

TOWNSHIP OF BYRAM
COUNCIL AGENDA, TUESDAY, OCTOBER 7, 2025
SPECIAL EXECUTIVE SESSION – 6:00 P.M.
EXECUTIVE SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.

PLEASE TAKE NOTICE that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: <https://us02web.zoom.us/j/82117363001>, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

3. ROLL CALL

4. RESOLUTION FOR EXECUTIVE SESSION

- a. Attorney Client Privilege Communication
 - General
 - Health Benefits Consultant Interview – Marsh McLennan Agency - Terence Wall
- b. Personnel

5. RETURN TO OPEN SESSION

6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION

7. APPROVAL OF AGENDA

8. REPORTS

- Township Manager
- Mayor and Council Members
- Township Attorney

9. PUBLIC PARTICIPATION I – Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.

10. APPROVAL OF MINUTES

- September 16, 2025 Regular & Closed Session Meeting Minutes

11. CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Resolution No. 172-2025 – Authorize Payments in Lieu of Health Benefits for Calendar Year 2026
- B. Resolution No. 173-2025 – Authorization to Purchase Preventative Maintenance/Repair Services of Emergency Generators under the Morris County Cooperative Pricing Council for Budget Year 2025
- C. Resolution No. 174-2024 – Authorization to Purchase Tensioned-Fabric Structure for Leaf Shed Under the Sourcewell National Cooperative Purchasing System for Budget Year 2025 – Not to Exceed \$43,689.25
- D. Resolution No. 175-2025 – Byram Township – Electricity Auction fixed with Capacity and Transmission Pass-Through
- E. Resolution No. 176-2025 – A Resolution of the Township Council of the Township of Byram, County for Sussex and State of New Jersey Authorizing Approval of Shared Services Agreement for Expansion of the Joint Municipal Court
- F. Resolution No. 177-2025 – Resolution Affirming the Retirement of Byram Township Chief of Police Guy Mariani
- G. Resolution No. 178-2025 – Resolution Authorizing the Submittal of CY2025 Best Practices Inventory Certification Form
- H. Resolution No. 179-2025 – Authorization to Purchase Tires, Tubes & Services under the State of New Jersey Cooperative Purchasing Program for Budget Year 2025

- I. Resolution No. 180-2025 - Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 26 Lot 344 For Tax Year 2025 And the Cancellation of Taxes for the Remainder of 2025 and First Half of 2026 and Refund of Taxes Paid for 3rd Quarter In 2025

12. APPROVAL OF OCTOBER 7, 2025 BILL LIST

13. ORDINANCE – 2nd Reading / Public Hearing

ORDINANCE NO. 014-2025 - AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR USE BY THE BYRAM TOWNSHIP FIRE DEPARTMENT TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$20,000.00

Purpose Statement: Acquisition of Self-Contained Breathing Apparatus (SCBA) for use by the Byram Township Fire Department.

ORDINANCE NO. 015-2025 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF BYRAM TOWNSHIP, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, PROVIDING FOR THE MUNICIPAL CONSENT OF THE TOWNSHIP FOR VEOLIA WATER NEW JERSEY, INC. TO PROVIDE WATER SERVICE TO CERTAIN PROPERTIES IDENTIFIED ON EXHIBIT A ANNEXED HERETO IN BYRAM TOWNSHIP AND FOR THE LAYING OF PIPES AND THE INSTALLATION OF OTHER UTILITY FACILITIES AS MAY BE NECESSARY.

14. ITEMS FOR DISCUSSION

15. FUTURE AGENDA DISCUSSION ITEMS

16. PUBLIC PARTICIPATION II

17. EXECUTIVE SESSION – Session II (if necessary)

18. ANY OTHER BUSINESS THE COUNCIL DEEMS NECESSARY

19. ADJOURNMENT

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 172– 2025**

AUTHORIZE PAYMENTS IN LIEU OF HEALTH BENEFITS FOR CALENDAR YEAR 2026

WHEREAS, N.J.S.A. 52:14-17.31a and 40A:10-17.1 authorize local units providing employee health benefits through the State Health Benefits Program (SHBP) or non-SHBP coverage, respectively, to make annual payments to employees in exchange for waiving health coverage provided by the local unit; and

WHEREAS, Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits; and

WHEREAS, in accordance with P.L.2010, c.2, an employer may pay to the employee an amount which shall not exceed 25%, or \$5,000, whichever is less, of the amount saved by the municipality because of the employee's waiver of coverage; and

WHEREAS, health benefit waiver payments are statutorily prohibited from being subject to the collective bargaining process; and

WHEREAS, in order to be eligible for annual waiver payment, the employee must be eligible for other healthcare coverage in addition to the local unit's coverage that is non-State Health Benefits Program coverage (e.g. through a spouse or domestic partner); and

WHEREAS, the local unit may permit an employee to waive all employer-provided health benefits or a select benefit, for example, an employee may select to waive all other health coverage except for the local unit's dental benefit; and

WHEREAS, the Division of Local Government Services recommends that the Governing Body of each local unit authorizing payments in lieu of health benefits annually review their policy and discuss the impact on the local unit's budget to determine whether such waiver payments remain fiscally prudent; and

WHEREAS, in 2025 there are a total of fourteen employees that are waiving health benefits at a total cost of \$25,000.00 with an annual savings of \$226,812.97 after considering cost of waivers; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Byram, County of Sussex, State of New Jersey that:

- 1. The Governing Body hereby authorizes the payment to the employee an amount which shall not exceed 25%, or \$5,000, whichever is less, of the amount saved by the municipality because of the employee's waiver of coverage.
- 2. The Governing Body hereby authorizes that an employee may select to waive all other health coverage except for the local unit's dental benefit.
- 3. The waiver of benefit payment is calculated based on the law for the amount saved for waiving medical and prescription drug benefits not exceed 25%, or \$5,000, whichever is less.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:
I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 173 – 2025**

**Authorization to Purchase Preventative Maintenance/Repair Services of Emergency Generators
under the Morris County Cooperative Pricing Council for Budget Year 2025**

WHEREAS, the Township of Byram is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, the Township of Byram is in need of and desires to purchase preventative maintenance/repair services of emergency generators for the Township; and

WHEREAS, the Morris County Cooperative Pricing Council awarded a contract to Genserve, Inc. under Contract #46 – Preventive Maintenance/Repair of Emergency Generators for the period July 1, 2024 – June 30, 2026 thereby affording the Township of Byram the opportunity of direct purchase of preventative maintenance/repair services of emergency generators, without competitive bidding:

Genserve, Inc.
75A Twinbridge Drive
Pennsauken, NJ 08110

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the Purchasing Agent (or designee) to purchase preventative maintenance/repair services of emergency generators from the above referenced Morris County Cooperative Pricing Council Vendor, pursuant to all conditions of the contract listed herein; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that the duration of the contract between the Township of Byram and the referenced Morris County Cooperative Pricing Council Vendor, shall be for budget year 2025; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Morris County Cooperative Pricing Council, Chief Financial Officer and the Municipal Clerk.

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	<i>Councilwoman Franco</i>	<i>Councilman Gallagher</i>	<i>Councilman Proctor</i>	<i>Councilman Roseff</i>	<i>Mayor Rubenstein</i>
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 174 – 2025**

**AUTHORIZATION TO PURCHASE TENSIONED-FABRIC STRUCTURE FOR LEAF SHED UNDER
THE SOURCEWELL NATIONAL COOPERATIVE PURCHASING SYSTEM FOR BUDGET YEAR
2025**

WHEREAS, P.L. 2011, c. 139 allows contracting units to enter into agreements with state, regional, or single government agencies that award contracts for its own use and is authorized under its own laws to extend those contracts to other governmental agencies; and

WHEREAS, the Township of Byram is a member of the Sourcewell National Cooperative Purchasing System; and

WHEREAS, the Township of Byram Department of Public Works is in need of and desires to purchase a tensioned-fabric structure for the new leaf shed for the Byram Township Department of Public Works under the Sourcewell National Cooperative Purchasing System to make the procurement process more efficient and to provide a cost savings to the Township of Byram; and

WHEREAS, the Township by this resolution is authorized to purchase a tensioned-fabric structure for the new leaf shed from Elemental Shelter Solutions, LLC, 12 Fuller Dr, Burgettstown, PA 15021 in an amount not to exceed \$43,689.25, and

WHEREAS, the source of funding for this purchase is Bond Ordinance #012-2023 – DPW Facilities Improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, County of Sussex, State of New Jersey as follows:

1. That the Township Council of the Township of Byram does hereby authorize the execution of the necessary purchase orders not to exceed \$43,689.25 for budget year 2025 to obtain tensioned-fabric structure for the new leaf shed for the Byram Township Department of Public Works as specified and priced to the Sourcewell National Cooperative Purchasing System from Elemental Shelter Solutions, LLC.
2. That the Township shall be responsible to ensure that the goods and/or services procured through the system comply with all applicable laws of the State of New Jersey, Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and all other provision of the revised statutes of the State of New Jersey.
3. That upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charges against funds established in the appropriate accounts for said purpose.
4. This Resolution shall take effect immediately upon passage.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, RMC

Resolution No. 175-2025

**BYRAM TOWNSHIP – ELECTRICITY AUCTION
FIXED WITH CAPACITY AND TRANSMISSION PASS-THROUGH**

A RESOLUTION OF BYRAM TOWNSHIP AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

September 30th, 2025

WHEREAS, BYRAM TOWNSHIP has determined to move forward with the EMEX Reverse Auction in order procure electricity for BYRAM TOWNSHIP; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, BYRAM TOWNSHIP will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.08534/kWh or less for a 12 month term, a price of \$0.08766/kWh or less for an 18 month term, a price of \$0.08648/kWh or less for a 24 month term; BYRAM TOWNSHIP may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Township Manager and Clerk of the BYRAM TOWNSHIP be and [he/she] hereby is authorized to execute on behalf of the BYRAM TOWNSHIP any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.08534/kWh or less for a 12 month term, a price of \$0.08766/kWh or less for an 18 month term, a price of \$0.08648/kWh or less for a 24 month term; BYRAM TOWNSHIP may award a contract to the winning supplier for the selected term.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, RMC

RESOLUTION NO. 176-2025

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF BYRAM, COUNTY OF SUSSEX AND STATE OF NEW JERSEY
AUTHORIZING APPROVAL OF SHARED SERVICES AGREEMENT
FOR EXPANSION OF THE JOINT MUNICIPAL COURT**

WHEREAS, currently Green Township (“Green”) is a participant in a shared municipal court arrangement; and

WHEREAS, Green has expressed a desire to dissolve their current shared municipal court arrangement; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(b), the Andover Joint Municipal Court was established in October 2014; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et seq., municipalities are empowered to enter into Shared Services Agreements; and

WHEREAS, Green has expressed a desire to enter into an agreement to become a member of the Andover Joint Municipal Court; and

WHEREAS, the governing body of the Township of Byram finds that it is in the best interest of the Township to enter into the proposed Shared Services Agreement with Green for an annual contribution amount of \$50,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of Byram, that Mayor, Manager and Clerk are hereby authorized to execute a Shared Services Agreement with Green Township for expansion of the Byram Joint Municipal Court; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, RMC

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION NO. 177 – 2025

**RESOLUTION AFFIRMING THE RETIREMENT OF BYRAM TOWNSHIP
CHIEF OF POLICE GUY MARIANI**

WHEREAS, the Township's CFO received notification from the New Jersey Division of Pensions and Benefits that Chief Guy Mariani submitted his application for retirement with an effective date of January 1, 2026; and

WHEREAS, the Township's CFO has certified the Chief's application for retirement as of Wednesday, October 1, 2025; and

WHEREAS, Chief Guy Mariani began his employment with the Township of Byram Police Department on July 10, 2000; and

WHEREAS, on June 6, 2005, Chief Guy Mariani was promoted to police sergeant, and

WHEREAS, on February 1, 2024, Chief Guy Mariani was promoted to lieutenant, and

WHEREAS, on March 1, 2025, Chief Guy Mariani was appointed the Chief of Police of the Byram Township Police Department, and

WHEREAS, Chief Guy Mariani, has received numerous citations throughout his twenty-five plus years of service with Byram Township; and

WHEREAS, when Chief Guy Mariani has been asked to go above and beyond the call of duty he has responded without hesitation, and he has demonstrated a genuine concern for the people he has touched over his career; and

BE IT RESOLVED, by the Mayor and Council of the Township of Byram that Chief Guy Mariani's retirement is hereby accepted with an effective date of January 1, 2026; and

BE IT FURTHER RESOLVED that the Byram Township Manager, and the Mayor and Council thank Chief Guy Mariani for his years of service to the community of Byram Township and wish him well in his future endeavors.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, Township Clerk

**TOWNSHIP OF BYRAM
RESOLUTION NO. 178 – 2025**

**RESOLUTION AUTHORIZING SUBMITTAL OF CY2025 BEST PRACTICES
INVENTORY CERTIFICATION FORM**

WHEREAS, the State of New Jersey requires every municipality to complete a “Best Practices Inventory” each year; and

WHEREAS, the Chief Financial Officer and Municipal Clerk in conjunction with the Township Manager have completed the CY2025 Best Practices Inventory and distributed it to the Mayor and Council for review.

WHEREAS, the Chief Financial Officer, Chief Administrative Officer and the Municipal Clerk have certified the Best Practices Inventory Form results; and

WHEREAS, Byram Township achieved a score of 40.5 out of 43.5 points and will receive 100% of the final municipal aid payment.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Byram has reviewed the CY2024 Best Practices Inventory at a public meeting held on October 7, 2025; and

BE IT FURTHER RESOLVED, that the Governing Body of the Township of Byram authorizes the Municipal Clerk to submit the certification form to the Division of Local Government Services.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, RMC
Township Clerk

Best Practices Inventory Online Platform

Survey

Byram Township

Printable Current Answers

001	Best Practices	Budget
	Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5, and does it annually deposit appropriations into the fund? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.	[0.50] Yes
002	Best Practices	Budget
	N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Review LFN 2025-10 for further information. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?	[0.50] Yes
003	Core Competencies	Budget
	Unless the Local Finance Board sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). For CY2025 budgets the Local Finance Board extended these dates to March 31 and April 30, respectively, or the date of the next regularly scheduled governing body meeting thereafter (See Local Finance Notice 2024-20). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the extended dates authroized by the Local Finance Board? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.	[1.00] Yes

004	Core Competencies	Budget
N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2024-20 announced the extension of this deadline to March 7. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS with the Division by no later than March 7 (or August 10 for SFY municipalities)?		[1.00] Yes
005	Core Competencies	Budget
Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?		[1.00] Yes
006	Core Competencies	Budget
Recent amendments to N.J.A.C. 5:30-7.4 disqualify from local examination a municipality that has failed to submit to the Division the user-friendly budget section corresponding with the previous year's adopted budget. Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted CY2024/SFY2025 and CY2025 budgets?		[1.00] Yes
007a	Unscored Survey	Budget
If your municipality permits one or more classes of cannabis businesses, does your municipality impose a local cannabis tax pursuant to N.J.S.A. 40:48I-1?		[0.00] N/A
007b	Unscored Survey	Budget
If your municipality imposes a local cannabis tax, was tax revenue received in CY2024/SFY2025 reported as Municipal Revenue Not Anticipated (MRNA)?		[0.00] N/A
008	Unscored Survey	Budget
Has your municipality formed an advisory committee or other similar approach to seek out or develop additional non-tax revenues?		[0.00] No

009	Core Competencies	Capital Projects
Any municipality having its own water system is required to adopt an annual capital budget and program reflecting the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report. The WQAA capital improvement report must be submitted to the Department of Environmental Protection (DEP) by no later than March 15. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?		[1.00] N/A
010	Core Competencies	Capital Projects
Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.		[1.00] Yes
011	Unscored Survey	Emergency Services
A disaster preparedness drill can help plan appropriate emergency responses for scenarios such as, but not limited to, natural disasters, active shooter, wildfires, and chemical spills. Has your municipality participated in a disaster preparedness drill involving local, county, and/or regional partners within the past year?		[0.00] Yes
012	Unscored Survey	Emergency Services
Municipalities may adopt a resolution to establish a Volunteer Tuition Credit Program for its volunteer firefighters and/or EMS. The Program allows an active volunteer in good standing, their spouse, or their dependent children to receive tuition credit at a county college, county vocational school, or county technical institute. The maximum tuition credit is \$600 for each year of volunteer service for a total credit not to exceed \$2,400 over a four-year volunteer service period. Review for further details LFN MC-99-5 and https://www.nj.gov/dca/divisions/dlgs/programs/volunteer_docs/vtc_descrip_with_forms.pdf . Has your municipality established a Volunteer Tuition Credit Program for its volunteer firefighters and/or EMS?		[0.00] Yes
013	Best Practices	Environment
Have one or more public electric vehicle charging stations been installed on municipal property?		[0.00] No

014	Best Practices	Environment
When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.		[0.00] No
015	Core Competencies	Ethics
The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2025 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.		[1.00] Yes
016	Core Competencies	Ethics
If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2025 roster but did not file the FDS by April 30, 2025? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.		[1.00] N/A
017	Best Practices	Financial Administration
With respect to note sales (TANs, BANs, Emergency Notes and Special Emergency Notes), proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. In its most recent note sale, did your municipality market note sales beyond publishing the notice required by N.J.S.A. 40A:2-30 along with issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information?		[0.50] Yes

018	Best Practices	Financial Administration
N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?		[0.50] Yes
019	Best Practices	Financial Administration
N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?		[0.50] Yes
020	Core Competencies	Financial Administration
Audit findings address areas needing improvement and ignoring these findings devalues the process. Municipalities should correct noted deficiencies. Have the audit findings in your municipality's 2023 audit been identified in a corrective action plan and not been repeated in the 2024 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. If your municipality's 2024 audit is late, answer "No" and state "2024 audit not complete". Only answer "N/A" if there were no audit findings in the 2024 audit. If you did not answer no, please type "No Repeat Audit Findings" into the Comment Box.		[0.00] No Comment: Segregation of Duties has not been resolved
021	Core Competencies	Financial Administration
At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change came into effect on January 1, 2024. See Local Finance Notice 2023-21 for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2?		[1.00] Yes

022	Core Competencies	Financial Administration
At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds, as well as post totals for all funds to the general ledger on at least a monthly basis and maintain required original books of entry in an electronic format. See Local Finance Notice 2024-09 for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7?		[1.00] Yes
023	Core Competencies	Financial Administration
Does your municipality post totals for all funds to the general ledger on at least a monthly basis?		[1.00] Yes
024	Core Competencies	Financial Administration
Does your municipality maintain required original books of entry in an electronic format?		[1.00] Yes
025	Core Competencies	Financial Administration
Local Finance Notice 2024-11 updates municipalities and fire districts on current IRS guidance and Federal Fair Labor Standards Act (FLSA) guidance pertaining to incentives paid to volunteer firefighters and EMS (other than LOSAP). Nominal stipends funded through the federal Staffing for Adequate Fire and Emergency Response (SAFER) program's volunteer firefighter recruitment and retention (R&R) grant is also discussed. Has your municipality reviewed its volunteer fire and EMS incentives for compliance with federal requirements?		[1.00] N/A
026	Core Competencies	Financial Administration
Regular cash flow analysis by a municipality's finance office is critical to maintaining essential services and ensuring fiscal solvency. The Government Finance Officers Association offers cash flow forecasting guidance at https://www.gfoa.org/cash-flow-forecasting . Does your municipality's finance office generate a cash flow report on at least a quarterly basis with administration and elected officials updated on the results?		[1.00] Prospective

027	Core Competencies	Financial Administration
In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties are required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports. Has your municipality filed all required ARP LFRF Reports with U.S. Treasury and, in turn, filed those reports with DLGS? Only answer N/A if your municipality refused ARP LFRF Funding.		[1.00] Yes
028	Core Competencies	Financial Administration
If your municipality received a legislative grant-in-aid from the FY25 State Budget, is your municipality 1) in compliance with all documentation and closeout requirements, 2) maintaining current agency information in SAGE, and 3) ensuring that the agency profile in SAGE does not lapse?		[1.00] Yes
029	Unscored Survey	Financial Administration
Is your municipality using any previously obligated ARP Local Fiscal Recovery Fund (LFRF) proceeds for operating expenses in its 2025 budget?		[0.00] No
030	Unscored Survey	Financial Administration
Has the federal government rescinded or suspended one or more municipal grants since the beginning of this year? If so, please list the affected grants in the Comments field. If not, insert "Answered No" in the Comments field.		[0.00] No Comment: no
031	Best Practices	Insurance
If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.		[0.50] N/A

032	Best Practices	Insurance	
Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.			[0.50] N/A
033	Unscored Survey	Insurance	
If your municipality offers non-SHBP employee health benefit coverage, did your municipality switch from SHBP to non-SHBP health benefit coverage within the past three (3) years?			[0.00] No
034	Core Competencies	Lead Remediation	
Subsection h. of N.J.S.A. 52:27D-437.16 requires each municipality to assess an additional fee of \$20 per unit inspected for lead hazards and deposited into the Department of Community Affairs' Lead Hazard Control Assistance Fund established pursuant to N.J.S.A. 52:27D-437.4. Does your municipality assessed and collected the above-reference \$20 fee assessment for each lead inspection and send the proceeds to the Department of Community Affairs' Division of Housing & Community Resources for deposit into the Fund?			[1.00] Yes
035	Core Competencies	Lead Remediation	
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?			[0.00] No
036a	Unscored Survey	Lead Remediation	
Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at https://www.nj.gov/dca/codes/resources/leadpaint.shtml .			[0.00] No local agency

036b	Unscored Survey	Lead Remediation
If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services?		[0.00] No
037	Unscored Survey	Lead Remediation
Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?		[0.00] Yes
038	Unscored Survey	Lead Remediation
The method of lead-based paint hazard inspection required for each municipality is at https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf . If your municipality is required to perform a visual inspection, how many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0
039	Unscored Survey	Lead Remediation
If your municipality is required to perform a dust wipe swiping under https://www.nj.gov/dca/codes/publications/pdf_lead/doh_lead_data_insp.pdf , how many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0
040	Unscored Survey	Lead Remediation
How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0

041	Unscored Survey	Lead Remediation
How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0
042	Unscored Survey	Opportunity Zones
The Opportunity Zone program is a federal economic development tax incentive that aims to encourage long-term real estate development and business investments in designated low-income communities. More information on Opportunity Zones can be found at https://www.irs.gov/credits-deductions/businesses/opportunity-zones . The One Big Beautiful Bill Act makes the Opportunity Zone program a permanent feature of the federal tax code, requiring governors to nominate in 2026 new Opportunity Zones based on 2020 census tract boundaries. If your municipality does not already have an Opportunity Zone designation, would your municipality be interested in receiving an Opportunity Zone designation next year? Answer N/A if your municipality already has an Opportunity Zone designation.		[0.00] N/A
043a	Unscored Survey	Opportunity Zones
Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?		[0.00] N/A
043b	Unscored Survey	Opportunity Zones
If your municipality knows of any projects that are, or will be, using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.		Comment: n/a

044	Core Competencies	Personnel
N.J.S.A. 2C:51-2.d permanently disqualifies from future public employment any person convicted of an offense "relating directly to the person's performance in, or circumstances flowing from, the specific public office, position or employment held by the person." Disqualification from public employment relating to a conviction for a disorderly persons or petty disorderly persons offense may be waived by the court for good cause shown upon application of the county prosecutor or the Attorney General. Under certain circumstances, a certificate suspending the disqualification may be issued pursuant to the Rehabilitated Convicted Offender Act (N.J.S.A. 2A:168A-1 through 16). Before extending an offer of employment, does your municipality ask the individual whether they are currently disqualified from public employment due to a criminal conviction for which N.J.S.A. 2C:51-2.d applies?		[1.00] Yes
045	Core Competencies	Personnel
For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions in the amounts specified by the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits.		[1.00] N/A
046	Core Competencies	Personnel
Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits.		[1.00] Yes

047	Core Competencies	Personnel	
N.J.A.C. 5:30-16.2 requires a municipality's purchasing agent (QPA and non-QPA), certified public works manager, and business administrator/municipal manager to register for GovConnect. If your municipality has one or more of the above-referenced titles, are the individuals in those titles registered for GovConnect with their most current e-mail addresses?			[1.00] Yes
048	Core Competencies	Personnel	
Has your municipality's chief financial officer, tax collector, and municipal clerk registered their most current e-mail addresses in GovConnect to allow continued receipt of EGG Notice broadcasts?			[1.00] Yes
049	Core Competencies	Personnel	
For all municipal officers and employees whose positions require a State-issued professional license or certification, has your municipality instituted a process to regularly verify that such officers and employees have valid licenses or certifications?			[1.00] Prospective
050	Unscored Survey	Personnel	
Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, tempoary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.			
051	Unscored Survey	Personnel	
Does your municipality currently retain a chief financial officer through a professional services contract?			[0.00] No
052	Core Competencies	Procurement	
The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(1) (m). See Page 3 of the Local Finance Notice AU-2002-2 for further details. The standard EUS certification declaration is available at https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf . Do not submit the form to DLGS. If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?			[1.00] N/A

053	Core Competencies	Procurement
N.J.S.A. 34:1A-1.16 authorizes the New Jersey Department of Labor and Workforce Development (NJDOL) to create a list on its website, dubbed the Workplace Accountability in Labor List (The WALL), of any person found in violation of any State wage, benefit, and tax laws and against whom a final order has been issued by the NJDOL for such violation. A contract cannot be awarded to any contractor or vendor appearing on the WALL. Review LFN 2024-18 for further information. Is your municipality cross checking prospective vendor or contractor names against the WALL before awarding any contract over the quote threshold?		[1.00] Yes
054	Core Competencies	Procurement
P.L. 2023, c. 138 requires public works contractor registration and payroll certification for public works projects to be completed online at https://njwages.nj.gov/ . Contractors were required to be registered prior to August 15, 2024 with public entity registration strongly encouraged. Email njwagehubinfo@dol.nj.gov for assistance with registration. In addition to the NJ Wage Hub online requirements, certified payrolls shall continue to be submitted to the municipality in the manner and process that is consistent with each body's previous receipt of certified payrolls (e.g. email, fax). Is your municipality registered with NJDOL's online certified payroll system?		[1.00] Yes
055	Core Competencies	Redevelopment
Upon the adoption of a resolution by a municipal governing body determining that a delineated area, or any part thereof, is an area in need of redevelopment or an area in need of rehabilitation, N.J.S.A. 40A:12A-6.b(5)(c) and 40A:12A-14.a require the municipal clerk to transmit a copy of the resolution to the Commissioner of the Department of Community Affairs for review. If the area in need of redevelopment or rehabilitation is not located in an area in which development or redevelopment is to be encouraged pursuant to any State law, the determination shall not take effect without first receiving the review and approval of the Commissioner. If the area in need of redevelopment or rehabilitation is located within an area in which development or redevelopment is encouraged pursuant to State law, the resolution shall take effect after the municipal clerk has transmitted a copy of the resolution to the Commissioner. Areas in Need of Redevelopment and Areas in Need of Rehabilitation are featured on the NJ Community Asset Map hosted on the Office of Local Planning Services webpage under "Available Data and Applications." Has your municipality submitted all resolutions designating areas in need of redevelopment or rehabilitation within the municipality to the DCA Commissioner?		[1.00] N/A

056	Core Competencies	Redevelopment
N.J.S.A. 40A:20-9.d requires an urban renewal entity with which the municipality has a financial agreement for a payment in lieu of taxes (PILOT) under the Long-Term Tax Exemption Law to submit annually, within 90 days after the close of its fiscal year, its auditor's reports to the mayor and the governing body. Does your municipality enforce the annual submission of urban renewal entity audit reports and review those reports?		[1.00] N/A
057	Core Competencies	Redevelopment
For financial agreements under the Long-Term Tax Exemption Law that were entered into on or after July 9, 2003, N.J.S.A. 40A:20-12 requires municipalities to remit to the county five percent (5%) of each quarterly installment of the annual service charge paid by the urban renewal entity to the municipality. The county portion must be included with the quarterly tax installment paid to the county pursuant to N.J.S.A. 54:4-74. Does your municipality pay over to the county its statutory share of each Long-Term PILOT entered into on or after July 9, 2003?		[1.00] N/A
058	Core Competencies	Redevelopment
Payments In Lieu of Taxes (PILOTs) can be a useful tool for economic development. However, municipalities must monitor PILOT agreements to ensure recipients comply with all agreement terms, particularly timely payment and reporting. Does your municipality have an official designated to monitor exemptions/abatements and ensure compliance with the PILOT agreement terms?		[1.00] N/A
059	Core Competencies	Shared Services & Consolidation
N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.		[1.00] Yes

060	Unscored Survey	Shared Services & Consolidation
Local Finance Notice 2017-23 describes the avenues through which a municipality can consolidate multiple fire districts into a single fire district. If your municipality has multiple fire districts, has it recently reviewed, or is it currently reviewing, the feasibility of consolidating its multiple districts into a single district? Only answer N/A if your municipality does not have a fire district or only has a single fire district.		[0.00] N/A
061a	Unscored Survey	Shared Services & Consolidation
If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.		Comment: n/a
061b	Unscored Survey	Shared Services
If the answer to Question 61a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.		[0.00] N/A Comment: n/a
062	Unscored Survey	Technology
Does your municipality routinely utilize an artificial intelligence (AI) platform in one or more of its departments?		[0.00] Yes
063	Best Practices	Transparency
Does your municipality maintain on its website the most recent annual financial statement (AFS) and annual audit, including any corrective action plan? Please provide the link to the webpage on which both are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[0.50] Yes Comment: https://www.byramtwp.org/inde

064	Best Practices	Transparency
Does your municipality maintain on its website all current labor agreements, including memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements? Please provide the link to the webpage on which current labor agreements are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[0.50] Yes Comment: https://www.byramtwp.org/inde
065	Best Practices	Transparency
Does your municipality maintain on its website, in an easily accessible location, the municipal master plan and all past and current master plan elements (e.g. land use, housing, stormwater management plan, traffic, open space and recreation)? Please provide the link to the webpage on which the master plan information is posted under Comments. If the answer is "No" type "Answered No" in the Comments.		[0.50] Yes Comment: https://www.byramtwp.org/inde
066	Best Practices	Transparency
Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml ?		[0.50] Yes
067	Core Competencies	Transparency
Are your municipality's codified and uncoded ordinances, including all current salary ordinances, posted on the municipality's website? Please provide the link to the webpage on which the ordinances are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://www.byramtwp.org/inde
068	Core Competencies	Transparency
Does your municipality maintain on its website minutes and agendas, along with meeting dates, for the governing body, planning board, board of adjustment and all commissions? Please provide the link to the webpage on which the agendas and minutes are listed under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://www.byramtwp.org/inde

069	Core Competencies	Transparency
Does your municipality maintain on its website the previous three years of adopted budgets and the current year introduced or adopted budget, inclusive of the user-friendly budget section, as required pursuant to N.J.S.A. 40A:4-10? Please provide the link to the webpage on which the budgets are posted under Comments. If the answer is "No" type "Answered No" under Comments.		[1.00] Yes Comment: https://www.byramtwp.org/inde
070	Core Competencies	Utilities
Section 4 of P.L. 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2024-17 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides?		[1.00] Yes

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 179 – 2025**

**Authorization to Purchase Tires, Tubes & Services under the State of New Jersey Cooperative
Purchasing Program for Budget Year 2025**

WHEREAS, the Township of Byram pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7-29, may without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Township of Byram is in need of and desires to purchase Tires, Tubes & Services for various Township vehicles; and

WHEREAS, participation in the State Cooperative Pricing Program does not require a formal agreement with the Division of Purchase and Property, or its approval of the Director required; and

WHEREAS, contracts awarded under a State Cooperative Purchasing Contract, in excess of the Township's bid threshold may be made by resolution of the Governing Body; and

WHEREAS, the New Jersey Cooperative Purchasing Program awarded a contract to Streamlight, Inc. under Contract #M8000 #25-FLEET-82627 Tires, Tubes & Services for the period July 12, 2024 – June 30, 2027, thereby affording the Township of Byram the opportunity of direct purchase, without competitive bidding from authorized dealer:

Service Tire Truck Center, Inc.
280A Old Ledgewood Rd
Flanders, NJ 07836

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram does hereby authorize the Purchasing Agent (or designee) to purchase Tires, Tubes & Services from the above referenced approved New Jersey State Contract Vendor, pursuant to all conditions of the contract listed herein; and

BE IT FURTHER RESOLVED, that upon receipt, inspection and approval of vouchers therefore by the Township of Byram, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the appropriate accounts for said purpose; and

BE IT FURTHER RESOLVED, that the duration of the contract between the Township of Byram and the referenced State Contract Vendor shall be for budget year 2025.

BYRAM TOWNSHIP COUNCIL

COUNCIL MEMBER	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST: I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, Township Clerk

TOWNSHIP OF BYRAM
RESOLUTION NO. 180 – 2025

**RESOLUTION AUTHORIZING 100% DISABLED VETERAN EXEMPT STATUS TO OWNER
OF BLOCK 26 LOT 344 FOR TAX YEAR 2025 AND THE CANCELLATION OF TAXES FOR
THE REMAINDER OF 2025 AND FIRST HALF OF 2026 AND REFUND OF TAXES PAID FOR
3rd QUARTER IN 2025**

WHEREAS, David McCracken, the lawful owner of Block 26, Lot 344, also known as 17 Lockwood Avenue has been deemed 100% disabled by the Department of Veteran's Affairs; and

WHEREAS, David McCracken, has applied to the Byram Township Tax Assessor for a 100% Disabled Veteran exemption in accordance with 54:4-3:30, which will be granted for the year 2025; and

WHEREAS, the Tax Assessor has recommended that this exemption be retroactive to September 22, 2025; and

WHEREAS, the Tax Collector has determined that the property taxes are paid through the 3rd quarter of 2025. Therefore, a refund is due in the amount of \$167.65 which represents a pro-rated amount of 3rd quarter 2025; and

WHEREAS, the Tax Collector is to cancel a pro-rated amount for 3rd quarter and 4th quarter totaling \$3,101.67 and the first half preliminary 2026 taxes in the amount of \$5,604.50.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Byram in the County of Sussex and the State of New Jersey, that the property be classified as 100% exempt effective September 22, 2025, and the Tax Collector be authorized to issue a refund in the amount of \$167.65 to David McCracken, 17 Lockwood Avenue, Stanhope, NJ 07874, and cancel a portion of 3rd quarter and 4th quarter 2025 in the amount of \$3,101.67 and first half of 2026 taxes in the amount of \$5,604.50.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2 nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I, certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on October 7, 2025.

Cynthia Church, RMC
Township Clerk

List of Bills - (All Funds)

Meeting Date: 10/07/2025 For bills from 09/12/2025 to 10/03/2025

Vendor	Description	Payment	Check Total
Claims Account			
3944 - AHEAD, INC.	PO 31125 MANAGER - NEW LAPTOP - QUOTE #Q-62264	2,235.50	2,235.50
40 - ALLIED OIL, LLC	PO 30480 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	5,822.21	5,822.21
86 - APPROVED AUTO ELECTRIC, INC	PO 29923 2025 Blanket for Supplies	334.70	334.70
3841 - APRUZZESE, MCDERMOTT, MASTRO & MURPHY, P	PO 31093 LABOR ATTORNEY - JULY 2025 SERVICES	3,220.00	3,220.00
3239 - AQUA NEW JERSEY	PO 30091 LEE HILL WATER SERVICE 2024-ACCT#0022918	36.85	36.85
1734 - ARMENO, DEBORAH	PO 31177 REIMBURSEMENT - CPR CLASS CARDS	58.50	58.50
106 - ATLANTIC COMMUNICATIONS, INC	PO 31110 POLICE - SPEAKER & ANTENNA REPAIRS - NJ	280.00	280.00
149 - BLUE DIAMOND DISPOSAL, INC.	PO 30454 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	57,750.00	57,750.00
217 - BYRAM TWP SEWER OPERATING UTIL	PO 30642 3rd-4th Qtr 2025 Sewer Billing	1,460.42	1,460.42
3920 - COLLIERS ENGINEERING & DESIGN, INC.	PO 30397 4TH ROUND HOUSING ELEMENT & FAIR SHARE P	960.00	960.00
373 - DELSEA TERMITE & PEST CONTROL	PO 29996 2025 Blanket - Pest Control Services	143.00	143.00
2104 - DOVER BRAKE & CLUTCH CO., INC.	PO 29920 2025 Blanket for Supplies	600.51	600.51
3962 - ECLIPSE VETERINARY CARE, LLC	PO 31164 VETERINARY CARE FOR DOG RE: ANIMAL CRUEL	11,285.68	11,285.68
505 - ESI EQUIPMENT, INC.	PO 31094 FIRE DEPT - HOLMATRO EQUIPMENT REPAIRS	295.00	295.00
2496 - FIRST PRIORITY EMERGENCY	PO 30764 POLICE - CAR #4 SPOTLIGHT - QUOTE #10168	1,285.60	1,285.60
544 - FRA TECHNOLOGIES, INC.	PO 31150 12/01/2025-11/30/2026 - MACS Service Con	675.00	675.00
3700 - FRED BEANS FORD OF WASHINGTON	PO 29918 2025 Blanket for Parts & Repairs	37.50	37.50
3956 - GARCIA-KILMER, DANIA	PO 31054 REFUND - PICKLEBALL	70.00	70.00
588 - GENERAL CODE	PO 31107 2025 ANNUAL MAINTENANCE FEE	1,195.00	1,195.00
2390 - GTBM, INC.	PO 31049 POLICE - E-TICKETS	123.75	123.75
642 - HAMBURG PLUMBING SUPPLY CO., INC.	PO 29928 2025 Blanket for Supplies	1,282.66	1,282.66
3777 - HARDYSTON, TOWNSHIP OF	PO 30832 3RD-4TH QUARTER 2025 BLANKET PURCHASE OR	300.00	300.00
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 30055 1ST QUARTER 2025 BLANKET PURCHASE ORDER	725.50	
	PO 30369 HIGHLANDS - STORMWATER MGMT PLANNING: MS	4,622.50	
	PO 31142 ESCROW - JULY 2025 SERVICES - 10 ROUTE 2	290.00	
	PO 31143 ESCROW - JULY 2025 SERVICES - LANDSCAPES	77.00	
	PO 31144 ESCROW - JULY 2025 SERVICES - HIGHLAND A	77.00	
	PO 31145 ESCROW - JULY 2025 SERVICES - KEARNS	60.00	
	PO 31146 ESCROW - JULY 2025 SERVICES - PRESTIGE C	232.50	6,084.50
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 31147 ESCROW - JULY 2025 SERVICES - TOMAHAWK L	482.50	
	PO 31148 ESCROW - JULY 2025 SERVICES - LOPEZ	145.00	
	PO 31149 ESCROW - JULY 2025 SERVICES - INRANGE SO	145.00	
	PO 31151 ESCROW - JULY 2025 SERVICES - NJ NATURAL	112.50	
	PO 31152 ESCROW - JULY 2025 SERVICES - ELIZABETH T	731.50	
	PO 31153 ESCROW - JULY 2025 SERVICES - NJ NATURAL	362.50	1,979.00
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 31154 JULY 2025 SERVICES - BELTON ST DRAINAGE	7,254.70	
	PO 31155 JULY 2025 SERVICES - ROSEVILLE RD IMPROV	839.50	8,094.20
649 - HAROLD E. PELLOW & ASSOCIATES,	PO 31156 JULY 2025 SERVICES - RESURFACING OF VARI	396.00	
	PO 31157 JULY 2025 SERVICES - LEAF DUMP STORAGE B	776.00	1,172.00
160 - HOPATCONG, BOROUGH OF	PO 30459 3RD-4TH QUARTER 2025 ANIMAL CONTROL SERV	3,187.50	3,187.50
999 - J.R. ROOF, INC.	PO 29919 2025 Blanket for Parts & Repairs	7.36	7.36
751 - JCP&L	PO 31161 MONTHLY SERVICE	468.41	468.41
751 - JCP&L	PO 31162 MONTHLY SERVICE	2,148.04	2,148.04
751 - JCP&L	PO 31176 MONTHLY SERVICE	151.76	151.76
751 - JCP&L	PO 31182 MONTHLY SERVICE	66.63	66.63
751 - JCP&L	PO 31183 MONTHLY SERVICE	301.77	301.77
3355 - JERSEY SHIRTS AND DESIGN	PO 31044 BYRAM FEST T-SHIRTS	303.00	303.00
3946 - JET VAC EQUIPMENT, LLC	PO 30833 JOHN DEERE TRACKLESS MT7 MUNICIPAL TRACT	69,010.45	
	PO 30833 JOHN DEERE TRACKLESS MT7 MUNICIPAL TRACT	135,000.00	204,010.45
842 - KENVIL POWER EQUIP., INC	PO 29926 2025 Blanket for Parts	863.19	863.19
3412 - KONICA MINOLTA PREMIER FINANCE	PO 29972 2025 BLANKET PURCHASE ORDER - UCC COPY M	85.22	85.22
3412 - KONICA MINOLTA PREMIER FINANCE	PO 30455 MAY-DECEMBER 2025 BLANKET PURCHASE ORDER	130.19	130.19
3412 - KONICA MINOLTA PREMIER FINANCE	PO 30456 MAY-DECEMBER 2025 BLANKET PURCHASE ORDER	111.70	111.70
3921 - LAWSON PRODUCTS, INC.	PO 30714 2025 Blanket for Supplies	27.00	27.00
1928 - LINDE GAS & EQUIPMENT, INC.	PO 30061 2025 Blanket for Tank Leases	99.12	99.12
3232 - LUBENET, LLC	PO 30405 2025 Blanket for Oils	477.77	477.77
986 - MATTHEW BENDER & CO. INC.	PO 30893 2025-2026 RENEWAL - ACCOUNT #0099212528	130.00	130.00
3959 - MITCHELL, PETER D. JR.	PO 31122 BUILDING SUBCODE SUB	157.50	157.50
3284 - MOTOROLA SOLUTIONS, INC.	PO 31130 POLICE - ANNUAL LICENSE & SUPPORT	243.75	243.75

List of Bills - (All Funds)

Meeting Date: 10/07/2025 For bills from 09/12/2025 to 10/03/2025

Vendor	Description	Payment	Check	Total
2625 - NAPA AUTO PARTS	PO 29916 2025 Blanket for Supplies	352.09		352.09
1160 - NETCONG HARDWARE CO., INC.	PO 29917 2025 Blanket for Supplies	34.14		34.14
2339 - NJ LEAGUE OF MUNICIPALITIES	PO 31090 2025 LEAGUE BADGE	70.00		70.00
1190 - NJ STATE ASSOC-CHIEFS OF POLICE	PO 31089 POLICE - TRAINING COURSE	299.00		299.00
1191 - NJ STATE DEPT OF HEALTH	PO 31133 August 2025 Dog License Fees Due to Stat	43.20		43.20
1212 - NOR. JERSEY MUN EMP BENFT FUND	PO 30453 MAY-DEC 2025 BLANKET PURCHASE ORDER - DE	110.00		
	PO 30453 MAY-DEC 2025 BLANKET PURCHASE ORDER - DE	56.10		
	PO 30453 MAY-DEC 2025 BLANKET PURCHASE ORDER - DE	6,707.90		6,874.00
2280 - ONE CALL CONCEPTS, INC.	PO 30152 2025 BLANKET PURCHASE ORDER - CALL BEFOR	9.50		9.50
3590 - OPTIMUM	PO 30028 EQUIPMENT CHARGES - CABLE BOXES - 2025 B	10.00		10.00
1775 - PENTELDATA	PO 30049 2025 BLANKET PURCHASE ORDER - COMMERCIAL	126.99		126.99
2703 - POWER PLACE, INC.	PO 29924 2025 Blanket for Parts & Repairs	908.60		908.60
1327 - POWERCO, INC.	PO 31052 L-1 Repair	183.18		183.18
3672 - R & R TOOLS, LLC	PO 31140 Tools for DPW Shop	134.17		134.17
3257 - RICOH USA, INC.	PO 30457 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	123.20		123.20
3652 - ROYALTY CLEANING SERVICES, LLC	PO 30477 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	567.32		567.32
1468 - SCMUA	PO 29930 2025 Blanket for Leaves & Brush Disposal	434.25		
	PO 30483 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR	19,919.12		
	PO 30527 2025 Blanket For Tire Disposal	472.50		20,825.87
1483 - SERVICE TIRE TRUCK CENTER, INC.	PO 29921 2025 Blanket for Tires & Tire Repair/Mou	5,624.96		5,624.96
1543 - STAPLES	PO 31080 ADMIN - OFFICE SUPPLIES - ORDER #7911786	536.79		536.79
1138 - STATE OF NEW JERSEY	PO 31159 Life Hazard Use Registration	931.00		931.00
1554 - STATE OF NEW JERSEY	PO 31185 OCTOBER 2025 HEALTH INSURANCE PREMIUMS	1,969.74		
	PO 31185 OCTOBER 2025 HEALTH INSURANCE PREMIUMS	1,215.10		
	PO 31185 OCTOBER 2025 HEALTH INSURANCE PREMIUMS	122,232.77		125,417.61
1581 - STORR TRACTOR COMPANY	PO 31134 Field Paint for Sports Field Lining	1,402.00		1,402.00
2126 - SUSSEX COUNTY ADMINISTRATIVE CENTER	PO 30057 2025 Blanket for Signs	675.79		675.79
2720 - SUSSEX CTY MUNICIPAL CLERK'S ASSN.	PO 31126 MINI-FALL REGISTRAR CONFERENCE	20.00		20.00
1650 - TESTA SECURITY SYSTEMS	PO 31158 2025/2026 - ELECTRONIC MONITORING SERVIC	300.00		300.00
2151 - THE STANDARD INSURANCE CO.	PO 30452 2ND-4TH QUARTER 2025 LIFE INSURANCE PREM	1,700.97		1,700.97
1839 - TREASURER, STATE OF NJ	PO 31131 2ND QTR 2025 DCA FEES DUE TO STATE	6,504.00		6,504.00
3733 - TURN OUT UNIFORMS, INC.	PO 31111 POLICE - NEW HIRE UNIFORM & EQUIPMENT (B	341.98		341.98
3601 - UNITED SITE SERVICES	PO 30346 2025 Blanket Portable Restroom Rentals -	1,194.45		1,194.45
3688 - VAN DINE MOTORS, INC.	PO 29922 2025 Blanket for Parts & Repairs	545.00		545.00
1884 - VERIZON	PO 31141 Monthly Service	339.00		339.00
1889 - VERIZON WIRELESS	PO 31132 MONTHLY SERVICE	280.09		280.09
1902 - VOGEL, CHAIT, COLLINS AND SCHNEIDER	PO 31123 ESCROW - AUGUST 2025 SERVICES - PRESTIA	135.00		
	PO 31124 AFFORDABLE HOUSING - AUGUST 2025 SERVICE	495.00		630.00
1926 - WB MASON CO., INC.	PO 29961 2025 WATER COOLOR RENTAL & SUPPLIES	13.08		
	PO 31059 DPW - OFFICE SUPPLIES - ORDER #S15541026	148.96		
	PO 31115 COPY PAPER - ORDER #S155796101	104.40		
	PO 31115 COPY PAPER - ORDER #S155796101	104.40		370.84
1926 - WB MASON CO., INC.	PO 31115 COPY PAPER - ORDER #S155796101	1,183.20		1,183.20
TOTAL				498,310.88

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN OE	3,253.49			
01-201-20-110-020	MAYOR & COUNCIL OE	1,265.00			
01-201-20-120-020	CLERK OE	254.40			
01-201-20-130-020	FINANCE ADMINISTRATION OE	216.10			
01-201-20-145-020	TAX COLLECTION OE	104.40			
01-201-20-150-020	TAX ASSESSMENT OE	104.40			
01-201-20-155-020	LEGAL SERVICES	3,220.00			
01-201-20-165-020	ENGINEERING	725.50			
01-201-20-170-020	ENVIRONMENTAL COMMISSION OE	104.40			
01-201-21-180-020	PLANNING BD OE	599.40			
01-201-23-220-020	GROUP INSURANCE	130,641.64			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-240-020	POLICE OE	2,873.09			
01-201-25-265-015	FIRE PREVENTION OE	300.00			
01-201-25-265-020	FIRE OE	295.00			
01-201-26-290-020	ROAD REPAIR & MAINT OE	7,177.28			
01-201-26-291-020	DPW EQUIPMENT	69,010.45			
01-201-26-292-020	FLEET MAINTENANCE	7,429.41			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE	1,999.54			
01-201-26-335-020	RECYCLING OE	305.69			
01-201-26-335-030	GARBAGE CONTRACT	77,110.64			
01-201-27-330-020	BOARD OF HEALTH OE	104.40			
01-201-27-340-020	ANIMAL CONTROL OE	3,187.50			
01-201-28-375-020	PARKS & PLAYGROUNDS OE	104.40			
01-201-30-420-020	CELEBRATION PUBLIC EVENTS	303.00			
01-201-31-430-020	ELECTRICITY	453.53			
01-201-31-435-020	STREET LIGHTING	2,683.08			
01-201-31-440-020	TELEPHONE	465.99			
01-201-31-455-020	MUNICIPAL SEWER CHARGES	1,460.42			
01-201-32-465-000	RECYCLING TAX APPROP.	558.48			
01-203-25-240-020	(2024) POLICE OE		123.75		
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS			906.75	
01-213-07-740-001	Highlands Grant			5,582.50	
01-260-05-100	Due to Claims			0.00	322,923.63
TOTALS FOR	Current fund	316,310.63	123.75	6,489.25	322,923.63
04-215-55-042-000	VARIOUS STREET IMPROVEMENTS (004-2022)			396.00	
04-215-55-051-000	DPW FACILITIES IMPROVEMENTS (012-2023)			776.00	
04-215-55-058-000	VARIOUS STREET IMPROVEMENTS (#005-2025)			839.50	
04-215-55-059-000	ACQUISITION OF DPW EQUIPMENT (#006-2025)			135,000.00	
04-215-55-060-000	DRAINAGE IMPRVMTS - BELTON ST (#010-2025)			7,254.70	
04-260-05-100	Due to Claims			0.00	144,266.20
TOTALS FOR	Capital	0.00	0.00	144,266.20	144,266.20
05-201-55-502-020	OPERATING OE	1,280.70			
05-260-05-100	Due to Claims			0.00	1,280.70
TOTALS FOR	Sewer	1,280.70	0.00	0.00	1,280.70
12-205-55-000-000	Due to State			43.20	
12-260-05-100	Due to Claims			0.00	12,108.28
12-286-56-000-001	Reserve - Dog Trust			12,065.08	
TOTALS FOR	Animal Trust	0.00	0.00	12,108.28	12,108.28
18-260-05-100	Due to Claims			0.00	482.50
18-280-56-000	Reserve For Developers Deposits			482.50	
TOTALS FOR	Developers Escrow Fund Fulton Bank	0.00	0.00	482.50	482.50
19-260-05-000-025	Due to State - DCA Fees			3,653.00	
19-260-05-000-026	Due to State - DCA Fees - Netcong			2,851.00	
19-260-05-100	Due to Claims			0.00	14,753.07
19-286-56-000-001	Reserve - Diesel/Gasoline			5,822.21	
19-286-56-000-400	Reserve - Uniform Construction Code			2,426.86	
TOTALS FOR	Other Trust	0.00	0.00	14,753.07	14,753.07
20-260-05-100	Due to Claims			0.00	128.50
20-286-56-300-000	PROGRAMMING			58.50	
20-286-56-800-000	SPORTS			70.00	
TOTALS FOR	Recreation Trust	0.00	0.00	128.50	128.50

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
24-260-05-100	Due to Claims			0.00	2,368.00
24-280-56-000	Reserve for Developers Escrow Deposits			1,870.50	
24-280-56-177	Philip Prestia - #9707751072			135.00	
24-280-56-182	NJ Natural Gas Company - #9707751680			362.50	
TOTALS FOR	Developers Escrow - VNB	0.00	0.00	2,368.00	2,368.00
		=====	=====	=====	=====

Total to be paid from Fund 01 Current fund	322,923.63
Total to be paid from Fund 04 Capital	144,266.20
Total to be paid from Fund 05 Sewer	1,280.70
Total to be paid from Fund 12 Animal Trust	12,108.28
Total to be paid from Fund 18 Developers Escrow Fund Fulton Bank	482.50
Total to be paid from Fund 19 Other Trust	14,753.07
Total to be paid from Fund 20 Recreation Trust	128.50
Total to be paid from Fund 24 Developers Escrow - VNB	2,368.00

	498,310.88

Checks Previously Disbursed

2025089	PITNEY BOWES RESERVE ACCT	PO# 31137	POSTAGE REFILL	3,000.00	9/19/2025
2025090	BYRAM TWP BD OF EDUCATION	PO# 30679	JULY - DECEMBER 2025 SCHOOL TAX LE	1,206,759.83	10/03/2025
2025091	LENAPE VALLEY REGIONAL H S	PO# 30654	JULY - DECEMBER 2025 REGIONAL SCHO	641,231.17	10/03/2025
9093025	BYRAM TWP PAYROLL ACCT		09/30/2025 PAYROLL	175,398.13	9/26/2025

				2,026,389.13	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current fund	2,026,389.13	322,923.63	2,349,312.76
Fund 04 Capital		144,266.20	144,266.20
Fund 05 Sewer		1,280.70	1,280.70
Fund 12 Animal Trust		12,108.28	12,108.28
Fund 18 Developers Escrow Fund Fulton Bank		482.50	482.50
Fund 19 Other Trust		14,753.07	14,753.07
Fund 20 Recreation Trust		128.50	128.50
Fund 24 Developers Escrow - VNB		2,368.00	2,368.00
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BILLS LIST TOTALS	2,026,389.13	498,310.88	2,524,700.01
			=====

**TOWNSHIP OF BYRAM
SUSSEX COUNTY, NEW JERSEY
ORDINANCE NO. 014 - 2025**

**AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE
ACQUISITION OF SELF-CONTAINED BREATHING APPARATUS (SCBA)
FOR USE BY THE BYRAM TOWNSHIP FIRE DEPARTMENT TO PROVIDE
FUNDING IN THE AMOUNT NOT TO EXCEED \$20,000.00**

Purpose Statement: Acquisition of Self-Contained Breathing Apparatus (SCBA) for use by the Byram Township Fire Department.

WHEREAS, the Township of Byram is planning on purchasing new Self-Contained Breathing Apparatus (SCBA) equipment for the Byram Township Fire Department; and

WHEREAS, these purchases may include but not limited to, SCBA bottles, packs, and masks, together with all equipment, attachments and accessories necessary therefor or incidental thereto; and

WHEREAS, the Township of Byram has money available in the amount of \$20,000.00 from Capital Improvement Fund.

NOW, THEREFORE BE IT ORDAINED and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute the acquisitions as set forth in plans. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$20,000.00 Capital Improvement Fund

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: September 16, 2025 Adopted: October 7, 2025

Cynthia Church, RMC
Township Clerk

Alexander Rubenstein
Mayor

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF ADOPTION

NOTICE is hereby given that Ordinance 014-2025 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 16th day of September 2025. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 7th day of Octobare at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC
Township Clerk

**BYRAM TOWNSHIP
ORDINANCE NO. 015-2025**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF BYRAM
TOWNSHIP, IN THE COUNTY OF SUSSEX,
STATE OF NEW JERSEY, PROVIDING FOR THE MUNICIPAL
CONSENT OF THE TOWNSHIP FOR VEOLIA WATER NEW JERSEY,
INC. TO PROVIDE WATER SERVICE TO CERTAIN PROPERTIES
IDENTIFIED ON EXHIBIT A ANNEXED HERETO IN BYRAM
TOWNSHIP AND FOR THE LAYING OF PIPES AND
THE INSTALLATION OF OTHER UTILITY FACILITIES AS MAY
BE NECESSARY.**

WHEREAS, the properties identified on Exhibit A annexed hereto on the Byram Township Tax Assessment Map (the “Properties”) are either vacant or have historically received water service from wells and the Township desires to connect said Properties to the public water supply; and

WHEREAS, Byram Township has been working in conjunction with the United States Environmental Protection Agency (“EPA”) in regards to contamination within the East Brookwood area of the Township related to the Mansfield Trail Dump Site for which the properties are affected and are to be included in the requested franchise expansion area; and

WHEREAS, the provision of water services to these Properties is in the best interest of the Township and its citizens; and

WHEREAS, Veolia Water New Jersey, Inc., (“Veolia”) is a New Jersey Public utility corporation providing water service to certain areas within the State of New Jersey, including within other Properties within Byram Township;

WHEREAS, Veolia desires to secure the consent of the Township to (i) provide water service to the Properties, and (ii) to lay water pipes beneath such public roads, streets, alleys and places adjacent thereto as it may deem necessary for its corporate purpose to provide water service to the Property.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of Byram Township in the County of Sussex and the State of New Jersey as follows:

Section 1.

1. Veolia is hereby given the consent and permission of Byram Township to provide water service to the Properties identified on Exhibit A annexed hereto, and to lay, maintain and relay its water pipes, mains, connections, apparatus and appurtenances beneath such public roads, streets, alleys and places as it may deem necessary in the future for its corporate purposes, subject to such additional approvals or consents the law may require, within the lands and premises hereinafter designated and under all public roads, streets, alleys, or places abutting same for the purpose of providing water service to:

All those tracts or parcels of lands shown on the Tax Assessment Map of Byram Township as identified on Exhibit A, annexed hereto.

2. The consent granted by this Ordinance is made expressly subject to the following conditions:
 - a. In the event that Byram Township shall hereafter lawfully elect to alter or change the grade of any street, alley or other public way within its jurisdiction, Veolia shall upon reasonable notice by the Township, remove, relay or relocate its water mains, service pipes, manholes and other fixtures at its own expense.

- b. In case of any disturbance of pavement, sidewalk, driveway or other surfacing of any public street, road, highway or other public places cause by Veolia, Veolia shall, at its own costs and expense and in a manner required by the Township Code and as approved by the Township Engineer, replace and restore all paving, sidewalks, driveways and other surfaces of any street, road, highway or other public places disturbed in as good condition as before said work was commenced;
- c. This consent shall take effect upon the approval of the Board of Public Utilities as required by law.

Section 2. Should any part, portion or provision of his ordinance be held unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any other part thereof.

Section 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 4. This ordinance shall take effect immediately upon publication and final passage according to law.

Introduced: September 16, 2025 Adopted: October 7, 2025

Cynthia Church, RMC
Township Clerk

Alexander Rubenstein
Mayor

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF ADOPTION

NOTICE is hereby given that Ordinance 015-2025 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 16th day of September 2025. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 7th day of Octobare at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC
Township Clerk