



Byram
Township
2023
Annual
Report

Compiled by Victoria Proskey

HOURS OF OPERATION

TOWNSHIP OFFICES:

Monday-Friday, 8:30 a.m.-4:30 p.m.

CONSTRUCTION OFFICE:

Monday- Friday

8:00 a.m. - 12 noon

Permit pick up 8:30 a.m. - 11:30 a.m.

FINANCE/TAX OFFICE:

Monday-Friday, 8:30 a.m. - 3:30 p.m.

RECYCLING CENTER:

METAL: Open daily during daylight hours

LEAVES AND BRANCHES: Seasonal

Open daily during daylight hours

TOWNSHIP WEBSITE:

www.byramtwp.org

GENERAL OFFICE NUMBERS:

973-347-2500

Fax 973-347-0502

POLICE DEPARTMENT

Emergencies: Dial 911

Non-emergencies: 973-347-4008

WEBSITE: www.byrampd.org

CHIEF OF POLICE

Daniel DeWald

973-347-2500 Ext. 149

TOWNSHIP COUNCIL

Mayor Alex Rubenstein, Jack Gallagher,
Cris Franco, Harvey Roseff, Ricky Proctor

BYRAM TOWNSHIP OFFICES

TOWNSHIP MANAGER

Joseph Sabatini

973-347-2500 Ext. 129

DEPUTY TOWNSHIP MANAGER

Phil Crosson

973-347-2500 Ext. 161

TOWNSHIP CLERK/ REGISTRAR

Cindy Church

973-347-2500 Ext. 127

SUPERINTENDENT OF PUBLIC WORKS

Mike Orgera

973-347-2500 Ext. 137

DPW SECRETARY

Fran Frederick

973-347-2500 Ext. 138

ENVIRONMENTAL/RECYCLING

EC SECRETARY

Fran Frederick

973-347-2500 Ext. 138

BOARD OF HEALTH/DOG LICENSING SEPTIC MANAGEMENT/BOH SECRETARY

Vicky Proskey

973-347-2500 Ext. 125

RECREATION DIRECTOR

Debbie Armeno

973-347-2500 x 160

CHIEF MUNICIPAL FINANCE OFFICER / DEPUTY TAX COLLECTOR

Ashleigh Frueholz

973-347-2500 Ext. 134

TAX COLLECTOR

Michele McElroy Ext. 133

BYRAM TOWNSHIP OFFICES

CONSTRUCTION & BLDG. SUBCODE OFFICIAL

Peter Karcher

973-347-2500 Ext. 124

CONSTRUCTION TECHNICAL ASST

Bonnie Oscovitch

973-347-2500 Ext. 123

PLUMBING SUBCODE OFFICIAL

Vincent Franchino

973-347-2500 Ext. 124

ELECTRICAL SUBCODE OFFICIAL

Glenn Kovach

973-347-2500 Ext. 124

FIRE SUBCODE OFFICIAL

Joseph Serrecchia

973-347-2500 Ext. 124

FIRE PREVENTION SERVICES

Sparta Township

973-729-4227

ZONING & CODE ENFORCEMENT OFFICER

Nick Cutrone

973-347-2500 Ext. 131

LAND USE TECHNICAL ASST./ PLANNING BOARD SECRETARY

Caitlin Phillips

973-347-2500 Ext. 132

TAX ASSESSOR

Penny Holenstein

973-347-2500 Ext. 139

ASSISTANT TO TAX ASSESSOR

Fran Frederick Ext. 138

A Message from Township Manager Joseph Sabatini

As we enter into the new year and begin to embark on our goals and objectives for 2024, I would like to take a few moments and reflect on 2023.

In 2023, everyone worked collaboratively to focus their efforts on the common goal of ensuring the efficient and effective continuity of government while remaining ever cognizant of the fiscal restraints impacting all New Jersey communities.

I am extremely proud of the Byram Township staff for continuing to deliver the high level of services that our residents have come to expect with limited interruptions.

In addition, I would like to thank the Townships many volunteers (Fire, EMS, many Township Committees) and our residents for continuing to remain flexible and exhibiting patience and understanding while we continued to adapt and to add to the quality of life in Byram Township, making our “Township of Lakes” a wonderful place in which to live, work and visit.

I am very pleased to announce the following 2023 accomplishments:

EXTENDED MULTIPLE SHARED SERVICE AGREEMENTS:

- Resolution No. 144-2023 – Agreement between Bryam Township and Andover Township for Snow Removal Services on the Forest Lakes section of road of Andover Township
- Resolution No. 159-2023 – Agreement Between Byram Township and Netcong Borough for Construction Department Services
- Resolution No. 229-2023 – Agreement with Hopatcong Borough for Animal Control / Shelter Services Agreement
- Resolution No. 209-2023 – Extended Lease Agreement to support the Waterloo United Methodist Church (W.U.M.C.) Neighborhood Pantry (2024)

RECEIVED MANY GRANTS TOTALING OVER \$455,000 WHICH INCLUDED:

- Recycling Grant - \$20,711
- 2023 Clean Communities Grant \$24,437.74
- Stormwater Assistance Grant \$25,000.00
- ARP Firefighter Grant - \$29,000.00
- Statewide Risk Control Grant \$2,758.44
- 2023 NJ DEP Radon Awareness Program \$2,000.00
- Highlands Council Plan Conformance Grant for Stormwater Management Planning, MS4 \$60,000.00
- Highlands Council Plan Conformance Grant for Design and Engineering work in support of the C.O. Johnson Park Improvement Plan - \$137,790.00
- NJDOT Grant for Manor Drive Resurfacing in the amount of \$142,524.00
- Body Armor Grant - \$1,306.00

CAPITAL IMPROVEMENTS/PURCHASES:

- DPW Improvements
 - Replacement of garage doors
 - Clean air ventilation system for mechanics bays
 - New double wall containment tank for liquid deicer to satisfy MS4 Stormwater requirements
 - Completed the rehabilitation of the salt dome
- Completed resurfacing of C.O. Johnson basketball courts, with new backboards and rims. The new color surface and line striping will be completed in Spring of 2024
- Purchased and installed four park benches for C.O. Johnson Park tennis courts
- Purchased and installed new bleachers for Neil Gylling and C.O. Johnson Parks to replace outdated, unsafe older bleachers

OTHER KEY ACCOMPLISHMENTS:

- Elizabethtown Gas continues to make great progress in their ongoing efforts in the north portions of the Township. Road opening permits have been received in December for the Forest Lakes section and Cranberry Lake section of town. They are still working to define the schedule for deployment in these areas.
- NJ Natural Gas has finished their efforts to construct, operate and maintain natural gas in the West Brookwood section of town and has started in East Brookwood.
- The deployment of natural gas with individual services has a major impact on the resources of the Construction Department. The part-time staff has worked very hard to support the increased impact of gas connection permits and required inspections.
- French & Parello Associates were authorized to start the design and engineering work in support of the C.O. Johnson Park Improvement Plan, fully offset by the Highlands Grant - \$137,790.00, they were also authorized to provide engineering services for the proposed improvements to Field 8 at C.O. Johnson Park fully offset by American Rescue Plan (ARP) Grant funds - \$66,900.00.
- Princeton Hydro has made significant progress on the Watershed/Lake Management Plan in 2023 and as planned, it is expected to be completed for Council approval in 2024.
- The new municipal building project was put to public referendum vote during 2023 and the project was voted down by the community. The condition of the existing municipal building will have to be reviewed in 2024 for repairs and maintenance.

RECOGNITION OF RETIREMENTS

- Robert Schellhammer – 15 years of service with Byram Township – Police Officer
- We also had a number of employees resign their position in 2023.

RECOGNITION OF NEW HIRES

- Kevin Garrity – Police Officer
- Stephan Boylan – Full time Department of Public Works Laborer
- Franziska Frederick – Part time Assistant to the Tax Assessor, DPW and Environmental Commission Secretary
- Sue Pietschker – Part time Assistant to the Construction Office
- Eric Greenmeier – Part time Plumbing & Mechanical Sub-Code Official
- Deborah Armeno – Full time Recreation Director

I encourage you to please take the time to review the information contained within this annual report. Public meetings are listed on the website calendar, and we encourage your participation throughout the year. Residents have also been able to participate at Council Meetings by Zoom since mid-year 2023. Byram's achievements are the result of a team effort that includes all our residents, employees, and volunteers.

Joseph Sabatini
Township Manager



The Township of Byram continues to encourage every citizen to sign up today to receive these Nixle messages and begin connecting with the Township of Byram. Nixle will be your primary source for accurate, up to date information from the Township so do not delay, sign up today!

Remember, if we cannot reach you, we cannot inform you. Please take a moment to sign up for Nixle community notification system using one of the following options.

1) Click and enter your contact information at the following web address: <https://local.nixle.com/signup/widget/i/15862>

2) Text the keyword Byram to 888-777. Then when prompted, follow the directions to enter your current e-mail address and you will be signed up to receive important alerts, advisories, and community notifications from Byram Township.

3) Download the Mobile App at: <https://supportcenter.nixle.com/articles/Nixle/Registering-for-Nixle-via-the-Everbridge-Mobile-App>

February

2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Planning Board Meeting @ 7:30 p.m.	2 Recycling Pick Up	3
4	5	6 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	7	8	9	10
11	12 Open Space Meeting remotely @ 7:00 p.m.	13 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	14	15 Planning Board Meeting @ 7:30 p.m.	16 Recycling Pick Up	17
18	19 Presidents' Day Office Closed	20 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	21	22 Environmental Commission Meeting @ 7:30 p.m.	23	24
25	26	27 Garbage Pick Up	28	29		

HOW YOUR LOCAL GOVERNMENT FUNCTIONS

“The Council-Manager form is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The Council-Manager form establishes a representative system where all the power is concentrated in the elected council and where the council hires a professionally trained manager to oversee the delivery of public services.”

International City/County Management Association.

The distinctive feature of this form of government is the strict separation between legislative and administrative functions. The plan calls for the non-partisan, at-large election of four Township Council members and one Mayor. By law, the Mayor and the Township Council have the responsibility for all legislative matters, ranging from enactment of all ordinances and resolutions to general citizen representation. Seven separate advisory boards and committees assist policy formulation of the Council.

Administrative responsibilities of the Township are vested in the full-time Township Manager. Charged with the day-to-day operation of the Township, the Manager directs all Township services and the enforcement of municipal ordinances. Appointed by and serving at the pleasure of the Council, the Manager is a professionally trained individual whose basic responsibility is the efficient and economic operation of your local government.

The Township Clerk is secretary to the Township Council and is the Election Official of the Township. The Clerk records and prepares the minutes of each Township Council Meeting. The Clerk also processes, records and files resolutions and ordinances, arranges for legal advertising of official documents and issues various licenses and permits. The Township Clerk’s election responsibilities include handling municipal elections, accepting petitions for vacancies in local elected offices, selecting polling areas and maintaining custody of election results.



TOWNSHIP CLERK/ REGISTRAR

The Municipal Clerk's office is staffed with a full-time Municipal Clerk/Registrar. The office hours are Monday – Friday 8:30 a.m. – 4:30 p.m.

The "core" duties of the Municipal Clerk include the following:

- As Secretary to the Mayor and Council, the Municipal Clerk attends all Council meetings; records minutes; assists in preparing the Council meeting agenda and resolutions; compiles meeting packets, receives bids and RFP's; administers and records Oaths of Office; processes correspondence and records, files and advertises ordinances and acts as a liaison between the public and governing body.
- The Municipal Clerk, as Secretary to the Municipal Corporation, signs official documents, has custody of the Township Seal and attests the signature of the Mayor and other Township officials.
- As the Election Official, the Municipal Clerk handles voter registration, accepts petitions for vacancies in local elected offices, furnishes materials for local, primary, and general elections, selects polling areas, and maintains custody of election results.
- The Municipal Clerk issues various licenses, i.e. Peddler / Solicitor, Bingo, Raffle, Liquor, Limo, etc.; furnishes data to the public, provides copies of Ordinances, Resolutions and other information requested by the public and personnel.

The position of Registrar must be held by a Certified Municipal Registrar. This designation is obtained by completing a course provided by the New Jersey State Registrar's office and passing a State exam.

It is the responsibility of the Registrar to record all births, deaths and marriages occurring within the Township of Byram. A permanent copy is retained in the Registrar's office, and one is forwarded to the State Registrar. The accumulation of information from vital records provides data about the events that occur throughout the entire State of New Jersey. In addition, the Registrar is also responsible for issuing marriage licenses, marriage certificates, birth certificates and death certificates.

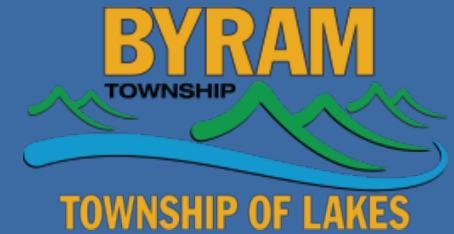
2023 Registrar Vital Statistics

Marriage Licenses Issued	37
Birth Records Recorded	81
Death Records Recorded	42
Certified Copies Issued	223

2023 Fees Collected by the Municipal Clerk's Office

Junkyard	\$700.00
Campground	\$2,243.75
Seasonal Sales Permits	-
Raffle License	\$180.00
Peddler / Solicitor Licenses	\$50.00
Liquor License Transfers	\$124.00
Liquor License Renewals	\$6,098.00
Taxicab / Livery License	-
Vacant Property Registrations	\$3,000.00
Road Opening Permits	\$600.00

March 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Recycling Pick Up 1	2
3	4	Garbage Pick Up 5 Township Council Meeting @ 7:30 p.m.	6	7 Planning Board Meeting @ 7:30 p.m.	8	9
10	11	Garbage Pick Up 12 Recreation Meeting @ 8:00 p.m.	13	14	Recycling Pick Up 15	16
17	18	Garbage Pick Up 19 Township Council Meeting @ 7:30 p.m.	20	21 Planning Board Meeting @ 7:30 p.m.	22	23
24	25	Garbage Pick Up 26 Board of Health Meeting remotely @ 7:30 p.m.	27	28 Environmental Commission Meeting @ 7:30 p.m.	Recycling Pick Up 29 Good Friday Office Closed	30
31						

FINANCE/TAX DEPARTMENT

The Township of Byram emphasizes careful financial management and long-range fiscal planning. The duties include billing and collection of taxes, collection of all Township revenues, investments, debt management, financial analysis, and control of the Township's \$12,618,168.02 budget for 2023. The department is also responsible for the financial activities of the sewer utility, with a budget of \$380,000.00.

Taxes are payable quarterly on the first day of February, May, August, and November, after which dates, they are delinquent and subject to interest. There is no discount for prepayment. The grace period for payment is ten days. Any payments received after this time; interest will be retroactive to the first of the month. Delinquent payments will be charged interest at the rate of 8% per annum up to \$1,500.00 and 18% per annum on any amount in excess of \$1,500.00. A penalty of up to 6% will be charged on any delinquency in excess of \$10,000.00 if not paid by the end of the fiscal year (December 31st), unless stated otherwise on the front of the bill. Any current year's taxes unpaid on December 31st will be subject to tax sale and lien in the subsequent year.

The Tax Collector and the Deputy Tax Collector are at the Township Monday through Friday 8:30 a.m. to 3:30 p.m. to assist residents with any questions and/or concerns. The Deputy Tax Collector acts in the absence of the Tax Collector. The Finance/Tax Department hours are Monday through Friday 8:30 a.m. to 3:30 p.m. There is a lock box located in the front of the building for sewer and tax payments. Payments received after 3:30 p.m. will be posted on the next business day. Online E-Check payments are accepted for both Tax and Sewer Accounts and are available 24 hours/7 days a week. Please visit www.byramtwp.org to access both modules. The Finance/Tax Department has two (2) additional part-time clerks to assist with the daily operational and resident needs of the Township.

The Tax Department handles requests and information regarding the following tax relief programs:

- Senior Citizen/Disabled Persons Deduction
- Veterans Deduction

The State also offers the following programs:

- Property Tax Reimbursement (Freeze for Qualified Senior and Disabled Persons)
- ANCHOR (Affordable New Jersey Communities for Homeowner and Renters)-ANCHOR program replaces the Homestead Benefit program.
- For more information about property tax relief programs, please refer to the Division of Taxation website:

www.State.nj.us/treasury/taxation/relief.shtml

2023 Tax Dollar Breakdown		
County Purpose Tax	.612	16.27%
County Library Tax	.047	1.25%
County Health Tax	.000	0.00%
County Open Space Tax	.003	.08%
Local School Tax	1.345	35.75%
Regional School Tax	.765	20.34%
Municipal Purpose Tax	.979	26.02%
Municipal Open Space Tax	.011	0.29%
Totals	3.762	100%
County Total	.662	17.60%
School Total	2.110	56.09%
Municipal Total	.990	26.31%

TAX ASSESSOR

The Township of Byram employs a part-time assessor who shares a part-time assistant. The Tax Assessor has responsibility to:

- Find full and fair value of nearly 4,000 parcels within Byram Township.
- Locate and properly describe property as prescribed by the Division of Taxation.
- Maintain accurate Township property records; this includes Township Tax Maps which are updated annually in coordination with the Township Engineer.
- Review municipal and State appeals and defend the Township in county and State hearings. In 2023, six County Tax Board Appeals and two State Tax Court Appeals were filed.
- Produce the annual Tax Book and notice of assessment cards.
- Annually provide Farmland Assessment applications to owners and review each farmland assessment application; Byram Township has 126 farmland assessed parcels, representing 5,366 acres of qualified farmland.
- Work closely with the Construction Department to review copies of construction permits and certificates for added and omitted assessments and COAH fees.
- Calculate annual added/omitted tax to capture additional property tax revenue and notify residents.

Number of Tax Parcels (excludes exempt)	3880
Total Assessed Valuation Taxable	\$926,550,900

The Tax Assessor:

- Partners with the County Board of Taxation to ensure deeds are received and reviewed on a weekly basis and updates the Township property records accordingly; over 182 deeds were reviewed and investigated in 2023.
- Represents the Township in county and State meetings and events. The Tax Assessor finished her four-year term as a Tri-County Vice President of the New Jersey Association of Municipal Assessors.
- Coordinates annual mailing and collection of data from 100+ income producing properties.
- Provides Property Record Cards as requested to interested parties.
- Provides reports to other Township departments and Byram Township schools.
- Reviews monthly decedent reports and modifies property tax deductions accordingly.

The Tax Assessor handles requests regarding:

- Tax relief programs for Veterans including Deductions and Exemptions, and ongoing eligibility
- Name and address changes of property owners

For more information about the Tax Assessor programs, please visit our website at:

www.byramtwp.org/index.php/town_hall/township_offices_detail/tax_assessor

April 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Township Council Meeting @ 7:30 p.m.	3	4 Planning Board Meeting @ 7:30 p.m.	5	6 DWP leaf and brush collection open now through mid. December during daylight hours
7	8 Open Space Meeting Remotely @ 7:00 p.m.	9 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	10	11	12 Recycling Pick Up	13 Free Rabies Clinic & Dog licensing 1-4 pm DPW & Admin. Building
14	15	16 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	17	18 Planning Board Meeting @ 7:30 p.m.	19	20
21	22 Tire disposal- drop off at Township Recycling Ctr. throughout this week	23 Garbage Pick Up	24	25 Environmental Commission Meeting @ 7:30 p.m.	26 Recycling Pick Up	27
28	29	30 Garbage Pick Up				

RECREATION DEPARTMENT

The Byram Recreation Department has been quite busy this year and had an important addition to the Department in late August. We have hired a new Director of Recreation, the first full time director since 2017. Deborah Armeno comes to us with 26 years of experience; and with her wealth of knowledge she has already jumped in and scheduled events, programs, and new fun activities. The Recreation Committee has also added events and the Department has expanded its use of Facebook and the Nixle System.

In the late Winter months, the Recreation Committee held a coat drive with donations going to the Waterloo Food Pantry. We held our First Annual Polar Plunge and Senior Bingo; and we partnered with the PTA to provide indoor movie and games nights at the Byram Lakes Elementary School. A fun time was had by all.

This spring and summer afforded the Recreation Committee an opportunity to provide our residents with outdoor events and entertainment in the form of community hikes partnering with the Environmental Commission. The town also had the opportunity to host families at two outdoor movies that were shown in our township parks on an outdoor blow-up screen with a professional sound system and projector. The Recreation Committee members also assisted with the PTA led Color Run at Byram Lakes Elementary School. We provided much needed assistance with this well-attended event.

In June, the Recreation Committee crowned Miss Byram: Julia McVicar, Young Miss Byram: Alanna Dominique Britton, Little Miss Byram: Natalya Rodriguez, Little Mister Byram: Grayson Rodriguez. Each participating contestant submitted an application and an essay to the Recreation Committee and spoke in front of a panel of judges, Mary Schneider, Ginny Lepore, Donna Griff, and Nicole Halajian, who asked them to expand on their essays. The criteria for judging included communication skills, poise, and confidence. Miss Byram 2023 went on to represent our community in the "Queen of the Fair" contest at the Sussex County Fair in August. In addition to this event in June, the Annual Town Wide Garage Sale was held to give our residents the opportunity to "clean out their homes" and sell unwanted items.

In July, Byram residents showed their Patriotic Pride by decorating their homes for our Byram Patriotic Show Off. It was amazing to see all the homes with their patriotic flair. We also hosted Byram night at the Sussex County Miners game, and the event ended with a great fireworks display.

The Byram Festival is an annual event that was enjoyed by many residents in September. Unfortunately, Mother Nature made us reschedule, but many residents came out to enjoy a beautiful event. We had a variety of food trucks, bouncy rides, outdoor games, and a dunk tank to support our local non-profits. We also had a DJ that provided music and fun announcements, and the evening was capped off with a fireworks display.

To kick off our Fall season, we introduced some new programs: Senior Exercise, Chair Yoga and Stretch, Strength, and Balance at 11a.m. on the 1st and 3rd Mondays. We also began Colors of Yarn, a Crochet Class held on the 2nd Monday of the month, in the Municipal Building; and on the 2nd and 4th Wednesdays, we host Learn to Play Mahjong. We had our annual Halloween Show Off, this is where the Township Residents decorate their homes. The Halloween and Recreation Committee judges picked winners in the following categories, Scariest, Most Traditional, and Most Original. Many residents showed off their displays, which is always nice to see. The Recreation Committee also hosted a Seniors Game afternoon at the municipal building after the Veterans Day Ceremony. All who attended had a great time.

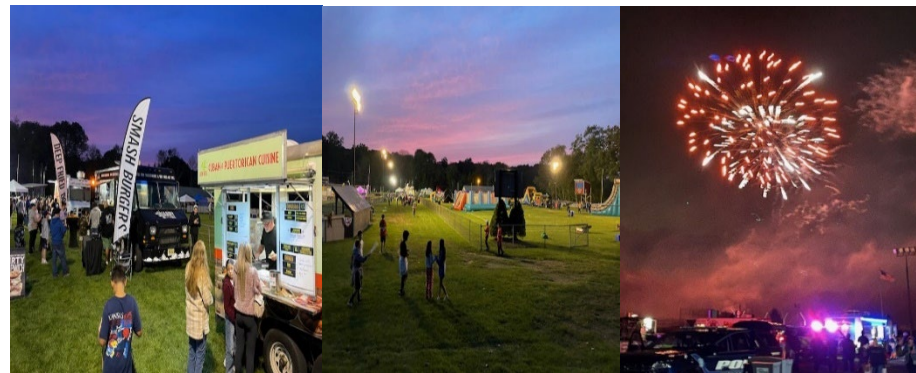
As our Winter Season approaches, we have planned many events and programs. We continue to hold the programs from the Fall, which many people have taken advantage of. One very exciting offer we have been able to bring to our residents is the ability to purchase tickets at the Group Sale Discount rate. Residents were able to purchase tickets to see the NY Jets vs the Atlanta Falcons on December 3, and on January 15 they were able to see Disney on Ice at the Prudential Center in Newark.

On the first Sunday in December, Santa came to town to light our tree. In a partnership with the Fire Department, the Recreation Department helps host this annual event at the Firehouse with activities, arts and crafts, photo areas, and the addition of the Lenape Valley High School Choir and the help of the Interact Program from the High School. Throughout December, the Recreation Committee hosted several holiday events to include children's letters to Santa, along with a holiday decorating contest which ran between November 27 – December 11. The children's Letters to Santa program allowed Byram children to drop off their holiday letter to Santa Claus in the special holiday themed mailbox located in the Municipal Building lobby. The children who dropped off their letters each received a note back from Santa. This program always ensures many smiling faces as families prepare for the holiday season. As a culmination of the Byram holiday decorating contest, the Recreation Committee judges selected three winning Township homes. Each winner received a gift card for their efforts: 1st place \$100.00, 2nd place \$75.00, and 3rd place \$50.00.

In addition to providing the Township with activities throughout the year, the Recreation Department coordinates bus transportation for local senior citizens. The Byram Township senior bus is available for Senior Club members who need transportation on the 2nd and 4th Thursday of each month to attend the Senior Club meeting. The senior bus is also available on alternate Thursdays to any seniors who are in need of transportation for shopping or dining at local restaurants.



Miss Byram 2023



Byram Fest September 22, 2023

May 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Planning Board Meeting @ 7:30 p.m.	3	4
5	6	7 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	8	9	10 Recycling Pick Up	11
12	13	14 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	15	16 Planning Board Meeting @ 7:30 p.m.	17	18
19	20	21 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	22	23 Environmental Commission Meeting @ 7:30 p.m.	24 Recycling Pick Up	25
26	27 Memorial Day Office Closed	28 Garbage Pick Up Board of Health Meeting remotely @ 7:30 p.m.	29	30	31	

DEPARTMENT OF PUBLIC WORKS (DPW)

The Department of Public Works includes the following divisions: Roads, Sewers, Recycling, Buildings and Grounds, Park Maintenance, and Fleet Maintenance. This Department employs 13 full-time employees including a mechanic, and superintendent, and shares a part-time employee as Superintendent Secretary, with the administrative office. The total annual operating budget for the Department is approximately \$1.3 million. DPW supported the Township's grant initiatives, including NJ Urban & Community Forestry, Clean Communities, Recycling, and the grant to fund Riverside Park. In addition, DPW supported many Township committees' initiatives including Environmental Commission, Open Space, Recreation, and the Food Pantry.

DPW coordinated the submission of several State-mandated reports, including Tonnage Recycling, Clean Communities Report (both resulting in revenue to Township) and the Right-to-Know Survey. DPW reviewed and issued Grease Interceptor licenses for businesses utilizing grease traps.

The DPW maintains approximately 80 miles of roadway, five sewer-pumping stations and about two miles of sewer mains. Collection of trash and recyclables (Township wide) and leaves, brush and metals at the Township Recycling Center is the responsibility of the DPW. Additional duties consist of snow and ice control on Township roads, traffic sign installation and repair, and coordination of the annual roadway resurfacing program. DPW maintains Township trail systems.

As part of the Township's Stormwater permit, the DPW units worked with the Township Engineer to develop the Township's Stormwater Management Plan. This plan includes additional training requirements as well as working with a contractor to clean and inspect storm drains and inlets. The Township employees operate and maintain over 850 storm inlets and 9 retention basins. The tops of the Township's storm inlets are cleaned out prior to and during rain events. Additionally, DPW developed and issued the annual Stormwater mailing to Township residents. DPW maintained the Johnson Pond dam and spillway.

DPW employees participated in many training classes to continue to retain NJUST, Certified Public Works Manager, Recycling Coordinator, and Collections/Waste Water System Operator certifications.

Buildings and Grounds oversees and maintains eight Township buildings, including the Municipal Complex, the Old School House, the C.O. Johnson Field house, and the Lee Hill Emergency Services Building. Park Maintenance is responsible for the care of C.O. Johnson Park and its fields, Riverside Park, East Brookwood Park, Neil Gylling Park, Mohawk View Park, Tamarack Park, and all grass areas on the local school athletic fields. DPW is also responsible for the lining of all athletic fields, including the schools during the sports seasons. An average of 42 acres is cut twice a week depending on the weather.

Fleet Maintenance is provided by one mechanic and when needed a second DPW employee. The Fleet Maintenance Mechanic is responsible for about 12 police vehicles, ten small-to-large DPW trucks, seven fire trucks, a road sweeper, a backhoe, two loaders, four trailers and a large assortment of power/mechanical tools.

Recycling activities include mandatory recycling through curbside pick-up every other Friday. Weekly solid waste curbside pick-up is on Tuesdays; pick-up is limited to two 45-gallon containers and one large household item. DPW coordinated the annual tire recycling event as well as community wide leaf and Christmas tree pick-ups. For more details on the Solid Waste and Recycling programs, please visit our website, byramtwp.org under Township Offices/Garbage and Recycling.



Residential Trash/Recycling (in tons)	2021	2022	2023
Annual Garbage	3210.72	2,962.49 tons	2,918.10 tons
Metal Recycling	55.97	32.01 tons	51.10 tons
Tire Recycling	3.61	8.31 tons	1.54 tons
Single Stream	895.38	823.25 tons	775.36 tons
Vegetative	675.15 cu. yds.	168 yds.	112 yards

Please do your part to keep Byram clean!
Keep our catch basins clean and free from debris by not dumping anything in them or in the Township's waterways.



Announcing the Availability of Recycle Coach! Access Recycle Coach from our Township website at www.byramtwp.org/index.php/services/recycle_coach, or download the app.

Use Recycle Coach to:

- “Ask” Recycling Coach to determine how to dispose of specific items by using the “What Goes Where” tool
- Set an email reminder for trash and recycling collection days or special Township disposal days
- Export trash and recycling dates to your personal calendar
- Report trash or recycling related issues (example a missed pick-up)
- Learn more about recycling

June 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	Garbage Pick Up 4 Primary Election	5 Township Council Meeting @ 7:30 p.m.	6 Planning Board Meeting @ 7:30 p.m.	7 Recycling Pick Up	8
9	10 Open Space Meeting Remotely @ 7:00 p.m.	11 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	12	13	14	15
16	17	18 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	19	20 Planning Board Meeting @ 7:30 p.m.	21 Recycling Pick Up	22
23	24	25 Garbage Pick Up	26	27	28	29
30				Environmental Commission Meeting @ 7:30 p.m.		

POLICE DEPARTMENT

The Byram Township Police Department consists of fifteen sworn officers and two part-time records clerks. The Police Department strives to be a contributing factor in creating a better quality of life for our residents, business owners and visitors. The Byram Township Police Department had several highlights in 2023.

- The Department hired a new patrol officer in July. Patrolman Kevin Garrity graduated the Morris County Public Safety Training Academy in November and is currently assigned to a 12-week Field Training Program.

The Department saw one Officer retire in July, Patrolman Robert Schellhammer with 15 years of service to the Township.

- The Department maintains an unwanted prescription and over-the-counter medication collection box at police headquarters. The Department continued its participation in the county-wide drug disposal day collections in the spring and fall at the Byram Shop-Rite and CVS stores. This year the Department collected and disposed of approximately 300 pounds of unwanted medications.
- The Department maintains a safe exchange location under 24-hour video surveillance in front of police headquarters where residents and guests to the Township can have a safe and secure environment to complete their online sales.
- The Department continued its assistance in collecting food donations for “Cram the Cruiser” and “Stuff the Bus” food drive events that benefit the Sussex County and Waterloo Neighborhood food pantries.
- The Department is currently in its 33rd year instructing an anti-drug program to the fifth-grade class at the Intermediate School. Patrolman Christopher Spaldo took over the instruction from Sergeant Marcus Lisa and is utilizing the LEAD (Law Enforcement Against Drugs) program to instruct students on the dangers of drug use over a 10-week period.

In 2023 Township Police Officers averaged five days of in-service training and traveled over 120,000 miles during their patrols. Additional information regarding the Department may be found on the internet at www.byrampd.org. Information and current events are also regularly posted on the Department’s Facebook page located at <http://www.facebook.com/pages/Byram-Township-Police-Department/196576757045673>.

Residents can also sign up for Township alerts at <https://local.nixle.com/signup/widget/i/15862>



POLICE DEPARTMENT OPERATION

Calls for Service			
	2022	2023	Difference
Homicide	0	0	0
Sex Offense	2	2	0
Burglaries	6	9	+3
Theft	69	62	-7
Motor Vehicle Theft	4	5	+1
Aggravated Assault	4	5	+1
Simple Assault	17	14	-3
Arson	0	0	0
Fraud	51	46	-5
Criminal Mischief	13	15	-2
Weapons	6	1	-5
Fireworks	7	16	+9
Narcotic Offences	21	12	-9
Alarms	160	152	-8
Disorderly Conducts	43	33	-10
Suspicious Vehicle / Persons	217	260	+46
Motor Vehicle Accidents	204	201	-3
Motor Vehicle Stops	5155	5583	+428
Medical Assists	463	376	-87
Traffic Enforcement / Radar Details	610	850	+240
Property / Business Checks	6145	6496	+351
School Security Checks	745	895	+150
Miscellaneous (all other calls)	2143	2109	-34
Total Incidents Handled	16085	17142	+1057
	2022	2023	Difference
Adults Arrested	140	100	-40
Juveniles Arrested	5	5	0
	2022	2023	Difference
Property Value Reported Stolen	\$707,144	\$102,092	-\$605,052
Property Value Recovered	\$96,907	\$74,627	-\$22,280

July 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	Garbage Pick Up 2 Township Council Meeting @ 7:30 p.m.	3	4 Independence Day Office Closed	5 Recycling Pick Up	6
7	8	Garbage Pick Up 9 Recreation Meeting @ 8:00 p.m.	10	11	12	13
14	15	Garbage Pick Up 16 Township Council Meeting @ 7:30 p.m.	17	18 Planning Board Meeting @ 7:30 p.m.	19 Recycling Pick Up	20
21	22	Garbage Pick Up 23 Board of Health Meeting remotely @ 7:30 p.m.	24	25 Environmental Commission Meeting @ 7:30 p.m.	26	27
28	29	Garbage Pick Up 30	31			

HEALTH DEPARTMENT

The State of New Jersey mandates a wide range of environmental and personal health services. To meet these standards, Byram Township contracts with the Sussex County Division of Health to provide many of these services. There is one part-time person who is available at the municipal building to assist residents with public health concerns. Hopatcong Animal Control was contracted by the Township to assist with Animal Control Services.

Environmental health activities include inspections of food establishments, lakes, beaches, and campgrounds, monitoring of potable water supplies and septic systems. Three of the Township's major lake communities (Lake Mohawk, Cranberry Lake, and Lake Lackawanna) are regulated under Septic Management.

Personal health services are handled by the Sussex County Health Department, Division of Public Health Nursing. These services include adult screenings for blood pressure, blood chemistry, skin cancer, male and female cancers, well-child clinics, flu immunizations, COVID 19 vaccinations, health risk appraisals, educational programs, and health counseling. Information about these programs is available in the local media, at the municipal building and by calling the Public Health Nurse at 973-948-5239 x 3126.

The State of New Jersey supplies free rabies vaccines to the Township upon request. The Township held the annual Free Rabies Clinic and dog license registration on April 1, 2023. The Clinic was well attended by Byram residents, as well as New Jersey residents from surrounding towns.

Dr. Carlos from Byram Animal Hospital volunteered his time to vaccinate a total of 161 dogs and cats at our annual rabies clinic. The event was made possible due to the State providing the vaccines and the efforts of the Township employees, Byram Board of Health volunteers, and Dr. Carlos.



Residents are encouraged to protect themselves and their pets from rabies by having their pet inoculated, which greatly reduces the risk of rabies. Obtain a dog license for your pet(s), early identification of a biting animal can save time and assist in determining the need for post exposure treatment. Dog licenses are issued during the hours of 8:30 a.m.-1:30 p.m. Monday through Friday, at the Municipal Building Health Department and are required by the State of New Jersey. Proper documentation, licensing application, a valid rabies certificate, and payment may be submitted by mail or placed into the night drop box outside the Administration Offices for processing. Licensing your dog also expedites the return of your pet should they be lost or in the pound.

Pet waste can pollute our waters. Pet owners and those caring for your pet are urged to immediately and properly dispose of pet waste deposited on any public or private properties.

This year Byram Township and the Waterloo Neighborhood Pantry merged their efforts, assisting local families in need during the holidays through the Holiday Giving Tree Program. The Boy Scouts, with the assistance of their leaders and parents, were instrumental in making package ornaments/tags and wrapping all the donated gifts. This would not be possible without the generosity of the Byram residents, the Kiwanis Club, Waterloo Neighborhood Pantry, the Boy Scouts, the American Legion, the Byram Lakes Elementary ornament sales, and all the volunteers who assisted.

The Township Board of Health meets on the fourth Tuesday of alternating months and handles public health issues such as sponsoring health clinics, offered by the Sussex County Division of Health (flu clinic, pneumonia, SMA blood work). In addition to hearing resident requests for waivers from septic and well regulations, managing the annual rabies clinic and other issues related to animals, radon awareness, water quality and septic management.

August 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Planning Board Meeting @ 7:30 p.m.	2 Recycling Pick Up	3
4	5	6 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	7	8	9	10
11	12 Open Space Meeting Remotely @ 7:00 p.m.	13 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	14	15 Planning Board Meeting @ 7:30 p.m.	16 Recycling Pick Up	17
18	19	20 Garbage Pick Up	21	22 Environmental Commission Meeting @ 7:30 p.m.	23	24
25	26	27 Garbage Pick Up	28	29	30 Recycling Pick Up	31

CONSTRUCTION DEPARTMENT

The Construction Department reviews construction plans, issues construction permits, and provides inspections to ensure work conforms to State of New Jersey Approved Building Codes. The Construction Official is full-time and serves as the Building Sub-code Official. The Plumbing, Electrical and Fire Subcode Officials are all part-time. The office is also staffed with a part-time Technical Assistant and a part-time clerical assistant, who provide clerical support as well as assistance to homeowners and contractors applying for permits. The Construction Department also serves Netcong Borough through a shared services agreement.

The Construction Department Office hours are:

Monday -Friday 8:00 a.m. – 12:00 p.m.

Permit pick up hours are Monday - Friday 8:30 a.m. – 11:30 a.m.

Inspection requests are now able to be made via the Byram SDL Portal. <https://www.sdlportal.com/towns/nj/sussex/byramtwp> Simply create a log in and you will have access to your permit application status and make inspection requests for some select projects. You can submit permit applications using the Portal. Please do not email inspection requests or permit applications. The referenced “office” hours are the hours that the pass-through window is open for business. Construction permit tech sheets are available during window office hours and on the Township website under the Township Offices tab, Building Department. The window was installed to limit contact and through which all permit transactions are made therefore keeping personal exposure to a minimum. If the window blind is closed, permit applications can be placed in the wall bin to the right of the window. If the building is closed or if you are uncomfortable with entering the building, the locked drop box on the outside of the building can be used to deliver your applications.

Byram Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	77	47	55	79	89	71	55	71	124	103	74	95	940
Updates	6	11	5	12	1	7	7	4	14	13	10	7	97
Other Building				2									2
New Commercial Bldg.					2	2				1			5
New Residential Bldg.			1					1			1		3
Additions	1		1					1	1	4	1	1	10
Alterations	81	57	57	89	85	75	61	73	137	110	83	101	1009
Demolitions	1				1	1				1			4
Open Permits													0
Certificate Occupancy Issued	3	2	1	3		2	2	2	1		2		18
Certificate Approval Issued	8	20	19	30	43	38	34	30		24	39	189	474
Temp Cert Occupancy Issued		1		2	3	2	2	2			1	4	17
Continued Cert Issued (pools)					1	3	1						5
Continued Certificate of Occupancy	2	1		1			1	2	1				8

Byram Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	33	30	57	65	35	54	43	73	46	48	74	34	592
Electric	74	68	66	81	60	70	28	70	68	71	101	42	799
Plumbing	43	43	33	38	37	37	41	44	46	35	64	38	499
Fire	32	28	28	35	20	29	16	32	30	37	36	35	358
Mechanical	73	54	64	45	49	42	34	50	76	74	82	58	701

Netcong Permits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
New Permits Issued	12	11	10	23	15	15	17	11	14	9	14	21	172
Updates			6	5	2	1	1	4	2	5		3	29
Other Building													0
New Commercial Bldg.	1						1						2
New Residential Bldg.											1		1
Additions								1					1
Alterations	13	11	15	28	17	16		13	15	14	13	23	178
Demolitions									1			1	2
Open Permits													0
Certificate Occupancy Issued		1		1				1			1		4
Certificate Approval Issued	4		7	5	1		5	7	2	6	2	4	43
Temp Cert Occupancy Issued	3	3			1			2			2		11
Continued Cert Issued													0
Continued Certificate Of Occupancy													0

Netcong Inspections	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Building	4	14	15	11	16	15	8	19	14	27	9	10	162
Electric	9	13	19	15	13	24	14	20	11	15	11	10	174
Plumbing	2	3	7	6	13	5	4	12	4	7	7	5	75
Fire	3	6	10	6	11	3	5	14	18	11	5	5	97
Mechanical	5	3	6	9	5	4	4	4	10	10	7	4	71

DEPARTMENT OF PLANNING AND LAND USE BOARD

The Land Use Board is a joint planning and zoning board consisting of 9 regular members including the Mayor, or appointee, and a Council person. It also includes two alternate members from the community. The Land Use Board is appointed by the Mayor and Council and hears all subdivisions, site plans, and variance applications. It is also responsible for long-term planning through the Master Plan Amendments and Land Development Ordinance revisions. The Land Use Board meets on the first and third Thursdays of each month at 7:30 p.m., with a 2023 average meeting length of approximately 2 hours, with the potential for special meetings. The Board is served by two advisory groups, the Environmental Commission (EC) and the Architectural Review Committee (ARC). Staff consists of a Planning Director, a position held by the Township Manager, and a full time Land Use Technical Assistant, who is certified by Rutgers.

The Land Use Technical Assistant meets with commercial and residential property owners of the Township who seek to make improvements to their property, reviewing application documents and the requirements for hearings. Guidance is provided to the public regarding the Municipal Land Use Law (MLUL) and Byram Township zoning regulations. Documentation for applicants seeking a variance is reviewed in an estimated 15-60 minutes, depending on the complexity of the application, and is generally discussed at the municipal office's front counter, or via phone or email. Documents reviewed include the variance application, zoning tables, surveys, tax maps, photos, architectural drawings, site plans, noticing, and any other relevant information. Typically, applicants discuss the details of their property with the Land Use Technical Assistant and Zoning Officer, who clarify measurements, ordinances, codes, and the MLUL. Over forty applications have been submitted for review in 2023, with additional applications being reviewed with members of the public yet having been submitted. There have also been various requests for extensions on previous Board approvals, noting issues with the cost of materials increasing, and length of time for outside-agency approvals needed before work can continue. Once Board applications are approved, they must also obtain a zoning permit and any needed construction permits. The Land Use Technical Assistant provides full support to the Land Use Board Members and Board Professionals. Office hours are from 8:30 a.m. to 4:30 p.m., Monday through Friday, and staff can be reached at (973) 347-2500 Ext. 132.

Byram Township Has Four Key Commercial Development Zones:

The Village Center Zone (VC Zone)

The primary purpose of the VC Zone is to provide for carefully planned development, through mixed-uses and specific commercial and residential developments, oriented around a civic green. The Village Center Zone is intended to provide pedestrian-oriented commercial services to planned and existing residential neighborhoods, and to create a new "center" as a community focus for the Township.

- In 2023 an application for HRS Drilling (for site plan approval for buyer Elicc America's Corporation, for regional storage for their curtain wall business) was approved.

The Village Business Zone (VB Zone)

The Village Business Zone envisions new commercial development and is intended to complement and be influenced by development to take place in the Village Center Zone. The VB Zone plans for new commercial development and promotes the redesign or redevelopment of existing commercial areas, to establish a village-like downtown that anticipates pedestrian and bicycle traffic.

- In 2023, applications for McDonalds (for a dual-lane drive-thru), Venture Two LLC and APEP Inc. (for conditional use variances and amended preliminary site plan approval for retail and apartments), and Nielsen Nissan (to modify the existing building and parking area) were approved.

The Neighborhood Commercial Zone (NC Zone)

The uses in this district are intended to complement existing business and provide additional retail and service businesses.

- In 2023, applications for Alibi Bar and Grill (for outdoors music) and Rudy & Vania LLC (for restaurants and apartments) were approved.

Industrial, Professional, Recreation Zone (IPR Zone)

The uses in this district are intended to encourage the development of clean industrial, professional office parks, or commercial recreation/entertainment type uses.

Other Notable Applications

- Panther Lake Campgrounds, 6 Panther Lake Road—approval for fence on the premises
- Jefferson Lake Day Camp, 38 Jefferson Lake Road—approval for replacement of building with a two-story structure, and ex post facto approval of gravel parking, playground, plastic sheds, gaga ball pits, and an elevated ropes course

Byram Township continues to encourage sustainable economic development.

2023 Planning Board Annual Data

Site Plan Applications (Includes Site Plan Waivers)	2021	2022	2023
Approved	18	12	9
Denied	0	0	0

Subdivisions	2021	2022	2023
Approved	0	0	0
Denied	0	0	0

Variance Applications	2021	2022	2023
Approved	12	22	22
Denied	0	1	0

ARCHITECTURAL REVIEW COMMITTEE

- The Architectural Review Committee (ARC) is an advisory panel to the Byram Township Planning Board consisting of five to eight members, including two sitting members of the Planning Board, two members of the general public, and one Township employee. All members are appointed annually by the Township Council.
- The ARC reviews development proposals and recommends changes to help realize the ideals of the Township’s Master Plan, Smart Growth Ordinance, and Design Guide, by improving landscaping, avoiding excessive signage, and lighting, and moving away from typical highway commercial design toward calmer, human-scaled site design. Configuration, style, construction techniques, and materials of proposed buildings and renovations are reviewed with respect to the preferred design standards for elements such as facades, roofs, fences, walls, and awnings.

September 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day Office Closed	3 Trash Pick Up Township Council Meeting @ 7:30 p.m.	4	5 Planning Board Meeting @ 7:30 p.m.	6	7
8	9	10 Trash Pick Up Recreation Meeting @ 8:00 p.m.	11	12	13 Recycling Pick Up	14
15	16 Tire disposal- drop off at Township Recycling Ctr. throughout this week	17 Trash Pick Up Township Council Meeting @ 7:30 p.m.	18	19 Planning Board Meeting @ 7:30 p.m.	20	21
22	23	24 Trash Pick Up Board of Health Meeting Remotely @ 7:30 p.m.	25	26 Environmental Commission Meeting @ 7:30 p.m.	27 Recycling Pick Up	28
29	30					

OPEN SPACE COMMITTEE

- The Open Space Committee is a “committee of committees” with representatives from the Township’s other appointed Boards.
 - The committee is comprised of the Township Manager, a member of the Township Planning Board, a member of the Environmental Commission, a member of the Recreation Committee, one citizen of the Township holding no other elected or appointed position, a member of the Township Council, and a citizen of the Township who may hold another elected or appointed position. Having the Committee comprised this way provides a range of representation, as well as the ability to coordinate the Committee’s activities with other Township initiatives.
 - The Open Space Committee administers the acquisition of public open space properties.
 - The community Open Space goals designed to inform future acquisitions and maintenance, and development of recreational facilities are:
 - Provide for present and future recreational needs of ALL Byram residents.
 - Make optimal use of the Township’s open space and recreational assets to foster a greater sense of community.
 - Maintain the existing open space and recreational facilities in a fiscally responsible manner.
 - Use Open Space acquisitions to establish a Township-wide trails system.
 - Continue the comprehensive land acquisition strategy that includes protection of defined “Greenways” within the Township.
 - Protect the important natural assets of the Township, acting as responsible stewards of the forests and other natural features.
 - Protect the drinking water of Township residents.
 - In 2023, the local Byram Open Space tax collected \$110,430. There remains \$62,400 of bond debt payments from previous acquisitions.
 - The Open Space Committee is responsible for the preparation of an Open Space and Recreation Plan (OSRP), to be used in conjunction with applications for participation in the Green Trust Planning Incentive funding category, and submitted to other sources of funding to fulfill the purposes for which the Open Space Trust fund was created. The OSRP is located here: https://www.byramtwp.org/useruploads/docs/Byram_OS RP_63020.pdf
 - In 2023, the Byram Township Open Space Committee recommended the appointment of the Township’s Forester, Gracie & Harrigan, to support the maintenance of Byram open space lands.
 - Each year the Open Space Committee recommends to the Governing Body a deer management program, supported through the Mayor and Council’s adoption of Resolution 119-2023 for Deer Hunting on Municipally Owned Property for the 2023-2024 Hunting Season.
 - At the December 11, 2023 meeting, the Open Space Committee compiled their major accomplishments for the year, including:
 - Completing the work on the Sussex County Trails Grant from 2022
 - Implementing kiosks through the scouts
 - Marking the Cranberry Overlook Trail
 - Improvements in the Glenside Woods Forest Stand
 - Successfully lobbying Sussex County to raise the trails grant to \$10,000
 - Creating the new Trails Committee
 - Assigning ARP money to CO#8 renovations
 - Renovating the C.O. Johnson (COJ) Basketball Court
 - The removal of ash trees at C.O. Johnson
 - Adding new tennis benches at C.O. Johnson
 - Adding new bleachers at C.O. Johnson and Neil Gylling
 - Funding the town’s Historical Society grant with Open Space funds
 - Receiving updated \$137,790 Highlands grant for C.O. Johnson renovations to include dog park, parking lots, walking paths, and C.O. Johnson field improvements
 - Renovations to the Neil Gylling dugouts
- 2024 Goals were also discussed, including:
- Receive 2024 Sussex County Trails Grant
 - Begin C.O. Johnson field #8 renovations
 - Hold preliminary project meeting with DEP on greater C.O. Johnson renovations
 - Build 3 trails at C.O. Johnson
 - Form funding/bonding plans for future Open Space work
 - Review plans for forester work/timber sale

ENVIROMENTAL COMMISSION

2023 Environmental Commission Annual Accomplishments

The goal of the Environmental Commission (EC) is to protect Byram Township's abundant natural resources and work with our Township's committees and residents to preserve our quality of life and keep Byram GREEN! The Environmental Commission meets the fourth Thursday of each month and is comprised of Township volunteers, Planning Board Liaison and Council Liaison and is supported by a shared part-time Secretary.

- Reviewed and provided comments on 26 Planning Board applications
- Reviewed Tilcon Quarry annual license application and provided comments
- EC members attended numerous training sessions this year, including continuing education credits that meet requirements to maintain Byram Township's New Jersey Urban and Community Forestry (NJUCF) Accreditation
- EC member attended meetings for Open Space, Recreation Committee, Musconetcong River Management Council and Community Action Groups
- EC monitors projects such as Mansfield Superfund Site, Byram's Lake Management Plan, and the Waterloo Road Amphibian Crossings project.
- Supported Township initiatives such as the Clean Communities Program
- EC sponsored a community TREX plastic bag challenge in 2023, collected 500 lbs. of soft plastics, and was awarded a park bench placed in Tamarack Park
- EC sponsored an Earth Day event in April and distributed pollinator seed packets
- Participated in the Greater Byram and Canal Day History event at Waterloo Village in June. The EC distributed seed packets of pollinator wildflowers and provided educational activities and information about protecting our local environment
- EC sponsored a joint National Trails Day event with the Trails Committee
- Purchased an EC banner and ground signs to advertise events
- EC sponsored (2) trail building/cleaning events at Tamarack Trail and Cranberry Overlook
- Purchased hand tools for EC member/volunteer use in future trail clean-up events
- Researched grant opportunities for conservation easements and waterfront landscape buffers
- EC coordinated and participated in a Flow Together Workshop presented by the Musconetcong Watershed Association

Click for Environmental Commission:

https://www.byramtwp.org/index.php/town_hall/committees_detail/environmental_commission



ZONING ENFORCEMENT

The Township of Byram has adopted a zoning ordinance to protect the public health, safety, and welfare of the community. The zoning ordinance is established to regulate the nature and extent of land devoted to various uses by creating specific districts, regulating land use within those districts, and restricting buildings and structures to permitted uses. The zoning ordinance also establishes bulk requirements for a structure (e.g., area, setbacks, and height), and for a building lot itself (e.g., lot size and coverage). Zoning permits are required for several areas/improvements including new home construction, additions, accessory structures such as sheds, decks, pools, fences, retaining walls, external HVAC units, external gas or oil tanks, driveway improvements, solar panels, etc. Byram’s zoning officer, who is certified as a zoning official by Rutgers University, reviews construction applications for conformity to Township Zoning Codes.

On December 6th, 2022, the Township Council adopted a new “soil importation” ordinance that has specific requirements designed to help protect residents, communities, businesses, and the Township from receiving contaminated soil or fill. **Ordinance 011-2022** provides detailed requirements

on soil/fill being brought onto a township property and in some cases requires a **permit** and certificates of “clean fill”. Smaller landscaping projects where soil/fill is limited in volume, may not require a permit but still may require a certificate of clean fill. Please contact the office if you have any questions related to this important new ordinance. Additionally, there has been increased enforcement of Ordinance 213-15 which prohibits the discharge of water onto Township streets and 240-37 which prohibits parking of motor vehicles on lawns. Please see the Township code or contact the zoning office for any questions on these or other zoning matters.

In addition, the zoning officer conducts routine inspections throughout the Township for violations of Zoning and Property Maintenance Codes. Warning notices are sent for violations; summonses are then issued if violations are not corrected. In 2023, we had several properties with significant violations related to tract disturbances, property maintenance, and other zoning issues. All homeowners and businesses are strongly encouraged to reach out with any questions or uncertainty. Please call 973- 347-2500 x 131.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Incr. over 2022
Zoning Permits														
Zoning Permits Approved	10	10	12	25	28	21	23	25	19	24	21	11	229	4.56%
Zoning Permits Denied	2	1	4	2	4	3	2	2	3	0	0	1	24	-17%
Change of Tenant Permits Approved	1	0	0	0	0	1	0	0	0	0	0	0	2	-75%
Investigation of Violations														
Verbal Warnings	1	2	4	5	4	6	7	5	0	5	4	5	48	60%
Notices of Violations	1	1	2	1	2	3	6	1	5	2	3	1	27	8%
Summons Issued	0	0	0	0	0	0	0	3	3	0	0	0	6	-54%
Signs Removed from Roadside	0	0	0	3	2	4	11	14	0	0	0	0	34	325%

October

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Trash Pick Up 1 Township Council Meeting @ 7:30 p.m.	2	3 Planning Board Meeting @ 7:30 p.m.	4	5
6	7 Open Space Meeting Remotely @ 7:00 p.m.	8 Trash Pick Up Recreation Meeting @ 8:00 p.m.	9	10	11 Recycling Pick Up	12
13	14	15 Trash Pick Up Township Council Meeting @ 7:30 p.m.	16	17 Planning Board Meeting @ 7:30 p.m.	18	19
20	21	22 Trash Pick Up	23	24 Environmental Commission Meeting @ 7:30 p.m.	25 Recycling Pick Up	26
27	28	29 Trash Pick Up	30	31		

November

2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Curbside - Leaves in biodegradable paper bags - Pick Up	5 Trash Pick Up General Election	6 Township Council Meeting @ 7:30 p.m.	7 Planning Board Meeting @ 7:30 p.m.	8 Recycling Pick Up	9
10	11 Veteran's Day Observed Office Closed	12 Trash Pick Up Recreation Meeting @ 8:00 p.m.	13	14	15	16
17	18	19 Trash Pick Up Township Council Meeting @ 7:30 p.m.	20	21 Planning Board Meeting @ 7:30 p.m.	22 Recycling Pick Up	23
24	25	26 Trash Pick Up Board of Health Meeting remotely @ 7:30 p.m. <hr/> Environmental Commission Meeting @ 7:30 p.m.	27	28 Thanksgiving Day Office Closed	29 Office Closed	30

LAKELAND EMERGENCY SQUAD

2023 has been a great year for Lakeland Emergency Squad. We continue to work side by side with Byram Fire Department and Byram Police Department – both successful partnerships. Our department has held many training sessions this past year to further educate ourselves and enable us to provide the best possible care that you as a community expect and deserve.

As a highlight of 2023, Lakeland EMS, both our volunteers and career staff, have achieved excellent response times along with having over a 95%+ response rate to our 1,000+ calls for service. We also have been successful with grant funding - one of which has given us the opportunity to purchase updated laptops for each ambulance to better communicate with the 911 Center and enable mobile patient charting while on the go.

We cannot thank our community enough for continuing to allow us to provide you with 24/7/365 service. As we turn the page into 2024, we look forward to another promising year. If you have any questions, comments, or concerns, you can always reach out to us at 973-347-2123. If you would like to stop by and see our apparatus and equipment, we are located at 221 Route 206, next to Byram Carpet.

We encourage everyone to consider volunteering for the community in some way. Joining Lakeland EMS is a meaningful way to give back. When an emergency strikes, it is always comforting to see a familiar face in a stressful situation! If you have any interest in volunteering, whether it be riding on the ambulance or not, please visit our website at www.lakelandems.org where you can fill out an application! All training is provided at no cost to you. Once again, we'd like to thank our community and wish you a happy and healthy 2024!

**“Proudly Serving Sussex County for 84 Years”
Byram Township | Andover Borough**



December

2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Curbside - Leaves in biodegradable paper bags - Pick Up	3 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	4	5 Planning Board Meeting @ 7:30 p.m.	6 Recycling Pick Up	7
8	9 Open Space Meeting Remotely @ 7:00 p.m.	10 Garbage Pick Up Recreation Meeting @ 8:00 p.m.	11	12	13	14
15	16	17 Garbage Pick Up Township Council Meeting @ 7:30 p.m.	18 Environmental Commission Meeting @ 7:30 p.m.	19 Planning Board Meeting @ 7:30 p.m.	20 Recycling Pick Up	21
22	23	24 Garbage Pick Up Office Closed	25 Christmas Office Closed	26	27	28
29	30	31 Garbage Pick Up				
31						

FIRE DEPARTMENT



Byram Township Fire Department

225 Route 206 – PO Box 361
Andover, NJ 07821

Year in Review – 2023

As we reflect on the past year, the Byram Township Fire Department is pleased to share the remarkable achievements and advancements that have characterized 2023. The unwavering support from our community, coupled with successful grant acquisitions, has allowed us to enhance our capabilities and continue providing top-notch emergency response services.

Grant Acquisitions:

\$29,000 Governor's Grant:

This grant provided essential funding totaling \$29,000 for the acquisition of (2) washers and (2) dryers, significantly bolstering our operational efficiency. Additionally, the grant facilitated the purchase of carcinogen-blocking fire hoods, addressing critical safety concerns for our firefighting personnel.

\$15,000 Sussex County Rescue Plan Fire Department Grant:

Recognizing the financial challenges faced during the COVID-19 pandemic, the Sussex County Fire Department Grant awarded \$15,000 to cover revenue lost during this challenging period. This grant helped us mitigate financial setbacks due to the lack of fundraising during the pandemic.

\$10,000 for Radios:

The acquisition of \$10,000 in grant funding enabled us to upgrade our portable radios in the fire apparatus. This enhancement in communication technology directly contributes to the efficiency and effectiveness of our emergency response operations.

Total Grant Funding: \$54,000

Upgrades:

New Command Vehicle:

In a significant development, the Byram Township Fire Department acquired a new command vehicle, replacing an 11-year-old vehicle. This upgrade was made possible through funds from PSE&G, enhancing our fleet's reliability and ensuring our leadership has the necessary tools for effective incident command.

Community Support:

We extend our heartfelt gratitude to the residents of Byram Township for their continued support throughout 2023. Your support has been instrumental in our ability to secure grants, upgrade crucial equipment, and maintain our commitment to the safety and well-being of our community.

As we bid farewell to 2023, the Byram Township Fire Department wishes everyone a happy and healthy 2024. We remain dedicated to serving and protecting our community, and we look forward to another year of progress and collaboration.

About the Fire Department:

The Byram Township Fire Department has entered out 75th year of providing professional volunteer emergency service. Established in 1948, the Byram Township Fire Department provides fire suppression, heavy rescue, ice and water rescue, wilderness rescue and public education services to Township residents. Fire suppression is provided by 48 volunteer firefighters who are dedicated to serving the residents of the Township. The volunteer firefighters are on-call 24 hours a day and operate from three fire stations located throughout the Township.

Fire Stations and Apparatus:**Cranberry Lake building located on Route 206**

- Engine 1-(1998) -1000 gallons of water, 2000 GPM Pump
- Tender 7- (2001) - 2000 gallons of water, 500 GPM Pump
- Tender 5-year (2007)- 2200 gallons of water, 750 GPM Pump
- Rescue 3- (2000) - Vehicle Rescue Equipment, Water and Wilderness Rescue Equipment, Air Refill system for SCBA (Self Contained Breathing Apparatus)

Lake Lackawanna building located on Lackawanna Drive

- Engine 6-year (2019)- 1000 gallons of water, 2000 GPM Pump

Lee Hill emergency services building on Lee Hill Road

- Engine 4-year (2015)- 1000 gallons of water, 1500 GPM Pump

The Fire Department consists of the following officers:

Firematic Officers - (All things related to Fire incidents, etc.)

- Chief-Todd Rudloff
- Assistant Chief-Shawn Pond
- Captain-Dave Blakely
- Captain -Derek Plantamura
- Lieutenant- Frank Diliberto
- Lieutenant- Mark Hopkins

Administrative Offices - (Buildings, Hall Rental, etc.)

- President- Casey Margo
- Vice Pres- Paul Conklin
- Treasurer- John Hebble
- Secretary- Andrea Zanetti

All the Officers can be reached at the Cranberry Lake Fire House, at 973-347-2662.

The Fire Department Association owns and operates the Cranberry Lake and Lake Lackawanna buildings; the Lee Hill emergency services building is owned by the Township. The Firematic Officers are supported with funding from the Township for fire suppression, fire prevention, and public education efforts. The Township also provides the fire apparatus and related equipment. The Association relies upon various fundraisers to operate and maintain their buildings.

Website: www.byramfd.com

Find us on Facebook and Instagram

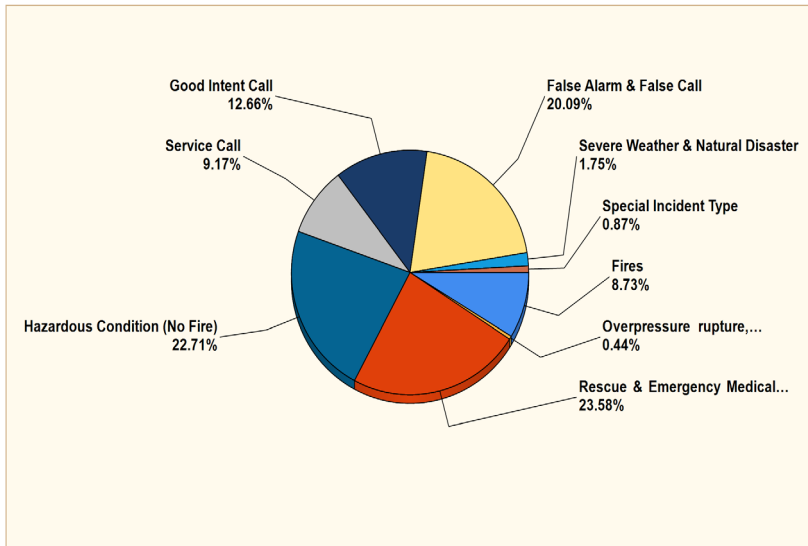


<https://www.facebook.com/Byram-Twp-Fire-Department-139557312747134/>

Visit Our Website

www.byramfd.com

MAJOR INCIDENT TYPE	# INCIDENTS	% OF
Fires	20	8.73%
Overpressure rupture, explosion, overheat- no fire	1	0.44%
Rescue & Emergency Medical Service	54	23.58%
Hazardous Condition (No Fire)	52	22.71%
Service Call	21	9.17%
Good Intent Call	29	12.66%
False Alarm & False Call	46	20.09%
Severe Weather & Natural Disaster	4	1.75%
Special Incident Type	2	0.87%
TOTAL	229	100%



DETAILED BREAKDOWN BY INCIDENT TYPE		
INCIDENT TYPE	# INCIDENTS	% OF TOTAL
111- Building fire	12	5.24%
113-Cooking fire, confined to container	1	0.44%
114- Chimney or flue fire, confined to chimney or flue	3	1.31%
131- Passenger vehicle fire	1	0.44%
142- Brush or brush-and-grass mixture fire	3	1.31%
243- Fireworks explosion (no fire)	1	0.44%
311- Medical assist, assist EMS crew	11	4.8%
320- Emergency medical service, other	1	0.44%
322- Motor vehicle accident with injuries	33	14.41%
324- Motor vehicle accident with no injuries	3	1.31%
341- Search for person on land	1	0.44%
352- Extrication of victim(s) from vehicle	3	1.31%
360- Water & ice-related rescue, other	1	0.44%
361- Swimming/recreational water areas rescue	1	0.44%
412- Gas leak (natural gas or LPG)	14	6.11%
413- Oil or other combustible liquid spill	1	0.44%
424- Carbon monoxide incident	12	5.24%
444- Power line down	19	8.3%
445- Arcing, shorted electrical equipment	3	1.31%
461- Building or structure weakened or collapsed	3	1.31%
551- Assist police or other governmental agency	3	1.31%
552- Police matter	1	0.44%
571- Cover assignment, standby, move up	17	7.42%
600- Good intent call, other	2	0.87%
611- Dispatched & cancelled en route	14	6.11%
622- No incident found on arrival at dispatch address	2	0.87%
651- Smoke scare, odor of smoke	10	4.37%
661- EMS call, party transported by non-fire agency	1	0.44%
733- Smoke detector activation due to malfunction	1	0.44%
735- Alarm system sounded due to malfunction	44	19.21%
745- Alarm system activation, no fire-unintentional	1	0.44%
812- Flood assessment	2	0.87%
814- Lightning strike (no fire)	2	0.87%
900- Special type of incident, other	2	0.87%
TOTAL INCIDENTS	229	100%

January 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	Recycling Pick Up 3	4
5	6	Garbage Pick Up 7	8	9	10	11
12	13	Garbage Pick Up 14	15	16	Recycling Pick Up 17	18
19	20	Garbage Pick Up 21	22	23	24	25
26	27	Garbage Pick Up 28 Board of Health Meeting remotely @ 7:30 p.m.	29	30	Recycling Pick Up 31	