**

Brief discussion concerning the minutes. Scott Olson made a motion to accept the minutes from the January meeting, seconded by Andrew McElroy. All were in favor.

**BOARD OF HEALTH REPORTS**

Board of Health fees collected for the year were reviewed. Board of Health fees collected for the month of January were \$1,325.00, February \$885.00, Septic Management fees; January \$60, February \$0. 62 Septic Management reminder letters were sent to property owners whose septic were due to be pumped during the months of January-May.

2020 unlicensed dog owners were sent final notification letters, resulting in an increase of dogs licensed in the Township. Fees collected January \$856.00, February \$498.00. 2021 licensing will begin the 3<sup>rd</sup> week in March. 557 dog licensing renew letters will be mailed; 392 dogs require rabies vaccinations. The State of New Jersey will supply the Township with 300 vaccines for the free clinic.

The Subway is operating under new ownership, the pre-op inspection has come back from the Sussex County as satisfactory.

**PENDING BUSINESS**

The tentative date for the Rabies Clinic has changed, due to Dr. Carlos's availability. The Board was pleased Dr. Carlos agreed to assist the Township on Saturday, April 17, from 1-4 pm. As per the prior discussion, the event will follow COVID guidelines. Board members were encouraged to review the emailed guidelines. Roxane Sabatini, Scot Olson, Anneliese DeMagistris, and Laureen Shannon confirmed they will be attending, arriving at 12:45. Michael Busniak stated he could be available if needed. Two volunteers from Animal Control Solutions will also be assisting. An ACO officer will escort pets to and from the DPW garage to the vaccination site. Attendees will be requested to complete their dog or cat information on the rabies form, while waiting on line. Board members will be overseeing and completing the paperwork process. Dog licensing will be available at the Administration Office during the clinic. Only one person will be permitted into the office at a time. Only check payments will be accepted, no cash payments. We are expecting a large turnout due to the volume of phone calls the Township is receiving and some of the surrounding towns such as Sparta not having a clinic scheduled at this time.

**SUSSEX COUNTY DIVISION OF HEALTH REPORT**

Representative Candice Morgan attended the meeting on behalf of the Sussex Board of Health Department. Mike Busniak had a follow-up question concerning who the new County Health Officer was. Candice clarified that John Lowell who works in the office, was the acting director, with 40 years of experience, not certain if he holds a health officer license. Peter Summers works outside the office, and

has a health officers license. Assistant Health Officer Llama Chaddad also works in the department.

Candice Morgan updated the Board on the drive-up vaccination site, located at the Sussex County Fairgrounds. Online registration is at Sussex.us.nj web site. A follow up email will be generated to respond within 12 hours, requesting you call the manned phone center to schedule your vaccination appointment. Roxanne stated the high-risk population do not always have internet; therefore, phone signups are beneficial. The well-organized site has gotten positive feedback.

**WATER QUALITY MANAGEMENT PLAN POLICY ADVISORY COM.-PAC**

Representative Roxanne Sabatini stated that the meeting was cancelled.

**SOLID WASTE ADVISORY COUNCIL- S.W.A.C –**

**Representative** Mike Busniak stated that the meeting was held, however nothing of note to report. The Lafayette Landfill site has seen an amazing increase of household items, which they contribute to people being home and cleaning out unwanted household items.

**NEW BUSINESS**

Mike Busniack contacted the Township concerning a public media ad he saw advertising a pizza food truck “A Slice of New Jersey”, operating in Byram. Upon Township discussion it was decided that the owner be contacted for additional information, and Sussex County would be notified. The County did issue a food license last year to operate at day events, which has expired. The County explained food refrigeration, preparation, and food safety needed to be met with a valid food license to operate. It was determined that this operation was against our Township Ordinance advising the proprietor. Roxanne Sabatini thanked Mike for bringing this matter to the Townships attention. Mike stated that people have gotten creative during the pandemic with Ghost and pop-up kitchens in other areas of the county, including Byram.

Scott Olson informed the Board of E-waste Day being held at SCUMA on March 27, 7 a.m.-2 p.m.

Next meeting will be held on May 24, 2021 at 7:30 p.m.

**OPEN TO PUBLIC**

No additional discussion.

**ADJOURNMENT**

Roxanne Sabatini adjourned meeting at 8:12 p.m., **no motions made.**

Respectfully submitted,

*Victoria Proskey*

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Board of Health Secretary