

RECREATION COMMITTEE MEETING MINUTES
OCTOBER 17, 2018 – 8:00 P.M.

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|------------------|---------------------|---|
| Len Bicher | Chairperson | x |
| Bob Brady | Vice Chairperson | |
| Dina Trunzo | Member | x |
| Jackie Pellek | Member | |
| Bob Androsky | Member | x |
| Jeri Quirk | Member | |
| Nicole Halajjian | Secretary | x |
| Jennifer Kerr | Alternate 1 | |
| | Alternate 2 | |
| | Recreation Director | |
| Alex Rubenstein | Council Liaison | x |

Call meeting to order, Flag Salute, Moment of Silence

Meeting opened at 8:09pm

- Minutes from September 26, 2018 – Motion by Dina Trunzo, second by Bob Androsky to approve the minutes Motion passed
- The Council approved Jennifer Kerr as Alternate 1
- Len will hold the Sports Council meeting next week. Len and Bob B. will meet with the heads of winter programs. Gym space and facility requests for the upcoming season will be discussed and submitted. This will be an open meeting at CO Johnson Fieldhouse.
- Spring & Fall sports will be organized by the township. In the past the Rec Director would organize schedules with the schools. Ideally the school will get the schedule and then input them into the calendar. Len will check with Doris.
- The Council will discuss facilities development handling schedules of sports. The Rec Committee can then focus on events instead of field schedules.
- Discussion about RecTrac for scheduling of fields and facilities such as the room at CO Johnson. Alex will ask Township Manager about using RecTrac for field use. Dina added that her agency uses it for all permits including field use and picnic permits. There is a newer version now available and believed to be cloud based. Other software is Civic Plus, which has good reviews and Community Pass, which some have great success with and others do not. Ideally a program that allows coaches to view online what is available before even seeking a permit. The CO Johnson Fieldhouse meeting room should be added to the system as well.

- Ben Spinelli is preparing a proposal for the Open Space Committee. Alex will ask him to expand the scope of the proposal to include a professional plan for parks (Alex to clarify if this was for all parks or just CO Johnson). It was suggested that Spinelli meet with the Recreation Committee for a mini-focus group.
- Joe, Mike, and Alex walked around CO Johnson Fieldhouse regarding repairs. Open Space funding could be used. There is a perception that Open Space funds can only be used to purchase property but that is not the case. Open Space funds can be used for any municipal property.
- Alex will speak to the county health department regarding the process for food vendors during his monthly call.
- Alex will address the town council for Byram Day date of June 8, 2019, with a backup date of June 1.
- The schools have not held elections yet for student council. Bob A. will follow up again in a few weeks.
- The DPW cannot paint the pickleball lines due to not having the correct equipment. It was suggested to share resources with another town. Open Space funds could be used to purchase the equipment.
- The Recreation Director position has not been discussed by the town. Len will be the representative for the Recreation Committee at the Town Council meeting of October 30. The committee feels a paid full time Director is needed but part time at a minimum.
 - There is too much work behind the scenes. The Rec Committee supports and helps the director. We cannot take the leadership role.
 - The Director makes calls during business hours
 - People won't join or will leave without the support of a Director
 - The Committee should email Len reasons why a Director is needed
 - Dina asked the former Director to make copies of the Recreation Committee handbook which includes various ordinances, rules, policies and procedures etc. as it pertains to recreation. She was unable due to her work load. She was working PT and had a FT schedule work load.
- Dina recommended Alex speak with Bill Foelsch, the Recreation Director in Morris Township regarding a recreation commission vs a recreation committee as he is knowledgeable in this area. Dina also suggested consulting an attorney regarding regulations to change to a recreation commission.

- Mike, the DPW Director, has been making the decision to close fields closer to 3pm, which has been working much better. There is still an issue on the weekends. For example, on October 13 it was raining but the LVR soccer club still held their practice. Coaches should get in touch with Mike so he can teach them to make better judgement calls.
- Len will reach out to Jennifer Kerr to schedule a Rutgers Coaches Class for November/December. The last one was held in July.
- The perception of CO Johnson Fieldhouse needs to change. It should be the hub. It was suggested that sports clean up the meeting room the last ten minutes of practice. Kids should not be wearing cleats in the building. Alex will find out the cost of a cleaning crew.

Follow-up:

- Len to hold Sports Council meeting
- Alex to address town council regarding Byram Day date of June 8, 2019 with backup of June 1.
- Alex will speak with county health department regarding food vendors
- Scheduling/calendar needs to be developed for building/field usage
- Alex will pursue costs for a professional plan with Spinelli
- Alex will create a recreation committee email list
- Bob A. to contact student council regarding Byram Day
- Pickleball lines need to be painted
- Committee members to email Len with recommendations for Town Council meeting of October 30.
- Len to schedule Rutgers Coaches Class for November/December
- Alex to find out cost of cleaning crew for CO Johnson Fieldhouse

Motion by Dina Trunzo, second by Bob Androsky for adjournment at 9:01pm – approved by all

The next meeting will be November 28 at 8:00pm at the CO Johnson Fieldhouse due to the Thanksgiving holiday