



## Recreation Meeting Minutes December 18, 2023

Shawn Conner	Chairperson- term ends 2024	Present
Nicole Halajian	Vice Chairperson- term ends 2025	Present
Danielle Conroy	Member- term ends 2023	Present- arrived 8:06 p.m.
Eric Dietz	Member- term ends 2023	Present
Kelly Eller	Member- term ends 2024	Absent
Jim McBain	Member- term ends 2025	Absent
Scott Yappen	Member- term ends 2023	Present
Jeri Quirk	Alternate #1- term ends 2025	Absent
Don Bogardus	Alternate #2- term ends 2023	Present
Jack Gallagher	Council Liaison	Present

Also in attendance was Recreation Director Debbie Armeno, Mayor Alex Rubenstein, and Marla Rodriguez from the PTA.

Recreation Chairman called the meeting to order at 8:03 a.m., he led the Committee in the flag salute and moment of silence.

The Recreation Director conducted roll call, we had 5 members and 1 alternate present, 2 members and 1 alternate were absent.

Chairperson Shawn Conner asked for movement on the minutes from the November 20 meeting. Eric made a motion to accept, Shawn seconded the motion, and all were in favor.

Council Liaison Gallagher gave his report, he spoke on ordinance being adopted at the Council Meeting on Tuesday December 19 for French and Parillo to do engineering plans for COJ Field #8. He also mentioned the Basketball Courts at COJ will be painted and striped in the Spring.

Mayor Rubenstein mentioned that he has someone interested in being on the Rec Committee but cannot meet on Mondays, he asked if the Committee would consider moving to the 2<sup>nd</sup> Tuesday of the Month, Eric made a motion to move the meetings to the 2<sup>nd</sup> Tuesday of the month in 2024 making January 8 the 1<sup>st</sup> meeting, Danielle seconded the motion, all were in favor. Mayor asked Recreation Director to contact Clerk Church to make the adjustment on the calendar and for the announcement to the newspaper.

Chairperson Shawn Conner asked Recreation Director for her report:

1. She went over the calendar that was emailed to the committee and how there will not be 4 seasons, and strict deadlines on events and programs.
2. She went over the Annual Report that she created and included one in each packet.
3. She went over the January through March programs already planned and on the calendar.
4. She updated the Committee on the sale of Disney on Ice Tickets. We sold 64 out of 68 purchased.
5. She updated the Committee on the on going programs
  - a. Color of Yarn 28 registered

- b. Mahjong has 14 registered.
- c. Senior Exercise has the same 12-14 attendees and the Seniors have asked that we meet every Monday.
- d. Seniors have asked for Senior Games after their second meeting of the month, I asked for some volunteers if available.
- e. She spoke on the Holiday Show off and if the members wanted to judge by driving around or looking through the good photos sent by the homeowners. They decided to look at the photos.

There was a break in the meeting to judge the Holiday Show Off Contest: they

They deliberated and came up with 3 winners:

Alderson Family 1<sup>st</sup> Place- \$100 Gift Card

Constanza Family 2nd Place - \$75.00 Gift Card

Velasco Family 3<sup>rd</sup> Place - \$50.00 Gift Card

All to be awarded in the Council Meeting on December 19, 2023. Reso already completed.

Meeting reconvened Chairperson Connor explained about the new addition to the agenda- Committee Member Update, Discussion, Reminders, and News. This was going to be a round table form going from each member to openly speak on any topic:

Shawn- no report

Danielle- no report

Don- No report

Eric- No report

Scott asked if we need to send an updated report to the Council since the Open Space Committee was asked to do so, Shawn commented that the Annual Report is just that, and Recreation Director mentioned that she reports to Town Manager Sabatini on all Recreation happenings and that he can then bring forth to the Council. The Mayor also concurred.

Nicole wanted to remind the members to not "reply to all" to any emails, if more than 3 members it will be considered a quorum for a meeting that was not announced.

Chairman Connor spoke on the 2023 Budget and was assured we used up all of the allocated money for 2023 and for 2024 we should be getting the same \$25K as we received in 2023. Eric then asked Scott about the money that the Recreation Committee was supposed to receive from the Historical Society? Scott stated that when they close out their books for the year and see what they have left maybe there will be a donation, but it is unclear.

Upcoming Events:

Spoke on the Polar Plunge for February 18, 2024- Debbie Spoke to Jesse and she is squared away the date, time and location. Food distribution was also discussed and what to have and if the Health Dept. needed to be involved. It was decided to use Dunkin Doughnuts again.

Family Game Night on January 26 with the PTA is awaiting Board Approval. This will be an indoor event with outdoor games.

Completed Events:

Christmas Tree Lighting on December 3, 2023- Deb Spoke about how we can make it a little easier for us in 2024, make up gift bags to hand out, a more organized schedule of events, a microphone for the Choir so we can hear them better, and order some supplies to fill in the extras we have from this past year. The event itself was well attended and all who was there had a great time.

Open Space Committee Update: Scott Yappen gave a brief update from the last meeting, Eric asked about the Dog Park, Mayor Rubenstein jumped in and explained why it is taking time for completion on this with SEP approvals, Impervious Coverage and 2 parcels involved. They should have approval by end of Summer.

There were no other Committee Reports.

There were no Agenda Topics for Future Meetings mentioned.

Items for Future Meetings- Nothing was mentioned but Chairman Conner wanted to thank Eric and Scott for their service to our Committee and wished them well and hoped to continue to see them at our events moving forward.

Meeting was opened to the public: Anneliese from the Day Care Center mentioned that she will gladly accept any and all flyers for her Center, she is a good source of advertising, and we should take advantage of this. Chairman Conner stepped in and asked how many flyers, she stated 50 and he asked if Black and White would be ok and 1 color for display and she said that would be great. Dina Trunzo stated she would be happy to proofread anything needed to go out.

Before we spoke on our next meeting, Mayor Rubenstein asked if we could move our meetings to the 2<sup>nd</sup> Tuesday of the month, he has someone interested in joining on the Committee but cannot meet on Mondays, the Committee had a brief discussion then Eric made a motion to move our meetings to the second Tuesday at 8pm, Danielle seconded it, and all were in favor. Our next meeting will be January 9, 2024. Recreation Director Armeno stated she will advise Clerk Cindy Church of the change for her advertising purposes and the room reservation.

Eric made a motion to adjourn at 9:30 p.m.- Scott seconded the motion and all were in favor.