

RECREATION COMMITTEE SPECIAL MEETING MINUTES

August 19, 2019 – 8:00 P.M.

Len Bicher	Chairperson	x
Scott Yappen	Vice Chairperson	x
Bob Androsky	Member	x
Jeri Quirk	Member	x
Jennifer Kerr	Member	x
Mary Schneider	Member	x
Nicole Halajjian	Secretary	x
Donna Griff	Alternate 1	
	Alternate 2	
Alex Rubenstein	Council Liaison	

Also present: Joe Sabatini (until 8:45pm)

Call meeting to order, Flag Salute, Moment of Silence

Meeting opened at 8:07pm

- Byram Fest. Phil has been contacting food trucks for Byram Fest but the experience has been less than desirable. Since the event is only a couple hours, most food trucks do not want to attend. Rolling with Hoagies has committed. Jersey Curb Side Eats is available for 9/27 but not the rain date. Cupcake Carnival expressed interest but has not submitted the paperwork.
 - The PO will be completed for the blow up rides. The football field will be used from 5:30-7:30.
 - Fireworks were authorized at the last council meeting and the PO will be signed.
 - At one point a BBQ company (Piggy's) was considered. But Piggy's won't attend with food trucks. The town would have to pay Piggy's and there would be no charge to attendees.
 - Oriental Trading – Mary asked if the town still has an account. Joe stated we did in the past. Mary will give the quote to Joe for glow sticks.
 - Jen went to Warren County fair and talked to the food trucks. If they are interested they need to send their insurance information and contract to Joe. Joe is worried if there are too many food trucks they won't do good business and won't come back next year.
 - Garden State wouldn't guarantee food trucks. NJ Food Trucks is not interested. They feel the event is too small and should be at least 8 hours. Brooke's Beer Garden won't commit.
 - Mary will send Joe the PA schedule. DJ or playlist: Joe will need the playlist. It was suggested to ask a DJ to donate their time or send Joe a quote. Joe needs the setup requirements from DJ.
 - Joe will schedule emergency services.

- Risk management wanted food trucks to have \$5mil insurance but it was lowered to \$2mil.
 - 2nd back up plan: the fire department and squad were contacted to supply food.
 - Baseball to take down the batting net.
 - Advertising: Joe needs to know if we want to use the Byram Day signs. He will speak with the police chief about using the electronic sign on Route 206.
- The tennis courts quote was \$7k under but the stairs were \$9k over from the engineer's estimate. The engineer felt the stairs were a fair bid due to updated requirements.
 - Eagle Scouts projects. The scouts were a no-show and to-date the projects were not started.
 - Capital Improvements. Waiting on Greener by Design report before committing to any special projects. Playground equipment is estimated at \$25-\$50k. Capital discussion is usually in February. Joe asked all 5 council members what their goals are for 2020 but there are no concrete answers. Joe would like to put together a Rutgers Management program for paperwork and provide council members with tablets.
 - Minutes from July 15, 2019 – Motion by Bob Androsky, second by Jeri Quirk to approve the minutes. Motion passed
 - Byram Day 2020. Mary is stepping down from Sub-Committee Chair. There were no volunteers for chair.
 - Would like Byram Day to be in June 2020
 - Invite non-profits to help. They were upset this year they couldn't sell food.
 - Get local businesses involved
 - Can a Rec Coordinator be hired just for Byram Day?
 - 2020 Budgets are due by August 21.
 - Byram Day: \$15,000
 - Miss Byram Court: \$675.00
 - Kids Triathlon: \$600.00
 - Glow Golf: \$750.00
 - Holiday Lights Contest: \$150.00
 - Letters to Santa: \$270.00
 - Hike: \$220.00
 - Movies in the Park: \$100.00
 - Senior Events: \$500.00
 - Misc. Events: \$500.00
 - Motion by Mary Schneider, second by Bob Androsky to submit the above budget items, which total \$18,745. Approved by all.

- Ask other towns how they do movies in the park. Senior activities: “Byram Seniors” shirts, ask them to mark in the Memorial Day parade.
- Holiday Lights Contest. Start advertising in October.
- Letters to Santa. Nicole sent magician vendors to Phil. He will contact them.
- Hike. The hike went really well. Alex had said he wanted to have another one in the fall.
- Other items by the Committee.
 - Discussion on the new position. The description stated “responsible for oversight of the Recreation Committee.” Joe could not provide a percentage of how much time Phil can devote to us. Members of the committee feel a town employee should take the minutes. Town employees take the minutes for other Committees.
 - Nicole may not make the September meeting but will definitely be absent for October. Someone will need to take the minutes.
 - Scott will schedule his fingerprinting.

Motion by Bob Androsky, second by Jeri Quirk for adjournment at 9:46pm – approved by all

The next meeting will be September 16, 2019 at 8:00pm at the CO Johnson Fieldhouse