Byram Township Recreation Committee Meeting
Wednesday, January 18, 2017 7:30 P.M.
Agenda/*Notes*

I. Call meeting to order, 7:30 PM Flag Salute, Moment of Silence

II. Roll Call:

Shawn Armstrong	Member	x
Giovanni DiMeo	Member	x
Bill Schilling	Member	x
Diana Fleming	Member	
Dina Trunzo	Member	x
Len Bicher	Member	
Charles Kranz	Member	x
Robert Brady	Alternate 1	x
	Alternate 2	
Janet Meisner	Recreation Director	x
Nisha Kash	Council Liaison	x

III. Approval of notes from December 14, 2016 - *Approved*

IV. Key items for discussion and possible action:

- Committee and Sub-Committee choices for members – discussion & selection
  - Board of Education: *eliminate*
  - Buildings and Grounds: *Shawn, Bob, Len*
  - Byram Day Committee: *Charlie, Giovanni, Diana*
  - Lenape Valley Municipal Alliance: *Dina*
  - Open Space Committee: *Bill as Member, Shawn as Alternate- Bill would be the person appointed by Council, but Shawn would attend meetings as a member of the public. Shawn would be able to fill in if Bill wasn't available and if needed, could get the information back to the Recreation Committee. Bill and Shawn would work collaboratively to assure that all the obligations of the position were filled. Both Bill and Shawn would be available to work on the Tamarack Park Opening celebration committee.*
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  - Tri-Town Subcommittee: *Dina*
  - Sports Council Subcommittee: *Bob, Len*
  - Strategic Planning/Capital Improvements Subcommittee: *Bill, Charlie*
  - Walking/Biking Trails: *Diana*
  - Do we want to add a Marketing sub-committee? Others? -*No*

- Nominations/volunteers for Chairperson - *Charlie*
- Nominations/volunteers for Vice Chairperson - *Gio*
- Nominations/volunteers for Secretary - *Diana*
- Other committee commitments - *Didn't get to this discussion*
  - Tamarack Park opening May 13
  - Miss Byram and Royal Court late May/early June
  - Kids Tri-Harder Triathlon June 24 or July 1
  - Byram Day Sept 23 or 30
  - Other special events

- Tamarack Park Press Release statement – *Charlie selected 2 statements and Janet 2 others. Rewrote portions of the release to take out some items that the public might not care about. See attachment*
- March meeting date
  - Change to 5th Wed? March 29- *yes (Bob's birthday)*
- Review of 2017 Notebook - *reviewed*
  - Check member information – changes? -
  - Mission Statement and Committee Goals –*We follow these pretty well*
  - Policies and Forms – *update incident form to include Tamarack Park & make it useful for other than injuries*
  - Township Ordinances related to Recreation
  - Township Resolutions related to Recreation
  - CAPRA – *an overview of possible goals for rec depts./committees*
  - Should there be additional information in this book?
- Football has had some trophy cases donated and they have installed them in the COJ field house –*Needs follow up with football*
  - Requires an application for donations of volunteer labor and materials
    - I left a message with Len that I would be available to discuss this with him and provide the format for the application
  - Combined Rec Com, Open Space & Environmental Commission sub-committee
    - Opening of Tamarack Park and Trail Celebration –
      - The Open Space Committee has volunteered to head up this event. They selected the dates of May 13 with a rain date of May 20, 2016.
    -

V. Recreation Director's Report – *this will remain as a written outline for review*

- Afternoon Advantage – afterschool programs for school students
  - All classes for K- 4th grade (karate, Yoga, Drawing) have filled
  - Coding for 5th – 8th graders has enough children to run the program, but is not filled.
- Men's Basketball
  - Begins spring session Feb 1 – May 31
- Ski Club
  - Began 6 week season
    - 5 weeks at Mountain Creek
    - 1 week, Feb 1 at Camelback is open to parents & siblings of club members
- Kids Tri-Harder Triathlon Area meeting scheduled for Feb 3
  - All the area Recreation Directors looking to run the event meet to discuss 2017
- NJRPA Conference scheduled for March 5 – 8 in Atlantic City

VI. Council Liaison Report

VII. Subcommittee/Liaison Reports: - *These reports will be prepared by the lead committee person by the weekend before the Recreation Committee to be distributed prior to the meeting and discussed if there are comments/concerns*

- Board of Education*: eliminated*
- Buildings and Grounds: *Shawn, Bob, Len*
- Byram Day Committee: *Giovanni, Charlie, Diana*
- Lenape Valley Municipal Alliance: *Dina*
- Open Space Committee: *Bill, Shawn*
- Tri-Town Subcommittee : *Dina*
- Sports Council Subcommittee: *Len, Bob*
- Strategic Planning/Capital Improvements Subcommittee: *Bill, Charlie*
- Walking/Biking Trails: *Diana*
- Council Liaison: Nisha Kash

VIII. Any other items from the committee

IX. Open to the public

X. Adjournment