

**TOWNSHIP OF BYRAM**  
**TOWNSHIP COUNCIL MEETING**  
**JULY 15, 2025**  
**TRAINING SESSION – 6:30 P.M.**  
**REGULAR SESSION – 7:30 P.M.**

**CALL MEETING TO ORDER** –Mayor Rubenstein called the meeting to order.

**OPEN PUBLIC MEETING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time and place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: [https://www.byrantwp.org/index.php/town\\_hall/township\\_council](https://www.byrantwp.org/index.php/town_hall/township_council), and has been forwarded to those persons requesting notice.

**ROLL CALL OF THE TOWNSHIP COUNCIL** –Councilwoman Franco, here; Councilman Gallagher, here; Councilman Proctor, here; Councilman Roseff, here; Mayor Rubenstein. Also present was Township Manager Joseph Sabatini, Township Attorney Tom Collins, and Municipal Clerk, Cynthia Church

**RESOLUTION FOR EXECUTIVE SESSION** – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

**RESOLUTION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- A. Attorney Client Privilege Communication  
- General
- B. Personnel
- C. Contract Negotiations - DPW

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on July 15, 2025.

Cynthia Church, Municipal Clerk

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RETURN TO OPEN SESSION** - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 7:20 p.m. All members were in favor. Motion Carried.

**FLAG SALUTE**

**APPROVAL OF AGENDA** – Motion by Councilwoman Franco, second by Councilman Proctor to approve the agenda with the addition of Resolution 146-2025, Resolution 147-2025 and two discussion items.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**APPOINTMENT OF RECREATION COMMITTEE MEMBERS** – Cathy Cobo & Donna Koenig

**TOWNSHIP MANAGER, MAYOR, AND COUNCIL REPORTS**

**Township Manager** – There will be only one meeting next month on August 12<sup>th</sup>. At that time, he would like to discuss the Goals and Objectives for 2026 budget process.

**Mayor Rubenstein** - received correspondence from AON 2026 Healthcare state health increases of 17% for medical and 4% for prescription. Provided an update on the DOT paving project of 206. The mayor had a conversation regarding the rehab of Andover tunnel, he had conversations with the mayors of both Andover Township and Borough. This project has been funded for 2026. He will be having another meeting soon.

**Councilwoman Franco** – Saturday was the Annual Kids Triathlon- 23 children signed up and ran this event. All had a great time and cannot wait until next year’s event. The Recreation Committee had an informal meeting on Tuesday due to the lack of a quorum, but that will be solved with two new members, the Recreation Committee spoke about:

- a. Putting the finishing touches on Byram Fest
- b. Our Outdoor Concert that is this Saturday at the Byram Lakes School
- c. Our next Outdoor Movie is August 2nd.

Recreation took a small bus load of folks in on July 9th to see The Pirates the Penzance Musical; all had a great time.

Upcoming Trips that are selling quickly:  
Lion King on Broadway- October 12th  
Rockettes- December 14th (may have to add a second bus)

Ending Spring 2 Sessions of programs and will begin Summer Sessions while working on Fall Programming.

**Councilman Gallagher** – The next Board of Education meeting is scheduled for, July 23, 2025.

**Councilman Proctor** – Planning Board meeting is July 17<sup>th</sup> at 7:30

**Councilman Roseff** – August 19<sup>th</sup> Byram Township Historical Society is teaming up with Wild West City for a night with Theodore Roosevelt.

**PUBLIC PARTICIPATION I**

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public. All members were in favor.

John Garrity – had questions regarding the Executive Administrative Assistance.

The mayor explained that this has been many discussions for many months. the Police and administration will be doing the hiring. Will benefit public safety by freeing them up from doing paperwork. It will be worked out in the budget process.

Patricia Moschella – Thanked the council for the getting the turning lanes issue solved.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public. All members were in favor.

**APPROVAL OF MINUTES**

July 1, 2025, Regular & Closed Session Meeting Minutes - Councilwoman Franco, second by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RESOLUTION NO. 145-2025** - A RESOLUTION BY THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM CALLING FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (“NJDOT”) TO CORRECT A SEVEN DECADE OMISSION AND ESTABLISH THE PROPER LEGAL AND INFRASTRUCTURE FRAMEWORK FOR THE FOREST LAKES DRIVE AND ROUTE 206 INTERSECTION BEFORE THE PLANNED ROUTE 206 REHABILITATION BEGINS

Councilman Roseff provided explanation for this resolution to be adopted tonight.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					

Absent					
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**RESOLUTION NO. 146-2025 – RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SIDE BAR AGREEMENT BETWEEN BYRAM TOWNSHIP OPEIU LOCAL NO. 32 – DEPARTMENT OF PUBLIC WORKS TO ESTABLISH A STIPEND AND RELATED CONDITIONS FOR THE DESIGNATION OF A BACKUP OPERATOR THE TOWNSHIP SEWER COLLECTION SYSTEM.**

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RESOLUTION NO. 147-2025 – RESOLUTION AUTHORIZING THE SIGNING OF A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN ANDOVER TWP., FRANKLINN BOROUGH, HOPATCONG BOROUGH, NEWTON, OGDENSBURG BOROUGH, SPARTA TOWNSHIP, STANHOPE BOROUGH AND VERNON TOWNSHIP POLICE DEPARTMENTS (PARTICIPATING POLICE DEPARTMENTS), AHS HOSPITAL CORP / NEWTON MEDICAL CENTER AND THE TOWNSHIP OF BYRAM**

Chief Mariani explained the reasoning for the adoption of this resolution.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd		x			
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**CONSENT AGENDA** – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilwoman Franco, second by Councilman Proctor to approve the consent agenda as presented.

- A. Approval of Raffle and 50/50 License for Byram Township Fire Department – August 30, 2025
- B. Resolution No. 135-2025 – Resolution Extending Grace Period for Payment of 2025 Third Quarter Taxes
- C. Resolution No. 136-2025 – Resolution for 100% Exempt Veteran Owner of Block 404 Lot 35 a Partial Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes Be Remitted (Cancelled) for 2025” – Block 404 Lot 35 – 25 Crescent Drive South
- D. Resolution No. 137-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 404 Lot 35 for Tax Year 2025 and the Partial Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 2<sup>nd</sup> Quarter in 2025
- E. Resolution No. 138-2025 – Resolution of Approval Allowing the Lenape Field Hockey Team to Place a Storage Box at Stonehedge Field for Necessary Supplies
- F. Resolution No. 139-2025 – Authorization of the Removal of Dead Trees from Various Open Space Parcels Utilizing the Open Space Trust Fund
- G. Resolution No. 140-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 337, Lot 9.16 Partial Refund of Taxes Paid for 2<sup>nd</sup> Quarter and 3<sup>rd</sup> Quarter 2025
- H. Resolution No. 141-2025 – Resolution for 100% Exempt Veteran Owner of Block 29 Lot 205 a Partial Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes be Remitted (Cancelled for 2025”
- I. Resolution No. 142-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 29 Lot 205 for Tax Year 2025 and the Partial Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 2<sup>nd</sup> Quarter in 2025
- J. Resolution No. 143-2025 – Award of Contracts Under the Morris County Cooperative Pricing Council for Proposed Improvements to Roseville Road Milling and Paving (FY-2025 Municipal Aid Project) – Not to exceed \$275,279.25
- K. Resolution No. 144-2025 - Award of Contracts Under the Morris County Cooperative Pricing Council for Proposed Improvements to Roseville Road Line Striping (FY-2025 Municipal Aid Project) – Not to exceed \$8,557.29

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**BILL LIST – July 15, 2025 – Motion by Councilwoman Franco, second by Councilman Proctor to approve the bill list.**

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**ORDINANCE – 1<sup>st</sup> Reading / Introduction**  
**AN ORDINANCE OF BYRAM TOWNSHIP AUTHORIZING THE SALE OF A PORTION OF BLOCK 331, LOT 6, OWNED BY THE TOWNSHIP AND NOT REQUIRED FOR PUBLIC PURPOSES, BY PRIVATE SALE, TO THE CONTIGUOUS PROPERTY OWNER**

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x		x
No				x	
Abstain					
Absent					

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Byram on August 12, 2025, at 7:30 p.m. at the Municipal Building, 10 Mansfield Drive, Byram Township, at which time and place all persons interested shall be given an opportunity to be heard.

**ITEMS FOR DISCUSSION**

Key Energy Plan Grant – received notification from Sustainable NJ. Energy implementation grant is the key part of the grant that would help with lighting upgrades and sewer pump upgrades. It is a \$10,000 grant to hire a consultant to put together a plan. Mayor Rubenstein is asking the council if this is something that they would like to pursue to help unlock other future grants. Councilwoman Franco would like to see if go toward lighting at CO Johnson Field. The council were in favor of applying for the grant.

Booker / Fieldhouse Grant – Mayor Rubenstein had a conversation and is waiting to hear back.

**FUTURE AGENDA ITEMS**

**PUBLIC PARTICIPATION II**

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public.

No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public.

**RESOLUTION FOR EXECUTIVE SESSION** – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

**RESOLUTION**

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**BYRAM TOWNSHIP COUNCIL**

Certification: I certify that the Byram Township Council adopted the above resolution on July 15, 2025.

Cynthia Church, Municipal Clerk

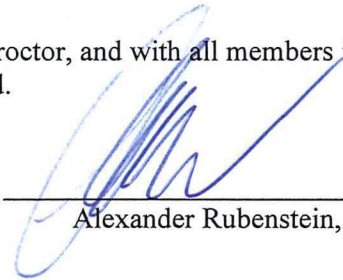
	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

**RETURN TO OPEN SESSION** - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 9:18 p.m. All members were in favor. Motion Carried.

**ADJOURNMENT**

On the motion of Councilwoman Franco, second by Councilman Proctor, and with all members in favor, the meeting was adjourned at 9:18 p.m. All members were in favor. Motion carried.

  
Cynthia Church, RMC  
Township Clerk

  
Alexander Rubenstein, Mayor