

TOWNSHIP OF BYRAM
MEETING OF THE BYRAM TOWNSHIP OPEN SPACE COMMITTEE
10 Mansfield Drive, Stanhope NJ 07874
Monday, August 11, 2025, 7:00 P.M.

Join Zoom Meeting:

<https://us02web.zoom.us/j/87397943480?pwd=QhOeB2Yr32oK8ITTyS9Lm4GOGO8esl.1>

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The public will have an opportunity to comment at appropriate times during the meeting. The following is the agenda to the extent known:

- **CALL MEETING TO ORDER**

- **OPEN PUBLIC MEETING STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting has been electronically sent to the newspapers, posted on the bulletin board of the Municipal Building, and uploaded to Byram's website, www.byramtwp.org not less than 48 hours in advance of the meeting. In addition, a copy of this notice is on file in the office of the Municipal Clerk.

- **ROLL CALL**

- **OS FINANCIAL STATUS REPORT**

1. Reserve for Open Space: \$313,373.50

- **APPROVAL OF MINUTES** –June 9, 2025 Minutes

- **OLD BUSINESS**

1. Controlled Burn Application (NJ Forest Fire Service presenting to Council on 08/12)
2. Trails Conference Report

- **NEW BUSINESS**

1. Review Forest Stewardship Plan ([Forest Stewardship Plan](#))
 - a. Recommended Management and Implementation Schedule (page 80)

- **MEMBER REPORTS** – Reports from members on actions by their committees pertinent to OS.

- **OPEN TO THE PUBLIC**

- **CLOSED SESSION**

- **ANY OTHER BUSINESS THE COMMITTEE DEEMS NECESSARY**

- **ADJOURNMENT**

2025 Open Space Meeting Dates:

- September 8th
- October 13th
- November 10th
- December 8th

17-286-56-000-001 Reserve - Open Space*From 01/01/2025 to 07/29/2025*

Date	Source	PO#	Contract#	Check #	Vendor #	Vendor/Description	Budget	Debit	Credit	PO Encumber	PO Payment	Balance (CR)
ACTIVITY/BALANCE (YEAR START)							-			60,836.61		401,202.63
01/01/2025	GJ 6					To adjust Open Space Debt Service for CY Allocation.	18,068.14					383,134.49
01/09/2025	DJ 21	29839		9799	3535	GRACIE & HARRIGAN CONSULTING F INV#36666 12/09/2024 - OPEN SPACE MEETING VIA ZOOM			(140.00)		140.00	383,134.49
01/09/2025	DJ 38	29889		9804	649	HAROLD E. PELLOW & ASSOCIATES, INV#81737 PROJECT MANAGEMENT			(2,905.50)		2,905.50	383,134.49
01/09/2025	DJ 39	29890		9804	649	HAROLD E. PELLOW & ASSOCIATES, INV#81738 PROJECT MANAGEMENT			(793.00)		793.00	383,134.49
01/09/2025	DJ 71	29832		9829	3809	SPARTAN AGGREGATES, LLC INV#0024867-IN DISPOSAL OF PLAYGROUND - CLEAN CONCRETE			(99.00)		99.00	383,134.49
01/09/2025	DJ 71	29832		9829	3809	SPARTAN AGGREGATES, LLC INV#0024974-IN DISPOSAL OF PLAYGROUND - CONCRETE 12"			(248.60)		248.60	383,134.49
01/15/2025	ENC	29981				MINUS 11/26/2024 - DISPOSAL OF PLAYGROUND MULCH				880.00		382,254.49
01/22/2025	DJ 100	29981		9848	2212	AG CHOICE, LLC INV#241129-27 11/26/2024 - DISPOSAL OF PLAYGROUND MULCH			(880.00)		880.00	382,254.49
01/30/2025	ENC	30131				DRAFT PLAN				232.00		382,022.49
01/30/2025	ENC	30132				TYPE CHANGE ORDERS				72.00		381,950.49
01/30/2025	ENC	30133				DAM INSPECTION				154.50		381,795.99
01/30/2025	ENC	30140				PREPARATION OF 2025-2029 COMMUNITY FORESTRY M				5,000.00		376,795.99
01/31/2025	RJ 451					January 2025 Interest			1,592.15			378,388.14
02/12/2025	ENC	30175				01/02/25-01/05/25 - 2025 OPEN SPACE MEETING D				14.94		378,373.20
02/19/2025	DJ 324	30175		9997	1166	NEW JERSEY HERALD, INC. INV#0006905757 01/02/25-01/05/25 - 2025 OPEN SPACE MEETING D			(14.94)		14.94	378,373.20
02/19/2025	DJ 351	30131		10003	649	HAROLD E. PELLOW & ASSOCIATES, INV#82221 DRAFT PLAN			(232.00)		232.00	378,373.20
02/19/2025	DJ 352	30132		10004	649	HAROLD E. PELLOW & ASSOCIATES, INV#82220 TYPE CHANGE ORDERS			(72.00)		72.00	378,373.20
02/19/2025	DJ 353	30133		10004	649	HAROLD E. PELLOW & ASSOCIATES, INV#82219 DAM INSPECTION			(154.50)		154.50	378,373.20
02/26/2025	ENC	30237				TYPE/COPY REPORTS				196.00		378,177.20
02/26/2025	ENC	30240				PREP NJDEP REPORTS				159.00		378,018.20
02/28/2025	RJ 452					February 2025 Interest			1,435.59			379,453.79
03/05/2025	DJ 453	30237		10057	649	HAROLD E. PELLOW & ASSOCIATES, INV#82383 TYPE/COPY REPORTS			(196.00)		196.00	379,453.79

17-286-56-000-001 Reserve - Open Space

From 01/01/2025 to 07/29/2025

Date	Source	PO#	Contract#	Check #	Vendor #	Vendor/Description	Budget	Debit	Credit	PO Encumber	PO Payment	Balance (CR)
03/05/2025	DJ 456	30240		10057	649	HAROLD E. PELLOW & ASSOCIATES, INV#82391 PREP NJDEP REPORTS			(159.00)		159.00	379,453.79
03/12/2025	ENC	30314				TRAIL CONFERENCE SERVICES - APPROVED 02/18/20				13,000.00		366,453.79
03/31/2025	RJ 1405					March 2025 Interest		1,592.37				368,046.16
04/05/2025	ENC	30427				TYPE MEMO TO OFFICIAL				74.00		367,972.16
04/05/2025	ENC	30432				PREP NJDEP REPORTS				53.00		367,919.16
04/16/2025	DJ 809	30427		10258	649	HAROLD E. PELLOW & ASSOCIATES, INV#82670 TYPE MEMO TO OFFICIAL			(74.00)		74.00	367,919.16
04/16/2025	DJ 814	30432		10259	649	HAROLD E. PELLOW & ASSOCIATES, INV#82676 PREP NJDEP REPORTS			(53.00)		53.00	367,919.16
04/29/2025	ENC	29585				(Reduced) IMPROVEMENTS TO CO JOHNSON PARK FIE				(4.00)		367,923.16
04/30/2025	ENC	30530				ADA COMPLIANT ASPHALT PATH AT CO JOHNSON PARK				14,500.00		353,423.16
04/30/2025	ENC	30562				10/07/2024 - OPEN SPACE MEETING VIA ZOOM				630.00		352,793.16
04/30/2025	RJ 1406					April 2025 Interest		1,546.18				354,339.34
05/01/2025	ENC	30450				(Line Added) COMPLETELY INCLUSIVE PLAYGROUND				600.25		353,739.09
05/07/2025	DJ 934	30562		10328	3535	GRACIE & HARRIGAN CONSULTING F INV#36658 10/07/2024 - OPEN SPACE MEETING VIA ZOOM			(630.00)		630.00	353,739.09
05/07/2025	DJ 963	30450		10347	1003	MEIER STONE CO INV#0002009-00 COMPLETELY INCLUSIVE PLAYGROUND - 1" RIVER BE			(600.25)		600.25	353,739.09
05/07/2025	ENC	30450				(Line Added) COMPLETELY INCLUSIVE PLAYGROUND				686.00		353,053.09
05/08/2025	ENC	30053				(Line Added) 2025 BLANKET PURCHASE ORDER				396.15		352,656.94
05/13/2025	ENC	30609				REMOVAL OF VARIOUS DEAD ASH TREES FROM TAMARA				18,500.00		334,156.94
05/21/2025	DJ 1113	30053		10411	934	LOWE'S BUSINESS ACCOUNT INV#631372926 CIP - 6FT WOODEN PICNIC TABLE			(396.15)		396.15	334,156.94
05/21/2025	DJ 1125	30450		10416	1003	MEIER STONE CO INV#0001962-00 COMPLETELY INCLUSIVE PLAYGROUND - 1" RIVER BE			(686.00)		686.00	334,156.94
05/21/2025	GJ 45					To reallocate charges due to change order - R #099-2025.		2,510.80				336,667.74
05/23/2025	ENC	30649				CIP - 4 HANDICAP PARKING SPACES W/2 GORES IN				2,750.00		333,917.74
05/31/2025	RJ 1844					May 2025 Interest		1,598.26				335,516.00
06/12/2025	ENC	30733				INSPECT TENNIS COURTS				180.00		335,336.00

17-286-56-000-001 Reserve - Open Space

From 01/01/2025 to 07/29/2025

Date	Source	PO#	Contract#	Check #	Vendor #	Vendor/Description	Budget	Debit	Credit	PO Encumber	PO Payment	Balance (CR)
06/12/2025	ENC	30734				PROJECT MANAGEMENT				1,962.50		333,373.50
06/18/2025	DJ 1356	30530		10518	3380	C & V PAVING CONTRACTORS, INC. INV#1354 ADA COMPLIANT ASPHALT PATH AT CO JOHNSON PARK			(14,500.00)		14,500.00	333,373.50
06/18/2025	DJ 1377	30733		10535	649	HAROLD E. PELLOW & ASSOCIATES, INV#83085 INSPECT TENNIS COURTS			(180.00)		180.00	333,373.50
06/18/2025	DJ 1378	30734		10536	649	HAROLD E. PELLOW & ASSOCIATES, INV#82861 PROJECT MANAGEMENT			(762.50)		762.50	333,373.50
06/18/2025	DJ 1378	30734		10536	649	HAROLD E. PELLOW & ASSOCIATES, INV#83086 ONSITE FIELD CHECK			(1,200.00)		1,200.00	333,373.50
06/23/2025	DJ 1470	30450		10416	1003	MEIER STONE CO INV#0001962-00 Lost in Mail - Void & Reissue.			686.00		(686.00)	333,373.50
06/23/2025	DJ 1471	30450		10600	1003	MEIER STONE CO INV#0001962-00 COMPLETELY INCLUSIVE PLAYGROUND - 1" RIVER BE			(686.00)		686.00	333,373.50
07/03/2025	ENC	30835				REMOVAL OF STORM DAMAGED TREE (24-30") AT CO			1,250.00			332,123.50
07/09/2025	ENC	30855				ESTIMATE CERTIFICATE/VOUCHER			120.00			332,003.50
07/16/2025	DJ 1633	30649		10675	385	DENVILLE LINE PAINTING, INC. INV#R-17434 CIP - 4 HANDICAP PARKING SPACES W/2 GORES IN			(2,750.00)		2,750.00	332,003.50
07/16/2025	DJ 1645	30855		10685	649	HAROLD E. PELLOW & ASSOCIATES, INV#83416 ESTIMATE CERTIFICATE/VOUCHER			(120.00)		120.00	332,003.50
07/16/2025	DJ 1697	30609		10716	2291	TREE KING, INC. INV#32884 REMOVAL OF VARIOUS DEAD ASH TREES FROM TAMARA			(18,500.00)		18,500.00	332,003.50
07/16/2025	DJ 1698	30835		10716	2291	TREE KING, INC. INV#32885 REMOVAL OF STORM DAMAGED TREE (24-30") AT CO			(1,250.00)		1,250.00	332,003.50
07/29/2025	ENC	30931				REMOVAL OF VARIOUS DEAD TREES FROM OPEN SPACE				18,630.00		313,373.50
							-	18,068.14	10,275.35	32,439.90	47,596.44	313,373.50
							-	18,068.14	10,275.35	93,276.51	47,596.44	313,373.50

OPEN SPACE MEETING – June 9 2025

Members Present: Messrs. Sabatini, Duch, Bogardus, Dlugos, Morytko

Members Absent: Mayor Rubenstein, Mr. Esposito

Also present: Secretary Caitlin Phillips

Mr. Morytko called the meeting to order at 7:02 p.m.

OS Financial Status Report:

Reserve for Open Space: \$333,917.74. The group reviewed the report.

Approval of Minutes – April 14, 2025 Minutes

Mr. Dlugos motioned to approve the minutes, seconded by Mr. Sabatini, provided the spelling of Glenside is updated. All in favor.

NEW BUSINESS

Controlled Burn Application

Mr. Morytko noted the all-inclusive playground had their grand opening. Mr. Sabatini said CO field 8 is mainly completed and the irrigation is installed, but the pump and controls are on backorder. Two representatives from French and Parrello are going to a Council meeting to explain the status of the project and the design.

Mr. Morytko thanked Mr. Dlugos for his work on the Controlled Burn application. The Council wanted to hear from the Fire Service before approving this. They expect the discussion to take place in August, and plan to have the application prepared and submitted. There is a map in the agenda packet that shows the controlled burn area. Mr. Dlugos submitted the application to Joe today, who will send this to the Council. Mr. Dlugos learned about barberry removal tactics, and found that the best removal method is 2 years in a row, to remove the underbrush. Mr. Duch suggested an outreach to the adjacent property owners to make sure they don't have any issues. Mr. Sabatini said the Council needs to approve the project first. They can invite residents to the 08/12 meeting.

Deer Hunting Parcel Allocation

Mr. Duch said they need hunting signs on the trails, because they're just at the trailhead now. Mr. Morytko said they can see what's been used and put them out there. Mr. Sabatini said if it's to inform people, they need to figure out the messaging. It's up to the hunters to be responsible—the town doesn't have the resources to manage this. Mr. Dlugos motioned to approve the deer hunting allocations, seconded by Mr. Duch.

DISCUSSION ITEMS

Trails Conference

Mr. Dlugos said they will need to keep updated. The workshop was rained out, so it's been rescheduled to 06/28. Peter Dolan will be running it. There is also a workshop on 06/22 for invasive species, and another one for trail design. There was also a MyMaps presentation, and the maps will include Byram trails.

MEMBER REPORTS

Mr. Dlugos said the Environmental Commission should have a multi-year plan for invasive species. They should look into grant funding. Mr. Sabatini said there is a stewardship plan, which expires in 2029. It mentions initiatives, and they could review it for invasives information, which is on pages 66-76. Mr. Morytko noted the Planning Board's application have been mainly residential, and they also have been discussing and finalizing

affordable housing information. Mr. Bogardus noted the Recreation Committee programs, and that there was a fishing program over the weekend that went well.

OPEN TO PUBLIC

No public was present.

ADJOURN – Motion by Mr. Sabatini, second by Mr. Dlugos, to adjourn the meeting at 8:10pm. All members in favor. Motioned carried.

DRAFT