

03/25/19 - BUILDING SUBCOMMITTEE MEETING

Present: Alex Rubenstein, Joe Sabatini, Harvey Roseff, John Morytko, Skip Danielson, Cris Franco, Jim Reinhold, Don Robbins, Eric Serilli, Scott Yappen, Carlos Luaces, Larry Rotter

Cris Franco had volunteered to type the recommendation report and asked how would it be presented to the Council. Alex suggested a narrative letter going through the timeline bringing the committee to the recommendation--simplest way to get the facts across with concise information.

Harvey stated he feels we are at an interim step and noted that there was additional work to be done with regards to spacing, size, etc.

Don Robbins provided an overview and history which was taken from some of the documents on the website. John Morytko provided a general outline on how the group could layout the report.

Report Outline

- Objective of Subcommittee
- History of Existing Municipal Buildings
- Condition of Existing Buildings and Need for Upgrade
- Time line of activities
- Review of work done prior to this subcommittee
- Review of Program Space
- Site visits
- Review of alternative sites (including identifying Open Space)
- Identified three general options
 - Renovation of existing buildings
 - Renovation plus new addition
 - Open Space plus renovation
- Decision to hire professional - Nader Group
- Nader Group process and report
- Recommendations

The group talked about each member taking a bullet as well as commenting on any other area they feel they could contribute to and send it to Cris Franco at cfranco@oldrepublictitle.com John Morytko offered to work with Cris on the organization of the report.

Harvey & Alex – objective of subcommittee

Eric Serilli – Identify 3 general options and recommendations

Alex – Timeline

Carlos – Recommendations

- With regard to the project price, there has to be further analysis done in the next steps. The report could recommend to the Council to authorize the Nader Group to provide a proposal to bring us to the next step – just short of construction documents. The Council then would negotiate with the Nader Group. We would need to bond for the money needed for the 2nd phase. The Township has \$50,000 but Joe stated that it would be more than that to get us through the next phase.
- John Morytko suggested listing out areas that they would like explored. Carlos suggested cutting down on civic space. Alex stated that if that was the recommendation of the committee, they should put it in the recommendation.
- Joe talked about financing a project and stated that the bond law dictates what you can do depending on what the building is made of. Bond Counsel will give us a lot of guidance when we get to that point.
- Send emails to Cris by Friday. She will have a rough draft by the morning of April 3. Group will meet at 7:30 p.m. at 4/3.

Notes prepared by: Doris Flynn