

**TOWNSHIP OF BYRAM
TOWNSHIP COUNCIL MEETING
JUNE 3, 2025
TRAINING SESSION – 6:30 P.M.
REGULAR SESSION – 7:30 P.M.**

CALL MEETING TO ORDER –Mayor Rubenstein called the meeting to order.

OPEN PUBLIC MEETING STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act. Both adequate and electronic notice of the meeting has been provided, specifying the time and place. In addition, a copy of this notice is available to the public and is on file in the office of the Municipal Clerk, posted on the main door, the bulletin board of the Municipal Building, on the Township website at: https://www.byrampwp.org/index.php/town_hall/township_council, and has been forwarded to those persons requesting notice.

ROLL CALL OF THE TOWNSHIP COUNCIL –Councilwoman Franco, here; Councilman Gallagher, here; Councilman Proctor, here; Councilman Roseff, here; Mayor Rubenstein. Also present was Township Manager Joseph Sabatini, Township Attorney Tom Collins (virtual), and Deput Clerk, Doris Flynn

RESOLUTION FOR EXECUTIVE SESSION – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

RESOLUTION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

- A. Attorney Client Privilege Communication
- General
- B. Contract Negotiations - DPW
- C. Shared Services – Fire Prevention

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Byram, that the public shall be excluded from discussion of the following matters:

BE IT FURTHER RESOLVED that Minutes will be kept on file in the Municipal Clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BYRAM TOWNSHIP COUNCIL

Certification: I certify that the Byram Township Council adopted the above resolution on June 3, 2025.

Doris Flynn, Deputy Municipal Clerk

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

RETURN TO OPEN SESSION - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 7:31 p.m. All members were in favor. Motion Carried.

FLAG SALUTE

APPROVAL OF AGENDA – Motion by Councilwoman Franco, second by Councilman Proctor to approve with modification to add discussion item for CO Field 8 and Historical Society grant to the agenda.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

TOWNSHIP MANAGER, MAYOR, AND COUNCIL REPORTS

Township Manager – The Planning Board will be reviewing the fair share housing plan at their meeting on Thursday and will make a recommendation for the council to endorse it at the June 17th meeting. Friday June 6th at 6:30 is the

grand opening go the Completely Including Playground at CO Johnson Park. Joe participated in a phone call with NJNG they will be starting phase 3 within two weeks.

Mayor Rubenstein – Performed a wedding yesterday, tomorrow night at 6pm is the EPA Superfund Site meeting at the Byram Township Municipal Building. Said that there has been a significant turnover in staff at the EPA. Mr. Roseff would like to know how the EPA budget is going for the superfund site.

Councilwoman Franco –

- 1. The Townwide Garage Sale is this weekend- June 7 & 8. The deadline was today and we have:
 - a. East Brookwood- 7 families
 - b. West Brookwood- 17 families
 - c. Lake Lackawanna- 10 families
 - d. Lake Mohawk/ North End- 5 families
 - e. Forest Lakes- 5 families
 - f. Forest Lakes West 8 families
 - g. Tamarack 1 family

Address listings being released on June 4 on Facebook, Nixle or pick up.

- 2. In front of you is the Byram Rec Summer Fun Brochure that was released yesterday. All we have this summer is laid out.
- 3. Spring Session #1 of Tennis/Pickleball/Golf is ending and we are set to begin Session #2.

Councilman Gallagher – The Board of Education meeting will be held on June 16, 2025.

Councilman Proctor – Planning Board will meet on June 5th.

Councilman Roseff – The LVRHS production group will present a short video at the council meeting on 6/17/2025 on the history of the Roseville School House. He attended the Byram BOE meeting at which the 7% budget increase has not been approved by the state, and feels that the communication needs to get better so the public can understand what is happening.

PUBLIC PARTICIPATION I

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public. All members were in favor.

No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public. All members were in favor.

APPROVAL OF MINUTES

May 20, 2025, Regular & Closed Session Meeting Minutes - Councilwoman Franco, second by Councilman Proctor to approve minutes.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

CONSENT AGENDA – All are considered to be routine by the Members of the Township Council and will be enacted on by one motion. There will be no separate discussion of these items unless a citizen or Council member requests in which event the item may be removed from the general order of business and considered in its normal sequence on the agenda. Motion by Councilwoman Franco, second by Councilman Proctor to approve the consent agenda as presented.

Councilman Roseff asked to pull Resolution No. 104-2025 to be discussed further with the Chief of Police.

- A. Resolution No. 103-2025 – Authorizing the Public Display of Fireworks at Byram Fest August 23, 2025, or Subsequent Date in the Event of Postponement
- B. Resolution No. 104-2025 - Resolution Authorizing the Signing of a Memorandum of Understanding by and Between Andover Twp., Franklin Borough, Hamburg Borough, Hardyston Township, Hopatecong Borough, Newton, Ogdensburg Borough, Sparta Township, Stanhope Borough And Vernon Township Police Departments (Participating Police Departments), AHS Hospital Corp. Newton Medical Center and the Township of Byram
- C. Resolution No. 105-2025 – Resolution Authorizing the Renewal of Liquor License to Byram Beverage Inc. Valid from 7/1/2025 Through 6/30/2026
- D. Resolution No. 106-2025 – Resolution Authorizing the Renewal of Liquor License to Tomahawk Lake In., Trading as Tomahawk Lake, Valid from 7/1/2025 Through 6/30/2025

- E. Resolution No. 107-2025 – Resolution Renewing a Plenary Retail Consumption License Issued to Salt Bar LLC Valid from 7/1/2025 Through 6/30/2026
- F. Resolution No. 108-2025 – Resolution Authorizing the Renewal of Liquor License to Plan Two LLC Valid from 07/01/2025 Through 6/30/2026
- G. Resolution No. 109-2025 – Resolution Authorizing the Renewal of Liquor License to the Pink Elephant of Cranberry Lake, Trading as Golden Nugget Saloon, Valid from 7/01/2025 Through 6/30/2026
- H. Resolution No. 110-2025 – Resolution Renewing a Plenary Retail Consumption License Issued to Andover Wine and Liquors Inc. Trading as Liquor Factory & Lounge Valid from 7/1/2025 Through 6/30/2026
- I. Resolution No. 111-2025 – Resolution Authorizing the Renewal of Liquor License to Freddys Bar & Gril Inc., Trading as Freddys Bar & Gril, Valid from 7/1/2025 Through 6/30/2026
- J. Resolution No. 112-2025 – Authorization to Execute Change Order No. 1 for Proposed Improvements to CO Johnson Park Field 8 Reconstruction – No change in price
- K. Resolution No. 113-2025 – Resolution Authorizing the Refund of Redemption Monies to Outside Lien Holder – Block 383 Lot 2.05 South Shore Road
- L. Resolution No. 114-2025 – Resolution for 100% Exempt Veteran Owner of Block 337.04 Lot 10.10 a Partial Cancellation of Taxes for the Remainder of First Half 2025 “Authorizing Taxes be Remitted (Cancelled) for 2025” – 54 Fieldstone Trail
- M. Resolution No. 115-2025 – Resolution Authorizing 100% Disabled Veteran Exempt Status to Owner of Block 337.04 Lot 10.10 for Tax Year 2025 and the Partial Cancellation of Taxes for the First Half of 2025 and a Partial Refund of Taxes Paid for 2nd Quarter in 2025

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BILL LIST – June 3, 2025 – Motion by Councilwoman Franco, second by Councilman Proctor to approve the bill list.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

ORDINANCE – 2nd Reading / Public Hearing

- **ORDINANCE NO. 010-2025 - AN ORDINANCE TO AUTHORIZE A CAPITAL EXPENDITURE FOR DRAINAGE INLET IMPROVEMENTS TO BELTON STREET TO PROVIDE FUNDING IN THE AMOUNT NOT TO EXCEED \$175,000.00**
Purpose Statement: **Drainage Inlet Improvements to Belton Street including materials, equipment, site work and engineering costs fully funded by Capital Improvement Fund and Capital Reserve for Road Resurfacing.**

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED that Ordinance No. 010-2025 is passed on final reading and that a notice of final passage be published in the official designated newspaper according to the law.

- **ORDINANCE NO. 007-2025 - AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING CHAPTER 240 ENTITLED “ZONING” TO AMEND THE CHECKLIST FOR COMPLETENESS; TO MODIFY THE REQUIREMENTS FOR AIR CONDITIONING UNITS AS ACCESSORY STRUCTURES AND TO AMEND CHAPTER 215 ENTITLED “SUBDIVISION AND SITE PLAN REVIEW” AND CHAPTER 240 ENTITLED “ZONING” TO REPEAL AND REPLACE ALL REFERENCES TO THE ARCHITECTURAL REVIEW COMMITTEE AND ARC**
Purpose Statement: The purpose of this ordinance is to amend Chapter 240 entitled “Zoning” to update the checklist, to modify the requirements for air conditioning condensers as accessory structures and to amend Chapters 215 and 240 to repeal and remove all references to the “Architectural Review

Committee” and “ARC” and to confirm that the Planning Board itself is replacing the Architectural Review Committee, and the Planning Board will carry out any prior functions, powers and authorizations of the Architectural Review Committee.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED that Ordinance No. 007-2025 is passed on final reading and that a notice of final passage be published in the official designated newspaper according to the law.

ORDINANCE – 1st Reading / Introduction

- AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BYRAM AMENDING THE CODE OF THE TOWNSHIP TO ADD A NEW CHAPTER 173 ENTITLED “LIGHT NUISANCE AND TRESPASS”**
Purpose Statement: The purpose of this ordinance is to add a new chapter regulating and prohibiting light nuisances and trespass and establishing procedures for abatement, enforcement, and penalties for violations.

	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

BE IT RESOLVED, that said Ordinance shall be further considered for final passage at the meeting of the Township Council of the Township of Byram on June 17, 2025, at 7:30 p.m. at the Municipal Building, 10 Mansfield Drive, Byram Township, at which time and place all persons interested shall be given an opportunity to be heard.

ITEMS FOR DISCUSSION

CO Johnson Field 8 – Councilman Roseff has a concern about how they will have a review process if it needs to be ongoing for some time to see if the mud problem is resolved and it is achieving what it is supposed to. Mayor Rubenstein said the field was in worse shape than what they had originally thought. Mayor Rubenstein walked the field and said it was better. Councilman Gallagher walked the field and said it was squishy. Mr. Sabatini and Mayor Rubenstein would like to invite the engineer who is also the construction manager to the next meeting to explain it. Councilman Roseff is pleased with the raised level of oversight.

Historical Society – NJ Tourism Grant - is being worked on. Councilman Roseff said that the grant money goes towards existing events and new events. The grant is for \$12,500 grant and is due 6/13. Councilman Roseff asked if the township would be interested, as their exposure would be ¼ of that (\$3,125). This could be used for 2026. Motion by Mayor Rubenstein, Second by Councilwoman Frano, all in favor to support the 25% match of the grant. Will need to have a the clerk prepare the resolution.

FUTURE AGENDA ITEMS

NJDOT – Should have someone at a future meeting to discuss various topics.

PUBLIC PARTICIPATION II

Motion by Councilwoman Franco, second by Councilman Proctor to open to the public.

No Comments.

Motion by Councilwoman Franco, second by Councilman Proctor to close to the public.

RESOLUTION FOR EXECUTIVE SESSION – Motion by Councilwoman Franco, second by Councilman Proctor, to go into executive session and adopt the below resolution.

RESOLUTION

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BYRAM TOWNSHIP COUNCIL

Certification: I certify that the Byram Township Council adopted the above resolution on June 3, 2025.

Doris Flynn, Deputy Municipal Clerk

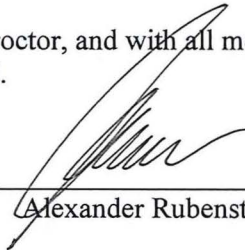
	Councilwoman Franco	Councilman Gallagher	Councilman Proctor	Councilman Roseff	Mayor Rubenstein
Motion	x				
2nd			x		
Yes	x	x	x	x	x
No					
Abstain					
Absent					

RETURN TO OPEN SESSION - Motion by Councilwoman Franco, second by Councilman Proctor to return to open session at 9:15 p.m. All members were in favor. Motion Carried.

ADJOURNMENT

On the motion of Councilwoman Franco, second by Councilman Proctor, and with all members in favor, the meeting was adjourned at 9:15 p.m. All members were in favor. Motion carried.


Doris Flynn, RMC
Deputy Township Clerk


Alexander Rubenstein, Mayor