


# TOWNSHIP OF BYRAM NEW JERSEY

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TO: Township Council  
FROM: Joseph W. Sabatini, Township Manager   
DATE: June 19, 2012  
RE: DRAFT (ESTIMATED) 2013 Municipal Budget

**Disclaimer:**

I received requests from two members of the Council to add the 2013 Municipal Budget and targeting a zero (0%) increase of the tax levy for Council discussion. To support this exercise, I have completed the following which is only to support this initial discussion. This 2013 proposed budget is the best possible representation based on ESTIMATED expenses. It is too early in the budget process to provide a more accurate view of the budget since most of the items identified below will not be known until the end of the year.

**Summary of Estimated Expenses:**

- Applied no changes to Departmental Salary & Wages, and Operating Expenses.
- Applied Medical/Rx Increase of 10% and estimated increased contributions for collective bargaining unit employees (Chapter 78 Healthcare and Pension Reform).
- Dental, Life, LTD and AD&D – applied a 7% increase.
- General Liability and Workers' Compensation Insurance – applied a 2% increase.
- Dispatch Services Agreement – applied a 2% increase.
- Garbage and Tipping Fee – applied an increase of \$50,000. This was based on the 2011 garbage contract increase and SCMUA tipping fee increase.
- Animal Control Agreement – applied a 2% increase.
- Pensions – prior to Chapter 78, 2012 pension amounts for PERS and PFRS were scheduled to increase 6.3% and 14.1% respectively. Not knowing what to expect for 2013, I have applied a 5% increase for PERS and a 10% increase for PFRS.
- As referenced in the 2012 Budget Message, deferred charges were reducing \$74,000 since 2012 was the last year the Township needed to budget for the special emergency due to the result of the 2007 ordered revaluation. The plan was to restore the capital program in 2013 when the deferred charges reduced. I decreased the deferred charges expense \$74,000, increased drainage improvements \$4,000 and increased Streets and Roads \$70,000.
- I APPLIED NO CHANGES TO UTILITIES.

**Summary of Estimated Expenses:**

- As referenced in the 2012 Budget Message, surplus anticipated in the 2012 budget was increased \$40,000 from 2011. This increase was the result of a one-time dividend that was received as miscellaneous revenue in 2011 from the North Jersey Health Insurance

Fund. It was expected that the dependency on surplus for the 2013 budget cycle would minimally be reduced by this amount.

- Reduced surplus anticipated by \$40,000.
- Made no changes to other miscellaneous revenues and anticipated the same amounts in the adopted 2012 Municipal Budget.
- Increased amount to be raised by taxes - \$40,000
- Increased amount to be raised by taxes - \$283,666.37 – which is the amount of the total estimated increases in expenses.

	2013 Budget Amounts			2012 Budget Amounts			Change	% Change	% Budget	SW & OE
	S&W	O&E	Total	S&W	O&E	Total				
MAYOR/COUNCIL	\$17,500	\$9,500	\$27,000	\$17,500	\$9,500	\$27,000	\$0	0.00%	0.25%	
ADMINISTRATIVE & EXECUTIVE	\$197,000	\$68,150	\$265,150	\$197,000	\$68,150	\$265,150	\$0	0.00%	2.47%	
CLERK	\$74,500	\$0	\$74,500	\$74,500	\$0	\$74,500	\$0	0.00%	0.69%	
ELECTIONS	\$0	\$8,000	\$8,000	\$0	\$8,000	\$8,000	\$0	0.00%	0.07%	
FINANCE ADMINISTRATION	\$90,000	\$37,411	\$127,411	\$90,000	\$37,411	\$127,411	\$0	0.00%	1.19%	
COLLECTION OF TAXES	\$40,500	\$7,300	\$47,800	\$40,500	\$7,300	\$47,800	\$0	0.00%	0.44%	
TAX ASSESSMENT	\$74,000	\$38,920	\$112,920	\$74,000	\$38,920	\$112,920	\$0	0.00%	1.05%	
AUDIT FEES	\$0	\$28,980	\$28,980	\$0	\$28,980	\$28,980	\$0	0.00%	0.27%	
LEGAL SERVICES & COSTS	\$0	\$115,000	\$115,000	\$0	\$115,000	\$115,000	\$0	0.00%	1.07%	
ENGINEERING SERVICES	\$0	\$40,000	\$40,000	\$0	\$40,000	\$40,000	\$0	0.00%	0.37%	
PLANNING BOARD	\$19,000	\$41,350	\$60,350	\$19,000	\$41,350	\$60,350	\$0	0.00%	0.56%	
ZONING	\$29,000	\$500	\$29,500	\$29,000	\$500	\$29,500	\$0	0.00%	0.27%	
CONSTRUCTION OFFICIAL	\$128,000	\$7,475	\$135,475	\$128,000	\$7,475	\$135,475	\$0	0.00%	1.26%	
ENVIRONMENTAL COMMISSION	\$0	\$2,600	\$2,600	\$0	\$2,600	\$2,600	\$0	0.00%	0.02%	
BOARD OF HEALTH	\$0	\$400	\$400	\$0	\$400	\$400	\$0	0.00%	0.00%	
ANIMAL CONTROL	\$9,500	\$9,435	\$18,935	\$9,500	\$9,250	\$18,750	\$185	0.99%	0.18%	
MUNICIPAL COURT	\$71,200	\$10,100	\$81,300	\$71,200	\$10,100	\$81,300	\$0	0.00%	0.76%	
MUNICIPAL PROSECUTOR	\$0	\$25,000	\$25,000	\$0	\$25,000	\$25,000	\$0	0.00%	0.23%	
<b>TOTAL GEN GOVT.</b>	<b>\$750,200</b>	<b>\$450,121</b>	<b>\$1,200,321</b>	<b>\$750,200</b>	<b>\$449,936</b>	<b>\$1,200,136</b>	<b>\$185</b>	<b>0.02%</b>	<b>11.17%</b>	<b>24.38%</b>
POLICE DEPARTMENT	\$1,878,500	\$129,250	\$2,007,750	\$1,878,500	\$129,250	\$2,007,750	\$0	0.00%	18.69%	
EMERGENCY SQUAD	\$0	\$25,500	\$25,500	\$0	\$25,500	\$25,500	\$0	0.00%	0.24%	
EMERGENCY MANAGEMENT	\$0	\$3,000	\$3,000	\$0	\$3,000	\$3,000	\$0	0.00%	0.03%	
FIRE DEPARTMENT	\$0	\$88,525	\$88,525	\$0	\$88,525	\$88,525	\$0	0.00%	0.82%	
FIRE PREVENTION	\$0	\$3,900	\$3,900	\$0	\$3,900	\$3,900	\$0	0.00%	0.04%	
(911) RADIO COMMUNICATIONS	\$0	\$180,030	\$180,030	\$0	\$176,500	\$176,500	\$3,530	2.00%	1.68%	
<b>TOTAL PUBLIC SAFETY</b>	<b>\$1,878,500</b>	<b>\$430,205</b>	<b>\$2,308,705</b>	<b>\$1,878,500</b>	<b>\$426,675</b>	<b>\$2,305,175</b>	<b>\$3,530</b>	<b>0.15%</b>	<b>21.49%</b>	<b>46.88%</b>
PUBLIC WORKS DEPARTMENT	\$739,950	\$281,250	\$1,021,200	\$739,950	\$281,250	\$1,021,200	\$0	0.00%	9.51%	
IMPROVEMENTS TO STREETS & ROADS	\$0	\$70,000	\$70,000	\$0	\$70,000	\$70,000	\$0	0.00%	0.65%	
BUILDINGS AND GROUNDS	\$54,000	\$35,600	\$89,600	\$54,000	\$35,600	\$89,600	\$0	0.00%	0.83%	
RECYCLING	\$5,600	\$10,000	\$15,600	\$5,600	\$10,000	\$15,600	\$0	0.00%	0.15%	
FLEET MAINTENANCE	\$0	\$113,500	\$113,500	\$0	\$113,500	\$113,500	\$0	0.00%	1.06%	
<b>TOTAL PUBLIC WORKS</b>	<b>\$799,550</b>	<b>\$510,350</b>	<b>\$1,309,900</b>	<b>\$799,550</b>	<b>\$510,350</b>	<b>\$1,309,900</b>	<b>\$0</b>	<b>0.00%</b>	<b>12.19%</b>	<b>26.60%</b>
RECREATION	\$65,200	\$6,150	\$71,350	\$65,200	\$6,150	\$71,350	\$0	0.00%	0.66%	
SENIOR CITIZEN CONTRIBUTION	\$0	\$9,000	\$9,000	\$0	\$9,000	\$9,000	\$0	0.00%	0.08%	
SENIOR CITIZEN TRANSPORTATION	\$22,000	\$976	\$22,976	\$22,000	\$976	\$22,976	\$0	0.00%	0.21%	
CELEBRATION OF PUBLIC EVENTS	\$0	\$2,000	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%	0.02%	
<b>TOTAL COMMUNITY PROGRAMS</b>	<b>\$87,200</b>	<b>\$18,126</b>	<b>\$105,326</b>	<b>\$87,200</b>	<b>\$18,126</b>	<b>\$105,326</b>	<b>\$0</b>	<b>0.00%</b>	<b>0.98%</b>	<b>2.14%</b>
<b>TOTAL</b>	<b>\$3,515,450</b>	<b>\$1,408,802</b>	<b>\$4,924,252</b>	<b>\$3,515,450</b>	<b>\$1,405,087</b>	<b>\$4,920,537</b>	<b>\$3,715</b>	<b>0.08%</b>	<b>45.84%</b>	<b>100.00%</b>

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ELECTRICITY	\$0	\$87,000	\$87,000	\$0	\$87,000	\$87,000	\$0	0.00%	0.00%	0.81%
STREET LIGHTING	\$0	\$36,000	\$36,000	\$0	\$36,000	\$36,000	\$0	0.00%	0.00%	0.34%
TELEPHONE	\$0	\$30,000	\$30,000	\$0	\$30,000	\$30,000	\$0	0.00%	0.00%	0.28%
HEATING OIL	\$0	\$120,000	\$120,000	\$0	\$120,000	\$120,000	\$0	0.00%	0.00%	1.12%
GASOLINE	\$0	\$125,000	\$125,000	\$0	\$125,000	\$125,000	\$0	0.00%	0.00%	1.16%
GENERAL LIABILITY	\$0	\$176,460	\$176,460	\$0	\$173,029	\$173,029	\$3,431	1.98%	1.98%	1.64%
WORKERS COMP	\$0	\$89,232	\$89,232	\$0	\$87,482	\$87,482	\$1,750	2.00%	2.00%	0.83%
GROUP INSURANCE	\$0	\$1,704,780	\$1,704,780	\$0	\$1,531,127	\$1,531,127	\$173,653	11.34%	11.34%	15.87%
STATUTORY EXPENDITURES	\$0	\$836,910	\$836,910	\$0	\$792,792	\$792,792	\$44,118	5.56%	5.56%	7.79%
ACCUMULATED SICK/VAC LEAVE	\$0	\$100	\$100	\$0	\$100	\$100	\$0	0.00%	0.00%	0.00%
MUNICIPAL SEWER CHARGES	\$0	\$15,300	\$15,300	\$0	\$15,300	\$15,300	\$0	0.00%	0.00%	0.14%
MUSCONETCONG SEWER FEES (VC)	\$0	\$69,000	\$69,000	\$0	\$69,000	\$69,000	\$0	0.00%	0.00%	0.64%
GARBAGE CONTRACT	\$0	\$752,500	\$752,500	\$0	\$702,500	\$702,500	\$50,000	7.12%	7.12%	7.01%
RECYCLING TAX	\$0	\$10,500	\$10,500	\$0	\$10,500	\$10,500	\$0	0.00%	0.00%	0.10%
DEBT SERVICE	\$0	\$403,970	\$403,970	\$0	\$396,970	\$396,970	\$7,000	1.76%	1.76%	3.76%
DEFERRED CHARGES	\$0	\$30,000	\$30,000	\$0	\$104,000	\$104,000	-\$74,000	-71.15%	-71.15%	0.28%
CAPITAL IMPROVEMENTS	\$0	\$130,000	\$130,000	\$0	\$56,000	\$56,000	\$74,000	132.14%	132.14%	1.21%
FEDERAL AND STATE GRANTS	\$0	\$2,235	\$2,235	\$0	\$2,235	\$2,235	\$0	0.00%	0.00%	0.02%
MUNICIPAL ALLIANCE	\$0	\$11,420	\$11,420	\$0	\$11,420	\$11,420	\$0	0.00%	0.00%	0.11%
RES FOR UNCOLLECTED TAXES	\$0	\$1,187,639	\$1,187,639	\$0	\$1,187,639	\$1,187,639	\$0	0.00%	0.00%	11.06%
PBA REPRESENTATIVE CONTRACT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	0.00%
<b>TOTAL OTHER EXPENSES</b>		<b>\$5,818,045</b>	<b>\$5,818,045</b>		<b>\$5,538,094</b>	<b>\$5,538,094</b>	<b>\$279,951</b>	<b>5.06%</b>	<b>5.06%</b>	<b>54.16%</b>
		<b>\$10,742,297</b>	<b>\$10,742,297</b>		<b>\$10,458,631</b>	<b>\$10,458,631</b>	<b>\$283,666</b>	<b>2.71%</b>	<b>2.71%</b>	<b>100.00%</b>