

TOWNSHIP OF BYRAM
TOWNSHIP COUNCIL MEETING
SEPTEMBER 2, 2025
TRAINING SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.

CALL MEETING TO ORDER –Mayor Rubenstein called the meeting to order.

OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time and place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byramtwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

ROLL CALL OF THE TOWNSHIP COUNCIL –Councilwoman Franco, here; Councilman Gallagher, absent; Councilman Proctor, here; Councilman Roseff, here; Mayor Rubenstein. Also present was Township Manager Joseph Sabatini, Township Attorney Tom Collins, and Municipal Clerk, Cynthia Church

RESOLUTION FOR EXECUTIVE SESSION – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

RESOLUTION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- A. Attorney Client Privilege Communication
 - General
 - Violation Notices
 - DPW Breakroom Bid
 - Health Benefits Consultant
 - Affordable Housing
- B. Personnel

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BYRAM TOWNSHIP COUNCIL

Certification: I certify that the Byram Township Council adopted the above resolution on September 2, 2025.

Cynthia Church, Municipal Clerk

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

RETURN TO OPEN SESSION - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 7:28 p.m. All members were in favor. Motion Carried.

FLAG SALUTE

APPROVAL OF AGENDA – Motion by Councilwoman Franco, second by Councilman Proctor to approve the agenda pulling Resolution 166-2025 from the consent agenda.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

ACKNOWLEDGEMENT OF RESIGNATION – Recreation Committee Member – Mark Scott
Mayor Rubenstein asked the Township Clerk to send a letter of appreciation.

TOWNSHIP MANAGER, MAYOR, AND COUNCIL REPORTS

Township Manager –Thanked the Recreation Director, the Recreation Committee, Emergency Services and all volunteers for a successful Byram Fest. A postmortem survey will be conducted for future reference. Budgets were due in by Department Heads. Capital Budget requests are needed by end of September.

Mayor Rubenstein – Byram Fest was very successful with a wonderful turnout.

Councilwoman Franco – The 2025 Byram Fest was a tremendous success.

Fall Brochure was brought to the following places:

- 1. 442 were sent to the Lakes School for distribution on Tuesday
- 2. 75 were brought to Creative Kid Kare
- 3. Brochures left at the following businesses:
 - a) Carolos Pizza
 - b) Primos Hoagies
 - c) Landon Maxwell Barber Shop
 - d) Dryer Physical Therapy
 - e) Sunny Paws
 - f) Mosaico Tavern
 - g) Cranberry Deli
 - h) Stonewood
 - i) Kessler Physical Therapy
 - j) Urgent Care
 - k) Neck and Back Pain
 - l) Liquor Factory
 - m) Animal Hospital
 - n) Leggo My Bagel
- 4. Handed out at the Senior meeting and Senior exercise
- Beginning to work on Winter programs
 - 1. Ski Club meeting set with Chaperones
 - 2. Kicking around an idea of using our Senior Bus/Creative Kid Kare bus to take the Seniors around to view Christmas lights at night w/ Recreation Committee.
- We have 984 people signed up for Community Pass Account.

Councilman Proctor – Empanadas at Byram Fest were fantastic. The next Planning Board meeting has been canceled.

Councilman Roseff – Environmental Commission provided feedback to the buffer wall ordinance. Historical Society had their Teddy Roosevelt night what was very successful.

PUBLIC PARTICIPATION I

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public. All members were in favor.

No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public. All members were in favor.

APPROVAL OF MINUTES

August 12, 2025, Regular & Closed Session Meeting Minutes - Councilwoman Franco, second by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

CONSENT AGENDA – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilwoman Franco, second by Councilman Proctor to approve the consent agenda with Resolution No. 166-2025 being pulled.

- A. Resolution No. 158-2025 – Tax Sale Premium Escheat After Five Years / Foreclosure
- B. Resolution No. 159-2025 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 337.01 Lot 11 – 14 Hunters Lane
- C. Resolution No. 160-2025 – Authorization to Execute Change Order No. 2 for Proposed Resurfacing of Manor Drive – Net Decrease \$573.96
- D. Resolution No. 161-2025 - Final Acceptance of Improvements to Proposed Resurfacing of Manor Drive (Milling & Paving, Line Striping & Drainage Inlet Accessories)
- E. Resolution No. 162-2025 - Final Acceptance of Improvements to Stonehedge Lane (Milling & Paving, Line Striping & Drainage Inlet Accessories)

- F. Resolution No. 163-2025 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 337.01, Lot 11 – 14 Hunters Lane
- G. Resolution No. 164-2025 – Resolution of Acceptance of a Donation from Trey Hydock Boy Scout Troup 276 to the Township of Bryam to Improve the Area Surrounding Johnson Lake
- H. Resolution No. 165-2025 – Chapter 159 – Municipal Alliance \$3,918.00
- ~~I. Resolution No. 166-2025 – Authorization to Purchase Tensioned Fabric Structure for Leaf Shed Under the Sourcewell National Cooperative Purchasing System for Budget Year 2025 – Not to Exceed \$37,604.63~~
- J. Resolution No. 167-2025 – Authorization to Purchase Snow Parts through the State of New Jersey Cooperative Purchasing Program for Budget Year 2025
- K. Resolution No. 168-2025 – Authorization to Purchase Law Enforcement Equipment & Supplies and Firefighter Protective Clothing & Equipment under the State of New Jersey Cooperative Purchasing Program for Budget Year 2025

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

BILL LIST – September 2, 2025 – Motion by Councilwoman Franco, second by Councilman Proctor to approve the bill list.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

ORDINANCE – 2nd Reading / Public Hearing

ORDINANCE 013-2025 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING SECTION 133 ENTITLED “FIRE PREVENTION” TO AMEND AND REPLACE IT IN ITS ENTIRETY

Purpose Statement: The purpose of this ordinance is to update and amend Chapter 133 to amend it and replace it in its entirety to facilitate a shared service with Hardyston Township.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x		x	x	x
No					
Abstain					
Absent		x			

BE IT RESOLVED that Ordinance No. 013-2025 is passed on final reading and that a notice of final passage be published in the official designated newspaper according to the law.

ITEMS FOR DISCUSSION

Byram Dog Park & C.O. Johnson Park Improvements –

Mayor Rubenstein made the council aware that they are just about ready to submit the permitting package for the master plan at COJ park to DEP so that a pre-application meeting can be scheduled. This plan incorporates numerous comments and thoughts and feedback from council and administration over the last year.

These plans are limited to only show the things that DEP would be interested in knowing for the approval being sought after. This only relates to impervious coverage and does not (and need not) show the detail of the proposed structures. The main purpose of this application is to transfer some impervious coverage rights from the wooded lot (360/42.05) to the main park lot, for the expansion of walking paths, the press boxes, picnic area, and new parking areas.

Mayor Rubenstein is seeking consensus from the council to proceed with the application and schedule our pre-application meeting to get this permitting process underway.

Councilman Roseff feels that none of this mean much without a budget.

Mayor Rubenstein said that the main purpose of the permit process is for impervious coverage.

The consensus of the council was to proceed with preapplication meeting with DEP.

The \$500 will come out of Open Space funding.

FUTURE AGENDA ITEMS

PUBLIC PARTICIPATION II

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public.

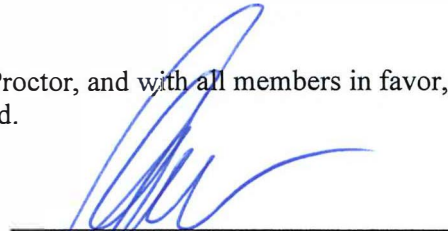
No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public.

ADJOURNMENT

On the motion of Councilwoman Franco, second by Councilman Proctor, and with all members in favor, the meeting was adjourned at 7:51 p.m. All members were in favor. Motion carried.


Cynthia Church, RMC
Township Clerk


Alexander Rubenstein, Mayor