



TOWNSHIP OF BYRAM  
 10 Mansfield Drive  
 Stanhope, NJ 07874

**TEMPORARY  
 SIGN PERMIT  
 APPLICATION**

Business Name & Description: \_\_\_\_\_

Address: \_\_\_\_\_ Owner: \_\_\_\_\_

Block / Lot: \_\_\_\_\_ Phone: \_\_\_\_\_

Zone: \_\_\_\_\_ Address: \_\_\_\_\_

Provide sign text and graphics, and all information needed to show compliance with Township Code § 240-48 (listed on back) using plans, surveys, photos, and renderings, as necessary. Attach additional sheets as necessary. Note that temporary window signs shall not exceed 25% of the window area per § 240-47.2.I.

<u><b>SPECIAL EVENT SIGN(S)</b></u>	-----Date(s)-----			Sign Area, sf
	<u>of Event</u>	<u>Sign Posted</u>	<u>Removed</u>	
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

<u><b>SANDWICH BOARD SIGN</b></u>	-----Sign Dimensions-----			Hours of Operation/Display
	<u>Height, ft</u>	<u>Width, ft</u>	<u>Area, sf</u>	
_____	_____	_____	_____	_____
<i>(Description)</i>	<u>Clear Width for Pedestrians</u>	<u>Distance, Sign to Curb, ft</u>	<u>Distance, Sign to Building, ft</u>	
	_____	_____	_____	

I hereby apply for a temporary sign permit (no fee required) as described above and on the attached sheets. I certify that all information presented is true and complete to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
 (Print Name)

Permit Issued By: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_  
*(and any conditions)*

BYRAM TOWNSHIP CODE § 240-48 TEMPORARY SIGNS IN NON-RESIDENTIAL DISTRICTS

- A. Special Event Signs will be permitted subject to the following:
1. A sign permit must be granted by the Zoning Officer prior to the installation of any special event sign.
  2. Special Event Signs in the Neighborhood Commercial, Village Business and Industrial Professional Recreational Zoning Districts shall be no larger than 16 square feet. Temporary signs in any other zone district shall be no larger than 6 square feet.
  3. One Special Event Sign shall be permitted per property or tenant at any one time.
  4. Special Event Sign permits are limited to no more than 4 times per property or tenant per calendar year.
  5. Special Event Signs may remain for no longer than 30 days and shall be removed within seven (7) days of any special event.
  6. Special Event Signs may not be displayed on any trees, telephone poles or lighting stanchions, shall not be located in any public right of way or create any visual obstruction as to be a traffic hazard.
- B. Sandwich Board Signs will be permitted for pedestrian traffic, not highway traffic, subject to the following:
1. A sign permit must be granted by the Zoning Officer prior to the installation of any sandwich board sign.
  2. Sandwich Board Signs shall be permitted in the Neighborhood Commercial, Village Center, Village Business and Industrial Professional Recreational Zoning Districts.
  3. One Sandwich Board Sign shall be permitted per property or tenant at any one time.
  4. Sandwich Board Signs shall be displayed only during the hours of operation of the business which it advertises. Sandwich Board signs for businesses with 24 hour operations shall only per displayed from 7 am to 12 am.
  5. Sandwich Board Signs shall be no larger than 8 square feet, land shall not exceed two linear feet in width, with a maximum height of 48 inches.
  6. Sandwich Board Signs must be located in such a manner as to leave a minimum of 4 feet of clearance for pedestrian traffic, and should be no more than 15 feet from the building and 2 feet from the curb.
  7. No Sandwich Board Signs may be located in any parking space, drive aisle other paved element of site parking or circulation.
- C. The following signs shall not require a sign permit and shall be permitted as provided below:
1. All signs located within buildings that are not visible to the public outside said building.
  2. Temporary signs of a non-profit or charitable organization for a specific event, which shall be removed within seven (7) days of any special event.
  3. Temporary Signs permitted in Residential Zones.

*Note: The entire Byram Township Code can be found at <http://ecode360.com/BY0627>.*