TOWNSHIP OF BYRAM COUNCIL AGENDA, TUESDAY, DECEMBER 2, 2025 EXECUTIVE SESSION – 6:30 P.M. REGULAR SESSION – 7:30 P.M.

PLEASE TAKE NOTICE that the regular session part of the meeting starting at 7:30 p.m. will be held in person at 10 Mansfield Drive and via Zoom Webinar. The public may connect using a computer or smart device by clicking on the following link: https://us02web.zoom.us/j/82117363001, or by calling any of the following number's US: +1 646 518 9805 or +1 267 831 0333 to participate. When prompted, enter the Meeting ID Number: 821 1736 3001. The public will have the opportunity to comment at appropriate times during the meeting. Formal action will be taken.

- 1. CALL MEETING TO ORDER
- 2. OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time, place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

- 3. ROLL CALL
- 4. RESOLUTION FOR EXECUTIVE SESSION
 - A. Attorney Client Privilege Communication
 - General
 - Health Benefits Consultant Interview USI Insurance Services Brian Golick
 - B. Personnel
- 5. RETURN TO OPEN SESSION
- 6. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT REFLECTION
- 7. APPROVAL OF AGENDA
- 8. ENVIRONMENTAL COMMISSION PRESENTATION 2025 ACCOMPLISHMENTS / 2026 GOALS
- 9. REPORTS
 - Township Manager
 - Mayor and Council Members
 - Township Attorney
- **10. PUBLIC PARTICIPATION I** Meeting open to the public for comments on matters not on the agenda or items on the agenda for which no public discussion is provided.
- 11. APPROVAL OF MINUTES
 - November 5, 2025 Regular & Closed Session Meeting Minutes
 - November 17, 2025 Regular & Closed Session Meeting Minutes
- 12. CONSENT AGENDA: These items are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member so requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda.
 - A. Resolution No. 196-2025 Resolution Authorizing Navitend to Provide Proventiv Managed Services Not to exceed \$54,479.12
 - B. Resolution No. 197-2025 Resolution Authorizing the Adoption of a Community Forestry Plan 2025-2030
 - C. Resolution No. 198-2025 Resolution Approving the Execution of a Shared Service Agreement between Byram Township and Hardyston Township for Fire Prevention Services from January 1, 2026 through December 31, 2029
- 13. APPROVAL OF DECEMBER 2, 2025 BILL LIST
- 14. ORDINANCE 2nd Reading / Public Hearing

ORDINANCE NO. 016-2025 - AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF PATROL RIFLES FOR USE BY THE POLICE DEPARTMENT OF THE TOWNSHIP TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$15,000.00

Purpose Statement: Acquisition of new patrol rifles for use by the Police Department of the Township.

- 15. ITEMS FOR DISCUSSION
- 16. FUTURE AGENDA DISCUSSION ITEMS
- 17. PUBLIC PARTICIPATION II

TOWNSHIP OF BYRAM RESOLUTION NO. 196- 2025

RESOLUTION AUTHORIZING NAVITEND TO PROVIDE PROVENTIV MANAGED SERVICES

WHEREAS, the Township Council of the Township of Byram determined that there was a need to authorize Navitend to provide Proventiv managed services; and

WHEREAS, Navitend submitted a proposal outlining the services to be provided for an amount not to exceed \$54,479.12; and

WHEREAS, the Chief Financial Officer of the Township of Byram has certified that funds will be available in the 2026 Municipal Budget – General Administration - Other Expense;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Byram, County of Sussex and State of New Jersey that it hereby authorizes Navitend to provide Proventiv managed services for an amount not to exceed \$54,479.12.

BYRAM TOWNSHIP COUNCIL

	Councilwoman	Councilman	Councilman	Councilman	Mayor
	Franco	Gallagher	Proctor	Roseff	Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution was adopted by the Byram Township Council at a meeting held on December 2, 2025.

Cynthia Church, RMC Township Clerk



23 Route 206, Stanhope, New Jersey 07874 973-448-0070

PROVENTIV MANAGED SERVICES AGREEMENT

Company Name: Byram Township

Street: 10 Mansfield Drive

City St Zip: Byram Twp, NJ 07874 Contact: Joseph Sabatini, Twp. Manager

Tel.: 973-347-2500

NAVITEND Quote Number: 5796

Start Date: 01/01/2026

Term of Agreement: 12 Months

Schedule C - Contract Amount: \$54,479.12

This Proventiv Management Services Agreement (the "Agreement") is made and entered into as of **the 1st of January, 2026** by and between **NAVITEND** whose business address is 23 Route 206, Stanhope, New Jersey 07874 and Byram Township whose business address is 10 Mansfield Drive Byram Twp, NJ 07874. **NAVITEND** is the business trade name of MSI Services, Inc.

STATEMENT OF PURPOSE

NAVITEND is in the business of providing to various clients, hardware, software, professional services and personnel to assist those clients with the design, procurement, installation and maintenance of Data Communications, Local Area Networking, Wide Area Networking and Data Processing equipment and systems. NAVITEND may also provide various clients professional services and personnel to assist those clients with network consulting, project management and systems analysis.

The Customer desires to retain NAVITEND to perform certain of such services, and NAVITEND desires to accept such engagement, upon the terms and conditions hereinafter set forth. The certain service covered under this specific agreement is a Proventiv Managed Services Program.

NOW, THEREFORE, in consideration of the aforesaid Statement of Purpose and the terms and provisions of this Agreement, the parties hereto mutually consent, covenant, represent, warrant and agree as follows:

TERMS AND CONDITIONS

- 1. GENERAL. During the Term of this Agreement, NAVITEND shall perform the Services specified on Exhibit A which is attached hereto and is hereby made part hereof ("the Services"). And shall provide Managed Services including monitoring, troubleshooting, maintenance, phone support, remote support and on-site support to properly maintain Covered Equipment listed on Exhibit B which is attached hereto and is hereby made part hereof ("the Equipment"). Customer agrees to cooperate with NAVITEND in every respect in order to enable NAVITEND to perform the Services, and Customer agrees to provide NAVITEND access to the Equipment, in order that the Services and/or Maintenance Service may be performed as set forth herein. Customer will make available to NAVITEND, at Customers expense, any and all materials and facilities reasonably necessary for NAVITEND to perform such services, including without limitation, the materials and facilities specified on Exhibit B.
- 2. COVERED EQUIPMENT. NAVITEND will maintain the Equipment listed in Exhibit B and other attachments and schedules that may be incorporated into this Agreement, and agreed to in writing by both parties. NAVITEND reserves the right to perform inspection of all covered equipment prior to initiating and effecting coverage by this Agreement of the Equipment, and that the Customer may be billed for the on-site inspection of the Equipment at NAVITEND's prevailing rates. Coverage for particular devices may be withheld or delayed if pre-contract inspection reveals that a device is not the same device quoted or is in need of repair, refurbishment or if such device is running unlicensed software.
- 3. HOURS OF SERVICE. NAVITEND will provide the Services for covered devices in the following manner: Workstations Services for workstations will be provided between the hours of 8:00am and 5:00pm Monday through Friday.
- Servers Services for servers will be provided 24 hours per day/7 days per week for the duration that this contract is in effect.
- 4. SCOPE OF SERVICES. As used herein, NAVITEND shall mean NAVITEND personnel or other service providers designated by NAVITEND. NAVITEND will provide the Services specified on Exhibit A in support of the Equipment listed in Exhibit B. Scope of services does not include parts, equipment replacement, equipment loaners or any other physical equipment unless otherwise specifically noted in the Services specified on Exhibit A.
- 5. PROPRIETARY TOOLS. NAVITEND may store diagnostic and operational maintenance software, modems, communication switches, cables, and other NAVITEND proprietary hardware, software, and documentation useful for maintaining equipment ("Proprietary Items") at the Equipment location. Proprietary Items shall remain the exclusive property of NAVITEND. A copyright notice on any Proprietary Item does not of itself constitute or evidence a publication or public disclosure. CUSTOMER ACKNOWLEDGES NAVITEND'S EXCLUSIVE RIGHTS IN AND TO SUCH PROPRIETARY ITEMS, AND ALL UPDATES AND ADDITIONS THERETO. CUSTOMER AGREES (i) NOT TO COPY PROPRIETARY ITEMS, IN WHOLE OR IN PART; (ii) TO RESERVE PROPRIETARY ITEMS FOR USE ONLY ON COVERED EQUIPMENT AND ONLY BY NAVITEND, OR WHEN AUTHORIZED BY NAVITEND, BY THE CUSTOMER; (iii) NOT TO DISCLOSE OR MAKE PROPRIETARY ITEMS AVAILABLE TO ANY THIRD PARTY; (iv) TO RETAIN ONLY THE MOST CURRENT VERSION OF DIAGNOSTIC SOFTWARE AND RETURN ALL PRIOR REVISIONS TO NAVITEND UPON RECEIPT OF AN UPDATE; AND (v) TO RETURN ALL PROPRIETARY ITEMS TO NAVITEND UPON TERMINATION OF THIS AGREEMENT.

- 6. PERSONNEL. NAVITEND agrees to provide such personnel as are necessary to fully perform the Services ("the Personnel"). Such Personnel may be employees of NAVITEND or independent contractors engaged by NAVITEND to perform the Services. The Personnel shall at all times be under the supervision and control of NAVITEND, provided, however, that NAVITEND may delegate from time to time such supervision and control to the Customer with respect to certain daily activities of the Personnel in conjunction with performance of the services.
- 7. TERM AND TERMINATION. The period of time during which NAVITEND shall perform the Services for the Customer hereunder is set forth on Front Page which is attached hereto and is hereby made a part hereof. This Agreement shall continue in full force and effect until the receipt by NAVITEND of full payment for the Services, Maintenance Services, or other Fees and Expenses incurred by NAVITEND on the behalf of the Customer, unless terminated earlier as hereinafter provided:

This Agreement may be terminated at any time by either party, immediately upon written notice to the other party if such other party commits or allows any breach of any provision of this Agreement which is incurable or which is curable but not cured within thirty (30) days (ten [10] days for the payment of money) after written notice thereof to such other party, or by the Customer, for any reason or no reason, upon and after ninety (90) days written notice thereof to NAVITEND.

If any maintenance or service work is performed by other vendors during the period of this Agreement without notification to NAVITEND, this Agreement shall terminate at the option of NAVITEND. In the event that the Customer shall move the equipment without notification to NAVITEND, this Agreement shall terminate at the option of NAVITEND. NAVITEND reserves the right to terminate coverage of a system within 30 days of payment due date (note: 30 days are not credit terms but the probation period for service) if payment is not received by NAVITEND Services Inc. customer be entitled to any refund of maintenance charges if this Agreement is terminated in accordance herewith.

8. FEES. In consideration for the Managed Services to be performed for the Customer by NAVITEND, the Customer agrees to promptly and fully pay the monthly fees set forth on Exhibit C which is attached hereto and is hereby made a part hereof, in accordance with the provisions set forth therein. In addition, the Customer agrees to promptly and fully pay on demand all expenses required by NAVITEND, not specifically covered by the Service and Maintenance Agreement, including but not limited to, travel and lodging expenses, shipping and transportation expenses, customs fees, and other materials and facilities required by the customer but not provided for under this Agreement. Customer shall pay all City, State, and Federal taxes, fees, and charges imposed with respect to services provided for herein. If persons, other than NAVITEND Personnel or representatives, perform maintenance or service work on the Equipment and thereafter NAVITEND is requested and agrees to restore affected equipment to good operating condition such repair or services will be furnished at NAVITEND's prevailing rates for Time and Materials. If Customer requests materials and services outside the scope of this Agreement, or outside the hours provided for under this Agreement, NAVITEND may provide those materials and services at NAVITEND's current prevailing rates, or at the rates provided for under Exhibit C, whichever is less. NAVITEND reserves the right to bill Customer for unnecessary service calls at NAVITEND's prevailing rates after informing the customer that the service may be billable.

9. DISCLAIMER; NOTICE OF LIABILITY. NAVITEND agrees to perform the Services or Maintenance Services provided for under this Agreement in a professional manner, and as otherwise set forth in this Agreement. Customer expressly agrees that neither NAVITEND nor the Personnel shall be liable to the Customer for any loss, liability, damage, cost or expense of Customer, (including lost profit or any other special, direct, indirect or consequential damages, whether arising out of break or warranty, breach of contract, tort [including negligence], strict product liability or otherwise, even if advised of the possibility of such damage or if such damage could have been reasonably foreseen, except only in case of personal injury where applicable law requires such liability) resulting from, or attributable to, performance of the Services or Maintenance Services. It is the Customer's responsibility to ensure that reliable tape backups have been made of all data and software residing on devices and/or networks supported under this Agreement, and NAVITEND will in no way be liable for the direct or indirect costs associated with restoring or recovering data not properly and regularly backed up or with the direct or indirect costs of the lost data or software. NAVITEND NEITHER MAKES NOR INTENDS ANY EXPRESS OR IMPLIED WARRANTIES OF ANY TYPE OR DESCRIPTION INCLUDING MERCHANTABILITY AND/OR FITNESS WITH RESPECT TO THE SERVICES OR ANY PRODUCT THEREOF.

NAVITEND shall not be responsible for failure to perform the Services or Maintenance Services hereunder, by reason of any cause beyond the reasonable control of NAVITEND including without limitations, illness or resignation of employees, strikes or other labor difficulties, inability to obtain material, commotion, fire, flood, and either acts of God or Nature, war, nuclear mishap or civil disorder. In no event shall NAVITEND be liable for damages exceeding 1/365th of the total annual fees collected for Services or Maintenance Services to be performed under this Agreement, with the sole exception of the Solicitation of Personnel or Employees in section 10 of this Agreement, and Injunctive Relief provisions in section 11 of this Agreement. It shall be the Customer's responsibility to ensure that Customer's networks comply with all applicable copyright, software licenses, or other restrictions or obligations under the law.

- 10. SOLICITATION OF PERSONNEL OR EMPLOYEES. NAVITEND agrees that during the Term of this Agreement and for a period of one full year (365 days) after the expiration or termination date of this Agreement, it will not, without prior written consent of Customer solicit, hire, contract with, nor engage the services of, any employee of Customer with whom NAVITEND Personnel have worked directly in conjunction with performance of the Services. Customer agrees that during the Term of this Agreement and for a period of one full year (365 days) after the expiration or termination date of this Agreement, it will not without the prior written consent of NAVITEND, solicit, hire, contract with, nor engage the services of, any Personnel. It is acknowledged by both parties that violation of this provision would cause irreparable harm to the other party, and that without limitation, the injured party shall be entitled to liquidated damages against the other party of not less than three (3) times the annual compensation provided to said Personnel or Employee, together with reasonable attorney's fees, or three (3) times the amount of underlying Agreement(s) for Services or Maintenance Services, together with reasonable attorney's fees, whichever is the greater dollar amount.
- 11. INJUNCTIVE RELIEF. The parties acknowledge that violation by one party of the provisions of Section 10 ("Solicitation of Personnel or Employees") would cause irreparable harm to the other party not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available to prevent any actual or threatened violation of such provisions.
- 12. REMEDIAL ASSISTANCE. Customer shall provide a person at the customer's location, as needed, to provide remedial non-technical assistance at the (onsite or via telephone) direction of NAVITEND Personnel. These services will include, but not be limited to; the checking of lights and other diagnostic indicators, turning unit power switches on and off, connecting and removing cables, reading information from computer screens, entering keystrokes into a computer keyboard, inserting and removing floppy disks into/from a disk drive, and other non-technical remedial assistance services.

- 13. CHANGES IN EQUIPMENT. Every device which becomes part of a system covered under this Agreement must be covered under this Agreement. Charges shall begin upon installation. The charge shall be the rate in effect at the time of installation. Customer may request the addition of equipment to this Agreement in writing, and all additions shall be agreed to by both parties, and shall be an Attachment to this Agreement. Customers may delete any device from coverage with at least sixty (30) days written notice.
- 14. SERVICE REQUESTS OUTSIDE OF THE SCOPE OF THIS AGREEMENT. Requests for Service that are not covered under this Agreement will be billed at NAVITEND's prevailing rate for Time & Materials service. Services requests related to incidents outside of NAVITEND's control and purview are also not covered under this agreement and will be billed at NAVITEND's prevailing rate for Time & Materials. These include, but are not limited to; operator error, internet circuit failure, failure of computer hardware and software not covered under this Agreement, failure of data communications or network equipment not covered under this Agreement, or other causes outside the scope of the coverage provided under this Agreement.
- 15. ASSIGNMENT. This Agreement may be assigned by the Customer or NAVITEND provided the other party receives thirty (30) days advance written notice within which time such assignment may be accepted or denied.
- 16. SEVERABILITY. Should any provision of this Agreement or part thereof be held under any circumstances in any jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of any other provision of this Agreement or other part of such provision. Non-enforcement of any provision or part of such provision shall not in any way limit either party from enforcing any other provision or part of any provision of this Agreement.
- 17. GOVERNING LAW. This Agreement shall be deemed to have been made and entered into in the State of New Jersey, and the construction, validity, and enforceability of this Agreement shall be governed by the laws of the State of New Jersey.
- 18. ENTIRE AGREEMENT. This Agreement constitutes the entire Agreement between the parties hereto with respect to the subject matter hereof. All prior contemporaneous or other oral or written statements, representations or agreements by or between the parties with respect to the subject matter hereof are merged herein.

Type of Agreement: Proventiv Managed Services Agreement

Term of Agreement: Annual

The Services to be performed pursuant to the Agreement to which this Exhibit A is attached shall commence on 1st of January 2026 and, except in the instance of default, shall be extended and continued under the same terms and conditions until written notice of termination of this Agreement is given by either party to the other party at least thirty (30) days prior to the effective date of such notice.

IN WITNESS WHEREOF, NAVITEND and Byram Township have caused this Agreement to be signed by their respective duly authorized officers and their respective corporate seals to be hereunto affixed, all as of the day and year first above written.

NAVITEND	CUSTOMER		
BY:Authorized Signature	BY:Authorized Signature		
W. Frank Ableson Name (Printed)	Name (Printed)		
President/Owner			
Title	Title		
Date	Date		
23 US Hwy 206 Address Line 1	Address Line 1		
Address Line 2	Address Line 2		
Stanhope, NJ 07874 City, State, Zip	City, State, Zip		
	Contact 1 Name		
	Contact 1 Phone Number		
	Contact 2 Name		
	Contact 2 Phone Number		

PROVENTIV MANAGED SERVICES AGREEMENT NAVITEND

SERVICES TO BE PERFORMED BY NAVITEND

The Services to be performed by NAVITEND pursuant to the Agreement to which this Exhibit A is attached are as follows:

Covered Services – Proventiv Managed Services

- 24x7 Remote Monitoring of servers, workstations, network hardware & software.
- Microsoft Security Patch management with reporting
- Deployment of patches and fixes from other software & hardware vendors
- Virus Definition updates
- Daily monitoring and verification of data backup system
- Incident Ticketing with Customer Portal
- Help Desk Support (simple hardware troubleshooting and application software support)
- Asset Management Reporting (as requested)
- Troubleshooting and problem resolution delivered via phone, remote and on-site as required
- Client e-mail alerts
- 4-hour response time
- Responding to alerts generated by Sophos security platform and Remote Monitoring and Management platform
- Remote Administration of network

SCHEDULE OF COVERED EQUIPMENT NAVITEND

SCHEDULE OF COVERED EQUIPMENT FOR NAVITEND

The Services and Maintenance Services to be performed by NAVITEND pursuant to the Agreement to which this Exhibit B is attached are as follows:

Equipment List:

Servers: Qty 4
Workstations: Qty 30

If the network expands by the addition of workstations, servers, and devices during the contract period, then the contract agreement amount will reflect those additions.

EXHIBIT C SCHEDULE OF STANDARD & CONTRACT TIME AND MATERIALS RATES AND FEES NAVITEND

The Proventiv Managed Services Contract is a support & maintenance service program intended to provide services for an existing network, its users, and its components. Consulting, new hardware and/or replacement hardware, special projects and installations are not included under this contract. Consulting time will be billed at a rate of \$140/hour.

Current Services

Description	Qty	One-time Installation Fee	Unit Cost	Total Monthly Cost	Total Annual Cost
Website Hosting (Township and Police Department)	1	\$0.00	\$145.66	\$145.66	\$1,747.92
Microsoft Office 365 E3 *	44	\$0.00	\$23.00	\$1,012.00	\$12,144.00
Microsoft Office 365 Exchange Online (Plan 2) *	7	\$0.00	\$8.00	\$56.00	\$672.00
Microsoft 365 Copilot	1	\$0.00	\$360.00	\$0.00	\$360.00
Domain Name Registration (byramtwp.org & byrampd.org)	2	\$0.00	\$25.50	\$0.00	\$51.00
SSL Certificate (2-year license, amortized)	1	\$0.00	\$80.00	\$0.00	\$80.00
Workstation Licenses *	30	\$0.00	\$12.48	\$374.40	\$4,492.80
Server Licenses *	4	\$0.00	\$34.33	\$137.32	\$1,647.84
End-User Support	1	\$0.00	\$1,593.83	\$1,593.83	\$19,125.96
Full-disk Managed Encryption (laptops only) *	5	\$0.00	\$3.06	\$15.30	\$183.60
Axcient Direct-to-Cloud Server Backup	3	\$0.00	\$95.00	\$285.00	\$3,420.00
Axcient M365 SaaS Backup *	50	\$0.00	\$2.55	\$127.50	\$1,530.00
Sophos XGS 136 Firewall Lease – 1 Year Term	1	\$0.00	\$220.00	\$220.00	\$2,640.00
Sophos MDR (per-server; replaces Intercept X server charges) *	4	\$0.00	\$28.00	\$112.00	\$1,344.00
Sophos MDR (per-workstation; replaces Intercept X workstation charges) *	30	\$0.00	\$14.00	\$420.00	\$5,040.00

Monthly Total: \$4,499.01

Annual Total: \$54,479.12

Those amounts are subject to change monthly based on fluctuating usage, device count, and user count. For Microsoft

^{*} These amounts are subject to change monthly based on fluctuating usage, device count, and user count. For Microsoft 365 licenses, please note that the annual commitment terms end in February and March 2026, respectively.

TOWNSHIP OF BYRAM

RESOLUTION NO. 197-2025

RESOLUTION AUTHORIZING THE ADOPTION OF A COMMUNITY FORESTRY PLAN 2025-2030

WHEREAS, the Environmental Commission has reviewed the Community Forestry Plan which outlines the policies and procedures by which shade tree resources within Byram Township will be managed during the period of January 2025 -December 2030; and

WHEREAS, the Township Council acknowledges that by adopting this plan Byram Township will be eligible for Community Stewardship Incentive Program grants to complete specific tasks laid out within the plan.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Byram, County of Sussex, Sate of New Jersey that the Mayor and Council hereby authorizes the adoption of the 2025-2030 Community Forestry Plan.

BYRAM TOWNSHIP COUNCIL

	Councilwoman	Councilman	Councilman	Councilman	Mayor
	Franco	Gallagher	Proctor	Roseff	Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the	foregoing resolution	was adopted	by the Byram	Township	Council at a
meeting held on	December 2, 2025.				

Cynthia Church, Municipal Clerk	



Providing Forest Management Services For Over 40 Years.

210 Main Street PO Box 492 Gladstone, NJ 07934 T. 908.781.6711

Heather J. Gracie-Petty, CF Christina L. Harrigan, CF Steven W. Kallesser, CF Alexander Kelchner, CF

COMMUNITY FORESTRY MANAGEMENT PLAN

(Prepared in accordance with NJSA 13:1L-17.1 et seq.)

2025 TO 2030

BYRAM TOWNSHIP ENVIRONMENTAL COMMISSION

10 Mansfield Drive Stanhope, NJ 07874

Prepared: August 25, 2025 For the time period 1/1/2025 to 12/31/2029 Sussex County, New Jersey

Mayor and Council:

Alexander Rubenstein, Mayor Richard Proctor, Harvey Roseff, Cris Franco, Jack Gallagher, Councilmen/women

> Township Manager: Joseph Sabatini

Department of Public Works: Mike Orgera, Superintendent

Planning Board: Catlin Philips, Secretary

Environmental Commission:

Peter Dlugos, Chair Eric Duch, Vice Chair Harvey Roseff, Township Council Liaison James Myers, Dana Flynn, Lisa Shimamoto, Christine Aboulhosn, Committee Members Randy Gutwein, Alternates

Prepared by:

Steven W. Kallesser, CF Jacquelyn M. Johnston, CCF Gracie & Harrigan Consulting Foresters, Inc. 210 Main Street; P.O. Box 492 Gladstone, NJ 07934 908-781-6711; steve@gracieharrigan.com

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EXECUTIVE SUMMARY

This Plan seeks to guide management of Township-owned trees and Street trees, in pursuit of compliance with best practices, in order to improve the quality of life within the Township while reducing risk. This Plan analyzes the Township's policies, structure, and resources (to the extent that quantitative information on Township tree resources exist), ultimately recommending courses of action appropriate for the Township and the scope of the challenges ahead.

The objectives set forth by the Township's and its Environmental Commission indicate that most community forestry activities will focus on identifying and removing risk trees, followed by replanting to replace those that were removed. This process will be carried out systematically based on the risk rating assigned to each tree. The goal is to plant new trees in place of the removed ash trees, thereby maintaining the urban forest canopy within the Township—particularly in the lakeside communities, Byram Center, and the Lockwood residential area. This effort aims to create a seamless connection between living and working spaces and the natural environment. Therefore, this Plan outlines effective silvicultural and arboricultural techniques that adhere to best practices, such as diversifying tree resources and strategically selecting the appropriate species for each location. Additionally, it includes processes for managing and caring for both existing and future trees, as well as training protocols for Township volunteers and staff. Implementing these activities will help achieve the stated objectives, including enhancing environmental quality and economic value. Whenever feasible, the Plan recommends engaging with and educating Township residents, including initiatives to inform private landowners about the numerous benefits of street trees. Furthermore, it ensures that both employees and volunteers receive comprehensive training, providing that employees complete the necessary continuing education units to maintain their certification.

This plan adopts a logical approach to formulate its management recommendations. It takes into account the history and geology of the Township, along with relevant laws and policies, such as the NJ Shade Tree and Community Forestry Assistance Act. Additionally, a qualitative inventory of the Township's tree resources has been conducted, although it does not encompass all the trees on township-owned land. Recommendations will be made after the removal of ash trees is completed to prioritize the next area identified by the Township for inventory. The current list includes details such as the location, species, condition, and size of each tree, along with the maintenance required and the associated risks for each inventoried tree. This information aids in budgeting and stormwater management considerations. Lastly, the Township's procedures for reviewing service requests for both Township-owned and street trees were evaluated for their effectiveness.

Specifically, this Plan recommends to continue with the removal of risk trees, wherever deemed necessary, semiseriously updating the current inventory data to reflect those changes. Following the completion of a tree removal, tree planting will be considered to mitigate the loss of the tree removed. From a budgetary standpoint, tree removals and tree planting will be covered or supplemented by grants wherever possible. Additional recommendations include community engagement activities and sharing of model ordinances and best practices created by outside agencies or organizations with the Mayor and Council.

Section 1: Introduction & Background

Mission Statement

The mission of the shade tree program of the Byram Township is to improve the quality of life throughout the Township by maximizing the environmental, social and economic benefits of trees to the community while minimizing expenditures and liabilities. The Township will maintain existing forest cover and increase forest cover in developed areas and preserve forested streetscapes on its rural roads.

Liability Statement

Like all municipal assets, trees require maintenance, and hazardous conditions can arise at any time. However, a well-structured and proactive shade tree program aimed at preventing, anticipating, and addressing these issues can enhance the benefits trees provide to the community while reducing risks to public safety and liability. Proper care and maintenance, along with planting "the right tree in the right place," can ensure that shade trees contribute to the Township's environmental and economic vitality, while also minimizing potential hazards to public safety. All components of this Community Forestry Management Plan are designed to achieve an optimal balance between the benefits of trees and the associated risks.

Byram Township acknowledges that not all hazardous conditions can be or will be predicted. It must work within a limited budget and may not be able to meet every need immediately. The intent of this Plan is to direct available resources toward the greatest needs and to systematically develop and maintain a healthy shade tree resource with a commensurate reduction in any threats to public safety. Public safety will be a primary consideration in the development and implementation of all shade tree plans and programs. This Plan provides a means of identifying and abating existing tree hazards on a prioritized basis. Further, it provides a means of reducing the potential for future hazards and liability through responsible planting and preventive maintenance.

Following this Community Forestry Management Plan will demonstrate that Byram Township is devoting reasonable levels of resources in a planned manner to reduce the number of tree related accidents and thereby reduce its exposure to liabilities and increase public safety.

History & Geography

Byram Township, known as "The Township of Lakes," is in the southern portion of Sussex County, New Jersey. A primarily residential community, its focal points include a downtown area along Route 206 and numerous scenic lake communities. Byram is bordered by Hopatcong Borough and Stanhope Borough to the east, Andover Borough, Andover Township, Green Township, and Allamuchy Township to the west, Sparta Township to the north, and Mount Olive Township to the south.

This township boasts more than 24 lakes, ponds, and streams, with 15 classified as major water bodies. Together, these lakes and ponds span 734 acres—5.6% of Byram's total area—while total surface waters cover 848 acres (5.8%). Many of the larger lakes have developed lakeside communities, where the township's tree inventory is most prominent. These water bodies are part of three primary hydrologic systems: the Musconetcong, the Pequest, and the Wallkill watersheds.

Byram Township covers approximately 22 square miles (about 14,080 acres). Land-use records vary slightly, with tax data from 2002 listing the township at 22.24 square miles (14,235 acres), and GIS data for the Master Plan estimating 22.84 square miles (14,618 acres). Roughly 14,300 acres of Byram lie within the Highlands Preservation Area. As of the 2023 Census, Byram's population is estimated at 8,152, reflecting an increase of 219 residences over the past 17 years.

The township is rich in natural landscapes, with 12,495 acres (85.2%) classified as natural land. The predominant land cover includes mixed forests (10,046 acres or 68.7%), shrub-scrub vegetation (252 acres or 1.7%), mixed wetlands (1,226 acres or 8.4%), and barren land (87 acres or 0.6%). Steep slopes account for 3,269 acres (22%) of the township, while critical slopes cover an additional 2,231 acres (15%). Byram contains 11,985 acres of Critical Wildlife Habitat, supporting rare, threatened, and endangered species. Some of those species include Bald eagle, Barred Owl, Bobcat, Bog turtle, Cerulean Warbler, New England Bluet Damselfly, Wood turtle, Early Coral-root, White water crowfoot, Dwarf Wedge mussel, Indiana bat, and Northern longeared Bat.

Agricultural lands, including some woodlands, cover 5,337 acres (37.5%). The largest land-use category in terms of acreage is "regular" and "qualified" farmland, followed by public lands, which comprise 28% of the township.

Byram's history is deeply rooted in indigenous and colonial heritage. The ancestors of the Lenape people were the first known inhabitants, settling in the area as early as 11,500 years ago. The Lenape, whose name translates to "the ordinary people," lived throughout what is now New Jersey. The first European explorers to reach Sussex County were the Dutch in the 17th century. By 1753, when the county was officially formed, it had an estimated population of just 600 residents.

Byram Township was officially established on February 5, 1798, after being separated from what was then Newton. The township was named in honor of the Byram family, early surveyors who settled in the region before the American Revolution. At the time of its founding, Jephthah Byram led the family; he is buried in the Sparta Cemetery. Between 1798 and 1957, Byram's borders changed six times, including the secession of Hopatcong in 1898 and Stanhope in 1904.

During the 19th century, Waterloo Village flourished as a key port along the Musconetcong River, connecting to the Morris Canal, which extended from Jersey City, New York, to Easton, Pennsylvania. Originally inhabited by the Lenape people, this area still contains artifacts dating back over 400 years. Waterloo Village once housed working gristmills, sawmills, and general stores that served the local community. Today, it is part of Allamuchy State Park and operates as an open-air museum, welcoming visitors from dawn to dusk.

Byram's previous community forestry plans emphasized practical, phased stewardship aimed at both long-term tree health and public safety. Typical management actions included systematic street-tree and forest inventories, prioritized removals of dead or hazardous trees, selective thinning and pruning to improve canopy structure, planting native and climate-adapted species to replace losses, and invasive-species control in open spaces. Routine maintenance schedules for pruning cycles, stump grinding, monitoring of pest and disease threats, and the incorporation of urban soil and planting-site improvements to increase survival rates.

The Township Council adopted the plan after public meetings, and early pilot projects—such as small-scale planting areas and park restorations—were used to show its benefits. Grant funding helped launch the first stages of the program, while partnerships with county forestry agencies, local schools, and volunteer groups supported tree planting and ongoing maintenance.

Public outreach, including newsletters, informational displays, and demonstration sites, helped build awareness and support. The plan was also incorporated into the Department of Public Works' maintenance schedule, and township ordinances were updated to ensure that development and utility work aligned with Byram's tree-care goals.

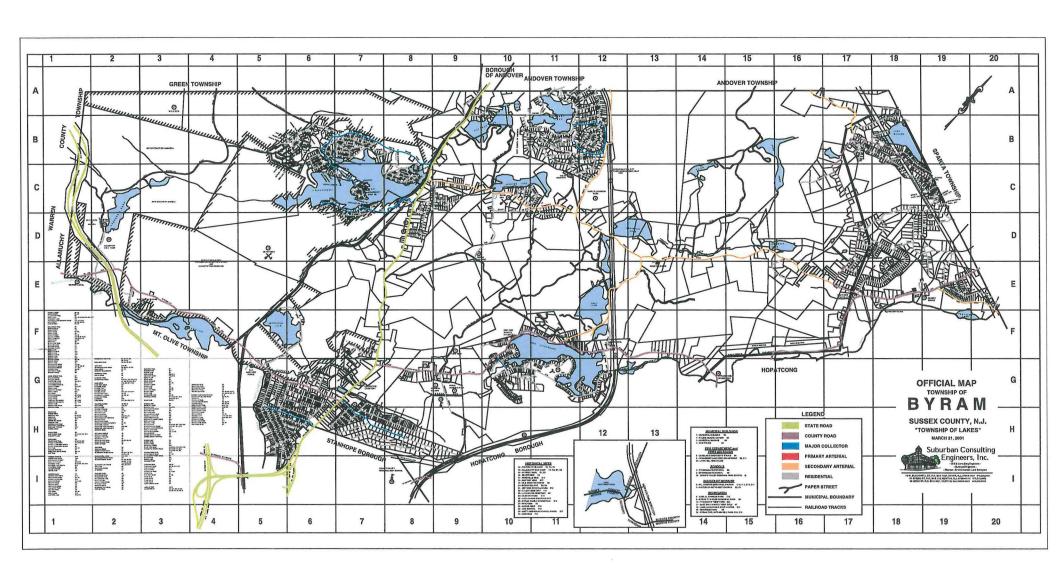
Tree Resource and Ordinances / Municipal Laws

Currently the tree resource is a mixture of different landscapes stated in the History and Geography above from traditional forests to new developed areas with low canopy cover and normally non-native tree species are planted within the newly developed areas. This is an opportunity to educate on native trees that are not too messy and cause unwanted flooded though clogged street drains. The township is still navigating through the largescale loss of Ash trees due to Emerald Ash Borer and will continue to remove as many trees as fiscally possible, within township rights-of-way and their parks to ensure the communities safety on municipal grounds.

Ordinances and municipal land use laws relevant to this plan are as follows:

Ordinances 186-14G and 214-2 require property owners to remove dead or dying trees. This includes the municipal right-of-way strip which is the area between the owner's property line and edge of pavement. Failure to act can result in a notice of violation.

Byram having completing multiple CFMPs they have a strong foundation to continue to build successful community forestry programs, with help from a generous and dedicated group of volunteers, township employees and funding to support their efforts. The township will move forward with continual support of their residence and elected officials.



Canopy Cover



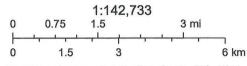
5/23/2025 Global Canopy Height 2020 50 0

World Imagery

Low Resolution 15m Imagery

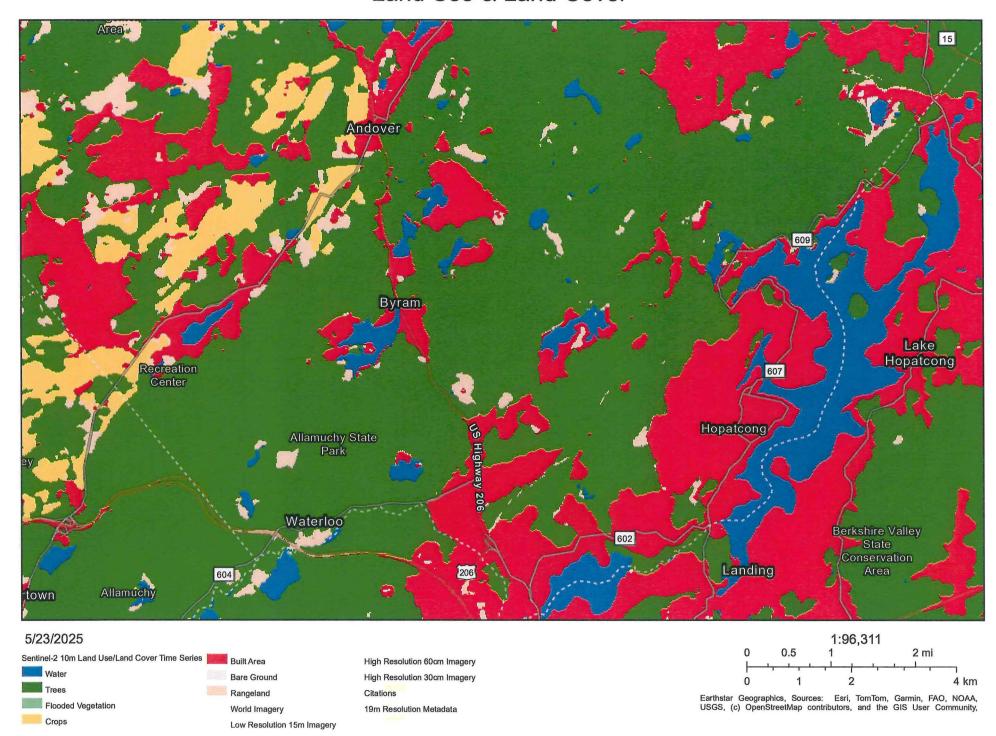
High Resolution 60cm Imagery

High Resolution 30cm Imagery
Citations

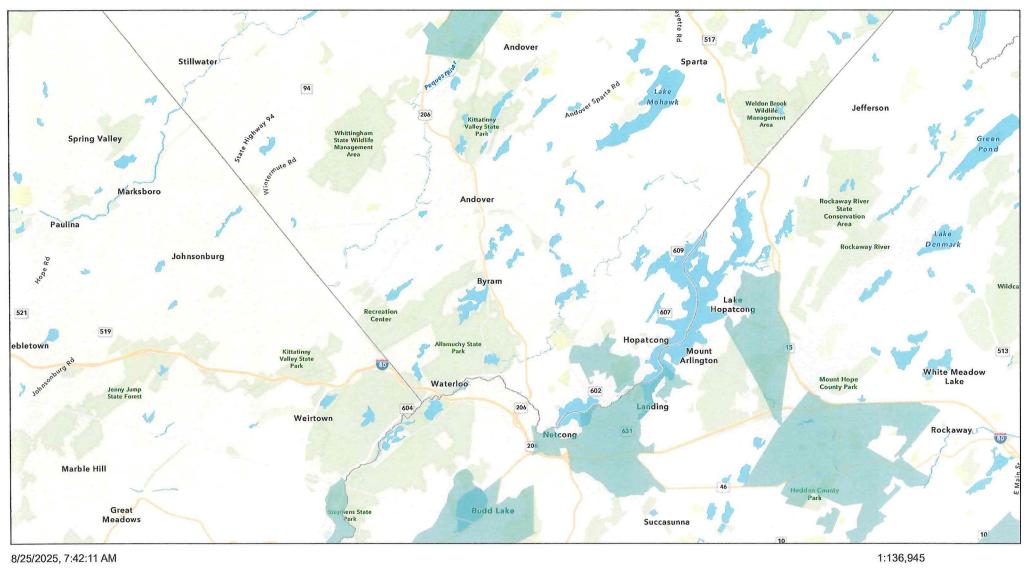


Earthstar Geographics, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

Land Use & Land Cover



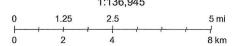
Overburdened Communities Map



Overburdened Communities and Adjacent Block Groups (Effective as of 01-31-25)

OBC

Counties





Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User

Accomplishments & Barriers to Success

The following are some of Byram Townships Accomplishments over the years:

Secured Plan Conformance & Smart Growth Recognition

- In September 2010, Byram Township became the first municipality in New Jersey to have its Petition for Plan Conformance approved by the Highlands Council—covering both Planning (236 ac) and Preservation Areas (14,300 ac) (nj.gov).
- The Township's plan for a compact, mixed-use village center in the Highlands received a 2011 Smart Growth Award, integrating smart development with resource protection.

Major Open Space and Habitat Protection Projects

 In December 2018, the Township acquired and permanently preserved a 44acre forest tract adjacent to the Cranberry Overlook Greenway in the Highlands Special Environmental Zone—fortifying forest habitat protection and trail connectivity (njconservation.org).

Secured Multiple Highlands Council Grants

- A \$150,000 grant supported a multi-lake watershed/lake management plan covering 15 lakes.
- A \$10,000 resilience grant funded tree assessments and emerald ash borer preparedness.
- Township engaged Princeton Hydro (2022) to develop a comprehensive watershed management strategy for 10 lakes.

Participation in Highlands Pilot Programs (MP³)

• As part of the MP³ initiative, Byram completed a lakefront development and town center design pilot—incorporating septic, lake health, circulation, and waterquality improvements into local planning (nj.gov).

On-the-Ground Tree and Wetland Projects

 NJDOT's project at Byram Intermediate School created two acres of educational wetland habitat with tree plantings involving students—enhancing community forestry and environmental awareness (nj.gov).

Potential Barriers to Success

Funding Constraints & Competing Priorities

• Many forestry and watershed initiatives hinge on grants. Sustained funding—especially for maintenance, monitoring, and new plantings—remains uncertain as grants are often one-time or match-limited.

Emerald Ash Borer, Beech Leaf Disease, Invasive Species & Future Threats

- The spread of emerald ash borer, beech leaf disease across NJ, and within Byram, threatens urban and riparian tree populations. Combating it requires ongoing assessments, injection treatments, tree removals, and replanting.
- Invasive species in forested/cleared/disturbed areas (e.g., trail corridors, lake edges) can outcompete native saplings and inhibit reforestation.

Staffing & Capacity Limitations

 Effective CFMP implementation demands dedicated expertise—such as arborists, forestry professionals, and grant administrators—which may exceed available township resources.

Regulatory & Development Pressures

Ongoing pressure for development—even in designated Highlands Planning
 Area—could conflict with canopy protection goals unless ordinances (e.g. Shade
 Tree Ordinance) and enforcement mechanisms are fully enacted.

Community/Public Engagement Fatigue

• Long-term stewardship requires persistent public education and volunteer engagement—from youth tree planting to watershed monitoring. Over time, community fatigue can reduce effectiveness.

Climate & Ecological Uncertainty

• Climate change adds unpredictability in storm intensity, disease vectors, and invasive species. This raises the cost and complexity of long-term planning and tree cover efforts.

How to Overcome Barriers:

Build Dedicated Forestry Capacity: Hire or contract a part-time municipal forester or arborist to manage CFMP and all other related tree matters.

Adopt a Shade Tree Ordinance: Classify protections, establish removal/planting protocols, and secure execution tools.

Create a Multi-Year Financial Plan: Allocate future budget lines for maintenance, plus seek recurring grants (e.g. Green Communities, DEP).

Launch a Public Engagement Campaign: Use schools, libraries, and local groups to sustain enthusiasm for tree and forest stewardship and monitoring.

Develop an Invasive Species Strategy: Plan for ash tree removals, along with the treatment/removal of impacted beech trees, native replanting, deer management, and invasive plant control.

Track & Measure Progress: Institute annual or biennial canopy cover and watershed health assessments to show results and justify funding.

Urban Forest Compositions and Trends

In an urban forest it is important to follow the 10-20-30 Rule to avoid devastating losses of street trees. The rule outlines a guideline of having no more than 10 percent of one species, no more than 20 percent of one Genus and no more than 30 percent of one family. White and green ash dominates the urban forestry and due to the impacts of Emerald Ash Borer the township is continually removing the ash trees and other trees that were deemed to be a risk to the public, working within a set budget. As more trees face future pests and diseases, it is wise to diversify the urban landscape to avoid future catastrophes like the ash trees and the current situation we are finding ourselves in with Beech Leaf Disease.

Byram street tree inventory, was completed in 2022 by SavATree. The inventory provided a detailed assessment of all the community's public tree resources. The inventory documented each tree's location, species, size (diameter at breast height), condition, and maintenance needs. Additional data included planting space availability, conflicts with utilities or infrastructure, and potential risk or hazard ratings. This information established a baseline for managing and prioritizing tree care.

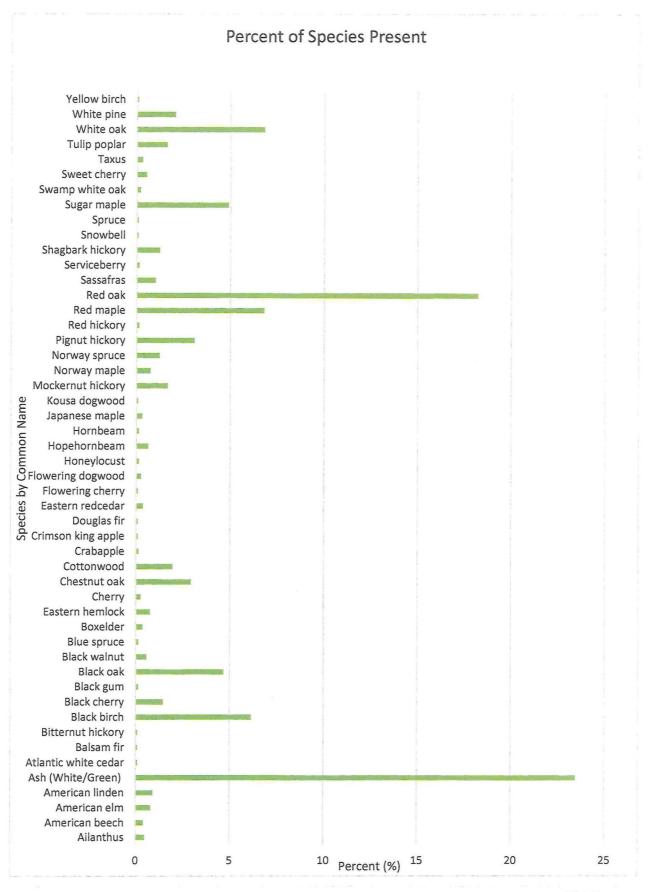


Figure 1. On page 12, above depicts the percent of each species present and it is recommended to have no more than 10 percent of one species. The two species that go above the 10 percent threshold are red oak and white and green/white ash. However the ash trees populations will be lower than shown due to ongoing removals of the trees due to the impacts of Emerald ash borer. As for the red oak they are more susceptible to bacterial leaf scorch, which slowly kills the trees over time, the other oak trees that are primarily impacted by bacterial leaf scorch are pin oaks.

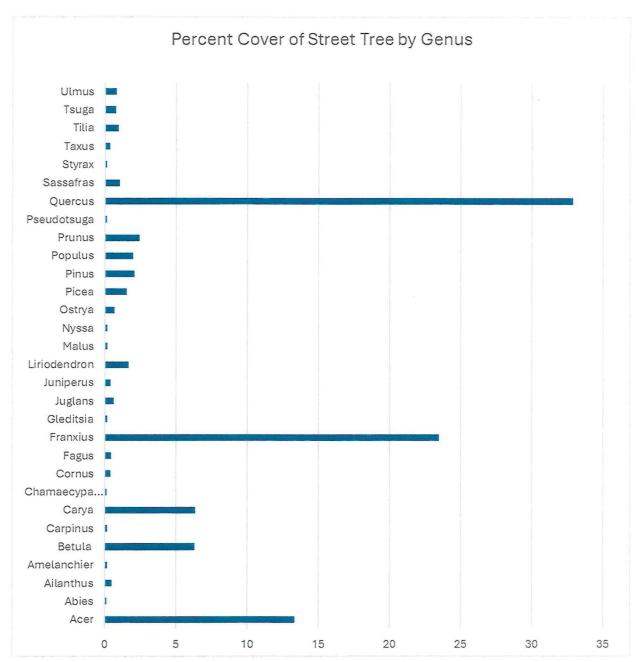


Figure 2. Above shows the percent of each genus present in the inventory of street trees, and it shows that there are two Genus's are overrepresented in regarding to the 20 percent rules and that is Quercus (Oaks), and Franxius (Ash).

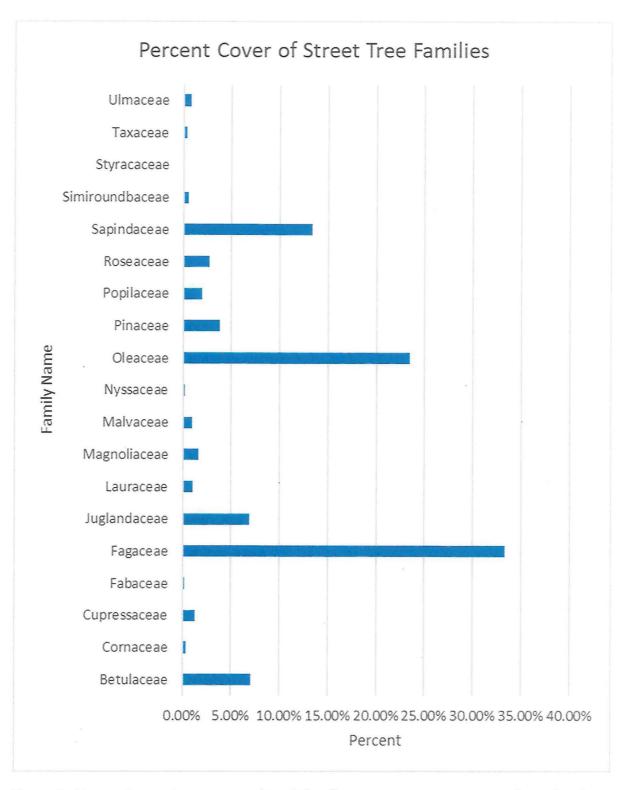


Figure 3. Above shows the percent of each family present, as you can see from the data above one family goes over the 30 percent rule. That family is Fagaceae which contains oaks, beeches and chestnuts.

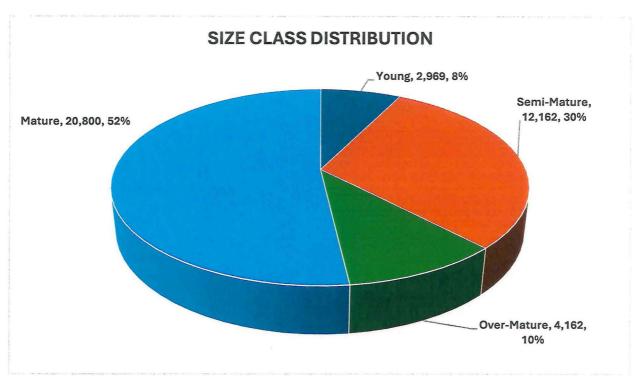


Figure 4. The pie chart above displays the distribution of trees by size class. *Mature* trees make up the largest proportion, totaling 20,800 trees or 52% of the population. *Semi-Mature* trees account for 12,162 trees (30%), while *Over-Mature* trees represent 4,162 trees (10%). The smallest proportion is *young* trees, with 2,969 trees (8%). This distribution indicates that over half of the tree population has reached maturity, while younger trees represent a comparatively smaller portion of the population.

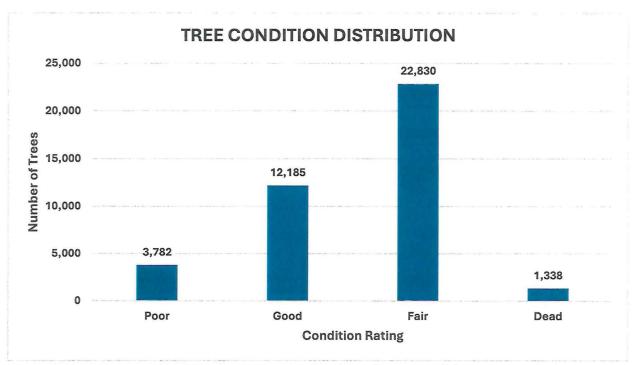


Figure 5. The chart above illustrates the distribution of tree conditions across four categories: Poor, Good, Fair, and Dead. The majority of trees are in *Fair* condition (22,830), followed by *Good* condition (12,185). A smaller portion is in *Poor* condition (3,782), while the lowest count is *Dead* trees (1,338). The numbers presented reflect the condition ratings at the time of assessment and <u>do not account for any removals that have occurred since</u> 2020.

Program Goals

1. Maintain and Enhance a Healthy, Diverse Tree Resource

Byram will replace lost and hazardous trees as much as their budget and/or received grant money will allow, with appropriate species to sustain a healthy, diverse canopy. Planting locations will be selected to fill coverage gaps, avoid conflicts, and leverage grants or donations when available.

2. Promote Public Safety and Resource Management

Hazardous trees will be systematically identified and removed within budget constraints, with hazard surveys regularly updated. Coordination with utilities and clear communication with residents will support safe, effective tree management.

3. Maximize Community and Environmental Benefits

Trees will be planted and maintained to improve stormwater management, soil stabilization, and overall community sustainability. Residents will be educated about ecological benefits, invasive species, and the importance of a diverse, resilient forest.

4. Foster Public Engagement and Program Support

Public involvement will be encouraged through volunteer programs, educational initiatives, and community events such as Arbor Day. The Township will maintain compliance with state forestry programs, Tree City USA, and ordinances to support long-term stewardship.

5. Fulfill all requirements of the NJ Shade Tree & Community Forestry Assistance Act

Ensuring staff and volunteers complete required training and ongoing continuing education to keep the program certified.

Plan Connections and other Considerations

Byram Township's Community Forestry Management Plan (CFMP) is deeply aligned with both the Township's Master Plan and the Highlands Regional Master Plan, reflecting a strong commitment to sustainable development and environmental conservation. The CFMP supports the Master Plan's focus on preservation and land use by emphasizing the protection and maintenance of forested areas, which dovetails with the township's conservation-oriented zoning policies. Its emphasis on sustainable development complements the Master Plan's land use regulations, helping to ensure that growth occurs in harmony with ecological integrity. Additionally, the CFMP's commitment to preserving and expanding tree canopy plays a vital role in stormwater management, supporting the township's broader efforts to manage runoff and improve water quality. Both the CFMP and the Master Plan also prioritize community engagement, promoting public participation in environmental stewardship and reinforcing a culture of shared responsibility for natural resources.

The CFMP also aligns with key priorities outlined in the Highlands Regional Master Plan. One of the most significant connections lies in water resource protection; by preserving tree cover and enhancing canopy, the CFMP contributes to healthier watersheds and supports the Highlands Plan's goals for long-term water conservation. Biodiversity and habitat conservation are central to both plans, with the CFMP promoting the maintenance of native tree species that are essential to the region's ecological health. The CFMP also plays a role in enhancing climate resilience through its urban forestry initiatives, which help mitigate the effects of climate change by sequestering carbon, reducing heat island effects, and supporting ecosystem services. Moreover, the CFMP operates within the broader framework of the Highlands planning efforts, ensuring Byram Township's forestry initiatives contribute meaningfully to regional sustainability objectives.

Together, these connections demonstrate how the CFMP is not just a stand-alone plan but an integrated strategy that advances the goals of both the municipal and regional planning frameworks. This integrated approach strengthens Byram Township's environmental management practices and supports a long-term vision of balanced, sustainable growth.

Statement in Relation to Highlands Regional Master Plan

Byram Township, lies entirely within the New Jersey Highlands Region, a critical area designated for the protection of water resources, forests, and natural landscapes that support over 5 million state residents. As such, Byram is directly subject to the Highlands Water Protection and Planning Act (2004), and its planning and development activities are deeply influenced by the Highlands Regional Master Plan (RMP).

Byram contains land in both the Preservation Area and the Planning Area as defined by the Highlands Act. The Preservation Area is subject to strict regulatory oversight, while the Planning Area allows for more local discretion but encourages voluntary conformance to the Highlands Regional Master Plan. Importantly, Byram Township has voluntarily conformed to the Highlands RMP in its Planning Area, demonstrating a strong commitment to resource protection and sustainable development.

Following its petition for conformance, Byram Township adopted a Highlands Master Plan Element and several Highlands Land Use Ordinances, developed in coordination with the NJ Highlands Council. These local regulations ensure that municipal decisions are aligned with the RMP's goals, especially regarding:

- Protection of water quality and quantity
- Forest and habitat preservation
- Environmentally responsible development
- Agricultural retention
- Cultural and historic resource preservation

Byram's municipal zoning and environmental codes now reflect these values, incorporating Highlands Resource Constraints Maps, steep slope protection standards, riparian buffers, tree and forest retention requirements, and open space planning directly into its land use framework.

In line with the Highlands RMP, Byram Township supports community forestry, canopy preservation, and long-term natural resource stewardship. These goals are reinforced by the township's Community Forestry Management Plan, which is informed by Highlands priorities such as forest sustainability, habitat connectivity, and watershed protection. Tree removal, land clearing, and development in sensitive areas—especially within Highlands Preservation Zones—require compliance with strict standards that often exceed statewide minimums.

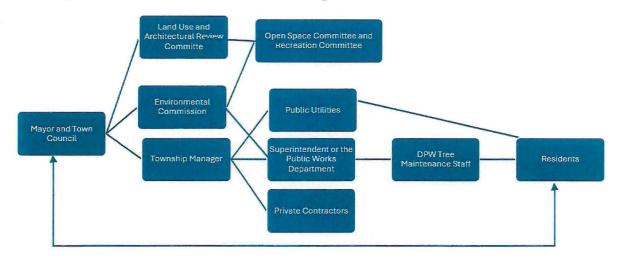
Byram is considered a model community for Highlands conformance, demonstrating how municipalities can preserve environmental integrity while planning for appropriate growth. The township benefits from access to Highlands Plan Conformance Grants, technical assistance, and mapping tools that aid local decision-making. These resources help Byram implement its Master Plan, Open Space Plan, and Forestry Plan in harmony with regional conservation strategies.

Section 2: Community Forestry Capacity

Community Forestry Program Administration

The Department of Public Works (DPW), superintendent, is responsible for the public trees within Byram Township. Currently DPW has limited funding and staffing capacity to perform tree work on the publicly owned trees. DPW Superintendent works closely with the zoning department identifying and noticing residents on trees that pose a potential hazard. The Township Manager supervises the superintendent of the DPW and works with numerous other bodies.

Following the flow chart below is a list of all the parties involved and their roles.



The Mayor and the Township Council have authority over all policies, procedures, programs, shade tree work and for the approval of the budget. Another responsibility of the Mayor and the Town Council is to appoint members to the following groups: Environmental Commission, Architectural Review Committee, members of the Open Space Committee and the Recreation Committee.

The duties of the Township Manager are under the direction of the mayor and the town Council, where the township manager oversees all the daily operations of the township and their various departments. Other responsibilities of the township manager include special projects, administration work, questions form the residence, works as a purchasing agent, administering personnel regulations and alongside the Chief Financial Officer, helps develop the township budget.

The Environmental Commission, Open Space Committee, Recreation Committee, and Architectural Review Committee are advisory bodies within the township. These committees'

function in an advisory capacity only, as they are not empowered boards under state statute (N.J.S.A. 40:641–14). Below is a description of each of their responsibilities.

- Environmental Commission: consists of seven regular members and two
 alternates, appointed by the Mayor, along with a Council liaison. It works
 closely with the Township Manager, Council, and Superintendent of Public
 Works to help implement the Community Forestry Plan. The Commission also
 reviews plans before the Land Use Board and makes recommendations for
 planting, especially on properties along waterways and steep slopes.
- Open Space Committee: is made up of seven members, appointed by the Township Council. This committee oversees the implementation of the Township's Forest Stewardship Plan and advises the Township Council on preserving Township-owned open space.
- Architectural Review Committee (ARC): has five to eight members, including
 two Planning Board members, all appointed by the mayor. It is responsible for
 reviewing design criteria and landscaping recommendations in the
 Commercial Zones, especially in the Village Center Zone. In coordination
 with the Environmental Commission, the ARC helps develop planting sites
 eligible for No Net Loss grant funding.
- Recreation Committee: consists of seven members and two alternates, appointed by the Council. It partners in the development of Township parks and trails and contributes to the planning and planting of trees within those parks.

The Land Use Board is responsible for implementing and enforcement of the township code and Master Plan as they relate to planting and preservation of public and private trees, landscaping and buffers.

Other departments and boards support the Shade Tree Program by implementing Township policies, procedures, and ordinances that directly or indirectly affect shade trees. For example, the Code Enforcement Officer (Zoning Officer) ensures that property owners maintain their land in accordance with Township ordinances, minimum standards, and community character. Various departments and boards are also responsible for notifying the Department of Public Works and the Environmental Commission about plans and projects that affect shade trees and for requesting input on such matters. Additionally, all departments are expected to notify the Department of Public Works of tree-related hazards requiring emergency response.

Private property owners participate indirectly in the Shade Tree Programs. They notify the Township about tree service requests and are asked to be stewards of public tree plantings near their properties. Owners are encouraged to plant and properly maintain trees and landscaping on their own property. As part of Land Use Board approvals—especially during home additions or

new construction, they are required to establish and maintain lakeshore or riverbank buffers according to Township ordinances.

Community volunteers assist in various projects and tasks relating to shade trees, including planting, trail maintenance, invasive brush control, promoting trail safety, forest health and education programs to other residence. Due to these dedicated volunteers Byram will be able to meet the goals of this plan, with staffing limitations of the township.

The Superintendent of the Department of Public Works is responsible for managing the daily operations related to shade trees. This includes coordination with the Environmental, Open Space, and Recreation Committees, who may offer support, particularly for planting efforts, educational initiatives, and work on parks and trails. Specifically, the Superintendent's duties include planting, maintaining, and removing public trees; enforcing Township Code regulations related to the planting and protection of public trees; and notifying property owners when tree removal is necessary for public health or safety reasons. Additionally, the Superintendent inspects trees on public property to assess maintenance needs and oversees the Department of Public Works in carrying out maintenance and tree removal tasks.

The Department of Public Works Staff is responsible for carrying out tree maintenance and related tasks under the direction and supervision of the Superintendent of the Department of Public Works. They are also tasked with providing emergency response services when necessary. Staff must adhere to current and accepted arboricultural standards and practices, ensuring all work aligns with safety standards related to tree care. Additionally, they are required to promptly report any tree-related hazards or other issues to the Superintendent.

Private tree maintenance and removal contractors are sometimes hired to assist with emergency services and ongoing maintenance efforts. These contractors, under the terms of their agreements, are expected to complete all work according to the specifications provided by the Superintendent of Public Works and to perform their duties in a safe and efficient manner. Contractors must also follow accepted arboricultural standards and applicable safety regulations and are responsible for reporting any tree-related issues or hazards to the Township immediately.

Public utilities, such as PSE&G and JCP&L, play a vital role in the Shade Tree Program, which aims to minimize conflicts between utility infrastructure and Township trees. When operating in areas involving public trees, utility companies report to the Superintendent of the Department of Public Works. Their responsibilities include complying with all relevant ordinances, keeping the Township informed of work plans and schedules, and exercising care during installation and maintenance to prevent damage to public and private trees. Utilities are prohibited from removing any tree without prior approval from the Township or the tree's owner. They are also expected to follow arboricultural standards, support the Department of Public Works or contractors with necessary maintenance or removal work, and maintain the public right-of-way around their infrastructure throughout the Township.

Procedures for a Tree Service Request

Tree removal requests for tree removals or any treatments of public trees are received from neighboring property owners and form other residents or Township workers. Below is how all tree service requests are handled:

- Service requests are received by the Superintendent of the Department of Public Works or the message relayed to the Superintendent.
- Pruning service:
 - Pruning is done by DPW on all local roads
- Tree removals:
 - The Superintendent of Public Works inspects the tree with the removal request to confirm the validity of the request.
 - If justified and it is a Township owned tree, a work order is generated by DPW.
 - If a tree removal is not justified, the requester is notified and DPW issues a work order for corrective action.
 - The work is completed by the DPW or a contractor, based on priority.
- All emergency service requests are responded to promptly by the DPW or a contractor, whichever is deemed appropriate for the situation. All other requests are completed in order of priority or as time permits.

Tree Planting Program & Policies

The Township's tree planting program is designed to extend the service life of public trees, replace inevitable losses, and maintain a healthy, sustainable tree population. With most street trees now 40–60 years old and significant removals expected from Emerald Ash Borer damage, and now with the oncoming loss of Beech Leaf Disease plantings during 2025–2030 will be minimal due to limited funding. The program emphasizes species and age diversity, careful site selection, and annual planting to reduce future losses, limit conflicts with infrastructure, and enhance environmental and aesthetic benefits. During this period, efforts will focus on identifying and prioritizing vacant planting sites using the tree inventory, Environmental Commission recommendations, and community knowledge.

Tree Planting Procedures

a) Planting Jurisdiction

• Subject to available funding, the Township will plant and maintain trees on Township rights-of-way, parks, schools, and other Township-owned properties.

b) Planting Site Identification

• Sites are identified by the Environmental Commission in cooperation with the Department of Public Works, the Architectural Review Committee, the Township Council, and the Manager.

c) Tree Placement

• Final planting locations will be approved by the Superintendent of Public Works and/or the Environmental Commission.

d) Species Selection

- Species are chosen by the Department of Public Works with input from the Environmental Commission and Forester.
- Priority is given to species diversity and site suitability.
- All plant material must meet high-quality nursery standards.
- The Township retains the right to reject unsuitable stock.

e) Tree Installation

• Trees are installed by private vendors under public contract unless otherwise noted.

f) Post-Planting Care

- New street trees are watered and fertilized by the adjacent property owner or the Township. Property owners will receive a letter outlining proper maintenance for trees they are responsible for.
- Trunk wrap and stakes are removed after the first year.
- Mulch will be applied as directed in the Appendix (no volcano mulching).
- Trees must be protected from deer browsing and rubbing.

g) Funding

• Byram Township will require external funding to sustain any planting program.

Partnerships

Byram Township maintains a variety of strategic partnerships that support the implementation of its Community Forestry Management Plan and broader environmental goals. These collaborations span nonprofit organizations, interdepartmental committees, and utility companies. The Township works closely with the Environmental Commission and Trails Committee to coordinate efforts related to land use, conservation, and public access to natural areas. The Zoning Department also plays a role in guiding development in a way that aligns with forestry goals. Additionally, local organizations such as the Boy Scouts, and students contribute through volunteering projects, including tree planting, and trail maintenance. Byram also partners with Jersey Central Power & Light (JCP&L) to ensure the safe and responsible removal of trees near power lines, helping to prevent service disruptions and improve public safety. These partnerships are vital to the Township's ability to manage its forest resources effectively and foster community involvement.

Equipment Used By DPW

The Township utilizes a variety of equipment to manage tree maintenance and removal throughout public spaces. Key tools include a chipper truck, a tow-behind woodchipper, and multiple chainsaws. This equipment is primarily used to trim roadside trees, maintain trees located on municipal property, and remove hazardous or unwanted trees that fall within the Township's capacity to handle. The chipper truck and tow-behind chipper allow crews to efficiently dispose of branches and debris, while the chainsaws are essential for pruning and cutting tasks during both routine maintenance and storm response.

Continuing Education and Professional Development

Byram Township is committed to equipping all participants in the Shade Tree Program with the tools and understanding needed for long-term success in managing their tree resources. To achieve this goal, ongoing education and skill-building efforts will:

- Provide program members with the knowledge required to make sound decisions related to tree care and management.
- Support proper planning and execution of planting and maintenance efforts by incorporating up-to-date research and best practices from the field.
- Promote consistent, accurate tree assessments by ensuring that all evaluations follow recognized guidelines and produce unbiased results.
- Preserve institutional knowledge within the Shade Tree Program by ensuring that expertise is passed on as new members join and others depart.

• Meet the standards of the New Jersey Shade Tree and Community Forestry Assistance Act by ensuring Township representatives—staff or volunteers—complete at least 8 hours of annual training.

The Township has an ongoing commitment to training and professional development in arboriculture and urban forestry. Volunteers are offered annual opportunities to participate in educational programs, and Department of Public Works (DPW) employees receive regular training in safety and tree-related tasks. The DPW also uses a cross-training model, rotating employees among different crews so they can develop a broad set of skills. This approach ensures that staff are adaptable and able to assist the tree crew when additional help is needed. Although there is currently no dedicated budget line for continuing education in tree management, meeting the Township's goals will likely require a modest increase in funding and may depend on securing support from external sources.

At present, members of the Environmental Commission and Township staff are not required to hold, nor do they currently hold specific arboriculture or tree care certifications. However, the Superintendent of the DPW is knowledgeable in key areas such as shade tree management, tree evaluation, and tree maintenance. When needed, he can consult with the Township's professional forester to address more specialized concerns.

Regarding state-recognized training, two Township employees, the DPW Superintendent and the Township Manager—have completed the New Jersey Shade Tree and Community Forestry Assistance Act CORE training. This program, part of the New Jersey Community Forestry's Training Skills and Accreditation initiative, helps ensure that municipalities meet required competencies. Additionally, other DPW employees and members of the Environmental Commission have earned continuing education units (CEUs) in forestry. To further strengthen the Township's capacity, one more Township employee and one volunteer should complete CORE training during the current planning cycle.

Currently, the Township has identified two main training needs. First, there is a goal to enroll at least one more Township staff member and one volunteer in the NJ Community Forestry CORE training. Second, there is a need for more advanced training for DPW employees in tree hazard identification and risk assessment to enhance safety and effectiveness in the field.

Township Budget

Byram Township has made a strong financial commitment to the removal of ash trees and other

Statement of 5	-year Tree Budget	Community Forestry Management Plan Budget
	Municipal Salaries	\$25,342.00
Administration	Equipment	\$15,000.00
7 Administration	Volunteer Contribution (\$34.79 an hour)	\$6,958.00 (200 volunteer hours)
	Total	\$47,300.00
	Planting	\$350.00+ (Grants from
		Environmental Commission)
UCF Stewardship	Removal/Waste/Pruning	\$10,000 min
	Total	\$10,350.00
	Training and Education	\$5,000.00
	(Municipal/County	
Education	Employee)	
	Total	\$5,000.00
Grand Total		\$62,650.00

dead or dying trees across its parks, open spaces, and municipally owned properties. Recognizing the threat posed by declining trees, particularly ash impacted by the emerald ash borer, the Township began allocating targeted funds to address the issue. In 2021, \$7,125 was spent on tree removal efforts, increasing to \$18,040 in 2022. In 2023, the Township specifically budgeted \$30,000 for ash tree removal, of which \$28,950 was utilized. Continuing its proactive approach, Byram allocated \$16,375 in 2024 and plans to maintain an annual budget of \$10,000 moving forward for tree removal on public property. As of the current year, 2025, Byram has spent \$42,380.00 on tree removals. These investments reflect the Township's dedication to public safety, ecological health, and proper land management.

Section 3: Community Engagement

Community Education, Awareness and Outreach and Events

Byram Township has demonstrated a strong commitment to engaging its residents in community forestry and environmental stewardship. One of its most consistent outreach efforts has been the annual Arbor Day celebration, now marking its 13th consecutive year. These events, led by the Environmental Commission, feature ceremonial tree plantings, formal proclamations, and the distribution of free seedlings and educational materials. Arbor Day serves as both a symbolic and practical opportunity to connect residents with the Township's ongoing tree care initiatives. Beyond these events, Byram has kept the community informed about critical issues—such as ash tree hazards—through township-wide letters and Nixle alerts. The Township has also encouraged hands-on participation through volunteer opportunities in local parks and public spaces, giving residents a direct role in enhancing their natural surroundings.

While these efforts have laid a strong foundation, Byram can continue to strengthen community engagement by adopting new strategies. Developing a more dynamic online presence—such as a dedicated forestry webpage or active social media channels—would help keep residents informed and involved, particularly younger audiences and those with limited time. Hosting seasonal workshops or live tree care demonstrations could offer practical education while fostering deeper community ties. Collaborations with schools, scout troops, and civic organizations could introduce tree stewardship to younger generations and promote environmental awareness through experiential learning. Additionally, creating programs like a "tree ambassador" initiative or an "adopt-a-tree" campaign could encourage ongoing resident participation and reinforce shared responsibility for maintaining public trees.

Ultimately, the success of Byram's Shade Tree Program depends on active public participation and continued education. Ongoing outreach and awareness efforts are essential for keeping the community engaged and motivated. By promoting tree planting and proper care not only on public land but also on private properties, the Township enhances its overall tree canopy and the ecological services it provides. More importantly, fostering a culture of environmental stewardship ensures that residents understand the long-term value of trees and are inspired to play a meaningful role in protecting and preserving them for future generations.

To further support this mission, the Township continues to host regular community events and share important information. One of the key events is the annual Arbor Day celebration, which in the first year of this plan will mark Byram's 13th consecutive observance. During the event, attendees receive free tree seedlings, informational handouts on tree care, and updates on tree-related matters within the township. The Environmental Commission leads the coordination of Arbor Day, which features ceremonial tree plantings and an official proclamation recognizing the importance of trees. In addition to public events, Byram communicates with residents through

Nixle alerts, keeping them informed about ash tree concerns and their responsibilities in managing them. A township-wide letter was also sent to notify property owners of the risks posed by dead or dying ash trees and to encourage appropriate action. These outreach strategies are designed to keep residents informed, involved, and invested in Byram's urban forestry goals.

Byram's urban forest provides a wide range of ecological, social, and economic benefits that enhance the residences and overall communities' well-being. A well-distributed tree canopy helps mitigate urban heat, reducing summer temperatures along streets, parks, and residential areas, while also reducing stormwater runoff by intercepting rainfall and stabilizing soil. The aesthetic value of mature street trees and forested parcels contributes to the township's scenic character, property values, and overall quality of life.

Canopy distribution in Byram tends to be higher in older, established neighborhoods and areas with larger lot sizes, while newer subdivisions or areas adjacent to commercial corridors may have lower tree density. Management practices, such as proactive hazard tree removal, strategic planting in gaps, and maintenance near utilities, influence canopy health and longevity. Notably, areas with higher resident engagement in tree planting and maintenance often correspond with neighborhoods demonstrating higher socio-economic investment, suggesting that community involvement can enhance both canopy coverage and the associated benefits.

Section 4: Plan Elements

Objectives and Action Items

Element #1: Training and Education

Objectives A and B: Maintain and expand annual training and education to meet NJ Shade Tree & Community Forestry Assistance Act requirements.

- Action 1.1.1: Maintain at least one current staff member and one volunteer with CORE certification.
- Action 1.2.1: Annually assess training and education needs for staff and volunteers.
- Action 1.2.2: Ensure the township achieves 8+ CEUs annually.
- Action 1.2.3: Offer ongoing education for DPW through internal cross-training (see Pg. ~58-59).
- Action 1.2.4: Secure funding or grants to support training needs.

Objective C (Arboriculture Standards and Procedures): Ensure all tree care adheres to proper arboricultural practices.

- Action 1.3.1: Follow ANSI A300 standards and Best Management Practices (BMPs) for pruning, planting, and removals.
- Action 1.3.2: DPW staff and contractors must adhere to industry safety protocols.
- Action 1.3.3: Train staff in hazard ID, safe equipment uses, and standard practices.
- Action 1.3.4: Require all contractors and utility workers to follow proper arboriculture standards.

Element #2: Community Forest Ordinance(s)

Objectives A: Enforce and improve local ordinances related to trees and land use.

- Action 2.1.1: Enforce Ordinances 186-14G and 214-2 for hazardous trees in the ROW.
- Action 2.1.2: Integrate updated tree protection standards into zoning and land use ordinances.
- Action 2.1.3: Educate residents on responsibilities under tree-related ordinances.

Objective B: Consider making a township Shade Tree Ordinance (Byram formally has no street trees, most if not all fall in right-of-way's).

- Action 2.2.1: Byram Township currently does not have a formal Shade Tree Ordinance.
- Action 2.2.2: Adopt model tree/forest ordinance in line with the Highlands Council Ordinance.

Element #3: Tree Resource Management

Objective A: Maintain and regularly update the municipal tree inventory.

- Action 3.1.1: Change any tree removal site/point to a potential planting site.
- Action 3.1.2: Add any new plantings and removals to both the excel data and GIS map
- Action 3.1.3: Track and improve tree diversity to try and gain compliance with the 10-20-30 rule.

Objective B: Identify, prioritize, and remove hazard trees for public's safety.

- Action 3.2.1: Update hazard tree database annually and as hazard trees are removed.
- Action 3.2.2: Prioritize removals based on the inventory, DPW inspection and residents reports.
- Action 3.2.3: Coordinate with utilities (e.g., JCP&L) for hazard mitigation around lines.
- Action 3.2.4: Focus removal efforts on remaining Ash and start on effected Beech trees that are actively impacted by BDL.
- Action 3.2.5: Stay updated on pests and diseases that are on New Jersey's borders, that could impact the township and monitor for the key identifiers.

Objective C: Optimize tree health, structure, and aesthetics through ongoing care relative to the cost to maintain them.

- Action 3.3.1: Conduct cyclical and as-needed pruning, especially on roadsides and public lands.
 Maybe limited due to, not having the correct equipment and needing contractors, putting stain on the limited budget.
- Action 3.3.2: Establish a schedule for young tree care (watering, mulching, training pruning).
- Action 3.3.3: Use DPW and contracted services for structural pruning.
- Action 3.3.4: Budget for maintenance and adjust as needed year-to-year.

Objective D: Maintain public safety and maximize the life of the trees, without posing a risk.

- Action 3.4.1: Continue to remove dead and hazardous tree as they arise or for another valid reason.
- Action 3.4.2: Use DPW and contracted services for tree removals, and structural pruning.
- Action 3.4.3: Budget for removals and adjust as needed year-to-year.

Objective E: To restore and expand canopy cover through strategic planting.

- Action 3.5.1: Use inventory data to look for planting sites from trees that were removed, field observations to guide plantings and from residence outreach for a tree to be planted.
- Action 3.5.2: Promote native species and right-tree-right-place principles
- Action 3.5.3: Prioritize replanting sites of lost ash and beech trees.
- Action 3.5.4: Work toward a positive net planting rate (more planted than removed).
- Action 3.5.5: Apply for Environmental Commission and other grants to fund planting.

Objective F: Control Forest pests and invasive plants to support native tree regeneration.

- Action 3.5.1: Monitor and manage EAB, Beech Leaf Disease, and Spotted Lanternfly threats.
- Action 3.5.2: Educate public on risks of invasive insects and plants, report to authorities if requested.
- Action 3.5.3: Encourage native replanting and removal of invasives in disturbed areas (e.g., trail edges, lake margins).

• Action 3.5.4: Develop and implement a deer management plan.

Objective G: Minimize the waste and cost of vegetation material and encourage residence to obtain the free products it produces.

- Action 3.5.1: Continue to collect, process and distribute vegetation waste.
- Action 3.5.2: Continue to collect and use wood chips from throughout the township.
- Action 3.5.3: Prioritize the mulching of new tree plantings.
- Action 3.5.4: See if any local saw mills would participate in a cooperative agreement for any trees that are of timber quality.

Element #4: Community and Capacity

Objective A: Promoting and building partnerships

- Action 4.1.1: Partner with schools and scout groups for youth engagement.
- Action 4.1.2: Develop a tree ambassador or "Adopt-a-Tree" program, with residence.
- Action 4.1.3: Continue to encourage volunteers within the community, with all tree related activities.
- Action 4.1.4: Continue to improve, maintain and gain new partnerships with regional utilities, emergency services, watershed organizations, to access debris-tree removals and tree-planting resources and sites.

Objective B: Promote environmental stewardship through public events, education, and communication.

- Action 4.2.1: Host annual Arbor Day event with tree giveaways and educational materials.
- Action 4.2.2: Continue 3rd Grade Tree Team participation and promote "Largest Tree in Byram" contest.
- Action 4.2.3: Organize semi-annual trail cleanups and educational events.

Objective C: Promotional and outreach materials to community

- Action 4.3.1: Enhance an online forestry page or social media presence.
- Action 4.3.2: Submit at least 2 tree-related articles per year to local media and the township website (also in Implementation Timeline).
- Action 4.3.3: Use Nixle alerts and township-wide letters to inform residents on forestry issues.
- Action 4.3.4: Produce flyers or other materials of current and future pests and diseases.

Element 5: Emergency Response & Disaster Planning

Objective A: Storm Readiness, Response and Recovery

- Action 5.1.1: Consider developing a Township Tree-Disaster Response Plan that identifies roles/responsibilities (DPW, Parks, Emergency Management), prioritized street/park corridors, communication plan, and post-storm rapid assessment protocol.
- Action 5.1.2: Consider creating and maintaining an inventory of equipment and last time they were serviced to ensure reediness with working equipment.
- Action 5.1.3: Train all DPW and contractors in new and any updated emergency removal/response procedures and protocols.
- Action 5.1.4: Maintain all contracts with emergency-ready private contractors.
- Action 5.1.5: Encourge community to install raingardens at residence and businesses.

Objective B (Wildfire protection): Reducing risk of wildfire, encourage community-wide fire safety practices, documenting activities, and maintaining aid from emergency services.

- Action 5.2.1: Promote Firewise initiative residence, encouraging landowners to maintain their homes of dried plant materials.
- Action 5.2.2: Create and maintain a ledger of all activities completed or when conditions change to reduce or increase risk.
- Action 5.2.3: Maintain all agreements with Lakeland Emergency Squad and Byram Township Fire Department.

Community Forestry Implementation Timeline for Years 2025-2029

Element / Objective	Action Item		2026	2027	2028	2029	Frequency / Notes
1. Training & Education	Maintain one CORE-certified staff + volunteer (1.1.1)		√	√	√	✓	Annual / renew as needed
	Annual training & education needs assessment (1.2.1)		√	√	V	V	Annual – Q1
	Ensure 8+ CEUs annually (1.2.2)	√	√	√	√	√	Annual – track & report
	Internal DPW cross-training (1.2.3)	√	√	√	√	√	Annual – ongoing
	Secure training funding or grants (1.2.4)	√	√	√	✓	√	Annual – Q1 application
	Follow ANSI A300 & BMP standards (1.3.1)	✓	√	√	✓	√	Ongoing – all pruning/removal work
	Ensure DPW/contractor safety compliance (1.3.2)		√	√	√	√	Ongoing
	Train staff in hazard ID & safe practices (1.3.3)	√	√	√	✓	√	Annual refresher
	Require all contractors/utilities to follow arboriculture standards (1.3.4)	√	√	√	√	√	Continuous contract condition
2. Community Forest Ordinances	Enforce hazardous tree ordinances 186-14G & 214-2 (2.1.1)	√	√	√	√	√	Annual enforcement
	Integrate updated tree protection into zoning/land use (2.1.2)	1	√	√	√	√	Ongoing; update every 2–3 yrs
	Educate residents on tree ordinances (2.1.3)		√	√	√	√	Annual outreach (after adoption)
	Develop formal Shade Tree Ordinance (2.2.1)	√					Drafting year
	Adopt Highlands-aligned tree/forest ordinance (2.2.2)		√	√			Adoption + implementation
3. Tree Resource Management – Inventory	Convert removals to planting sites (3.1.1)	1	√	√	√	√	Annual update
	Update inventory / GIS map with new trees (3.1.2)	√	√	1	√	√	Annual update

Element / Objective	Action Item		2026	2027	2028	2029	Frequency / Notes
	Track species diversity – 10-20-30 rule (3.1.3)	√	√	V	√	√	Annual assessment
Tree Risk Assessment	Update hazard tree database (3.2.1)	√	√	√	√	√	Annual
	Prioritize hazard removals (3.2.2)	1	√	V	√	√	Annual
	Coordinate with utilities (3.2.3)	√	√	√	√	√	Annual / as needed
	Remove Ash / affected Beech trees (3.2.4)	√	√	√	√	√	Continue until complete
	Monitor for emerging pests/diseases (3.2.5)	1	/	1	/	1	Annual – NJ border pests
Maintenance & Care	Cyclical and as-needed pruning (3.3.1)	√	√	√	√	1	Annual; budget- dependent
	Young tree care (water, mulch, train) (3.3.2)	1	√	√	✓	√	Annual growing season
	Use DPW/contractors for pruning (3.3.3)	√	√	√	√	√	Annual
	Adjust annual maintenance budget (3.3.4)	√	√	√	√	√	Annual – Q4
Tree Removals	Remove dead/hazardous trees (3.4.1)		√	√	√	√	Annual
	Use DPW/contractor removals (3.4.2)	1	√	√	√	√	Annual
	Adjust annual removal budget (3.4.3)	1	√	1	√	√	Annual
Tree Planting	Identify and prepare planting sites (3.5.1)	√	1	√	√	√	Annual – spring/fall cycle
	Promote native species & right-tree-right-place (3.5.2)	√	√	√	√	√	Annual outreach
	Prioritize Ash/ Beech replacement (3.5.3)	√	√	√	√	√	Annual
	Maintain positive net planting rate (3.5.4)	√	√	√	√	√	Annual review
	Apply for planting grants (3.5.5)	√	√	√	✓	√	Annual
Invasive Species Management	Monitor/manage EAB, BLD, SLF (3.5.1)	√	√	√	√	√	Annual
Public education on invasive risks (3.5.2)		√	√	√	√	√	Annual
	Encourage native replanting / invasive removal (3.5.3)	1	√	√	√	√	Annual
	Develop and implement deer management plan (3.5.4)	√	✓	√	1	√	Start 2025, maintain annually

Element / Objective	Action Item	2025	2026	2027	2028	2029	Frequency / Notes
Tree & Mulch Utilization	Collect/process vegetation waste (3.5.1)	√	1	√	√	√	Annual
	Reuse wood chips township-wide (3.5.2)	√	√	√	√	√	Annual
	Prioritize mulching new plantings (3.5.3)	√	√	√	√	√	Annual
	Explore sawmill cooperation for timber logs (3.5.4)	1	√	1	√	√	Evaluate annually
4. Community & Capacity Building	Partner with schools/scouts (4.1.1)	√	√	√	√	√	Annual
	Develop "Adopt-a-Tree" program (4.1.2)	√	√	√	√	√	Launch 2025, ongoing
	Encourage community volunteers (4.1.3)	√	√	√	√	√	Annual
	Maintain regional partnerships (4.1.4)	√	√	√	✓	√	Annual
	Annual Arbor Day event + giveaways (4.2.1)	√	√	√	√	√	Annual – April
	3rd Grade Tree Team / Largest Tree Contest (4.2.2)	√	√	√	√	√	Annual
	Trail cleanups / education (4.2.3)	√	✓	√	√	✓	Semi-annual
	Enhance online forestry page / social media (4.3.1)	√	√	√	√	√	Annual
	Publish ≥ 2 tree articles/year (4.3.2)	√	√	√	√	√	Biannual
	Use Nixle / letters for forestry alerts (4.3.3)	√	√	√	√	√	As needed
	Produce pest/disease flyers (4.3.4)	√	√	√	√	√	Annual
5. Emergency Response & Disaster Planning	Develop Tree-Disaster Response Plan (5.1.1)	√					Develop 2025, update 2029
	Inventory and service equipment (5.1.2)	√	✓	√	√	√	Annual
	Train DPW/contractors in storm response (5.1.3)		✓	√	√	√	Annual refresher
	Maintain contracts with emergency contractors (5.1.4)	√	√	√	√	√	Annual
	Encourage rain gardens for storm resilience (5.1.5)	√	√	√	√	√	Annual outreach
Wildfire Protection	Promote Firewise practices to residents (5.2.1)	√	√	√	√	√	Annual

Element / Objective	Action Item	2025	2026	2027	2028	2029	Frequency / Notes
	Maintain wildfire risk ledger (5.2.2)		√	√	√	√	Annual record
	Maintain agreements w/ Fire Dept & EMS (5.2.3)	1	1	√	√	√	Annual verification

End-of-Cycle Deliverables

- 2028: Mid-term evaluation of inventory, ordinance performance, and education outcomes.
- **2029:** Full CFMP renewal: compile 5-year accomplishments, update inventory, budgets, CEU records, and community outreach summary for NJ State submission.

Appendix – Tree Inventory Access

The complete tree inventory is available upon request in Microsoft Excel format. This file provides detailed data from the full inventory report, which is 271 pages in length.

In addition, the inventory can be accessed online in an interactive format through ArcGIS at the following link:

Tree Inventory – ArcGIS Online Viewer

Please Byram Township if you would like the Excel file sent directly.



Providing Forest Management Services For Over 40 Years.

210 Main Street PO Box 492 Gladstone, NJ 07934 T. 908.781.6711 Heather J. Gracie-Petty, CF Christina L. Harrigan, CF Steven W. Kallesser, CF Alexander Kelchner, CF

THE FIRM

The corporation consists of professional foresters approved to practice by the New Jersey Department of Environmental Protection. Organized in the late 1970's, the firm serves over 1,150 clients owning New Jersey woodlands, including private landowners, major corporations, non-profit groups, and public agencies. Together, they own over 40,000 acres of forests which benefit from proper management and environmental care. Forest Management Plan preparation, farm tax assessment preparations, forest stand improvement programs, commercial thinning and harvesting of timber, wildlife habitat improvement projects, and forest restoration projects such as invasive plant control and planting of native species, are all activities where we play a leading role.

Heather J. Gracie, CF, President, holds a Bachelor of Science degree in Natural Resource/Forest Management, Rutgers University, 1984. She served on the Executive Committee of the New Jersey Division of the Society of American Foresters for over 30 years, where she has held several offices, including Chairperson and treasurer. She frequently lectures and conducts tours on forestry for professionals, students, and other interested citizens. She has been awarded the Certificate of Continuing Forestry Education Accomplishment by the Society of American Foresters and has achieved Certified Forester (CF) status for her ongoing accomplishments in continuing education and professional practice. She is a recipient of the Bronze and Silver Hard Hat Awards by the American Forest Foundation for her participation in the New Jersey Tree Farm Program. She was awarded the Silas B. Little Award for her longtime service to the New Jersey Division of the Society of American Foresters. In 2014, she was elected a Fellow in the national Society of American Foresters in recognition of outstanding service to forestry and the society. She is owner of an American Tree Farm and Christmas tree farm in New Hampshire.

Christina L. Harrigan, CF, Vice-President, holds a Bachelor of Science degree in Natural Resource/Forest Management and Applied Ecology from Rutgers University, 1989. She is currently on the board of the Allegheny Society of American Foresters, and she previously served on the Executive Committee of the New Jersey Division of the Society of American Foresters, holding several offices, most recently Treasurer. She received the President's Award for Outstanding Field Forester in 2018 by the Society of American Foresters. She was twice awarded the Certificate of Continuing Forestry Education Accomplishment by the Society of American Foresters, and has achieved Certified Forester (CF) status for ongoing accomplishments in continuing education and professional practice. In 2023, she was elected a Fellow in the national Society of American Foresters in recognition of outstanding service to forestry and the society. She is currently the Treasurer for the New Jersey Tree Farm Committee.

Steven W. Kallesser, CF, Senior Associate Forester, holds a Bachelor of Science degree in Natural Resource Management, and Bachelor of Science degree in Environmental Science from Rutgers University, where he graduated with high honors in 2000. In 2005, he achieved Certified Forester (CF) status for his ongoing accomplishments in continuing education and professional practice. He began working with the firm in 1999 as a Student Associate. He has served as Chairman for the New Jersey Division of the Society of American Foresters, and has served on the NJ Farm Bureau Highlands Advisory Committee and the NJ Forestry Association's Highlands Advisory Committee. He was awarded the Forester of the Year Award in 2008, by the Allegheny Society of American Foresters, a five-state area professional society, for his work in organizing foresters to provide technical input during the production of the Highlands Regional Master Plan. In 2020, Steve was elected a Fellow in the national Society of American Foresters in recognition of outstanding service to forestry and to society. An active volunteer with the Boy Scouts, he has served as the conservation chairman for the Northern New Jersey Council, and as Scout Master to his local Scout Troop.

Alexander L. Kelchner, Senior Associate Forester, holds an Associate of Applied Science degree in Forest Technology, and a Bachelor of Science degree in Ecological Forest Management from Paul Smith's College, where he graduated with honors: Cum Laude in 2014. Prior to joining the firm in 2016, he was employed as a Field Forester from 2014 to 2015. He joined the NJ Tree Farm Committee in 2019, and as of 2024 is currently the chairman of the NJ Tree Farm Committee. In 2021 he achieved Certified Forester (CF) status for ongoing accomplishments in continuing education and professional practice. He has received several awards in physical fitness and cross country, and was an active member of both his high school and college cross country teams. He is also an avid hunter and also enjoys hiking, camping, backpacking and farming.

Jacquelyn Johnston, CCF, joined Gracie & Harrigan in 2023 as an Associate Forester. She holds an Associate degree in Environmental Science from Raritan Valley Community College (2019), and a Bachelor of Science degree in Ecology, Evolution, and Natural Resources from Rutgers University (2023), where she was awarded the E.B. Moore Forestry Award. While at Rutgers, she worked at the Chrysler Herbarium, working on a project tracking the movement of ballast species of the Poaceae family. In 2022 to 2023 she worked with Dr. Jason Grabosky to complete a comprehensive tree inventory of the Cook Campus at Rutgers, and also worked on the late Professor John Kuser's project of a silvicultural thinning of Dawn Redwoods (Metasequoia glyptostrobiodes). While at Rutgers, she obtained a Wetland Delineation certification through the freshwater ecology class, participated in the Forestry Club, and volunteered for as many tree planting projects that she could attend. She is a board member on the International Society of Arboriculture, New Jersey Chapter, and is the treasurer of the Society of American Foresters, New Jersey chapter. Her interests are gardening, plant propagation, food systems, hiking, foraging, beekeeping, and road trips to nurseries and farm stands.



WE CARE FOR WHAT YOU LOVE

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SavATree's certified arborists are your best choice for quality tree and shrub care

As certified arborists, we pair expert diagnosis with science-based solutions to achieve the best possible outcome for the landscapes under our care.

Our licensed, accredited, and International Society of Arboriculture (ISA) Certified Arborists utilize the most advanced technology and equipment to provide quality, reliable and efficient service. We pair the latest scientific research with in-house trials, proprietary tool design, specialized equipment, and patented products.

REQUEST A CONSULTATION

OUR ARBORISTS RECEIVE CONTINUAL TRAINING

Our certified arborists and tree care experts bring expertise in tree care and shrub care in order to best identify your property's specific needs to ensure the health, beauty and safety of your landscape. They continually undergo training to ensure they are up to date on the latest principles of tree care, mechanical injury to trees, plant health care, fertilization, pruning, tree restoration and removal as well as customer service.

PROACTIVE TREE CARE IS BETTER THAN REACTIVE

SavATree's certified arborists focus on proactive care and maintenance in order to help you avoid property damage or personal injury caused by a sick or dying tree.

Our Tree Care Knowledge, Training, and Safety Guidelines

safety is an important consideration. Arborists work with potentially dangerous tools, in close proximity to high voltages and heights as well as high-trafficked streets. At SavATree, our Director of Safety and Training regularly educates our employees and frequently inspects their work to ensure each task is being performed correctly and safely.

The arborists help make sure that our safety standards are being upheld by the field crews on a daily basis. The training, knowledge and commitment that is characteristic of a true arborist makes him or her qualified to diagnose tree illnesses and handle the equipment and resources necessary for proper tree care. These traits distinguish our arborists from laymen and define their expertise. Most of all, our arborists will work to keep your trees alive, growing, healthy and beautiful because we love them as much as you do.

CONTACT SAVATREE TO ARRANGE A
COMPLIMENTARY CONSULTATION WITH ONE OF
OUR FULLY TRAINED AND CERTIFIED ARBORISTS.

REQUEST A CONSULTATION

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TOWNSHIP OF BYRAM RESOLUTION NO. 198 - 2025

RESOLUTION APPROVING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN BYRAM TOWNSHIP AND HARDYSTON TOWNSHIP FOR FIRE PREVENTION SERVICES FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2029

WHEREAS, the Byram Township Council and the Hardyston Township Council have concluded that a six(6) month interlocal services agreement for fire prevention services would be in the best interest of both municipalities; and

WHEREAS, the Mayor and Council of the Township of Byram have reviewed and approved the agreement for fire prevention services from January 1, 2026 through December 31, 2029.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Byram that the Mayor, Township Manager and Municipal Clerk are authorized to execute the Shared Services Agreement between the Township of Byram and Hardyston Township for Fire Prevention Services.

BYRAM TOWNSHIP COUNCIL

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
	Franco	Ganagnei	FIOCIOI	Koscii	Kubelistelli
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

ATTEST:

I certify that the foregoing resolution wa Council at a meeting held on December	1 2 2
	Cynthia Church, RMC
	Township Clerk

List of Bills - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Vendor Description Payment Check Total

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Claims Account PO 30480 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR 40 - ALLIED OIL, LLC 3,239.64 3,239.64 86 - APPROVED AUTO ELECTRIC, INC PO 29923 2025 Blanket for Supplies 1,139.40 1,139.40 3841 - APRUZZESE, MCDERMOTT, MASTRO & MURPHY, P PO 31299 LABOR ATTORNEY - SEPTEMBER 2025 SERVICES 640.00 640.00 PO 30091 LEE HILL WATER SERVICE 2024-ACCT#0022918 36.85 36.85 3239 - AQUA NEW JERSEY 111 - AURORA ELECTRICAL SUPPLY CO., LLC PO 29929 2025 Blanket for Supplies 675.10 675.10 134 - BEN SHAFFER RECREATION, INC. PO 31173 Playground Mulch - Quote #7774-1 - MCCPC 1,057.00 1,057.00 149 - BLUE DIAMOND DISPOSAL, INC. PO 30454 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR 57,750.00 57,750.00 3961 - BROADVOICE - LOCKBOX #913150 PO 31106 OCTOBER-DECEMBER 2025 SERVICE FEE FOR PH 1,666.11 1,666.11 3920 - COLLIERS ENGINEERING & DESIGN, INC. PO 31366 ESCROW - JULY 2025 SERVICES - CARKHUFF 660.00 660.00 2104 - DOVER BRAKE & CLUTCH CO., INC. PO 29920 2025 Blanket for Supplies 84.44 84.44 3700 - FRED BEANS FORD OF WASHINGTON PO 29918 2025 Blanket for Parts & Repairs 2,571.52 2,571.52 592 - GENSERVE, LLC PO 30136 2025 Blanket for Maintenance and Repair 636.00 PO 30136 2025 Blanket for Maintenance and Repair 848.00 1,484.00 3535 - GRACIE & HARRIGAN CONSULTING FORESTERS, PO 31372 FORESTER - OCTOBER 2025 SERVICES 140.00 140.00 3777 - HARDYSTON, TOWNSHIP OF PO 30832 3RD-4TH QUARTER 2025 BLANKET PURCHASE OR 300.00 300.00 649 - HAROLD E. PELLOW & ASSOCIATES, PO 31365 ESCROW - JUNE 2025 SERVICES - PIRNOS 72 50 PO 31392 ESCROW - FEBRUARY 2025 SERVICES - NORTH 180.00 PO 31398 ESCROW - SEPTEMBER 2025 SERVICES - RAIMO 145.00 PO 31399 ESCROW - SEPTEMBER 2025 SERVICES - TOMAH 145.00 542.50 751 - **JCP&L** PO 31396 MONTHLY SERVICE 480.75 480.75 751 - **JCP&L** 2,185.80 PO 31397 MONTHLY SERVICE 2,185.80 751 - JCP&L PO 31403 MONTHLY SERVICE 176.84 176.84 751 - JCP&T PO 31404 MONTHLY SERVICE 88 57 88.57 751 - JCP&L PO 31405 MONTHLY SERVICE 80.82 80.82 3355 - JERSEY SHIRTS AND DESIGN PO 31300 EC - VOLUNTEER TRAIL MAINTAINER T-SHIRTS 418.00 418.00 3417 - JOHN H. ZAMROK FIREARMS TRAINING/CONSULT PO 30341 POLICE - TRAINING COURSE 200.00 200.00 3412 - KONICA MINOLTA PREMIER FINANCE PO 29972 2025 BLANKET PURCHASE ORDER - UCC COPY M 63.54 63.54 1928 - LINDE GAS & EOUIPMENT, INC. PO 30061 2025 Blanket for Tank Leases 99.12 99.12 PO 31367 ESCROW - AUGUST 2025 SERVICES - SELECTIV 3699 - MARAZITI FALCON, LLP 1,732.50 PO 31377 PLANNING BOARD - SEPTEMBER 2025 SERVICES 665.00 PO 31378 SEPTEMBER 2025 PLANNING BOARD ATTORNEY S 105.00 PO 31379 ESCROW - SEPTEMBER 2025 SERVICES - PREST 26.50 2,529.00 3699 - MARAZITI FALCON, LLP PO 31381 ESCROW - SEPTEMBER 2025 SERVICES - SELEC 227.50 PO 31382 ESCROW - SEPTEMBER 2025 SERVICES - SHREN 525.00 PO 31383 ESCROW - SEPTEMBER 2025 SERVICES - GUERR 560.00 1.312.50 3699 - MARAZITI FALCON, LLP PO 31384 ESCROW - SEPTEMBER 2025 SERVICES - JAM H 596.63 596.63 3856 - MINI MOVERS DANCE, LLC PO 31325 OCTOBER 2025 MINI MOVERS DANCE CLASSES 312.00 312.00 2625 - NAPA AUTO PARTS PO 29916 2025 Blanket for Supplies 1,761.46 1,761.46 2339 - NJ LEAGUE OF MUNICIPALITIES PO 31263 ZONING/CODE ENFORCEMENT OFFICER AD 160.00 160.00 1191 - NJ STATE DEPT OF HEALTH PO 31402 October 2025 Dog License Fees Due to Sta 16.80 16.80 1301 - PERFORMANCE TRAILERS, INC. PO 31328 Drop Hitch 60.00 60.00 3957 - PORTOFINO BUILDERS, LLC PO 31242 BELTON STREET DRAINAGE IMPROVEMENTS - AP 22.344.00 22.344.00 PO 29924 2025 Blanket for Parts & Repairs 2703 - POWER PLACE, INC. 396 62 396.62 3041 - PRIMEPOINT, LLC PO 30528 2ND-4TH QUARTER 2025 BLANKET PURCHASE OR 216.75 216.75 3672 - R & R TOOLS, LLC PO 31312 Supplies 13.53 PO 31359 Replacment Bit 17.51 31.04 1432 - RONETCO SUPERMARKETS, INC PO 31369 HALLOWEEN/HOLIDAY HOUSE DECORATING PRIZE 505.77 505.77 1468 - **SCMUA** PO 29930 2025 Blanket for Leaves & Brush Disposal 951.30 PO 30483 2ND-4TH OUARTER 2025 BLANKET PURCHASE OR 12.454.80 13.406.10 1483 - SERVICE TIRE TRUCK CENTER, INC. PO 29921 2025 Blanket for Tires & Tire Repair/Mou 679.00 679.00 3479 - SGT. KEVIN PERRY PO 31370 POLICE - IAAI MEMBERSHIP REIMBURSEMENT 148.00 148.00 1554 - STATE OF NEW JERSEY PO 31406 DECEMBER 2025 HEALTH INSURANCE PREMIUMS 126,632.86 126,928.96 PO 31406 DECEMBER 2025 HEALTH INSURANCE PREMIUMS 296.10 2433 - STEB, INC. PO 31374 Recycling Post Cards - Quote #22601 565.00 565.00 2126 - SUSSEX COUNTY ADMINISTRATIVE CENTER PO 30057 2025 Blanket for Signs 1.434.62 1.434.62 2151 - THE STANDARD INSURANCE CO. PO 30452 2ND-4TH OUARTER 2025 LIFE INSURANCE PREM 1,748.47 1.748.47 2949 - TOMMY HILCKEN PRODUCTIONS PO 31386 TREE LIGHTING EVENT - MAGICIAN 500.00 500.00 2291 - TREE KING, INC. PO 30931 OPEN SPACE - REMOVAL OF VARIOUS DEAD TRE 18,720.00 18,720.00 3601 - UNITED SITE SERVICES 562.31 562.31 PO 30346 2025 Blanket Portable Restroom Rentals -

List of Bills - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Vendor		Descri	ption		Payment	Check Total
1884 - VERIZON	.	PO 31387	Monthly Service		247.88	247.8
1889 - VERIZON	WIRELESS	PO 31388	MONTHLY SERVICE		280.17	280.1
1926 - WB MASO	N CO., INC.	PO 29961	2025 WATER COOLOR RENTAL	& SUPPLIES	2.85	2.8
TOTAL						271,245.9
Summary By Account						
ACCOUNT	DESCRIPTION		CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-160-05-000-016	Due to/from Payroll Agency				71,179.24	
01-201-20-100-020	GENERAL ADMIN OE		390.82			
01-201-20-155-020	LEGAL SERVICES		640.00			
01-201-20-170-020	ENVIRONMENTAL COMMISSION OE		418.00			
01-201-21-180-020	PLANNING BD OE		770.00			
01-201-23-220-020	GROUP INSURANCE		57,202.09			
01-201-25-240-020	POLICE OE		628.17			
01-201-25-265-015	FIRE PREVENTION OE		300.00			
01-201-26-290-020	ROAD REPAIR & MAINT OE		4,074.10			
01-201-26-292-020	FLEET MAINTENANCE		6,014.43			
01-201-26-310-020	PUBLIC BLDGS & GROUNDS OE		1,138.80			
01-201-26-335-030	GARBAGE CONTRACT		69,855.60			
01-201-30-420-020	CELEBRATION PUBLIC EVENTS		991.70			
01-201-31-430-020	ELECTRICITY		265.41			
01-201-31-435-020	STREET LIGHTING		2,747.37			
01-201-31-440-020	TELEPHONE		1,913.99			
01-201-31-460-020	GASOLINE		3,239.64			
01-201-32-465-000	RECYCLING TAX APPROP.		349.20			
01-213-07-000-000	RESERVE - FEDERAL/STATE GRANTS				1,516.30	
01-260-05-100	Due to Claims				0.00	223,634.86
TOTALS FOR	Current fund		150,939.32	0.00	72,695.54	223,634.86
04-215-55-060-000	DRAINAGE IMPRVMTS - BELTON ST (#0	10-2025)			22,344.00	
04-260-05-100	Due to Claims				0.00	22,344.00
TOTALS FOR	Capital		0.00	0.00	22,344.00	22,344.00
05-201-55-502-020	OPERATING OE		1,144.10			
05-260-05-100	Due to Claims		1,144.10		0.00	1,144.10
TOTALS FOR	Sewer		1,144.10	0.00	0.00	1,144.10
12-205-55-000-000	Due to State				16.80	
12-260-05-100	Due to Claims				0.00	16.80
TOTALS FOR	Animal Trust			0.00	16.80	16.80
17-260-05-100	Due to Claims				0.00	10 060 00
17-260-05-100 17-286-56-000-001	Reserve - Open Space				18,860.00	18,860.00

Summary By Account Page 3/13

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
18-260-05-100	Due to Claims			0.00	145.00
	Reserve For Developers Deposits			145.00	
TOTALS FOR	Developers Escrow Fund Fulton Bank	0.00	0.00	145.00	145.00
19-260-05-100	Due to Claims			0.00	63.54
	Reserve - Uniform Construction Code			63.54	
TOTALS FOR	Other Trust	0.00	0.00	63.54	
		=========	=========	=======================================	========
20-260-05-100	Due to Claims			0.00	312.00
20-286-56-300-000	PROGRAMMING			312.00	
TOTALS FOR	Recreation Trust	0.00	0.00	312.00	312.00
24-260-05-100	Due to Claims			0.00	4,725.63
24-280-56-000	Reserve for Developers Escrow Deposits			4,545.63	1,723.03
24-280-56-175	North Shore Water Assoc #9707758682			180.00	
TOTALS FOR	Developers Escrow - VNB	0.00	0.00		4,725.63
		=========	=========	=======================================	========

Total	to b	e paid	from	Fund	01	Current fund	223,634.86
Total	to b	e paid	from	Fund	04	Capital	22,344.00
Total	to b	e paid	from	Fund	05	Sewer	1,144.10
Total	to b	e paid	from	Fund	12	Animal Trust	16.80
Total	to b	e paid	from	Fund	17	Open Space Trust	18,860.00
Total	to b	e paid	from	Fund	18	Developers Escrow Fund Fulton Bank	145.00
Total	to b	e paid	from	Fund	19	Other Trust	63.54
Total	to b	e paid	from	Fund	20	Recreation Trust	312.00
Total	to b	e paid	from	Fund	24	Developers Escrow - VNB	4,725.63
							271 245 02

271,245.93

Checks Previously Disbursed

2025112	PITNEY BOWES RESERVE ACCT	PO# 31401	POSTAGE REFILL	3,000.00 11/25/2025
2025113	BYRAM TWP BD OF EDUCATION	PO# 30679	JULY - DECEMBER 2025 SCHOOL TAX LE	1,206,759.85 12/01/2025
2025114	LENAPE VALLEY REGIONAL H S	PO# 30654	JULY - DECEMBER 2025 REGIONAL SCHO	641,231.15 12/01/2025
9111425	BYRAM TWP PAYROLL ACCT		11/14/2025 PAYROLL	181,374.40 11/12/2025
				2,032,365.40

Totals by fund	Previous	Checks/Voids	Current Payments	Total
Fund 01 Current fund		2,032,365.40	223,634.86	2,256,000.26
Fund 04 Capital			22,344.00	22,344.00
Fund 05 Sewer			1,144.10	1,144.10
Fund 12 Animal Trust			16.80	16.80
Fund 17 Open Space Trust			18,860.00	18,860.00
Fund 18 Developers Escrow Fund Fulto	on Bank		145.00	145.00
Fund 19 Other Trust			63.54	63.54
Fund 20 Recreation Trust			312.00	312.00
Fund 24 Developers Escrow - VNB			4,725.63	4,725.63
BILLS LIST TOTALS		2,032,365.40	271,245.93	2,303,611.33

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account P0 # Vendor Description Payment Account Total

Current fund

DEPARTMENT 000

31406 STATE OF NEW JERSEY DECEMBER 2025 HEALTH INSURANCE PREMIUMS 71,179.24

TOTAL for DEPARTMENT 000 71,179.24

DEPARTMENT 100

31369 RONETCO SUPERMARKETS, INC KITCHEN SUPPLIES - CUTLERY & DISHSOAP 14.07

01-201-20-100-200 Office Supplies TOTAL FOR ACCOUNT 14.07

31263 NJ LEAGUE OF MUNICIPALITIES ZONING/CODE ENFORCEMENT OFFICER AD 160.00
01-201-20-100-208 Advertising TOTAL FOR ACCOUNT

30528 PRIMEPOINT, LLC OCTOBER 2025 MAINTENANCE FEES 216.75
01-201-20-100-272 Miscellaneous TOTAL FOR ACCOUNT

01-201-20-100-272 Miscellaneous TOTAL FOR ACCOUNT 216.75

TOTAL for DEPARTMENT 100 390.82

DEPARTMENT 155

31299 APRUZZESE, MCDERMOTT, MASTRO & MURPHY, P.C. SEPTEMBER 2025 LABOR ATTORNEY SERVICES 640.00

TOTAL for DEPARTMENT 155 640.00

TOTAL for DEPARTMENT 155 640.00

DEPARTMENT 170

31300 JERSEY SHIRTS AND DESIGN T-SHIRT - SAND #64000 W/3 COLOR LOGO ON 418.00

01-201-20-170-220 Operating Maintenance TOTAL FOR ACCOUNT 418.00

TOTAL for DEPARTMENT 170 418.00

DEPARTMENT 180

31378 MARAZITI FALCON, LLP COMMUNICATIONS W/C. STONER REGARDING STA 17.50
31378 MARAZITI FALCON, LLP REVIVE COMMUNICATIONS REGARDING C. STONE 17.50
31378 MARAZITI FALCON, LLP RECEIPT & REVIEW OF COMMUNICATIONS & ZON 35.00
31377 MARAZITI FALCON, LLP SEPTEMBER 2025 PLANNING BOARD ATTORNEY S 665.00

31378 MARAZITI FALCON, LLP REVIEW COMMUNICATIONS & REPORT FROM C. S 35.00

01-201-21-180-215 Legal Services TOTAL FOR ACCOUNT 770.00

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account PO # Vendor Description Payment Account Total

DEPARTMENT 180

770.00

TOTAL for DEPARTMENT 180 770.00

DEPARTMENT 220

30452 THE STANDARD INSURANCE CO. DECEMBER 2025 LIFE INSURANCE PREMIUMS 1,748.47

31406 STATE OF NEW JERSEY DECEMBER 2025 HEALTH INSURANCE PREMIUMS 44,271.88
31406 STATE OF NEW JERSEY DECEMBER 2025 HEALTH INSURANCE PREMIUMS 11,181.74

TOTAL for DEPARTMENT 220 57,202.09

DEPARTMENT 240

31370 SGT. KEVIN PERRY INTERNATIONAL ASSOCIATION OF ARSON INVES 148.00

31388 VERIZON WIRELESS PATROL VEHICLE PHONE & MODEMS ACCOUNT #2 280.17

30341 JOHN H. ZAMROK FIREARMS TRAINING/CONSULTANT 12/05/2025 - POLICE SHOTGUN INSTRUCTOR U 200.00

01-201-25-240-271 Police & Fire Training TOTAL FOR ACCOUNT 200.00

TOTAL for DEPARTMENT 240 628.17

DEPARTMENT 265

30832 HARDYSTON, TOWNSHIP OF NOVEMBER 2025 FIRE PREVENTION 300.00

01-201-25-265-015 FIRE PREVENTION OE TOTAL FOR ACCOUNT 300.00

TOTAL for DEPARTMENT 265 300.00

HOWES DSI, E/ADDITIVE

57 54

DEPARTMENT 290

29916 NADA AUTO DARTS

20010	14711 71 710	JIO IIIIC.		110	JO DOL	I / MDDIII VII				37.31
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W1	2R MOD	- MODIFIED	RIGHT (CURVE -	30′′	44.56
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W1	4L - LI	EFT REVERSE	CURVE	- 30′′	x 30′′	44.56
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W1	1R - R	IGHT REVERS	E CURVE	- 30′′	X 30'	178.24
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W1	-1-20	- 20 MPH SP	EED ADV	ISORY -	18''	57.00
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W2	4 - ''	r'' INTERSE	CTION -	30′′ X	30′′	89.12
30057	SUSSEX	COUNTY	ADMINISTRATIVE CE	ENTER W1	-1-30 -	-3 0 MPH SP	EED ADV	ISORY -	18''	57.00

30057 SUSSEX COUNTY ADMINISTRATIVE CENTER W13-1-30 -3 0 MPH SPEED ADVISORY - 18'' 57.00
30057 SUSSEX COUNTY ADMINISTRATIVE CENTER W13-1-25 - 25 MPH SPEED ADVISORY - 18'' 57.00
30057 SUSSEX COUNTY ADMINISTRATIVE CENTER W13-1-10 - 10 MPH SPEED ADVISORY - 18'' 38.00

30057 SUSSEX COUNTY ADMINISTRATIVE CENTER WIS-1-10 - 10 MPH SPEED ADVISORY - 10 38.00 30057 SUSSEX COUNTY ADMINISTRATIVE CENTER S3-1 - SCHOOL BUS STOP AHEAD - 36'' X 36 124.28

Report Printed 2025-11-25 12:09:59 Township of Byram

List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	P0 #	Vendor	Description	Payment	Account Total	
DEPARTMENT	290					
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W3-1 - SIGNAL AHEAD - 36'' X 36''	62.14		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W2-1 - INTERSECTION - 30'' X 30''	44.56		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	10% ADMINISTRATIVE FEE	130.42		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W1-2R - RIGHT CURVE - 30'' X 30''	89.12		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W3-1 - STOP AHEAD - 36'' X 36''	62.14		
	29916 NAPA A	UTO PARTS	HOWES DSL F/ADDITIVE	139.41		
	30061 LINDE	GAS & EQUIPMENT, INC.	INDUSTRIAL HIGH PRESSURE LEASE 10/20/202	56.64		
	30136 GENSER	VE, LLC	11/10/2025 - Maintenance Yard B Service	212.00		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W1-3R - RIGHT TURN - 30'' X 30''	89.12		
	30057 SUSSEX	COUNTY ADMINISTRATIVE CENTER	W1-2L - LEFT CURVE - 30'' X 30''	267.36		
	30061 LINDE	GAS & EQUIPMENT, INC.	INDUSTRIAL ACETYLENE LEASE 10/20/2025-11	42.48		
01-201-26-290-220	Operatin	g Maintenance	TOTAL FOR ACCOUNT		1,942.69	
	31359 R & R	TOOLS, LLC	Item #CTD693 - 1/4" Tmpst Pnt Mechanic's	17.51		
	31312 R & R	TOOLS, LLC	Item #VMHSSC292164 - 21/64" M35 Colbalt	13.53		
01-201-26-290-248	Minor Eq	uip	TOTAL FOR ACCOUNT		31.04	
	29924 POWER	PLACE, INC.	MS 212-C-BE Z CHAINSAW, 45 CM/18'' 63PM3	315.69		
	29924 POWER		63PMC 61E CHAIN LOOP	29.43		
01-201-26-290-283	New Equi	pment	TOTAL FOR ACCOUNT		345.12	
	29924 POWER	PLACE INC	6PK 2.5 GAL ULTRA SYNTHETIC OIL W/STABIL	51.50		
		AFFER RECREATION, INC.	50 Yards PlayGround Mulch	1,057.00		
01-201-26-290-461	Park Mai	·	TOTAL FOR ACCOUNT	1,037.00	1,108.50	
	20246 IINTTED	SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	19.13		
		SITE SERVICES	NOVEMBER 2025 STANDARD RESTROOM @ CO JOH	249.39		
		SITE SERVICES	NOVEMBER 2025 STANDARD RESTROOM @ NEIL G	13.13		
		SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	60.57		
	30346 UNITED	SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	19.13		
		SITE SERVICES	NOVEMBER 2025 STANDARD RESTROOM @ TAMARA	41.57		
	30346 UNITED	SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	19.13		
	30346 UNITED	SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	19.13		
	29920 DOVER	BRAKE & CLUTCH CO., INC.	2X27 W/J HOOK	84.44		
	30346 UNITED	SITE SERVICES	NOVEMBER 2025 ADA ACCESSIBLE RESTROOM @	121.13		
01-201-26-290-491	Park Ope	rating	TOTAL FOR ACCOUNT		646.75	
					========	
TOTA	AL for DEPARTM	ENT 290			4,074.10	

DEPARTMENT 292

	29923 APPROVED AUTO ELECTRIC, INC	1231 PF 1000CCA DEKA BATTERY	1,139.40	
01-201-26-292-260	Fire Department	TOTAL FOR ACCOUNT		1,139.40
	29916 NAPA AUTO PARTS	NAPA SILENTGUARD REAR DISC BRAK	46.96	
	29916 NAPA AUTO PARTS	ADAPTIVE ONE REAR	163.16	
	29921 SERVICE TIRE TRUCK CENTER, INC.	DSM/MT COMPUTER SPIN BALANCE NO VEHI	40.00	
	29916 NAPA AUTO PARTS	NAPA PREMIUM REAR BREAK ROTOR	280.68	
	29916 NAPA AUTO PARTS	NAPA FLEET REAR DISC BREAK PADS	85.54	
	29916 NAPA AUTO PARTS	RV/MARINE ANTIFREEZE	30.06	
	29918 FRED BEANS FORD OF WASHINGTON	JOINT ASSY	59.05	
	29918 FRED BEANS FORD OF WASHINGTON	NUT - HE	6.00	
	29918 FRED BEANS FORD OF WASHINGTON	ROD	47.73	
	29918 FRED BEANS FORD OF WASHINGTON	END ASY	76.50	
	29918 FRED BEANS FORD OF WASHINGTON	NUT	3.75	
	29918 FRED BEANS FORD OF WASHINGTON	DAMPER	84.41	

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	P0 # Vendor	Description	Payment	Account Total
DEPARTMENT	292			
	00001 0000000 00000 000000 00000		125.00	
	29921 SERVICE TIRE TRUCK CENTER, INC.	ALIGNMENT LIGHT TRUCK/VAN	135.00	
	29921 SERVICE TIRE TRUCK CENTER, INC. 29921 SERVICE TIRE TRUCK CENTER, INC.	SCRAP TIRE DISPOSAL LIGHT TRUCK TIRE VALVE - TR 501,500,57	16.00 10.00	
	29921 SERVICE TIRE TRUCK CENTER, INC.	DISMOUNT/ MOUNT/BALANCE ON/OFF WHEEL	68.00	
	29921 SERVICE TIRE TRUCK CENTER, INC.	L24575R17 121S GDYR WRL DURATRAC	380.00	
	29921 SERVICE TIRE TRUCK CENTER, INC.	AUTEL TPMS SENSOR NOT PROGRAMED	30.00	
	29918 FRED BEANS FORD OF WASHINGTON	BAR - FR	185.62	
	29918 FRED BEANS FORD OF WASHINGTON	LABOR	119.95	
	29918 FRED BEANS FORD OF WASHINGTON	PC3Z*3304*C	260.45	
	29918 FRED BEANS FORD OF WASHINGTON	8CYFS*12Y*T6 SPARK PLUG	69.76	
	29918 FRED BEANS FORD OF WASHINGTON	8 LC3Z*12286*D WIRE ASY - IGNITION	848.40	
	29918 FRED BEANS FORD OF WASHINGTON	LABOR	809.90	
01-201-26-292-270	DPW Fleet	TOTAL FOR ACCOUNT		3,856.92
	29916 NAPA AUTO PARTS	BREAK PAD	215.64	
	29916 NAPA AUTO PARTS	ROTOR	652.64	
01-201-26-292-280	Police Dept. Fleet	TOTAL FOR ACCOUNT		868.28
	29916 NAPA AUTO PARTS	SAWY BAR LINK - FRONT	45.79	
	29916 NAPA AUTO PARTS	SAWY BAR LINK - FRONT	44.04	
	31328 PERFORMANCE TRAILERS, INC.	10" Drop w/2" Ball	60.00	
01-201-26-292-290	SR Van Fleet	TOTAL FOR ACCOUNT		149.83
				========
TOTA	AL for DEPARTMENT 292			6,014.43
DEPARTMENT	310			
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	1/2 FEMALE ADAPTER	0.77	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	1/2" NON-METALLIC 90 LIQUID TITE CONN	3.57	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	SPST 40A 125V TIME SW	84.29	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	CREDIT - SPST 40A 125V TIME SW	-84.29	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	WP ALUM BOX W/LUG	20.35	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	13.5WLED/RDL/5-6/CCT-SEL	49.16	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC 29929 AURORA ELECTRICAL SUPPLY CO., LLC	13.5WLED/RDL/5-6/CCT-SEL WP COVER 1-HOLE	270.35 11.17	
	30136 GENSERVE, LLC	11/10/2025 - Radio Tower B Service	212.00	
	30136 GENSERVE, LLC	11/10/2025 - PD Gen/MB B Service	212.00	
	30091 AQUA NEW JERSEY	NOVEMBER 2025 LEE HILL WATER SERVICE	36.85	
	29929 AURORA ELECTRICAL SUPPLY CO., LLC	120 FLOODLIGHT35/25/20W-3/4/SK	319.73	
	29961 WB MASON CO., INC.	NOVEMBER 2025 WATER COOLER RENTAL	2.85	
01-201-26-310-220	Operating Maintenance	TOTAL FOR ACCOUNT		1,138.80
				========
TOTA	AL for DEPARTMENT 310			1,138.80
TOTA	AL for DEPARTMENT 310			1,138.80

DEPARTMENT 335

01-201-26-335-030	GARBAGE CONTRACT	TOTAL FOR ACCOUNT	69,855.60
	30483 SCMUA	11/04/2025 GARBAGE DISPOSAL	6,212.96
	30454 BLUE DIAMOND DISPOSAL, INC.	NOVEMBER 2025 GARBAGE CONTRACT	57,750.00
	30483 SCMUA	11/12/2025 GARBAGE DISPOSAL	5,892.64

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	PO # Vendor	Description	Payment	Account Total
DEPARTMENT	335			
TOTA	AL for DEPARTMENT 335			69,855.60
DEPARTMENT	420			
01-201-30-420-020 TOT:	31386 TOMMY HILCKEN PRODUCTIONS 31369 RONETCO SUPERMARKETS, INC 31369 RONETCO SUPERMARKETS, INC CELEBRATION PUBLIC EVENTS AL for DEPARTMENT 420	FAMILY COMEDY MAGIC SHOW - TREE LIGHTING HALLOWEEN HOUSE DECORATING CONTEST PRIZE HOLIDAY HOUSE DECORATING CONTEST PRIZES TOTAL FOR ACCOUNT	500.00 245.85 245.85	991.70 ====== 991.70
DEPARTMENT	430			
01-201-31-430-661	31404 JCP&L 31403 JCP&L P & R Utilities	TAMARACK PARK - ACCT #100116096270 BALLFIELD WELL, ROSEVILLE RD ACCT #10 TOTAL FOR ACCOUNT	88.57 176.84	265.41
TOTA	AL for DEPARTMENT 430			265.41
DEPARTMENT	435			
01-201-31-435-020	31397 JCP&L 31396 JCP&L 31405 JCP&L STREET LIGHTING	STREET LIGHTING ACCT #100000676781 STREET LIGHTING ACCT #100000676716 RT. 206/TAMARACK RD - ACCT #100128762331 TOTAL FOR ACCOUNT	2,185.80 480.75 80.82	2,747.37
TOTA	AL for DEPARTMENT 435			2,747.37
DEPARTMENT	440			
01-201-31-440-601	31106 BROADVOICE - LOCKBOX #913150 31106 BROADVOICE - LOCKBOX #913150 A&E Utilities		761.27 904.84	1,666.11
01-201-31-440-670	31387 VERIZON DPW Utilities	DPW - Account #251-256-346-0001-55 TOTAL FOR ACCOUNT	178.47	178.47
01-201-31-440-680	31387 VERIZON Public Safety	Police - Account #751-663-306-0001-55 TOTAL FOR ACCOUNT	69.41	69.41
тота	AL for DEPARTMENT 440			1,913.99

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

P0 # Account Vendor Description Payment Account Total **DEPARTMENT 460** 30480 ALLIED OIL, LLC 11/14/2025 GASOLINE DELIVERY - 1,302.00 3,239.64 01-201-31-460-670 DPW Utilities TOTAL FOR ACCOUNT 3,239.64 -----TOTAL for DEPARTMENT 460 3,239.64 **DEPARTMENT 465** 30483 SCMUA 11/12/2025 RECYCLING TAX 169.98 30483 SCMUA 11/04/2025 RECYCLING TAX 179.22 01-201-32-465-000 RECYCLING TAX APPROP. TOTAL FOR ACCOUNT 349.20 -----TOTAL for DEPARTMENT 465 349.20 **DEPARTMENT 701** 31374 STEB, INC. Qty: 3,500 - Recycling Postcards 6 x 4 565.00 01-213-07-701-001 Recycling Grant TOTAL FOR ACCOUNT 565.00 -----TOTAL for DEPARTMENT 701 565.00 **DEPARTMENT 776** 29930 SCMUA 11/03/25 LEAF DISPOSAL 261.90 29930 SCMUA 11/10/25 BRUSH DISPOSAL 80.55 29930 SCMUA 11/12/25 LEAF DISPOSAL 104.85 29930 SCMUA 11/05/25 LEAF DISPOSAL 65.70 29930 SCMUA 11/07/25 LEAF DISPOSAL 51.75 29930 SCMUA 11/10/25 LEAF DISPOSAL 303.75 29930 SCMUA 11/03/25 BRUSH DISPOSAL 82.80 01-214-25-776-004 2025 - Clean Communities TOTAL FOR ACCOUNT 951.30 TOTAL for DEPARTMENT 776 951.30 Capital **DEPARTMENT 060** 31242 PORTOFINO BUILDERS, LLC DRAWDOWN #2 19,914.79 31242 PORTOFINO BUILDERS, LLC DRAWDOWN #2 2,429.21 04-215-55-060-000 DRAINAGE IMPRVMTS - BELTON ST (#010-2025) TOTAL FOR ACCOUNT 22,344.00

22,344.00

TOTAL for DEPARTMENT 060

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	P0 #	Vendor	Description	Payment	Account Total

Sewer

DEPARTMENT 502

05-201-55-502-220	Maintenance	TOTAL FOR ACCOUNT	848.00
	30136 GENSERVE, LLC	11/10/2025 - Sewer 2 B service	212.00
	30136 GENSERVE, LLC	11/10/2025 - Sunnyside Sewer 1 B Service	212.00
	30136 GENSERVE, LLC	11/10/2025 - Animal Shelter/Station #3 B	212.00
	30136 GENSERVE, LLC	11/10/2025 - School PS/Station #5 B Serv	212.00

31406 STATE OF NEW JERSEY DECEMBER 2025 HEALTH INSURANCE PREMIUMS 296.10

TOTAL for DEPARTMENT 502 1,144.10

Animal Trust

DEPARTMENT 000

31402 NJ STATE DEPT OF HEALTH 1 Year - Licenses 6.00
31402 NJ STATE DEPT OF HEALTH 3 Year - Licenses 10.80

========

TOTAL for DEPARTMENT 000 16.80

Open Space Trust

DEPARTMENT 000

30931 TREE KING, INC. REMOVAL OF VARIOUS DEAD TREES FROM OPEN 16,185.00 30931 TREE KING, INC. REMOVAL OF VARIOUS DEAD TREES FROM OPEN 1,690.00

31372 GRACIE & HARRIGAN CONSULTING FORESTERS, INC. 10/13/2025 - OPEN SPACE MEETING 140.00

30931 TREE KING, INC. REMOVAL OF VARIOUS DEAD TREES FROM OPEN 845.00

-200-30-000-001 Reserve - Open Space TOTAL FOR ACCOUNT 10,000.00

========

TOTAL for DEPARTMENT 000 18,860.00

Developers Escrow Fund Fulton Bank

DEPARTMENT 069

31399 HAROLD E. PELLOW & ASSOCIATES, ATTENDANCE AT MEETING - 09/25/2025 145.00

18-280-56-069 Tomahawk Lake, Inc. - #1101206130 TOTAL FOR ACCOUNT 145.00

TOTAL for DEPARTMENT 069 145.00

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account PO # Vendor Description Payment Account Total

Other Trust

DEPARTMENT 000

29972 KONICA MINOLTA PREMIER FINANCE OCTOBER 2025 CLICKS 16.93
29972 KONICA MINOLTA PREMIER FINANCE NOVEMBER 2025 LEASE PAYMENT 46.61

19-286-56-000-421 Uniform Construction Code - Other Expenses TOTAL FOR ACCOUNT 63.54

TOTAL for DEPARTMENT 000 63.54

Recreation Trust

DEPARTMENT 300

31325 MINI MOVERS DANCE, LLC SEPTEMBER 2025 MINI MOVERS DANCE CLASSES 312.00

20-286-56-300-001 DANCE CLASSES TOTAL FOR ACCOUNT 312.00

TOTAL for DEPARTMENT 300 312.00

TOTAL FOR DEPARTMENT 300 312.00

Developers Escrow - VNB

DEPARTMENT 055

31398 HAROLD E. PELLOW & ASSOCIATES, PREPARE REPORTS/MEMOS 145.00

24-280-56-055 Raimo of Stanhope, Inc - #9707755749 TOTAL FOR ACCOUNT 145.00

TOTAL for DEPARTMENT 055

DEPARTMENT 118

31365 HAROLD E. PELLOW & ASSOCIATES, PREPARE REPORTS/MEMOS 72.50

24-280-56-118 Chad Pirnos - #9707754679 TOTAL FOR ACCOUNT 72.50

TOTAL for DEPARTMENT 118 72.50

DEPARTMENT 141

31366 COLLIERS ENGINEERING & DESIGN, INC. REVIEW MEMO 300.00
31366 COLLIERS ENGINEERING & DESIGN, INC. PREPARE PLANNING REPORT ON APPLICATION 360.00

24-280-56-141 Diane Carkhuff - #9707752551 TOTAL FOR ACCOUNT 660.00

141 For DEDARFMENT 141

TOTAL for DEPARTMENT 141 660.00

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	P0 #	Vendor	Description	Payment	Account Total
DEPARTMEN	T 175				
24-280-56-175-002		E. PELLOW & ASSOCIATES,		180.00	180.00
то	TAL for DEPARTM	ENT 175			180.00
DEPARTMEN	Т 177				
24-280-56-177	31379 MARAZI	TI FALCON, LLP TI FALCON, LLP restia - #9707751072	DUPLICATION (PHOTOCOPIES) COMMUNICATIONS REGARDING RECEIPT OF SUBD TOTAL FOR ACCOUNT	9.00 17.50	26.50
TC	TAL for DEPARTM	ENT 177			26.50
DEPARTMEN	T 260				
24-280-56-260	31383 MARAZI 31383 MARAZI 31383 MARAZI 31383 MARAZI 31383 MARAZI 31383 MARAZI	TI FALCON, LLP ARTICLE FALCON, LLP Scii Guerra - #113754690.	REVIEW OF APPLICATION MATERIAL & LEGAL N REVIEW MUNICIPAL LAND USE LAW REGARDING REVIEW & ANALYSIS OF LEGAL NOTICE FOR US REVIEW REVISED LEGAL NOTICE; COMMUNICATI COMMUNICATIONS W/C. PHILLIPS REGARDING S COMMUNICATIONS W/C. PHILLIPS REGARDING S RECEIPT, REVIEW & ANALYSIS OF PROOF OF S TOTAL FOR ACCOUNT	52.50 35.00 105.00 35.00 70.00 87.50 175.00	560.00
TC	TAL for DEPARTM	ENT 260			560.00
DEPARTMEN	T 266				
24-280-56-266	31381 MARAZI 31367 MARAZI 31381 MARAZI 31367 MARAZI 31367 MARAZI 31381 MARAZI 31381 MARAZI 31381 MARAZI 31381 MARAZI	TI FALCON, LLP	COMMUNICATIONS W/C. PHILLIPS & J. PAPARO COMMUNICATIONS W/J. PAPARO, ESQ. REGARDI COMMUNICATIONS W/C. PHILLIPS REGARDING B COMMUNICATIONS W/J. PAPARO, ESQ., C. STO DRAFT RESOLUTION FOR IONNA APPLICATION DRAFT RESOLUTION FOR IONNA APPLICATION; 08/21/2025 - ATTENDANCE AT PUBLIC HEARIN REVIEW CERTIFICATION FOR SERVICE FOR ION FOLLOW UP COMMUNICATIONS W/BOARD PROFESS REVIEW PLANS, APPLICATION & PRIOR APPROV COMMUNICATIONS W/C. PHILLIPS ABOUT THE R RECEIPT & REVIEW OF COMMUNICATIONS & COM COMMUNICATIONS W/BOARD PROFESSIONALS & J COMMUNICATIONS W/BOARD PROFESSIONALS & J COMMUNICATIONS W/BOARD PROFESSIONALS & J	87.50 17.50 210.00 105.00 175.00 612.50 192.50 35.00 280.00 35.00 52.50 87.50 35.00	1,960.00
m/c	TAL for DEDARTM	IENT 266			1 960 00

1,960.00

TOTAL for DEPARTMENT 266

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List of Bills (Department/Account Detail) - (All Funds)

Meeting Date: 12/02/2025 For bills from 11/13/2025 to 11/25/2025

Account	P0 # Vendor	Description	Payment	Account Total
DEPARTMEN	IT 268			
	31382 MARAZITI FALCON, LLP	REVIEW RESOLUTION & DOCUMENTS WITH REGAR	70.00	
	31382 MARAZITI FALCON, LLP	REVIEW MINUTES & PLANS; COMMUNICATIONS W	87.50	
	31382 MARAZITI FALCON, LLP	DRAFT RESOLUTION FOR SHRENSEL APPLICATIO	210.00	
	31382 MARAZITI FALCON, LLP	REVIEW OF APPLICATION MATERIAL & LEGAL N	52.50	
	31382 MARAZITI FALCON, LLP	REVIEW OF ENGINEERING REPORT & ADDITIONA	52.50	
	31382 MARAZITI FALCON, LLP	ATTENDANCE AT THE PUBLIC HEARING FOR SHR	52.50	
24-280-56-268	Aaron Shrensel - #6265689907	TOTAL FOR ACCOUNT		525.00
				========
T	OTAL for DEPARTMENT 268			525.00
DEPARTMEN	IT 270			
DEPARTMEN	11 270			
	31384 MARAZITI FALCON, LLP	REVIEWED SUBMITTED LAND USE APPLICATION;	350.00	
	31384 MARAZITI FALCON, LLP	DISCUSSION W/C. STONER POTENTIAL CONFLIC	17.50	
	31384 MARAZITI FALCON, LLP	REVIEW TOWNSHIP ORDINANCE TO DETERMINE I	70.00	
	31384 MARAZITI FALCON, LLP	COMMUNICATIONS REGARDING SCHEDULING OF H	17.50	
	31384 MARAZITI FALCON, LLP	REVIEW & ANALYSIS OF APPLICATIONS FOR JA	70.00	
	31384 MARAZITI FALCON, LLP	COMMUNICATIONS W/U. LEO REGARDING SEEKIN	17.50	
	31384 MARAZITI FALCON, LLP	LEXISNEXIS - COMPUTER RESEARCH CONDUCTED	1.63	
	31384 MARAZITI FALCON, LLP	LEGAL ANALYSIS REGARDING USE OF A SINGLE	52.50	
24-280-56-270	JAM Hospitality Group - #9140134811	TOTAL FOR ACCOUNT		596.63

596.63

TOTAL for DEPARTMENT 270 596.63

JAM Hospitality Group - #9140134811 TOTAL FOR ACCOUNT

24-280-56-270

TOWNSHIP OF BYRAM SUSSEX COUNTY, NEW JERSEY ORDINANCE NO. 016 - 2025

AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR THE ACQUISITION OF PATROL RIFLES FOR USE BY THE POLICE DEPARTMENT OF THE TOWNSHIP TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$15,000.00

Purpose Statement: Acquisition of new patrol rifles for use by the Police Department of the Township.

WHEREAS, the Township of Byram is planning on purchasing patrol rifles for the Police Department of the Township; and

WHEREAS, this purchase will include new patrol rifles, together with all equipment, attachments and accessories necessary therefor or incidental thereto; and

WHEREAS, the Township of Byram has money available in the amount of \$15,000.00 from Capital Improvement Fund.

NOW, THEREFORE BE IT ORDAINED and enacted by the Council of the Township of Byram, County of Sussex, and State of New Jersey, as follows:

Section 1 – The Manager and Municipal Clerk are authorized to execute the acquisition as set forth in plans. All actions shall be taken in accordance with the Local Public Contracts Law and other applicable regulations.

Section 2 – This ordinance shall be funded as follows:

\$15,000.00 Capital Improvement Fund

Section 3 – This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Introduced: November 17, 2025	Adopted:	December 2, 2025	
Cynthia Church, RMC		Alexander Rubenstein	
Township Clerk		Mayor	

BYRAM TOWNSHIP COUNCIL

	Councilwoman	Councilman	Councilman	Councilman	Mayor
	Franco	Gallagher	Proctor	Roseff	Rubenstein
Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE OF ADOPTION

NOTICE is hereby given that Ordinance 016-2025 was introduced and passed first reading at a meeting of the Township Council of the Township of Byram, held at the Byram Township Municipal Building, Mansfield Drive, Byram Township, New Jersey, on the 17th day of November 2025. The said ordinance was further considered for final adoption at a meeting of the Township Council of The Township of Byram, held at the Byram Municipal Building, 10 Mansfield Drive, Byram Township, New Jersey, on the 2nd day of December at 7:30 p.m. at which time all persons were given the opportunity to be heard. It was finally passed and adopted and will be in full force in the Township according to law.

Cynthia Church, RMC	
Township Clerk	